

WOLLONGONG CITY COUNCIL

Infrastructure Strategy & Planning Division
Transport & Stormwater Services

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE

Wednesday – 22 July 2015

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document “A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees”:

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

MINUTES REVIEWED BY

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Traffic Engineer		
Ted Collins	Traffic Unit Manager		
Peter Nunn	Transport & Stormwater Services - Manager		
Mike Dowd	Infrastructure Strategy & Planning - Manager		
Mike Hyde	Director - Infrastructure and Works		

MINUTES ENDORSED BY

Name	Title	Signature	Date
David Farmer	General Manager		

WOLLONGONG CITY COUNCIL

**Infrastructure, Strategy and Planning Division
Transport & Stormwater**

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE

Wednesday 22 July 2015

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council but a Technical Committee of the Roads & Maritime Services. The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only*.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

The Council can only recommend that:

- 1 The Traffic Committee recommendation be adopted.**
- 2 The Traffic Committee recommendation not be adopted.**
- 3 The Traffic Committee reconsider this issue.**

**City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am**

CITY OF WOLLONGONG TRAFFIC COMMITTEE

MINUTES - FORMAL ITEMS

22 July 2015

(Under RMS Delegated Authority)

GENERAL BUSINESS

SUBURB	Street(s)	Issue
1 EAST CORRIMAL	Murray and Carroll Roads	No Stopping restrictions
2 FAIRY MEADOW	Lysaght Street	Bus Zone times
3 MOUNT OUSLEY	New Mount Pleasant Road	Delineation of curve
4 WOLLONGONG	Urunga Parade	Loading Zone
5 CONISTON	Old Springhill Road near complex at 7 – 11 Bridge Street	Request to implement 2 hour Parking restrictions
6 FIGTREE	Silkpod Street	Traffic Safety Concerns
7 CRINGILA	Jarvie Road	Request for Drop off & Pick Up area outside day care centre

REGULATION OF TRAFFIC

8 THIRROUL	Station Street	St Michael's Annual School Fete - Saturday October 17 th 2015
9 CORRIMAL	Princes Highway, Short Street, Railway Street, Russell Street and Bertram Lane	Annual 'Spring into Corrimal' Event – 13 th September 2015
10 MT KEIRA	Mt Keira Road	Mt Keira Challenge 22 nd November 2015
11 PORT KEMBLA	Gloucester Boulevard	Change of race date – Illawarra Triathlon Club.

DESIGN MATTERS

12 WOLLONGONG	Hilltop and McKenzie Avenues	Proposed new footpath and crossing points
13 WINDANG	Boronia Avenue	Proposed 13 Lot Subdivision Signs and Line Marking

INFORMAL ITEMS (TRAFFIC ENGINEERING ADVICE ONLY)

14 WOONONA	Campbell Street	Request for No Stopping restrictions southern side of Campbell Street
15 WINDANG	Windang Boat Ramp	Obstruction of pedestrian walkways

CITY OF WOLLONGONG TRAFFIC COMMITTEE MINUTES - FORMAL ITEMS

22 July 2015

(Under RMS Delegated Authority)

Present:

Lindsay Dunstan
Andy Gaudiosi
Snr Const. Andrew Cotton
Reg Jago
Neil McCormack

(Chairman) Wollongong City Council
Roads & Maritime Services
NSW Police Force
Representing Noreen Hay MP
Representing Lee Evans MP

In Attendance:

Cr Const. Stewart Arnold
Christian Pinochet
Paul Davidson
Debra Nicholls

NSW Police Force
Roads & Maritime Services
Wollongong City Council
Wollongong City Council

Apology:

Jenelle Rimmer
Sunny Brailey
Les Dion

Representing Ryan Park MP
Premier Illawarra
Dion's Bus Service

GENERAL BUSINESS

1. EAST CORRIMAL

Intersection of Murray and Carroll Roads

Background:

Council has received a request for 'No Stopping' restrictions at the intersection of Murray and Carrol Roads, East Corrimal. No stopping restrictions are set out on one corner and it is agreed that additional restrictions need to be installed for consistency.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping' restrictions 10m in length on each leg of the intersection of Murray and Carrol Roads, East Corrimal, including unbroken yellow lines to match the signs.

2. FAIRY MEADOW

Lysaght Street – Bus Zone times

Background:

A request has been received from Dion's Bus Service to change the Bus Zone Parking times for Lysaght Street to 2pm to accommodate Wollongong High School finishing at 2.15pm. The original request was for a Monday only change to the bus zone times; however the general public may be confused on different days. A change to read 'Bus Zone – School Days Only – 8am to 9.30am and 2pm to 4pm' is considered more appropriate.

PROPOSAL SUPPORTED UNANIMOUSLY

The bus zone signs in Lysaght Street be changed to read 'Bus Zone – School Days Only – 8am to 9.30am and 2pm to 4pm'

3. MOUNT OUSLEY

New Mount Pleasant Road – delineation of curve.

Background:

Council has received a request for chevron alignment markers on a curve of New Mount Pleasant road in the vicinity of properties 32 – 28 New Mount Pleasant Road. During site inspections it was noted that the curve is of a large radius and neither curve warning signs nor chevron alignment markers are required in this urban environment where the speed limit is 50 kph.

The alignment of the curve could be better delineated by way of edgelines and raised reflective pavement markers. In this case, No Stopping restrictions apply around the curve of both sides of the road and unbroken yellow lines with reflectors are appropriate under the circumstances.

PROPOSAL SUPPORTED UNANIMOUSLY

Install unbroken yellow lines with raised reflective pavement markers to match the existing No Stopping restrictions around the curve on both sides of the road in the vicinity of 32 – 28 New Mount Pleasant Road.

4. WOLLONGONG

Urunga Parade – Loading Zone

Background: The Area Health medical facility on the corner of Urunga Parade and New Dapto Road has requested that a Loading Zone be installed immediately to the west of the existing mobility permit parking space on the northern side of Urunga Parade. As security for medical supplies could be a matter of concern, an 8m long loading zone is acceptable, to be timed 8am to 4pm Monday to Friday.

PROPOSAL SUPPORTED UNANIMOUSLY

Install Loading Zone immediately to the west of the existing mobility permit parking space on the northern side of Urunga Parade.

5. CONISTON

Old Springhill Road/Bridge Street – Request for timed parking

Background:

The State Government Office of Family and Community Services in Old Springhill Road Coniston have requested that some of the nearby parking be timed to permit short term visitors to park close to their destination. The area has a high all day parking demand and it will be helpful for 2 hour parking to be installed as requested. During site inspections it was noted that there is a section of 30 min parking on the eastern side of Old Springhill Road and it would be appropriate to alter these restrictions to 2 hr parking given that the business environment has changed since these signs were installed.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 2 hour parking on both sides of Old Springhill Road extending 30 metres from the end of the 'No Stopping' restrictions at the Bridge Street intersection.

6. FIGTREE

Silkpod Street – Traffic Safety Concerns

Background:

A resident of the new estate at Red Gum Ridge has requested that sight distances be improved on the internal curve of Silkpod Street. The road reserve at this location is narrow, and properties from the adjoining street have their rear boundaries on Silkpod Street. As part of the subdivision, a high Colourbond fence has been constructed along the rear boundaries with the result that drivers have limited sight distance to approaching vehicles at the curve. The installation of 'No Stopping' restrictions on the curve may assist in improving traffic safety.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping' restrictions on both sides of the curve in Silkpod Street, Figtree.

7. CRINGILA

Jarvie Road – Request for Drop Off/Pick up Zone

Background:

Council operates a day care respite centre at the corner of Jarvie Road and Lake Parade, Cringila where parking demand is high in the vicinity of Lake Parade. A request has been made for a drop off/pick up area for Council's Community Transport as the car park does not accommodate vehicles longer than 6m.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a 'No Parking' zone, timed 8am to 4pm Monday to Friday, 15m long on the northern side of Jarvie Road immediately to the west of the intersection with Lake Parade.

REGULATION OF TRAFFIC

8. THIRROUL

Station Street – St Michael's Annual School Fete, Saturday 17th October, 2015

Background:

The school community of St Michael's Catholic School Thirroul have requested a road closure of the one way section of Station Street between Lawrence Hargrave Drive and the southern boundary of the school for the purposes of their annual fete. Traffic Management Plans have been submitted which show similar arrangements as previous years.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closure be approved subject to the submitted Traffic Management Plan (Attachment 2) and Council's Standard Conditions for Road Closures (Attachment 1).

9. CORRIMAL

Annual 'Spring into Corrimal' Event 13th September 2015

Background:

The Annual 'Spring into Corrimal' Event has been proposed for Sunday 13th September 2015 and involves road closures of Princes Highway, Short Street, Railway Street, Russell Street and Bertram Lane. Traffic Management Plans have been submitted which show similar arrangements as previous years.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closures be approved subject to the submitted Traffic Management Plan (Attachment 3) and Council's Standard Conditions for Road Closures (Attachment 1).

10. MT KEIRA

Mt Keira Road – 'Keira Challenge' Cycle Climb & Fun Run/Walk

Background:

The Keira Challenge is a road cycle (hill climb) and fun run/walk event involving an uphill cycle climb race of 6.5km and fun run/walk of 5km set within Mount Keira Road, Wollongong. The planned date is Sunday 22nd November 2015 with road closures from 7.30am to 12.30pm. Endorsed by Cycling NSW, the organisers envisage hosting the event annually on suitable dates on either the 2nd or 4th Sunday of November each year.

This event has arisen post the inaugural Keira Challenge which was held in November 2014, with participant and wider positive stakeholder feedback leading to the submission to create an annual event. As the event involves a cycling race separate approval will be required by NSW Police. Mount Keira Road is an important light traffic thoroughfare particularly when breakdowns and crashes block Picton Road. In the event that NSW RMS requires Mount Keira Road as a diversion route for light vehicles, the event may need to be suspended.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closures be approved subject to Mount Keira Road not being required for traffic diversions, the submitted Traffic Management Plan (Attachment 4), Council's Standard Conditions for Road Closures (Attachment 1) and approval by NSW Police.

11. PORT KEMBLA

Gloucester Boulevard – Illawarra Triathlon – Change of date for event 30 August 2015

Background:

Events proposed for the 2015/2016 program presented by the Illawarra Triathlon Club at the 13 May 2015 meeting of the Traffic Committee and subsequently endorsed by Council at their meeting held 9 June 2015. The Illawarra Triathlon Club has recently advised that they need to change the date for the 30 August to 13 September 2015.

PROPOSAL SUPPORTED UNANIMOUSLY

The change of date from 30th August to 13th September 2015 for the road closures be approved in relation to the 2015/2016 Illawarra Triathlon Club Program.

DESIGN MATTERS

12. WOLLONGONG

Hilltop and McKenzie Avenues – Proposed New Footpath and Crossing Points

Background:

Council has prepared plans for improvements to the intersection of Hilltop and McKenzie Avenues, Wollongong, which involve adjustments to the existing Stop Sign.

PROPOSAL SUPPORTED UNANIMOUSLY

The submitted plan 5469SK04/1 be approved (Attachment 5).

13. WINDANG

47 - 49 Boronia Avenue – Proposed 13 Lot Subdivision – Signs and Line Marking

Background:

The plans indicating a Give Way restriction at the intersection of Boronia Avenue and the new subdivision road have been submitted for approval.

PROPOSAL SUPPORTED UNANIMOUSLY

The submitted plan 8201500401-C2017 be approved (Attachment 6).

INFORMAL ITEMS

14. WOONONA

Campbell Street – Request for No Stopping restrictions southern side of Campbell Street

Council has received a request to increase the length of 'No Stopping' restrictions on the southern side of Campbell Street, Woonona, due to the volume of traffic and the width of the travel lanes. Following discussion, Committee agreed that road is wide enough to accommodate request for 'No Stopping' restrictions on the southern side of Campbell Street, Woonona. It was also agreed that relevant authorities enforce speeding and parking restrictions, as resources permit.

15. WINDANG

Windang Boat Ramp – Obstruction of Pedestrian Walkways

In the vicinity of Windang Boat Ramps, Council has provided angle parking where some vehicles encroach over the adjacent footpath. Following discussion, recommendation is for Wollongong City Council to install wheel stops to parking spaces.

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

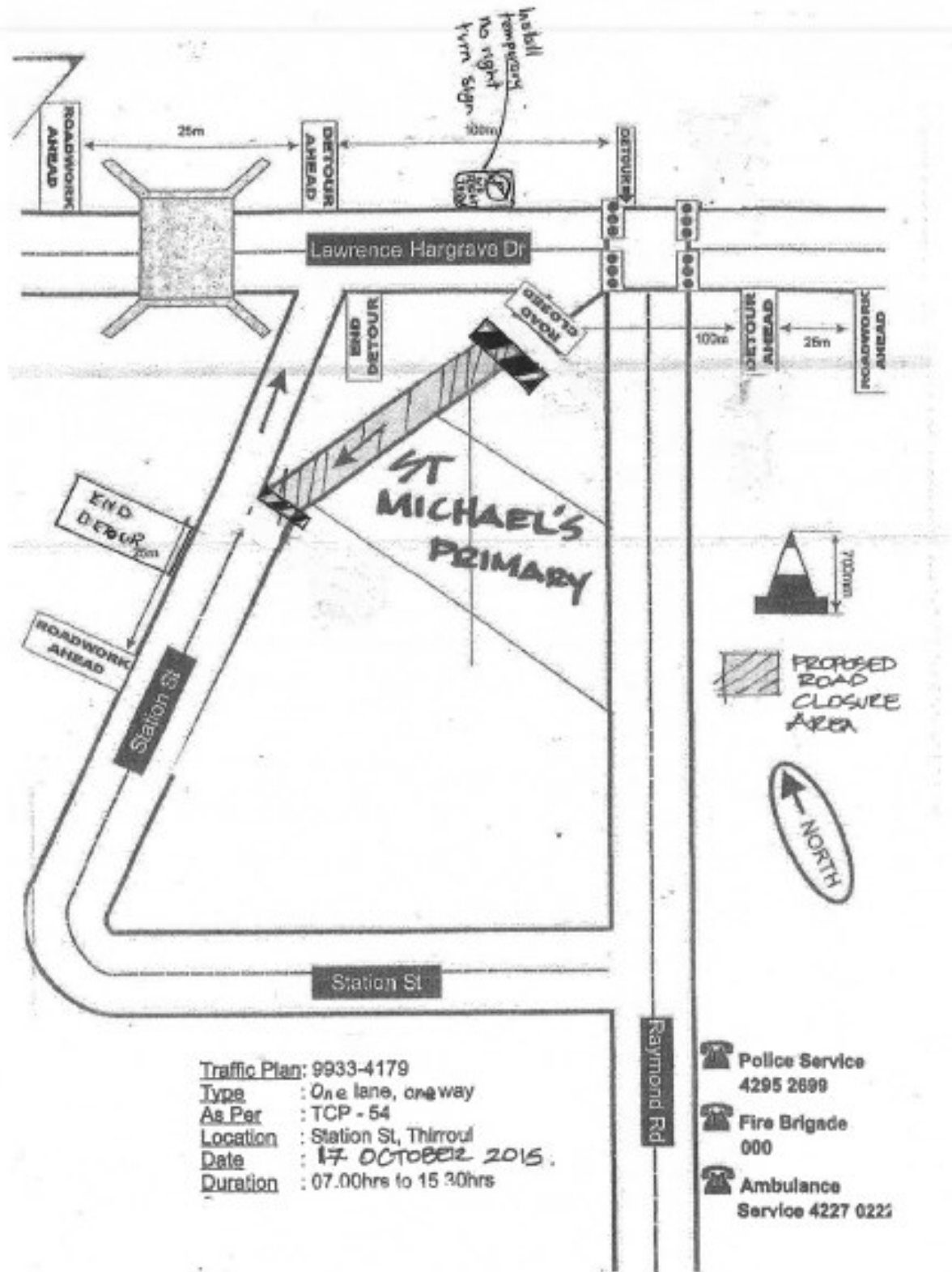
Checklist:

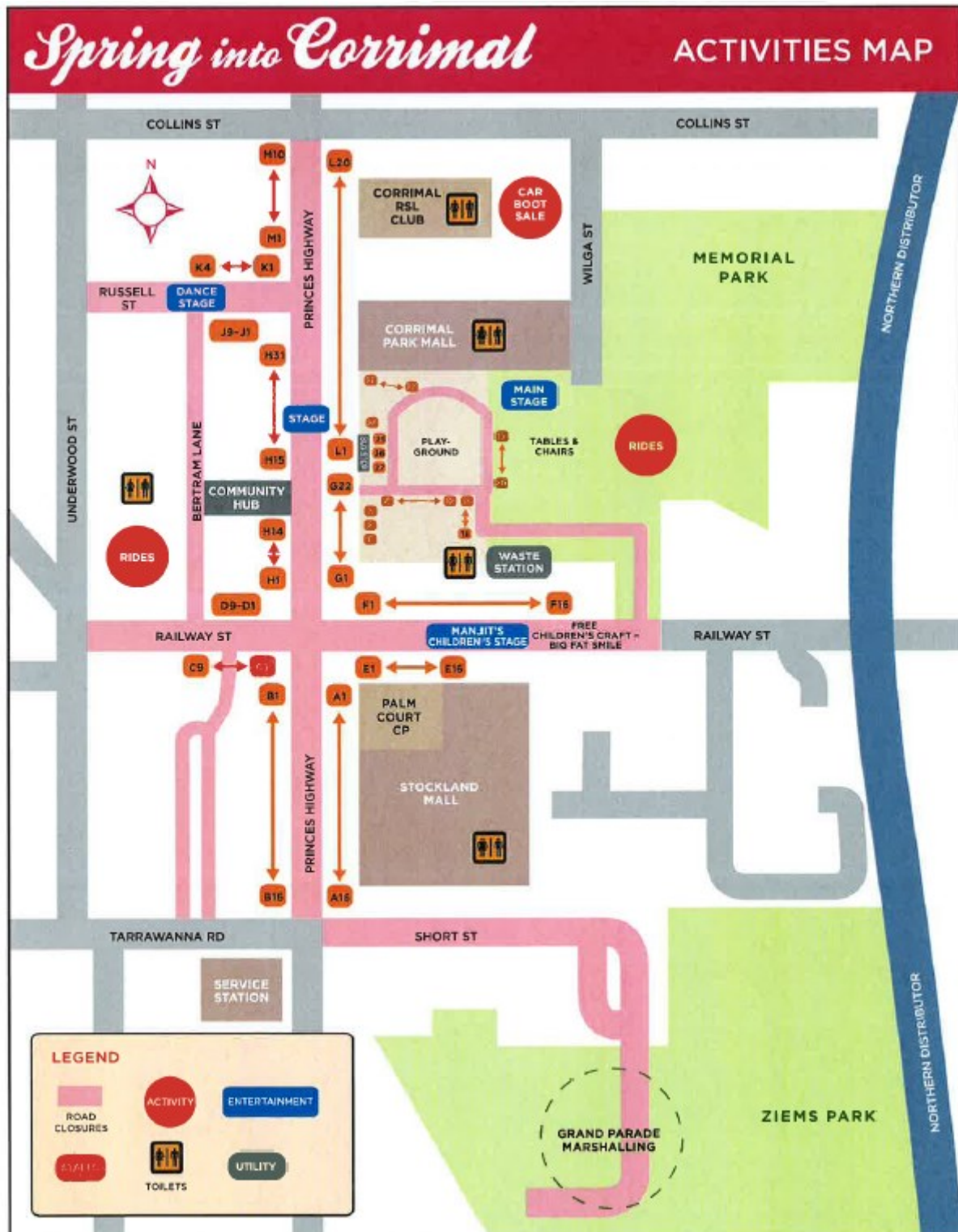
- ☒ **Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

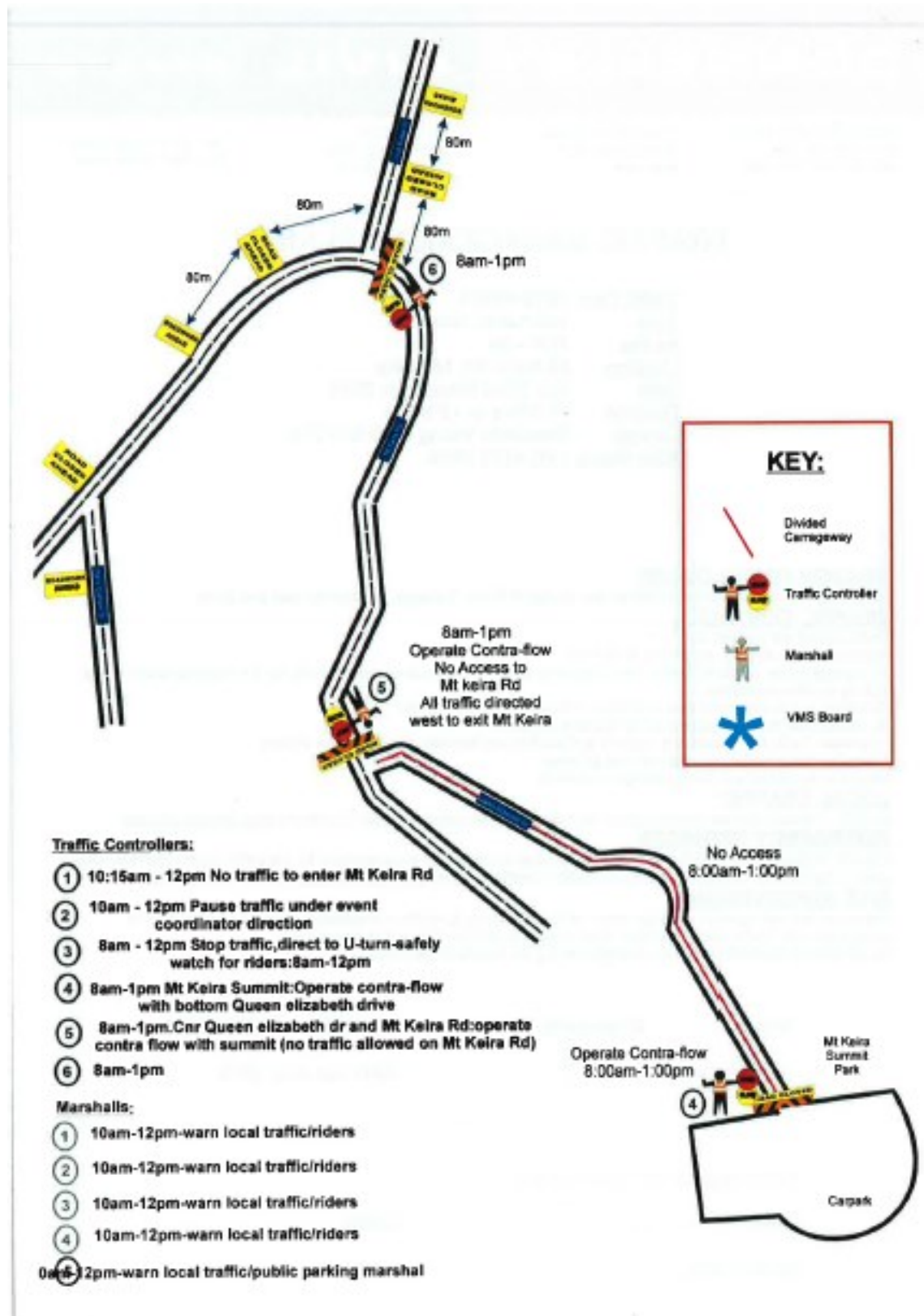
Required information as shown below MUST be attached:

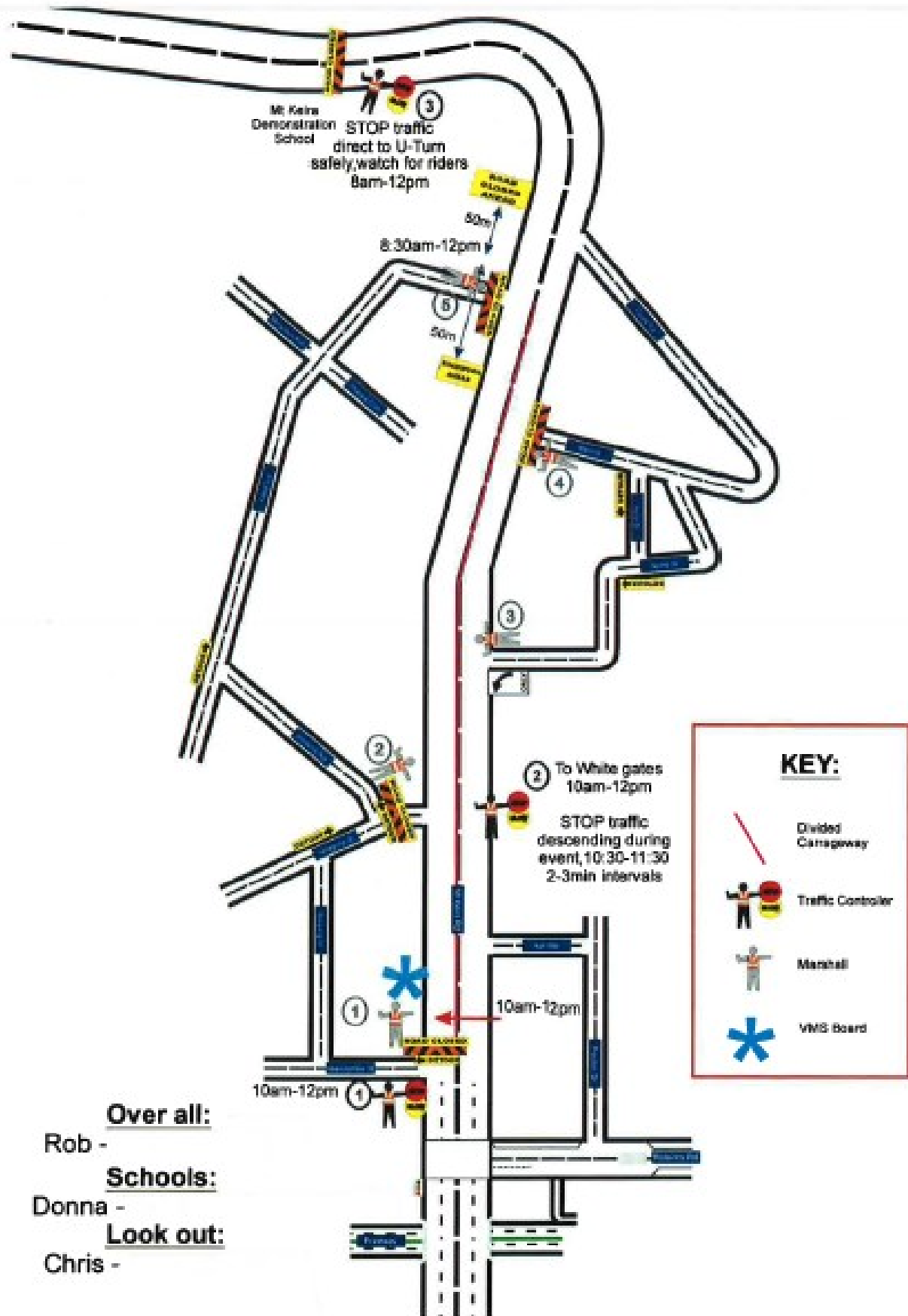
- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.









Minutes - 22 July 2015



Attachment 6 – Boronia Street Windang

