

MINUTES

ACTIVE TRANSPORT REFERENCE GROUP
6PM ON WEDNESDAY 03 DECEMBER 2014



PRESENT	
Councillor Ann Martin (Chair)	Phil Latz
Peter Nunn, Transport & Stormwater Services Manager (WCC)	
Werner Steyer	

IN ATTENDANCE	
Ted Collins, Traffic Unit Manager (WCC)	

1) **APOLOGIES** – Apologies were received and accepted on behalf of Cr. Jill Merrin, Mike Dowd and Stuart Porter

2) **DECLARATIONS OF INTEREST** – NIL

3) **CONFIRMATION OF MINUTES OF MEETING HELD ON 3 JUNE 2014**

Recommendation: The minutes of the meeting held 22 October 2014 be confirmed as true and accurate.

4) **BUSINESS ARISING FROM PREVIOUS MINUTES**

a) **KEIRA STREET PEDESTRIAN CROSSING FEEDBACK**

Significant discussion occurred in relation to the need for some southbound cyclists to “bypass” the eastern kerb blister to avoid the squeeze point. The resulting action was for the Reference Group Chair to approach the Manager of Project Delivery for approval for Reference Group member(s) to liaise with design engineers on the project prior to construction

b) **SMITH STREET ON ROAD CYCLEWAY FEEDBACK**

Reference Group comments from previous meeting are being considered for design modifications. Design will be brought back to Reference Group for comment in the first half of 2015

5) **GENERAL BUSINESS**

ITEM 1: SHARED PATH SIGNALISED INTERSECTIONS – SUMMARY

Item was discussed with the recommendation that Council to write a letter to the RMS regarding their program for installing bicycle lights at signalised intersections, and forward Reference Group member’s submission for their consideration.

ITEM 2: WALK 21 CONFERENCE – SUMMARY

Ted Collins read out Stuart Porter’s summary of the walk 21 conference in his absence.

6) OTHER BUSINESS

SQUIRES WAY SHARED PATH

Correspondence from Phil Latz extended congratulations to Council (Lord Mayor & Councillors) for the excellent quality of the recently constructed shared path that runs along Squires Way, Fairy Meadow (copy of letter attached).

Action: Noted

MOUNT KEIRA MOUNTAIN BIKE PARK

It was noted that an article was published on the Bicycling Australia website outlining a push by Wollongong Mountain Bike Club and Destination Wollongong, for an Adventure Playground including a mountain bike park at Mt Keira.

Phil Latz mentioned the article received the highest views ever, with 3700 views in 3 days, and stated that the main objective is to get the facility built.

Action: Noted

DESIGN ISSUES WITH CONSTRUCTED CYCLEWAYS / SHARED PATHS

Werner Steyer brought discussion to the table about issues with newly constructed cycleways and shared paths and asked the question "how can we capture these issues for future learning?"

Examples included a power pole in the middle of the newly constructed shared path on the Princes Highway at Kembla Grange, as well as a dangerous crossing at the "left in only" entrance to the KG Race Course.

Action: To be included in formal "Action Summary" table.

ROAD SAFETY OFFICER UPDATE

The recruitment for the Road Safety Officer is in progress. It is anticipated that the position will be filled in January/ February 2015.

Action: Noted

FUTURE MEETINGS

It was proposed that meetings in 2015 start earlier at 5pm and occur on the 1st Wednesday of every second month.

Action: A schedule of the meetings for 2015 will be attached.

NEXT MEETING

The next meeting is to be held on Wednesday 4 February at 5:00pm

The meeting concluded at 7:45pm.

ACTION SUMMARY

No.	Meeting Date	Action	Officer	Status
13	21.11.13	Traffic Unit to investigate development related mechanisms for the next DCP review where private developments make parking available to the general public outside trading hours	WG	To proceed as part on next DCP review
21	3.6.14	Incorporate suggestions put forward by the Active Transport Reference Group at the meeting on 3 June 2014 into the scope of the future city wide pedestrian plan	WG	In progress
22	22.10.14	Council to inform maintenance crews on correct construction joints for cycleway repair	BD	Complete
23	22.10.14	Council to inform Werner Steyer about current methods to lodge a customer service request	BD	Complete
24	3.12.14	Luminous path marker product sample and information obtained by Stuart Porter at Walk21 conference to be distributed to WCC Design and Works staff	BD	Active
25	3.12.14	The "Tactical Urbanism" website to be brought to the notice of Council's strategic planners involved in the Wollongong Centres "Public Spaces, Public Life" project team (Bridget Jarvis). (Website made aware at the walk 21 conference)	BD	Active
26	3.12.14	Report to Council for endorsement of delegation to Dutch Bicycle Conference in 2015. Information to be provided by Phil Latz	BD / PL	Active
27	3.12.14	Discuss with Council Design Engineers, methods to prevent construction issues such as the power pole in the centre of the new cycleway at Kembla Grange	BD	Active

2015 Dates for Active Transport Reference Group meetings

February

Wednesday 4 February 2015 – 5:00pm, Administration Building Level 10, Committee room 1

April

Wednesday 1 April 2015 – 5:00pm, Administration Building Level 10, Committee room 1

June

Wednesday 3 June 2015 – 5:00pm, Administration Building Level 10, Committee room 1

August

Wednesday 5 August 2015 – 5:00pm, Administration Building Level 10, Committee rooms 2+3

October

Wednesday 7 October 2015 – 5:00pm, Administration Building Level 10, Committee rooms 2+3

December

Wednesday 2 December 2015 – 5:00pm, Administration Building Level 10, Committee rooms 2+3