

City of Wollongong Awards Committee Meeting

MINUTES



Date	Tuesday 29 October 2024	Start Time: 4:30pm	Finish Time: 5:06pm
Meeting Purpose	The committee provides guidance, advice and support to the coordination and presentation of the City of Wollongong Awards.		
Attendees	Lord Mayor Cr Tania Brown, Sue Savage, Susan Wardle, Vera Cvetkoski, Jessica Hill, Aunty Barbara Nicholson, Dr Munir Hussain, Robyn Hampton, Sally Stevenson, Sarah Wilson, Lachlan Wischer		
Apologies	Rod Masters		

No.	What
1	<p>Welcome and Acknowledgement of Country</p> <p>Lord Mayor opened the meeting at 4:30pm and welcomed all present with an acknowledgement of Country. Aunty Barbara Nicholson was provided an opportunity to Welcome.</p>
2	<p>Apologies</p> <p>Rod Masters</p>
3	<p>City of Wollongong Awards Committee</p> <p>As this was the first meeting of the City of Wollongong Awards committee, member introductions were done.</p> <p>The Committee Charter was discussed including responsibilities of the committee, the charter is available on the Council website.</p> <p>Lord Mayor noted that there is also a Councillor to be appointed to the committee. This position is yet to be confirmed.</p>
4	<p>Nominations for the City of Wollongong Awards</p> <p>Lord Mayor noted that nominations are open and will remain open until 30 November, further noting that there have been a number of nominations already received. She also provided key timelines regarding the nomination process.</p> <p>The role of the committee in the lead up to judging of City of Wollongong Awards nominations was discussed.</p> <p>Committee members were encouraged to use networks to generate interest for the City of Wollongong Awards.</p> <p>There was a discussion around the nomination categories, information regarding each category to be circulated to the committee.</p>

5	<p>City of Wollongong Awards event The committee discussed venue options, food options and pricing of tickets for the 2024 event, and recommendations for the 2025 event. There was also discussion regarding sponsorship with Council officers confirming that the event does not have sponsorship.</p> <p>Lord Mayor noted that it would be appropriate that further discussion following the meeting take place regarding venue, cost and sponsorship opportunities.</p> <p>Council officers will review venue options and present to the Lord Mayor for final decision. The committee agreed with this approach.</p>
6	<p>General Business</p> <p><u>Nominations</u> It was noted that committee members can nominate community members and community groups for the Awards, however members need to declare if they have a conflict of interest and cannot be present when judging the person or group they nominated.</p> <p><u>Sponsorship</u> There was discussion regarding sponsorship of the awards, with Council officers confirming that there aren't any sponsors for the awards. It was noted that such opportunities could be considered.</p>
7	<p>Meeting closed at 5:06pm</p>