



## BUSINESS PAPER

# ORDINARY MEETING OF COUNCIL

To be held at 6.00 pm on

**Monday 19 February 2018**

Council Chambers, Level 10,  
Council Administration Building, 41 Burelli Street, Wollongong

### Order of Business

- 1 Acknowledgement of Traditional Owners
- 2 Civic Prayer
- 3 Apologies
- 4 Disclosures of Pecuniary Interest
- 5 Petitions and Presentations
- 6 Confirmation of Minutes - Ordinary Meeting of Council 30/01/2018
- 7 Public Access Forum
- 8 Call of the Agenda
- 9 Lord Mayoral Minute
- 10 Urgent Items
- 11 Agenda Items

### Members

Lord Mayor –  
Councillor Gordon Bradbery AM (Chair)  
Deputy Lord Mayor –  
Councillor David Brown  
Councillor Cameron Walters  
Councillor Cath Blakey  
Councillor Chris Connor  
Councillor Dom Figliomeni  
Councillor Janice Kershaw  
Councillor Jenelle Rimmer  
Councillor John Dorahy  
Councillor Leigh Colacino  
Councillor Mithra Cox  
Councillor Tania Brown  
Councillor Vicky King

QUORUM – 7 MEMBERS TO BE PRESENT

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## MINUTES

## ORDINARY MEETING OF COUNCIL

at 6.00 pm

Tuesday 30 January 2018

### Present

Lord Mayor – Councillor Gordon Bradbery AM (in the Chair), Councillors Cameron Walters, Cath Blakey, David Brown, Dom Figliomeni, Jenelle Rimmer, John Dorahy (from 6.05 pm), Leigh Colacino, Mithra Cox, Tania Brown and Vicky King

### In Attendance

General Manager – David Farmer, Director Infrastructure and Works, Connectivity Assets and Liveable City – Greg Doyle, Director Planning and Environment, Future City and Neighbourhoods – Andrew Carfield, Director Corporate Services, Connected and Engaged City (Acting) – Tom Tyrpenou, Director Community Services, Creative and Innovative City – Renae Elrington, Manager Governance and Information (Acting) – Clare Phelan, Manager Finance – Brian Jenkins, Manager Property and Recreation – Peter Coyte, Manager Environmental Strategy and Planning (Acting) – David Green, Manager City Works and Services – Mark Roebuck, Manager Project Delivery – Glenn Whittaker, Manager Infrastructure Strategy and Planning – Mike Dowd, Manager Community Cultural and Economic Development – Kerry Hunt and Manager Library and Community Services – Jenny Thompson

### Apologies

- COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Tania Brown seconded Councillor Vicky King that the apology tendered on behalf of Councillors Janice Kershaw and Chris Connor be accepted.

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## **DISCLOSURE OF INTERESTS**

Councillor Dom Figliomeni declared a pecuniary interest in Item 2 as he holds shares in Wesfarmers.

## **CONGRATULATIONS - LORD MAYOR - MEMBER OF THE ORDER OF AUSTRALIA (AM)**

On behalf of Council, Councillor David Brown extended congratulations to the Lord Mayor following his Australia Day Award as a Member of the Order of Australia (AM).

## **PETITION - REJECTING PROPOSAL FOR ROAD BETWEEN PHILLIP STREET, THIRROUL AND FOOTHILLS ROAD, AUSTINMER**

Councillor Mithra Cox tabled a petition rejecting the proposal for a road between Phillip Street, Thirroul and Foothills Road, Austinmer. Petitioners asked that when Council investigates the matter, the community of the Northern Illawarra be informed and involved.

## **CONFIRMATION OF MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON MONDAY, 11 DECEMBER 2017**

- 2 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor Leigh Colacino that the Minutes of the Ordinary Meeting of Council held on Monday, 11 December 2017 (a copy having been circulated to Councillors) be taken as read and confirmed.

## **CONFIRMATION OF MINUTES OF CLOSED COUNCIL SESSION HELD ON MONDAY, 11 DECEMBER 2017**

- 3 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor Leigh Colacino that the Minutes of the Closed Council Session held on Monday, 11 December 2017 (a copy having been circulated to Councillors) be taken as read and confirmed.

## **ATTENDANCE OF COUNCILLOR**

During the presentation by Ms S Stevenson, Councillor John Dorahy attended the meeting, the time being 6.05 pm.

The Public Access Forum allows for a five minute address by speakers and following the expiration of the five-minute address by Ms Stevenson, a PROCEDURAL MOTION was MOVED by Councillor Vicky King seconded Councillor Mithra Cox that Ms Stevenson be allowed an additional two minutes to address Council. The PROCEDURAL MOTION on being PUT to the VOTE was CARRIED.

## **PUBLIC ACCESS FORUM - INTRODUCTION TO SERVICES OF THE ILLAWARRA WOMEN'S HEALTH CENTRE**

On behalf of the Illawarra Women's Health Centre, Ms S Stevenson, advised that the Centre had been operating for over 30 years and provides various services to women, including but not limited to medical and mental health services. All services are offered on a one-on-one basis and are free. Space is also provided for women to run community events such as meditation, yoga etc. These groups are important because they provide a space for women who are usually marginalised and therefore assist with social isolation, making connections and building capacity for individuals and the community as a whole.

Ms Stevenson said that the Centre works closely with Shellharbour City Council and because the Centre is located at Warilla, it has key partners with Myer (at Stocklands), with various Clubs in the area and also with Shellharbour City Council. Services are provided throughout the Illawarra and with that in mind, Ms Stevenson flagged the Centre's intention to work closely with Wollongong City Council to provide services in the Northern Illawarra as a strategic partnership; not just for funding; but for networking and general support to provide services for women in the Northern Illawarra and Wollongong area.

## DEPARTURE OF COUNCILLOR

During the address by Mr Erwin, Councillor John Dorahy departed the meeting, the time being 6.15 pm. Councillor Dorahy returned after the vote to Suspend Standing Orders.

## PUBLIC ACCESS FORUM - NEW YEAR'S EVE AND AUSTRALIA DAY - THANK YOU

Mr W Erwin thanked Council for the great celebration events of New Year's Eve and Australia Day which saw crowds of people celebrating around Wollongong Harbour, Osborne and Lang Parks, with spectacular fireworks to conclude both events. Mr Erwin said that he had the pleasure of facilitating the Accessible Viewing area for Council and said that it was a thrill to see families able to celebrate the evening as a whole family.

Whilst being involved with these events, Mr Erwin said that he had seen the work which went on behind the scene and he particularly thanked Council staff Tracey Needham and Lee Cramer who go beyond to deliver a great experience for the Wollongong community. These ladies are supported by Council staff from various departments, as well as volunteers, and he said that all deserve a big vote of thanks for jobs well done. In conclusion, Mr Erwin said that Australia Day and New Year's Eve celebrations get bigger and better each year and on behalf of all who celebrated at these events he thanked Council, Council staff, volunteers, sponsors, and the Australia Day Committee.

- 4 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor Mithra Cox that speakers be thanked for their presentation and invited to table their notes.

## CALL OF THE AGENDA

- 5 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor Dom Figliomeni that the staff recommendations for Items 1 to 4, 6, 8, and 10 to 14 inclusive, be adopted as a block.

*Note:* Refer also to Minute 7 which excluded Item 2 from the Call of the Agenda due to the pecuniary disclosure of interest by Councillor Dom Figliomeni.

## SUSPENSION OF STANDING ORDERS

- 6 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor Leigh Colacino that Items A and B be considered as the last Items of business, under Suspension of Standing Orders.

**ITEM A - NOTICE OF MOTION - COUNCILLOR COLACINO - CONSTRUCTION OF NEW INTERSECTION - TOP OF BALD HILL WHERE LAWRENCE HARGRAVE DRIVE AND LADY WAKEHURST DRIVE MEET**

Item A was considered under Suspension of Standing Orders, refer to Minute Numbers 6 and 13.

**ITEM B - NOTICE OF MOTION - COUNCILLOR RIMMER - DEDICATED SENIORS EXERCISE PARK**

Item B was considered under Suspension of Standing Orders, refer to Minute Numbers 6 and 14.

**CALL OF THE AGENDA**

- 7 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor Jenelle Rimmer that Item 2 be excluded from the Call of the Agenda.

**ITEM 1 - DRAFT PLANNING PROPOSAL LOT 100 DP 1207784 CORDEAUX ROAD MOUNT KEMBLA PP-2017/2**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

**COUNCIL'S RESOLUTION** –

- 1 A draft Planning Proposal be prepared and submitted to the NSW Department of Planning and Environment for Lot 100 DP 1207784 Cordeaux Road Mount Kembla seeking a Gateway determination to -
  - a Rezone 2.36ha of the site from E3 Environmental Management to E4 Environmental Living with a Minimum Lot Size of 5,000m<sup>2</sup> and Floor Space Ratio of 0.3:1;
  - b Rezone 5.14ha of the site from E3 Environmental Management to E2 Environmental Conservation; and
  - c Retain 1.47ha of the site as E3 Environmental Management zoning.
- 2 The draft Planning Proposal be exhibited for a minimum period of 28 days.
- 3 The Department of Planning and Environment be requested to issue authority to the General Manager to exercise plan making delegation in accordance with Council's resolution of 26 November 2012.

**DEPARTURE AND ATTENDANCE OF COUNCILLORS**

Due to a prior disclosure of interest, Councillor Dom Figliomeni departed the meeting and was not present during debate and voting on Item 2.

Councillor John Dorahy returned to the meeting at 6.23 pm, prior to consideration of Item 2.



**ITEM 2 - DRAFT PLANNING AGREEMENT: BUNNINGS PROPERTIES PTY LTD - NORTHCLIFFE DRIVE, KEMBLA GRANGE (DA-2016/358)**

**8 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor John Dorahy that -

- 1 The draft Planning Agreement between Bunnings Properties Pty Ltd and Council (Attachment 2 of the report) be exhibited for a minimum period of 28 days.
- 2 The Southern Joint Regional Planning Panel be advised that Bunnings Properties Pty Ltd and Council are proposing to enter into a Planning Agreement for the design and construction of a roundabout on Northcliffe Drive, Kemplla Grange, and should it determine that DA-2016/358 be approved, appropriate conditions of consent be included requiring the Planning Agreement to be entered into and the terms of the Agreement to be satisfied.
- 3 The General Manager be delegated authority to determine, finalise and execute the Planning Agreement, including making minor amendments, after consideration of any issues raised in the public exhibition.

**ITEM 3 - ILLAWARRA SHOALHAVEN JOINT ORGANISATION**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

**COUNCIL'S RESOLUTION** – In accordance with Part 7 of Chapter 12 of the *Local Government Act 1993 (Act)* Wollongong City Council (Council) resolves -

- 1 That Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.
- 2 To approve the inclusion of Council's area in the Joint Organisation's area.
- 3 That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas: Shellharbour City Council, Kiama Municipal Council and Shoalhaven City Council.
- 4 That, on the expiry of 28 days from the making of this resolution, the General Manager -
  - a Provide the Minister with a copy of this resolution, including the date on which Council made this resolution; and
  - b Inform the Minister that this resolution has not been rescinded for the purpose of the Minister issuing a certificate under section 400P of the Act.

**ITEM 4 - CITY OF WOLLONGONG TRAFFIC COMMITTEE STRUCTURE REVIEW**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

**COUNCIL'S RESOLUTION** – Council adopt the City of Wollongong Traffic Committee structure and meeting Charter Option 2, whereby Council staff Chair the meetings and have voting rights on behalf of Council, and there are no Councillor members.

## ITEM 5 - FLOODPLAIN RISK MANAGEMENT COMMITTEES STRUCTURE

9 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor Tania Brown that -

- 1 Council adopt a structure of three Floodplain Risk Management Committees broken up into three areas, North, Central and South:
  - a The Northern area to cover the Hewitts Creek (Ward 1), Collins Creek (Ward 1) and Towradgi Creek (Ward 1) catchments;
  - b The Central area to cover Fairy and Cabbage Tree Creeks (both Ward 1 and 2), Wollongong City (Ward 2) and Allans Creek (Ward 2 and 3) catchments;
  - c The Southern area to cover the Minnegang Creek (Ward 3), Kully Bay (Ward 3), Mullet Creek (Ward 3), Brooks Creek (Ward 3), Lake Illawarra (Ward 3) and Duck Creek (Ward 3) catchments.
- 2 The revised Charter for Floodplain Risk Management Committees be adopted.
- 3 Three Councillors be elected to each of the above Floodplain Risk Management Committees.
- 4 A Chairperson be elected to each Floodplain Risk Management Committee from the Councillor representatives.
- 5 The election be undertaken by open means, on a show of hands.

In relation to Parts 3 to 5 above, elections were undertaken to fill the vacancies on the three Floodplain Risk Management Committees.

Northern Area Floodplain Risk Management Committee (three Councillors, one to be Chair) –

- Nominations were received for Councillors Janice Kershaw, Mithra Cox and Jenelle Rimmer and there being no further nominations, Councillors Kershaw, Cox and Rimmer were elected. Councillor Cox was nominated for the position of Chair and there being no further nominations, Councillor Mithra Cox was duly elected.

Central Area Floodplain Risk Management Committee (three Councillors, one to be Chair) –

- Nominations were received for Councillors David Brown, Cath Blakey, Tania Brown and John Dorahy. Councillor David Brown subsequently withdrew his nomination and Councillors Dorahy, Tania Brown and Blakey were subsequently elected. Councillor Dorahy was nominated for the position of Chair and there being no further nominations, Councillor John Dorahy was duly elected.

Southern Area Floodplain Risk Management Committee (three Councillors, one to be Chair) –

- Nominations were received for Councillors Vicky King, Cameron Walters and Dom Figliomeni and there being no further nominations, Councillors King, Walters and Figliomeni were subsequently elected. Councillor Figliomeni was nominated for the position of Chair and there being no further nominations, Councillor Dom Figliomeni was duly elected.

10 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor John Dorahy that Councillors Janice Kershaw, Mithra Cox and Jenelle Rimmer (as Chair) be elected to the Northern Area Floodplain Risk Management Committee; Councillors Cath Blakey, Tania Brown and John Dorahy (as Chair) be elected to the Central Area Floodplain Risk Management Committee; and Councillors Vicky King, Cameron Walters and Dom Figliomeni (as Chair) be elected to the Southern Area Floodplain Risk Management Committee.

## **ITEM 6 - UNANDERRA SKATE PARK SAFETY REPORT**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

**COUNCIL'S RESOLUTION** – Council receive the report and note the following recommendations -

- 1 Prioritise the removal of graffiti and keep monitoring for regular removal.
- 2 Encourage the community to report graffiti and any acts of vandalism.
- 3 Encourage the community to report incidents of abuse or violence to police.

## **ITEM 7 - HELENSBURGH POOL - INVESTIGATION AND FEASIBILITY ASSESSMENT FOR HEATING AND POTENTIAL EXPANSION**

**11 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Leigh Colacino seconded Councillor Cameron Walters that -

- 1 The Helensburgh War Memorial Pool Investigation and Feasibility Assessment Final Report and Attachments are noted by Council and the findings considered in future delivery programs.
- 2 Council prioritise further investigative studies to inform future delivery program expenditure on maintaining and enhancing existing water treatment, plant and filtration systems to ensure the Helensburgh facility continues to operate in accordance with NSW Public Health guidelines.
- 3 A review be delivered to Council, in the form of a Briefing no later than March 2020, detailing the various options available which will determine how Helensburgh Pool and its amenities can continue to best serve the community.

## **ITEM 8 - POLICY REVIEW: PAVED FOOTPATH CONSTRUCTION**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

**COUNCIL'S RESOLUTION** – The revised draft Paved Footpath Construction Policy be adopted.

## **ITEM 9 - POLICY REVIEW: SCHOOL USE OF COUNCIL SWIMMING POOLS**

MOVED by Councillor Mithra Cox seconded Councillor John Dorahy that the revised School Use of Council Swimming Pools Policy be adopted, subject to the following amendments to Page 2 of the Policy – School Carnivals –

- 1 The removal of Point 1; and,
- 2 Change to Point 7 to read 'No unstructured aquatic free play'.

At this stage, Councillor David Brown FORESHADOWED a MOTION should Councillor Cox's Motion be defeated.

Councillor Cox's motion on being PUT to the VOTE was LOST.

In favour Councillors Mithra Cox and Cath Blakey  
Against Councillors Jenelle Rimmer, David Brown, Tania Brown, Vicky King, Leigh Colacino, Cameron Walters, John Dorahy, Dom Figliomeni and Gordon Bradbery

Following the defeat of Councillor Cox's Motion, Councillor David Brown's FORESHADOWED MOTION became the MOTION.

- 12 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor David Brown seconded Councillor Vicky King that the revised School Use of Council Swimming Pools Policy be deferred pending a Councillor Briefing to consider the matters raised in relation to School Carnivals and the matter return to a future Council meeting.

#### **ITEM 10 - TENDER T17/34 - AIR CONDITIONING DESIGNS IPAC AND ADMINISTRATION BUILDINGS**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

##### **COUNCIL'S RESOLUTION** –

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of ARUP for the HVAC Designs IPAC and Administration Buildings, in the sum of \$33,000.00, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

#### **ITEM 11 - PROPOSED GRANT OF EASEMENT TO DRAIN WATER OVER LOT 23 DP 217420 GERARD AVENUE, FARMBOROUGH HEIGHTS**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

##### **COUNCIL'S RESOLUTION** –

- 1 Council approve the grant of an Easement to Drain Water 1m wide over Lot 23 DP 217420 Gerard Avenue, Farmborough Heights, in favour of Lot 22 DP 217420 No 1 Gerard Avenue, Farmborough Heights - Gerard Park, as shown shaded dark grey on the attachment to the report.
- 2 Council accept payment in the amount of \$4,500 (GST free) from the owner of Lot 22 DP 217420 No 1 Gerard Avenue, Farmborough Heights as compensation for the grant of the easement.
- 3 The applicant will be responsible for all costs associated with this matter.
- 4 Approval be granted to affix the Common Seal of Council to the survey plan, administration sheet, Section 88B Instrument and any other documentation required to give effect to this resolution.

## **ITEM 12 - DECEMBER 2017 FINANCIALS**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

### **COUNCIL'S RESOLUTION** –

- 1 The financials be received and noted.
- 2 Proposed changes in the Capital Works Program be approved.

## **ITEM 13 - STATEMENTS OF INVESTMENTS - NOVEMBER AND DECEMBER 2017**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

**COUNCIL'S RESOLUTION** – Council receive the Statements of Investments for November and December 2017.

## **ITEM 14 - CITY OF WOLLONGONG TRAFFIC COMMITTEE - MINUTES OF ELECTRONIC MEETING HELD ON FRIDAY 5 JANUARY 2018**

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 5).

**COUNCIL'S RESOLUTION** – In accordance with the powers delegated to Council the Minutes and recommendations of the City of Wollongong Traffic Committee Electronic Meeting held on Friday 5 January 2018 in relation to the Regulation of Traffic be adopted.

## **ITEM A - NOTICE OF MOTION - COUNCILLOR LEIGH COLACINO - CONSTRUCTION OF NEW INTERSECTION - TOP OF BALD HILL WHERE LAWRENCE HARGRAVE DRIVE AND LADY WAKEHURST DRIVE MEET**

**13 COUNCIL'S RESOLUTION** – RESOLVED on the motion of Councillor Leigh Colacino seconded Councillor Cameron Walters that -

- 1 Council investigate options that will allow it to work collaboratively with Roads and Maritime Services (RMS) on ways to construct a new intersection at the top of Bald Hill, where Lawrence Hargrave Drive and Lady Wakehurst Drive meet.
- 2 After the correct option has been decided, Council then enter into discussions with the RMS with the intent of finding a solution that will reduce the confusion which currently exists at that intersection.
- 3 The layout of the new intersection must clearly define who has the right of way at any one time and the current ambiguity of "right of way" be resolved.
- 4 An intermediate report come back to Council in the form of a Briefing, no later than 26 March 2018, detailing if the RMS is or is not willing to consider in the near future any new works at the intersection mentioned in point 1.
- 5 The near future be defined by a clear and precise timeline which includes the design and then the construction of the appropriate intersection solution agreed upon within the discussions between Council and the RMS, mentioned in point 2.
- 6 The clear and precise timeline mentioned in point 5, be reported to Council in the form of a Briefing, no later than 17 September 2018.

In favour Councillors Jenelle Rimmer, David Brown, Tania Brown, Vicky King, Mithra Cox, Cath Blakey, Leigh Colacino, Cameron Walters, John Dorahy and Dom Figliomeni  
Against Councillor Gordon Bradbery

**ITEM B - NOTICE OF MOTION - COUNCILLOR JENELLE RIMMER - DEDICATED SENIORS EXERCISE PARK**

- 14 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Jenelle Rimmer seconded Councillor David Brown that Council begins investigation for a, or a number of, dedicated seniors exercise park(s) and a Briefing be provided to Councillors including estimated cost and possible locations.

*Variation* The variation moved by Councillor Leigh Colacino to add the words 'or a number of' and 'park(s)' was accepted by the mover and seconder.

**THE MEETING CONCLUDED AT 7.32 PM**

Confirmed as a correct record of proceedings at the Ordinary Meeting of the Council of the City of Wollongong held on 19 February 2018.

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Chairperson

ITEM 1

SANDON POINT ABORIGINAL TENT EMBASSY - REMOVAL OF UNAUTHORISED STRUCTURES

The Illawarra Local Aboriginal Land Council has requested Council's assistance to remove structures, except the Pod, from the Sandon Point Tent Embassy site at McCauley's Beach. At a meeting on 6 February 2018, this request was considered by the Sandon Point Aboriginal Place Joint Management Agreement Partner organisations, the majority of whom resolved to seek Council's assistance to remove all structures.

It is recommended that Council support the request and provide assistance to the Joint Management Agreement partners to remove all structures, in consultation with NSW Police and the Office of Environment and Heritage.

### RECOMMENDATION

- 1 Council reaffirm its acknowledgement of the cultural significance of the Sandon Point – McCauley's Beach Aboriginal Place.
- 2 Council acknowledge the resolution of the majority of the Sandon Point Aboriginal Place Joint Management Agreement Partner organisations, for Council to assist with the removal of all structures at the McCauley's Beach Site.
- 3 In accordance with the request, the General Manager be delegated authority to utilise Council resources to assist with the removal of all structures at McCauley's Beach.
- 4 The structures be removed in consultation with representatives of the Sandon Point Aboriginal Place Joint Management Agreement Partner organisations, the Office of Environment and Heritage (OEH), and NSW Police.
- 5 The following organisations / persons be advised of Council's resolution:
  - Illawarra Local Aboriginal Land Council (ILALC)
  - Sandon Point Aboriginal Tent Embassy (SPATE)
  - Korewal Elouera Jerrungarah Tribal Elders Aboriginal Corporation (KEJ)
  - Wadi Wadi Coomaditchi Aboriginal Corporation
  - Wodi Wodi Elders Council
  - Northern Illawarra Residents Action Group (NIRAG)
  - Sandon Point Surf Club
  - Sandon Point Residents Association
  - Sandon Point Aboriginal Place (SPAP)
  - The Member for Keira
- 6 Council continue to keep the area clear of any structures which do not have the approval of Council and the Sandon Place Aboriginal Place Joint Management Agreement Partner organisations.

### REPORT AUTHORISATIONS

Report of: David Green, Manager Environmental Strategy and Planning (Acting)  
Authorised by: Andrew Carfield, Director Planning and Environment - Future City and Neighbourhoods

### ATTACHMENTS

- 1 Sandon Point Plan of Management Area and Aboriginal Place Map

## BACKGROUND

The Sandon Point and McCauley's Beach precinct is an iconic coastal location that contains significant Aboriginal culture and heritage, including burial sites (and re-burials), ceremonial sites, middens and artefacts.

The majority of the coastal area is owned and managed by Council. In 2014 Council owned some 31 lots which have an area of 17 hectares (Attachment 1). The landholding is a result of Council acquiring land and land being transferred by developers. The Tramway Creek corridor is currently in the process of being transferred to Council, which is approximately 3.2 hectares.

The land is zoned RE1 Public Recreation under the Wollongong Local Environmental Plan 2009.

### Pre 1788

In the pre-1788 era, the Sandon Point area was an important ceremonial site, burial site and meeting place for Aboriginal people. The southern point, known as the Sandon Point, is recognised as a traditional chief's meeting place. The wider area beyond Sandon Point is recognised as a more general meeting place where trade would be conducted between groups and stories would be shared. The abundant food resources of the area supported gatherings of Aboriginal groups.

Evidence of past Aboriginal occupation of the Sandon Point area comprises shell middens and stone artefact scatters. A burial associated with a shell midden near McCauley's Beach, dated to over 6,000 years old, was uncovered after a series of storms exposed remains in 1998. The ancestral remains have been reburied and are protected by the vegetation cover.

### Post 1788

In 1817, colonial settler occupation around Sandon Point began with the formation of an agricultural estate - the area was used for small-scale cultivation and grazing. By the late 1800s, the area was heavily cultivated and had several industrial operations, including a cokeworks, coal port and refactory. As land in the region was divided for settler use, Aboriginal people would often camp and fish to the north of Sandon Point.

The beaches and surf breaks also become popular with residents and visitors.

### SPATE

The Sandon Point Aboriginal Tent Embassy (SPATE) was established in 2000 as a political protest to residential development at Sandon Point and to monitor and protect the significant heritage of the site. The Embassy has included a number of tents and other structures that have been built over the years, without formal approval under the Environmental Planning and Assessment Act 1979.

On two prior occasions Council resolved to take no action regarding the structures. On 25 November 2002, Council resolved (in part):

- 5 *Council take no action against the Sandon Point Picket or the **Sandon Point Aboriginal Tent Embassy** until legal advice is received on this issue and reported to Council. (Minute 482)*

On 28 June 2004, Council resolved (in part):

- 1 *The status quo remain and Council take no action to remove the **Aboriginal Tent Embassy** and community picket at this time. (Minute 201)*

### Sandon Point Aboriginal Place

On 16 February 2007, the Minister for the Environment declared the area an Aboriginal Place under the *National Parks and Wildlife Act 1975*. The declaration of Aboriginal Places offers Aboriginal people opportunities to reconnect with their ancestors, community and culture. Aboriginal heritage is inseparable from the natural environment - from individual plants and animals to ecosystems. The land and waterways are associated with dreaming stories and cultural learning that links Aboriginal people with who they are and where they belong (*source: NSW Office of Environment and Heritage website*).



## **Sandon Point and McCauley's Beach Plan of Management (PoM) and Joint Management Agreement**

In 2011, Council commenced the preparation of the Sandon Point and McCauley's Beach Plan of Management (PoM). The draft Plan was exhibited from 1 December 2010 to 15 March 2013 and the revised draft Plan exhibited from 30 July 2014 to 10 October 2014.

On 23 February 2015, Council endorsed the Sandon Point and McCauley's Beach Plan of Management (PoM) and Aboriginal Place Management Plan to guide the management of the area. The Plan of Management includes an Aboriginal Place Management Plan and is supported by a Vegetation Management Plan. Attachment 1 is a map of the PoM area.

The PoM guides future Council activities on the land including the erection of signage, improving access to the beach, improvements to the shareway and vegetation management. A number of these activities involve ground disturbance and therefore require an Aboriginal Heritage Impact Permit (AHIP) to be issued by the Office of Environment and Heritage (OEH). Council has been working through the AHIP process for a couple of years, and this process must be completed before any proposed works can commence.

In terms of the Sandon Point Aboriginal Tent Embassy, the PoM acknowledges its importance and indicates that its future is a matter for the Aboriginal community to determine.

On 23 February 2015 Council also resolved to establish a Joint Management Agreement with five Aboriginal community organisations:

- *Illawarra Local Aboriginal Land Council (ILALC),*
- *Korewal Elouera Jerrungarah Tribal Elders Aboriginal Corporation (KEJ),*
- *Sandon Point Aboriginal Tent Embassy (SPATE),*
- *Wadi Wadi Commaditchi Aboriginal Corporation*
- *Wodi Wodi Elders Council*

A signing ceremony and celebration was held at Sandon Point on 16 November 2016.

These Aboriginal Community Organisations were the organisations that were listed in the schedule C of the National Parks and Wildlife Act 1974 Section 90 Permit number 2130. This permit 2130 was obtained by Stocklands which related to residential development at Sandon Point approved by the NSW Land and Environment Court. Council resolved to invite these organisations into negotiations to create a Joint Management Agreement on 23 June 2014 and 23 February 2015. Through this Agreement, Council meets with nominated representatives of the above organisations to protect the Sandon Point Aboriginal Place and to manage the Aboriginal cultural and heritage values within the Sandon Point and McCauley's Beach Plan of Management area.

The Joint Management Agreement provides for Aboriginal Community Organisations Partners to make determinations on whether or not an Aboriginal Cultural Use or Development is supportive or not supportive of the values of the Sandon Point Aboriginal Place. The values of the Place relate to the area's significance to the Aboriginal community and are detailed in the [Joint Management Agreement](#).

### **PROPOSAL**

On 25 January 2018, the ILALC advised Council that it would support and recommend the *removal of all structures on the McCauley's Beach-Sandon Point Aboriginal Place with the exception of "The Pod"*. *Additionally this action needs to be taken with and in conjunction with the explicit order for persons that are currently maintaining a presence at the location to move on.*

The request was considered at a Joint Management Committee meeting on 8 February 2018, wherein the Committee resolved (in summary) *"We want to thank the Sandon Point Tent Embassy for their care of the site. The Joint Management Agreement Aboriginal Community Organisation Partners have resolved to remove all structures with Council's assistance. If police assistance is required Council is to request it. The Joint Management Partners will be notified before Council takes action to remove the structures."*

A full version of the resolution is detailed later in this report.

The request and resolution is the culmination of a series of events that have occurred over the last 5 months. A chronology of which is provided below.

On 2 October 2017, a Thirroul resident reported that their family was assaulted by a person at the SPATE site. The matter was reported to NSW Police who charged the individual and the matter is before the Courts.

On 4 October 2017, the ILALC and SPATE advised Council that the person was not affiliated with their organisations and they did not authorise the occupation.

On 18 October 2017, the ILALC and SPATE advised Council that their attempts to move on the individual had been unsuccessful and they wanted Council assistance. In some of the attempts, the NSW Police had been called by the occupant and they had requested the Aboriginal elders to leave the site.

On 2 November 2017, a Joint Management Committee meeting was held, attended by 4 of the 5 partner organisations (representatives of KEJ were apologies). The meeting discussed the recent incidents and resolved that *"all structures be removed because they had passed their use by date and the recent incidents"*

On 12 January 2018, the ILALC advised Council and the Office of Environment and Heritage (OEH) that building works had commenced without approval and were concerned that the structure was causing harm to the Aboriginal Place and requested that the works be stopped.

On 17 January 2018, officers of OEH and Council inspected the site and verbally issued a stop work order.

On 24 January 2018, ILALC advised OEH and Council that further work appeared to be occurring.

On 25 January 2018, the OEH advised Council and the ILALC that OEH officers *have investigated the alleged harm to the Aboriginal Place resulting from the commencement of the construction of a building. We cannot take regulatory action as there is no clear cut evidence of significant harm to the Aboriginal Place.*

OEH advised that it *will issue advisory letters to two individuals regarding the recent construction impacts at Sandon Point and the appropriate assessment process outlined in the National Parks and Wildlife Act.*

OEH advised that *the unauthorised construction is a matter that needs to be considered by Wollongong City Council under the Environmental Planning and Assessment Act 1979.*

OEH further advised that *we understand that the Illawarra Local Aboriginal Land Council (ILALC) is seeking to remove some of the existing structures, and that the ILALC may seek Council assistance. Provided that no harm to the Aboriginal Place occurs, we do not see that OEH has a role in the removal of structures. Obviously, appropriate controls will need to be in place to make sure harm to the Aboriginal Place does not occur.*

*If Council is considering assisting with the removal of structures, we suggest that the following measures may help limit the potential for inadvertent harm:*

- *Vehicles and machines accessing the Aboriginal Place should be fitted with rubber tyres to limit ground disturbance.*
- *Structures should be removed by hand rather than machine wherever possible.*

- Where required, backfilling should be with clean sand or other clean fill.
- If Aboriginal objects are found all work must stop and OEH must be contacted by calling Environment Line on 131 555.

On 25 January 2018, the ILALC advised Council that it would support and recommend the **removal of all structures on the McCauley's Beach-Sandon Point Aboriginal Place with the exception of "The Pod"**

**Additionally this action needs to be taken with and in conjunction with the explicit order for persons that are currently maintaining a presence at the location to move on.** This order needs to be enforced unless a change is recommended from the Sandon Point Aboriginal Tent Embassy (S.P.A.T.E) as the recognised and documented entity with oversight of the structures.

On 8 February, 2018 a Joint Management Committee meeting was held with representatives of four of the five groups present. The Wadi Wadi Coomaditchi Aboriginal Corporation was an apology to the meeting. The meeting resolved that:

*"We want to thank the Sandon Point Tent Embassy for their care of the site. The Joint Management Agreement Aboriginal Community Organisation Partners have resolved to remove all structures with Council's assistance. If police assistance is required Council is to request it. The Joint Management Partners will be notified before Council takes action to remove the structures."*

Aboriginal Community Partner Organisations who voted in support of the resolution without qualification:

- Wodi Wodi Elders
- KEJ

Aboriginal Community Partner Organisations who voted in support of the resolution with a qualification:

- Illawarra Local Aboriginal Land Council

*Please Note: The ILALC voted to support the resolution because the persons there are being harmful to the values of the Sandon Point Aboriginal Place.*

Those who voted to oppose the resolution with a qualification:

- Sandon Point Aboriginal Tent Embassy (SPATE)

*Please Note: SPATE wants the pod to remain on site and the right to place structures on site in the future that are supportive of the values of the Place and with the support of the Joint Management Agreement Partners.*

*Explanatory Note: The Pod is not a residential structure. The Pod is only one structure out of a number of Tent Embassy structures present on site.*

Accordingly, as there was a meeting quorum (3 organisations) and the resolution was supported by a majority of the organisations present, it is adopted under the terms of the Sandon Point Aboriginal Place Joint Management Agreement.

## CONSULTATION AND COMMUNICATION

As noted, the request for Council assistance was considered on 6 February 2018 by the Sandon Point Aboriginal Place Joint Management Agreement partner organisations. The Office of Environment and Heritage was also present at the meeting, and has been involved in the recent events.

## PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal “We Value and protect our natural environment”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2017-18
Strategy	5 Year Action	Annual Deliverables
1.4.2 Our Aboriginal community is actively engaged in the management of indigenous heritage	1.4.2.1 Work with the local Aboriginal community in the management of Indigenous heritage	Support the Sandon Point Joint Management Agreement

## RISK ASSESSMENT

Council’s assistance in removing the structures has some people and reputation risks. The risks have been reduced by the request coming from the ILALC and being supported by the majority of the Joint Management Agreement Partners. The assistance will also be coordinated with NSW Police to provide support, and the OEH to ensure the values of the Aboriginal Place are not harmed and are protected.

## FINANCIAL IMPLICATIONS

Council’s assistance to remove the structures will involve resources, staff or contractors, plant equipment and waste disposal charges. These costs will be managed within existing budget allocations.

## CONCLUSION

It is recommended that Council support the request from the Illawarra Local Aboriginal Land Council and supported by the majority of the Sandon Point Aboriginal Place Joint Management Partner organisations, to provide assistance in removing all structures at McCauley’s Beach.



	<b>Key</b>  Aboriginal Place  Plan of Management Area	Drawn By: J Lewis Date: 11.04.12 File ref: PlanOfManagement.mxd Date of Aerial Photography: 2011	
			

ITEM 2

ADOPTION AND GAZETTAL OF THE WOLLONGONG COASTAL ZONE MANAGEMENT PLAN

On 30 October 2017, Council endorsed the final draft of the Wollongong Coastal Zone Management Plan for resubmission to the NSW Minister for Environment for certification under the Coastal Protection Act (1979). The draft Plan was certified on 20 December 2017. For the Plan to take effect, the Act requires that the certified draft Plan be adopted by Council and published in the NSW Gazette. This report recommends that Council take these further steps to complete the making of the Wollongong Coastal Zone Management Plan.

### RECOMMENDATION

- 1 The certified final draft of the Wollongong Coastal Zone Management Plan be adopted (Attachments 1 to 3).
- 2 The draft Council Notice for the NSW Gazette, advising adoption and gazettal of the Wollongong Coastal Zone Management Plan be endorsed (Attachment 4).
- 3 The Council Notice and the Wollongong Coastal Zone Management Plan be published in the NSW Gazette.
- 4 A community briefing on the implications arising from Council adopting and gazetting the Wollongong Coastal Zone Management Plan be held after the gazettal.

### REPORT AUTHORISATIONS

Report of: David Green, Manager Environmental Strategy and Planning (Acting)  
Authorised by: Andrew Carfield, Director Planning and Environment - Future City and Neighbourhoods

### ATTACHMENTS

- 1 Wollongong Coast Zone Management Plan - Implementation Action Plan (Certified-Final Draft) *(Under Separate Cover)*
- 2 Wollongong Coastal Zone Management Plan - Management Study (Certified-Final Draft) *(Under Separate Cover)*
- 3 Wollongong Coastal Zone Management Plan - Management Study Appendices (Certified-Final Draft) *(Under Separate Cover)*
- 4 Council Note for the NSW Gazette (Draft) *(Under Separate Cover)*

### BACKGROUND

#### **Purpose of a Coastal Zone Management Plan**

Council has a statutory requirement to consider the risks from coastal processes, occurring both now and potentially into the future, in any planning and development decisions it makes in relation to its coastal zone. A Coastal Zone Management Plan (CZMP), prepared in accordance with the provisions of the Coastal Protection Act 1979, provides direction on this matter. These provisions require the draft CZMP to be submitted to the Minister administering the Coastal Protection Act 1979, for certification that it has been prepared according to State Government guidelines. After certification, Council needs to adopt the CZMP and publish it in the Government Gazette, in order for the Plan to become effective.

A certified and gazetted CZMP is important to Council for two reasons. Firstly, Council can have greater protection from liability for implementing planning and development decisions from a CZMP, if it is certified and gazetted in accordance with legislative requirements. Secondly, certification and gazettal are necessary for Council to be eligible to apply for funding support from the State's Estuary and Coastal Management Grants Program to implement actions from the CZMP. This grants program has a large pool of funding accessible to councils over the next few years.

## **The Wollongong Coastal Zone Management Plan**

The Wollongong Coastal Zone Management Plan sets out actions that Council (and potentially other agencies) can take to manage properties and assets at risk, now or into the future, from coastal storms, climate change and sea level rise. A two-stage process was used to prepare the CZMP. The first stage identified the land extents potentially exposed to coastal hazards up to the 2100 timeframe. The report from this stage, entitled the Wollongong City Council Coastal Zone Study, was endorsed by Council on 27 July 2010, to inform the preparation of the CZMP, as the second stage. Council also endorsed that the Section 149 planning certificates of potentially affected properties carry a coastal hazard notation, and this was implemented. The Wollongong City Council Coastal Zone Study report and its hazard maps are published on the Council website.

For the preparation of the CZMP, a risk-based approach was used to identify the properties and assets at highest risk and propose management options. The results of this exercise are reported in the Wollongong Coastal Zone Management Plan – Management Study and Management Study Appendices. The actions recommended to address those risks are reported in the Wollongong Coastal Zone Management Plan – Implementation Action Plan.

Most of the actions in the Implementation Action Plan relate to assets under Council's care and control, such as boat harbours, stormwater assets, surf clubs, ocean pools, cycleways, roadways and carparks, and beaches and dunes. There are a few actions, however, that have implications for private properties. These include the recommendation to formalise the development assessment process for affected properties by updating the Wollongong Development Control Plan to cover coastal hazards; the proposed voluntary acquisition of two properties in Thirroul; the investigation of a management strategy for properties potentially at risk in Woonona in the future; and provisions for a seawall to be constructed to protect properties around the Thirroul headland.

### **Certification of the Wollongong Coastal Zone Management Plan**

The draft Wollongong CZMP was endorsed by Council on 21 November 2016 and first submitted for certification in December 2016. In September 2017, Council was advised that the draft CZMP was eligible for certification if the minor concerns raised on the draft by the Department of Industry - Lands and Forestry were addressed. This was done and Council endorsed the resubmission of the updated draft on 30 October 2017. Council has now received advice that the resubmitted CZMP was certified on 20 December 2017, by the Chief Executive of the Office of Environment and Heritage, under delegation from the Minister for the Environment, the Honourable Gabrielle Upton. Council has been commended for developing a strategic pathway for managing the Wollongong coastal area, and advised to now adopt the CZMP and publish it in the NSW Gazette.

### **PROPOSAL**

It is recommended that Council adopt the certified final draft of the Wollongong Coastal Zone Management Plan and endorse the publication of the final Plan in the NSW Gazette. Publication in the Gazette will require Council to issue an accompanying Council Notice announcing the certification, adoption and gazettal of the CZMP. A Council Notice has been drafted and provided for Council's endorsement (Attachment 4). The Notice has been reviewed by the Office of Environment and Heritage and Council's Legal Officer for compliance with legislative requirements.

At its meeting of 21 November 2016, when Council first endorsed the submission of the draft CZMP for certification, it also resolved that opportunity be provided for a community briefing. After discussion with the Office of Environment and Heritage, this task was put on hold until the outcome of the certification request was known. With certification being completed, it is recommended that the community briefing session be held after the gazettal of the CZMP.

### **CONSULTATION AND COMMUNICATION**

The Wollongong CZMP was drafted following widespread consultation with internal and external stakeholders. Various sections of Council – such as Land Use Planning, Infrastructure Management, Assets Management, Risk Management, Beach and Recreational services – were consulted on actions

recommended for implementation. Various State agencies also contributed through the Estuary and Coastal Zone Management Committee, which oversaw the preparation of the CZMP, and the Office of Environment and Heritage, in particular, has provided ongoing guidance. Property owners affected by the draft Plan were identified and kept informed of developments through the process, and a number of community workshops were held to get their input.

The draft Plan was exhibited for six weeks (20 February 2012 to 30 March 2012), and further community workshops and meetings were held during the exhibition, and the draft Plan updated in response to the feedback received. The final draft that Council endorsed for submission to the State Government for certification is the outcome of this widespread consultation. This report is recommending that a further opportunity be provided for a community briefing on the implications arising from making the CZMP.

### PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal “We value and protect our environment”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2017-18
Strategy	5 Year Action	Annual Deliverables
1.2.1 A suite of actions to manage and protect against the future risks of sea level rise is enacted	1.2.1.1 Finalise and implement the Coastal Zone Management Plan	Continue to monitor and participate in the NSW Coastal Reforms

### FINANCIAL IMPLICATIONS

There are no financial implications in finalising and gazetting the Wollongong Coastal Zone Management Plan. Its implementation will, however, have financial implications, and these can be addressed through Council’s existing budgetary planning processes, and with the opportunity to access grant funding from programs which support the implementation of certified CZMPs. Many of the actions in the CZMP, however, only need to be implemented when there is clear indication that the hazards forecast are being realised. A beach and dune monitoring program is currently in place at Council to assist with identifying such trigger points.

### CONCLUSION

A considerable amount of Council resources has been dedicated over the years to prepare the Wollongong Coastal Zone Management Plan. The Plan has now obtained certification from the State Government that it has been prepared in accordance with the relevant legislative requirements. Council is recommended to finalise and make the Plan by adopting and publishing it in the NSW Gazette.



## ITEM 3 DRAFT AGEING PLAN 2018 - 2022

The Draft Ageing Plan 2018 - 2022 (the Plan) provides a strategic framework to guide Council in responding to the opportunities and challenges presented by Wollongong's increasing ageing population. The Plan details the strategies and actions Council will undertake to support older people to remain involved, connected and valued in their communities across the next four years.

The Plan was placed on exhibition from 22 November to 20 December 2017 (inclusive). 18 submissions were received during the exhibition period with valuable feedback. The feedback has been considered and minor amendments made to the Plan where required.

The Ageing Plan 2018-2022 Implementation Plan (Implementation Plan) has been prepared to support the delivery of the strategies and actions in the Plan.

This report seeks adoption of the final Draft Ageing Plan 2018 - 2022 (Attachment 1) and for the Implementation Plan (Attachment 2) to be noted.

### RECOMMENDATION

- 1 Council endorse the Draft Ageing Plan 2018 – 2022.
- 2 Council note the draft Ageing Plan 2018 - 2022 - Implementation Plan (Attachment 2).
- 3 Council note the Summary of Submissions (Attachment 3).

### REPORT AUTHORISATIONS

Report of: Kerry Hunt, Manager Community Cultural and Economic Development  
Authorised by: Renae Elrington, Director Community Services - Creative and Innovative City

### ATTACHMENTS

- 1 Draft Ageing Plan 2018 - 2022
- 2 Submissions from Public Exhibition
- 3 Ageing Plan 2018 - 2022 Implementation Plan

### BACKGROUND

The Plan sets out how Council will work towards making Wollongong a place where our City's older population is supported to remain involved, connected and valued in their communities. The Plan has 16 priorities that fall under the following five focus areas:

- 1 Create liveable communities.
- 2 Celebrate older people and promote positive community attitudes and behaviour.
- 3 Improve access to services and support.
- 4 Support use of technology and access to information.
- 5 Enable participation in community life.

The priorities in the Plan reflect current research and what older people said would make Wollongong a great place to live.

The Plan was placed on exhibition from 22 November to 20 December 2017. Feedback has been considered and minor amendments made where required.

An Implementation Plan has been developed in consultation with all relevant divisions across Council to support the delivery of the Plan. The Implementation Plan provides timeframes, responsibility, resourcing and performance measures for each of the strategies and actions in the Plan.

## PROPOSAL

This report seeks Council's endorsement of the Draft Ageing Plan 2018 - 2022 and for Council to note the Implementation Plan.

## CONSULTATION AND COMMUNICATION

The development of the Plan was informed by current research and extensive community and internal consultation. More than 560 older residents, service providers and Council officers participated in the consultation process.

Older people had their say via the following consultation activities:

- 389 people participated in the Community Survey
- 45 people participated in 5 targeted focus groups
- 93 people participated in 1 community conversation
- 172 people participated in 2 workshops.

The Plan was then on public exhibition from November 22 to 20 December 2017. During the public exhibition copies of the Plan and feedback forms were provided via:

- Council libraries
- Council's Customer Service Centre
- Council's website
- Neighbourhood Forums
- Wollongong Home and Community Support Network
- Focus group participants who were involved in the initial consultations.

The opportunity for the community to have their say was promoted via:

- The Advertiser - issues 29 November and 13 December 2017
- WIN News - 27 November 2017.

### Results of Public Exhibition and Common Themes

Eighteen submissions were received during the public exhibition from residents and non-government organisations. Fifteen of the submissions formally indicated support for the Plan. No objections to the Plan were received.

The 18 written submissions received were:

- Community (15)
- Anglican Church
- IRT Group
- Neighbourhood Forum 5.

A summary of the submissions is contained in Attachment 3. The main themes from the submissions are:

- Importance of providing good access to the built environment: Parking, footpaths, public toilets, bus stops and seating with shade in public spaces.
- Importance of providing opportunities for older people to be involved in community decision making.
- Importance of planning to support an older population.

The submissions indicated support for the strategies and actions in the Plan citing that the delivery of the Plan will improve people's experience of ageing in Wollongong.

## Changes to the Plan and Implementation Plan Following Exhibition

A few minor changes have been made to the Plan in response to the submissions to provide greater clarity around the actions and strategies. There have been no major changes that alter the overall intent or direction of the Plan.

### A Summary of the Changes to the Plan

- AIDS Council of NSW informed Council that their 'Safe Place' program is no longer being offered to Councils. To reflect this change, the action has been replaced with one that places emphasis on inclusivity training for key Council staff.
- IRT Group suggested that Council include actions specifically targeting older people of CALD background and older Aboriginal people in the Plan. To reflect this feedback, diversity has been incorporated into a key priority and action in the Plan.

### PLANNING AND POLICY IMPACT

The Ageing Plan 2018-2020 contributes to the delivery of Wollongong 2022 goal 5 'We are a healthy community in a liveable city'. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2017-18
Strategy	5 Year Action	Annual Deliverables
5.1.5 The long term needs of the community, including our people and our places, are effectively planned for.	5.1.5.1 Continue to undertake social, land use and environmental planning activities that assist in service planning.	Finalise the development of the Positive Ageing Plan 2018 - 2022 and when adopted by council begin implementation.

The Plan and Implementation Plan are supporting documents under Council's Integrated Planning and Reporting Framework. The Plan has links to other Council supporting documents (in particular Council's Disability Inclusion Action Plan 2016 - 2020).

As part of the development of the Plan, a risk management approach was implemented in accordance with Council's Enterprise Wide Risk Management process. The risk assessment considered risks associated with the development of the Plan.

### FINANCIAL IMPLICATIONS

The implementation of the Plan will be primarily funded through existing operational and capital budgets. Many of the strategies and actions in the Plan are already identified in the forward capital program and will not require additional funds. Other strategies and actions rely on a continuation of what we have already planned, albeit working differently, reprioritising and/or altering the timing of existing planned projects.

The Implementation Plan outlines funded actions and funding gaps. Any unfunded actions will be considered each year as part of the annual planning process.

### CONCLUSION

The Ageing Plan 2018 - 2022 will guide Council in supporting older people to remain involved, connected and valued in their communities. The Plan provides a strategic response to the opportunities and challenges that come with Wollongong's ageing population.



# Ageing Plan 2018-2022

**DRAFT**



**Involved Connected Valued**

**Acknowledgement of Country**

Wollongong City Council would like to show their respect and acknowledge the Traditional Custodians of the Land, Elders past and present and to extend that respect to other Aboriginal and Torres Strait Islander people.

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3

## Message from the Lord Mayor

It is my pleasure to present Council's second Ageing Plan. The Ageing Plan 2018-2022 sets out how Council will work towards making Wollongong a place where our City's older residents are supported to remain involved, connected and valued in their communities. We're looking forward to building on the great work of our first Plan.

Like many other communities in Australia, Wollongong has an ageing population. In 2006 there were 28,726 people 65 and over and by 2016 this number grew to 35,934. Over the next 20 years we're expecting this number to grow by a further 38.5%.

This Plan has been informed by research and consultation with our community. It's really pleasing to see that 82% of the older people we surveyed said that "Wollongong is a good place for older people to live".

I would like to thank everyone who took the time to share their ideas for making Wollongong an even better place for older people to live and be involved, connected and valued.

This Plan will guide Council in making sure that the needs and aspirations of our older residents are considered as part of our decision making now and into the future.

We're really proud to be making Wollongong a great city for all people.

**Lord Mayor**  
**Councillor Gordon Bradbery OAM**



## Background

**In 2011 population ageing was raised as an issue of concern at a community summit held in Wollongong. In response, Council developed and delivered the first Wollongong Positive Ageing Plan 2013 - 2017. As we moved towards the end of the life of this Plan, Council agreed that ageing remained an important consideration, and developed this new Ageing Plan.**

Our population is continuing to age because people are living longer, not having as many children, and the baby boomer generation is reaching retirement age. In response, all levels of government in Australia have developed policies focused on population ageing and recommending ways forward. These policies have one common theme - Australian, State and Local Governments all need to work together to improve people's experience of ageing.

The number of people living in Wollongong aged 65 years and over will increase from 35,934 (17.3% of the population) in 2016 to 50,753 people (19.9% percent of the population) by 2036.<sup>1</sup> At that point, there will be more people aged 65 years and over than there will be under the age of 15. Our City's fastest growing population group is those aged 70 to 84. This group is expected to increase by 46.7% from 20,711 in 2016 to 30,398 in 2036.<sup>1</sup>

We recognise that it's important to hear from older residents about their experiences of ageing in Wollongong. That's why, between February and May 2017, Council asked people 65 years and over, and Aboriginal people aged 50 years and over, to share their thoughts about ageing in Wollongong.








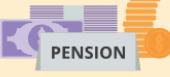



This Plan talks about what Council learned from the consultation and how we will support our City's older people over the next four years.

1. Source: 2016 Australian Bureau of Statistics, Census of Population and Housing. Compiled and presented by .id the population experts.



5

## Data: People 65 and over

	35,934 people are aged 65 and over <sup>1</sup>
	There are 911 Aboriginal people aged 50 and over <sup>1</sup>
	34,389 or 16.8% speak a language other than English at home, compared to 25.2% in NSW <sup>1</sup>
	5,750 or 16% volunteer, compared to 17.3% in NSW <sup>1</sup>
	5,266 or 10.8% provide unpaid childcare, compared to 9.2% in NSW <sup>1</sup>
	4,562 or 20.5% provide unpaid assistance to a person with disability, compared to 19.9% in NSW <sup>1</sup>
	20.7% identified as needing assistance, compared to 18.1% in NSW <sup>1</sup>
	70.2% live in low income households, on less than \$650/week, compared to 64.5% in NSW <sup>1</sup>
	8,425 or 26.8% live in lone person households, compared to 25.2% in NSW <sup>1</sup>
	63.2% own their own homes, compared to 60.1% in NSW <sup>1</sup>
	In 2017 there were 1,772 people living with dementia in the Wollongong LGA. This is expected to increase to 3,364 by 2050 (growth of 90%) <sup>2</sup>

1. Source: 2016 Australian Bureau of Statistics, Census of Population and Housing. Compiled and presented by .id the population experts.

2. Source: Alzheimer's Australia 2017

## Purpose

**The Ageing Plan's purpose is to describe the key priorities for making our City a great place for older people.**

The Plan has 16 priorities that come under the following five focus areas:

1. Create liveable communities
2. Celebrate older people and promote positive community attitudes and behaviour
3. Improve access to services and support
4. Support use of technology and access to information
5. Enable participation in community life

The priorities in this Plan reflect current research and what older people said would make Wollongong a great place to live. This Plan lists the things we will do and will guide our work over the next four years. Whilst Council isn't responsible for all of the priorities in this Plan, we will share it with other organisations to make them aware of what is important to our City's older people.



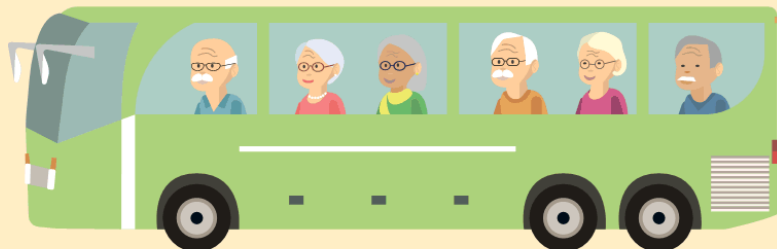
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## Council's role

**Council has a role in providing a range of services and facilities for our community in the Wollongong Local Government Area (LGA).**

**These include:**

- Public spaces
- Public toilets
- Community facilities – libraries, community centres, halls
- Public pools and beaches
- Leisure centres, sports fields, gardens, parks, playgrounds and outdoor fitness equipment
- Waste services
- Assessing development applications and land use planning
- Crematorium and cemeteries
- Transport infrastructure and road safety including transport and traffic management, bus stops, local roads, shared pathways, footpaths, cycle ways and parking
- Community Transport and Social Support Services (subject to external funding)
- Information and support to the aged care sector
- Events and cultural activities



## Participation of older people

Many residents aged 65 and over use Council services and facilities.

Examples include:

### Leisure Centres and Outdoor Fitness Equipment

Across our two leisure centres members can use a variety of facilities such as pools, tennis courts, squash courts, athletics field, gym equipment and group exercise classes.

At Beaton Park 43% and at Lakeside 25% of members are aged 65 and over. Our centres offer 15 physical activity programs for seniors each week.

### Aged Care Services (funded by the Australian Government)

Community Transport: Wollongong-Shellharbour provides taxi vouchers and individual and group transport to eligible older residents. These programs currently provide service to 5100 people across the Wollongong and Shellharbour LGA's.

Social Support Services offers a range of respite options, activities and social outings for eligible older people and their carers. 308 residents currently use these services.

### Library Services

Council operates 7 libraries across the LGA. 11,330 or 13.7% of our library members are 65 and over.

#### Home Library Service

This service delivers books to 275 residents who are housebound, most of whom are older.

#### Tech Savvy for You

In 2016-2017, more than 835 people participated in this program which provides free training on smartphones, tablets, computers, social media, internet, shopping and banking online and cyber safety.

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## Volunteering Opportunities

Council run a number of programs which support people to give back to the community through volunteering. In 2016-2017 more than 1,000 older people volunteered for the following:

- Volunteering Illawarra
- Bushcare
- Community Transport and Social Support
- Home Library Service
- Friends of Wollongong Botanic Garden
- Friends of Wollongong Art Gallery
- Friends of the Library
- Events, festivals and programs



## Botanic Garden

Friends of the Botanic Garden provide 45-minute tours of the Garden each week. They also have two mobility scooters available for hire free of charge every weekday. Both the guided tours and the mobility scooters are well used by older visitors.

## Community Development Worker Aged and Disability

This position provides information and advice across Council on matters affecting older people. The position provides support to the aged care sector and delivers projects that engage, recognise and celebrate our City's older people.

Many older residents also participate in many of our programs and projects.

Examples include:

### Seniors Festival

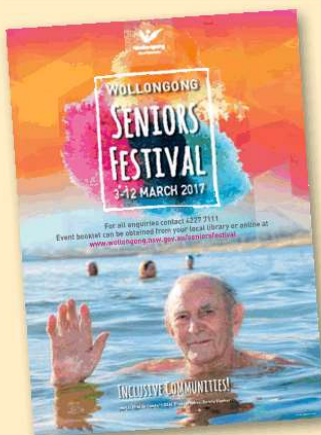
Each year Council celebrates NSW Seniors Festival. In 2017 the Festival had 87 activities which ran across 10 days.

### Golden Oldies: Screen Dreams in Pictures

This positive ageing project was supported by funding from the Office for Ageing, Family and Community Services, and Local Government NSW. Local seniors recreated scenes from their favorite movies and television shows. Photographs of the scenes were displayed across the City and uploaded to social media.

### Keep it Clear!

This was a partnership project with people in our community who are blind or have low vision, Vision Australia and TAFE Illawarra Institute. They worked together to create a poster campaign to raise awareness about the access challenges people with disability face when getting around our City.



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## Council's planning process

Council has one Vision, one Program and one Plan. This is the Community Strategic Plan, Delivery Program and Annual Plan. The Ageing Plan is a supporting document that will inform the actions in our Annual Plan.



Community Strategic Plan



### Supporting Documents

Council has two types of supporting documents:

- Strategy level documents
- Implementation Plan proposals



### Delivery Program

The outcome of the decision making process is the Resourcing Strategy Delivery Program and Annual Plan



### Decision Making

- What are the priorities
- What will we do
- How will we make it happen

### Implementation

- Construction
- Service
- Achieving goals



Aged and Disability Directory



Viva la Gong Festival



Construction of Puckey's shared pathway

## Developing the Plan

### Research

- Reviewed current research and policy
- Analysed demographic data
- Collected and analysed data for use of Council services by people 65 and over
- Prepared a Discussion Paper

### Consultation

#### Community Survey

- 389 people responded to the survey either online or in hard copy

#### Community Conversation

- 93 people participated in a community conversation

#### Focus Groups

- 45 older people participated in five targeted focus groups

#### Workshops

- 34 people participated in two workshops

### Strategy Development

Draft strategies and actions were prepared based on what the community told us was important.

### Endorsement

The Draft Ageing Plan was placed on public exhibition and the community provided feedback before the Plan was adopted by Council.



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## **Consultation: What did our City's older people say?**

Council consulted the community between February and May 2017:

### **Key Survey Results**

79% of respondents had lived in Wollongong for more than 20 years

82% said "Wollongong is a good place for older people to live"

76% said they "feel part of their local community"

93% said they "feel safe in their neighbourhood during the day"

71% said they "feel safe in their neighbourhood at night"

85% said they were physically active either daily or more than once a week

69% said they had "access to all of the services they currently need"

24% said they "were full time carers"

85% were retired

Our older residents said they like to walk, swim, garden, cycle, catch up with friends and family and volunteer.

**They liked living in Wollongong because of the:**

- Beaches and mountains
- Access to services
- Opportunities to meet with family and friends
- Short distance to Sydney
- Places and spaces to connect with people in their community

**They would like:**

- A more linked and connected public transport system (buses and trains)
- Better access to key services
- Better footpaths and public toilets
- More accessible buildings
- To be valued and respected more
- More affordable events and recreation opportunities
- Better access to information in print and plain English
- More outdoor fitness equipment

### **Information Technology**

Information technology was a strong theme during the consultation.

17% of survey respondents were confident using technology.

**Many experienced challenges with getting information. They said:**

- The internet is confusing
- Having a computer is expensive
- Going online to search for information is difficult

73% would like to learn more about computers, smartphones, internet, iPads and tablets, Skype and social media.

10% were not interested in learning about information technologies.

### **Priorities for making Wollongong a better place for older people to live were:**

84% said “positive community attitudes towards older people”

81% said “more accessible, user friendly information” was a priority

78% said “upgraded accessible and age friendly community facilities”

78% said “more aged friendly, affordable housing options”

77% would like “more involvement in community decision making”

77% said the need for “better public transport”

73% said they would like to learn more about using information technology

72% would like “more age friendly health and fitness programs”

64% said “more social activities”



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## Focus Groups

We held five targeted focus groups with older people we don't often hear from. Below is a summary of what they told us:

### Aboriginal Elders: Women

- More information about affordable community transport options
- Better footpaths and more accessible parking close to services and the hospital
- More information about services that can support with caring for grandchildren
- Someone to come to their group to teach them how to use mobile phones, internet and Facebook
- Council to report back to the group about the progress of the Ageing Plan

### Aboriginal Elders: Men

- Better public and community transport to get to community events and services
- More support with accessing My Aged Care and more affordable services
- More toilets across Wollongong that are wheelchair friendly
- To acknowledge the history of racism towards Aboriginal people and promote positive community attitudes towards older Aboriginal people

### Lesbians and Women who identify with the Lesbian Gay Bisexual Transgender Intersex (LGBTI) Community

- More services that are LGBTI friendly and sensitive to their identity and needs
- To be recognised and respected as both a woman and a lesbian
- Women only housing that is affordable and age friendly
- Creation of a social support group that connects older lesbians

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### **Men who identify with the Lesbian Gay Bisexual Transgender Intersex (LGBTI) Community**

- To improve community attitudes so they can feel more connected to the wider community
- Development of an information directory of general practitioners and allied health professionals that are LGBTI friendly
- Council facilities to become LGBTI 'Safe Place', so they feel acknowledged, welcome and safe

### **Older Men**

- More affordable internet packages so they can use the internet and find information
- More flexible work arrangements
- Services to be located in one place connected to transport
- Better promotion of opportunities to volunteer



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## Workshops

We held two workshops with local aged care service providers and Council Officers.

### Dementia-Friendly Communities Workshop

Council Officers participated in a workshop about 'Dementia-Friendly Communities' to look at how the principles could be included in their work. Some ideas included:

- Raising community awareness about dementia
- Creating spaces that are dementia-friendly
- Include dementia-friendly principles in the design of public spaces and facilities
- Provide dementia awareness training to Council Officers

### Wollongong Home and Community Support Network Workshop

Local service providers and Council Officers participated in a workshop to discuss how their services could better support older people. Some ideas included:

- Provide more information to older people and their carers seeking aged care services
- Training in how to deliver service to older people from diverse backgrounds
- Assist and support clients wanting to learn more about information technology



## Focus Areas: What Council will do

### 1. Create Liveable Communities

Liveable communities are places where people can move about easily to access services and facilities and participate in community life. Our older residents indicated a well-connected and accessible public transport system is vital to maintain independence and stay involved in community life.

#### Priorities

**Older people have access to a variety of public, private and community transport options that are affordable, accessible and connected**

- Advocate for a shuttle bus route in the south of Wollongong
- Consult Transport NSW about improving public transport options that link older people to services and facilities
- Continue to deliver Community Transport services in line with the funding agreement

**Older people can easily and independently move around the community to access services and facilities**

- Increase the number of accessible bus stops that have seating, shelter and links to paths of travel
- Improve footpaths that link important places like town centres, parks, railway stations and bus stops
- Have seating and shade at regular points along paths of travel
- Continue to advocate for access upgrades to train stations
- Increase the number of designated accessible parking spaces across the LGA

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### Older people can access and use buildings and community facilities

- Continue to undertake access appraisals of our buildings and upgrade them
- Design our buildings and facilities so they are accessible for everyone
- Implement a program to improve public toilets in key locations across the LGA

### Older people have access to a range of affordable housing options that consider their needs

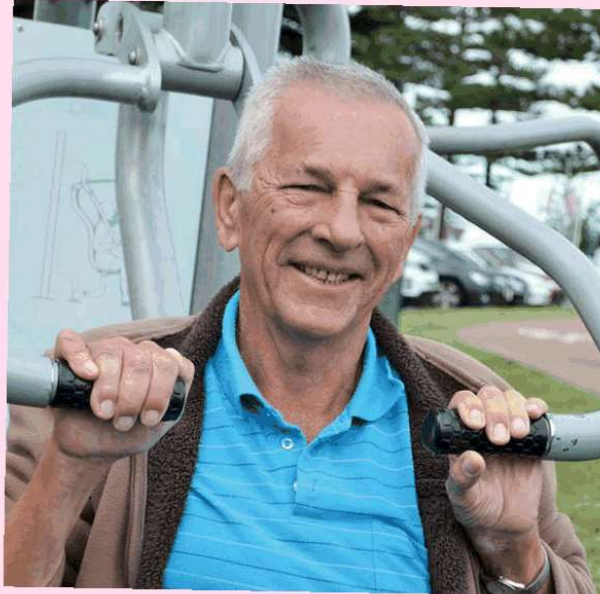
- Continue to require and look to increase the number of adaptable units in new residential development
- Consult services who assist older homeless people to identify opportunities for Council to better support their work
- Continue the preparation of the housing study

### Work towards creating age and dementia-friendly communities

- Raise community awareness about dementia
- Incorporate dementia-friendly communities principles into our work
- Provide dementia awareness training for Council Officers
- Incorporate age and dementia-friendly design principles and solutions into urban renewal projects
- Support age and dementia-friendly initiatives such as 'Age Friendly Illawarra'



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**“I come down to the outdoor gym equipment most mornings. Even though the recovery from my stroke has been slow, using the equipment has helped ”.**

I still clearly remember I had my stroke about 7 years ago, it was Easter Sunday. It was a shock because I exercise regularly.

Health is important, without it life is frustrating. Exercising and not overeating are important to watch and keeping in touch with friends is also important.

John



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## **2. Celebrate Older People and Promote Positive Community Attitudes and Behaviour**

People's attitudes impact all aspects of community life. Older people want to feel valued and recognised for the contribution they make to their communities, to be an active and visible part of the community, and to connect with young people.

### **Priorities**

#### **Older people are recognised for the valuable contribution they make to our community**

- Support events and programs that recognise the lives, diversity and achievements of older people
- Continue to support a category that recognises the achievements of older people as part of our Australia Day celebrations
- Continue to deliver a program of events to celebrate NSW Seniors Festival that reflects the diversity of our community

#### **Older people would like the broader community to show positive attitudes towards them, and respect and value their diversity, contribution and wisdom**

- Develop and implement projects that promote and raise awareness of the positive contribution older people make to our community
- Support intergenerational projects that bring older and younger people together

#### **Older people would like to be more involved in making decisions about their community**

- Continue to support older people to have their say about Council plans, strategies and projects
- Report back to the Aboriginal Elders Women's group about the progress of the Ageing Plan

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**“I feel that with the blessings I have had in life comes responsibility to the world around me, for instance righting injustices and volunteering”.**

I have amazing grandchildren whose insight and wisdom always surprise me, they tell me I'm unconventional and maybe I am because I don't like 'boring'. I have many interests that keep me happy and I believe keeping physically active is important because as you get older it gets more difficult to bounce back. I believe and live by the motto 'the key to your happiness is in your own pocket'.

Franki

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### 3. Improve Access to Services and Support

Access to health and aged care services is essential in supporting our older residents to stay well. Many people receive help with daily tasks such as cooking and cleaning, or getting out and about to enable them to live independently. During the consultation most older people indicated they were happy with the aged care services in our community.

#### Priorities

Older people have access to appropriate health and aged care services to support them to live independently

- Participate in planning activities to improve services for older people
- Resource and support aged care services to deliver high quality services and activities for older people
- Continue to promote and deliver Community Transport, Social Support Services and the Travel Training program in line with funding agreements
- Investigate the possibility of providing a social support group to connect older lesbians



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**“You need to plan for your future,  
the government isn’t always going  
to be there to look after you”.**

My family has lived in the Wollongong area for some generations. I worked at John Lysaght Australia, Research Department in an admin role for 29 years. Today I volunteer at a local Salvos Store, I like the people there...

Sharing your life with someone is one of the greatest joys, very few people are happy to live alone. Also not being afraid to be yourself and being comfortable within yourself is important, especially when you’re young.

Alan

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## **4. Support Use of Technology and Access to Information**

Whether it's online, in person or in hard copy, older people need a variety of information sources to make choices and manage change in their lives. Since the development of Council's first Plan there has been a big increase in the number of older people who use and would like to learn more about information technologies.

### **Priorities**

**Older people can easily and independently access information to support them to make choices, and stay connected and involved in their communities**

- Keep our Aged and Disability Directory up-to-date in print and online
- Continue to promote and improve our online Community Information Directory
- Provide information and communications in a printed format using plain English and a large clear font
- Continue to tell people about helplines and government services that support and protect older people
- Promote 'My Aged Care' and how to access it

**Older people are supported to learn more about information technologies including internet, email, social media computers, smart phones and tablets**

- Continue to run the 'Tech Savvy for You' program at our libraries
- Support programs that help older people to use information technology



**“I’m 71 and have an interest in how older people can be supported through the use of technology to stay engaged”.**

I taught myself programming which I also eventually taught. Technology has enabled women to do many of the things that only men once did.

I’m a ‘greenie’; we should look ahead, not just 10 years but 150 years. We have a responsibility to generations that come after us. I find most satisfying the people whose lives I’ve influenced, be it my family, the students I’ve taught or the women who have been encouraged by my example.

**Helen**

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## 5. Enable Participation in Community Life

Participating in community life supports social interaction and feelings of involvement, and contributes to a sense of self-worth.

### Priorities

#### Older people would like opportunities to learn and remain connected and involved in their communities

- Continue to support older people to be involved in activities at the IPAC, Art Gallery and Libraries
- Continue to run the Home Library Service
- Continue to support older people to be involved in environmental programs
- Involve older people in the development of Local Studies projects
- Promote activities in our community facilities and halls
- Promote accessible tourism opportunities at our three tourist parks
- Continue to make our pools more accessible and tell people about them

#### Older people would like to give back to their communities by using their skills and experience to volunteer

- Continue to support volunteering by delivering the Volunteering Illawarra service in line with the funding agreement
- Promote opportunities for older people to volunteer with Bush Care, Friends of the Library, Friends of the Art Gallery, Friends of the Botanic Garden, and community services and community events

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### Older people feel safe at home and in their communities

- Continue to deliver road safety and pedestrian campaigns
- Raise awareness about elder abuse and ways to respond
- Provide inclusivity training for our libraries and community facilities staff

### Older workers have more flexible work hours and opportunities to learn new skills that will help them stay in the workforce

- Host conversations about age in the workforce and how to support older worker participation
- Support ideas and programs that attract and retain workers in the aged care sector

### Older people would like more opportunities to access affordable physical activity programs for seniors

- Pursue funding opportunities to install more outdoor exercise equipment
- Continue to provide and promote programs for seniors at Council's leisure centres





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**“Helping others and volunteering is important and keeping a healthy mind, body and spirit as I age, keeps me positive. I have learned a lot and now is the time to give back”.**

Over many years, I worked for the Department of Immigration, Department of Education, and for 21 years with the Department of Health. Our life in Australia has provided many opportunities which I have greatly appreciated.

I am happiest when my family is happy and other people are happy.

Quan

## Delivering the Plan

### Integration

The actions in this Plan will become part of our Delivery Program and Annual Plan and will help us to deliver Wollongong's Community Strategic Plan.

### Implementation

A detailed Implementation Plan that includes timeframes, priorities, resources, and responsibilities has been developed to help with the delivery of the Plan.

### Evaluation

Measures have been developed to record our progress towards delivering this Plan. Data will be collected throughout the implementation of the Plan.

### Reporting

Our progress towards delivering this Plan will be reported as part of Council's annual reporting processes.

### Resourcing the Plan

This Plan will be used to help Council make decisions:

- Actions that need funding will be considered as part of Council's annual budget planning processes
- Actions that do not cost additional money to deliver will be included in Council's Annual Plan and Delivery Program
- Council may apply for external funding to help deliver actions in this Plan

## Measuring our progress

Indicators to show progress towards meeting the priorities in the Plan are shown below.

### Create Liveable Communities

Indicator	Measure
↑ % of older people who are satisfied with Council's public toilets	1. Community Survey 2. Customer satisfaction measure for newly installed toilets
↑ % of older people who are satisfied with footpaths	1. Community Survey 2. Customer satisfaction measure for newly installed footpaths
↑ number of accessible bus stops and shelters ↑ number of older people who are satisfied with bus stops and shelters	1. Council data 2. Community Survey
↑ number of accessible parking spaces in key locations	Council data
↑ accessibility of recreation services, community facilities and libraries	Council data

### Enable Participation in Community Life

Indicator	Measure
Number of older people participating in and satisfied with Council events	1. Community Survey 2. Customer satisfaction measure
% of older people who feel safe in their neighbourhood and the community	Perceptions of Safety Survey
Number of older people who are contributing to their communities by volunteering and are satisfied with volunteering opportunities	1. ABS Data 2. Council data

**Celebrating and Promoting Positive Community Attitudes and Behaviour**

Indicator	Measure
Number of community projects and campaigns that raise awareness of the positive contribution older people make to the community	Council data
Number of older people participating in the Seniors Festival who are satisfied with the festival	1. Community Survey 2. Customer satisfaction measure
Number of community development project partnerships, and community satisfaction with these partnerships	1. Council data 2. Customer satisfaction measure
Number of older people who have participated in Council's community engagement activities	Community Survey

**Improve Access to Services and Supports**

Indicator	Measure
Meet service outputs for Community Transport and Social Support Services in line with funding agreements	Council data

**Support Use of Technology and Access to Information**

Indicator	Measure
Number of older people who participate in and are satisfied with the Wollongong City Libraries' 'Tech Savvy for You' classes	1. Council data 2. Customer satisfaction measure
Number of partnerships created to support access to information technology for older people	Council data
% of older people who can easily find the Council information they are looking for	Community Survey



**Involved Connected Valued**

# *Submissions from Public Exhibition*

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## **Draft Ageing Plan 2018 - 2022**

### **Exhibition Period**

21 November to 20 December 2018

### **Notification Process**

The notification process for the Public Exhibition included:

- Notification to Neighbourhood Forums;
- Provision of information to the Wollongong Home and Community Support Network;
- Information provided to Council's Customer Service Centre and Media team;
- Notice published in Advertiser on issues published 29 November and 13 December 2017;
- Story on WIN News, 27 November 2017;
- Copies of the draft Plan and feedback forms made available through all libraries; and
- Placed on Council's 'Have Your Say Wollongong' webpage.

### **Results**

During the Public Exhibition there were 136 visits to the 'Have Your Say Wollongong' page with the document downloaded 68 times.

18 written submissions were received and a summary of feedback is provided in the following table.

## *Submissions from Public Exhibition*

Submission from	Submission Comments	Council Comment
Resident – Wollongong	The draft Plan is a comprehensive document.	Noted.
	Wollongong Library is an excellent service for older people.	Noted.
	Lack of free parking in Wollongong and a need to maintain the free bus service.	Noted.
	Lack of seating with shade in the Mall.	Noted.
	Footpaths need upgrading.	Action in the draft Plan (pg 18) address these comments.
	Older people need to be heard, seen and consulted on important matters.	Action in the draft Plan (pg 21) addresses this comment.
Resident – Wollongong	The draft Plan contains motherhood statements.	The delivery of the draft Plan will be supported by a detailed Implementation Plan.
	Performance indicators (pg 31-32) are too general and should be replaced with statistical targets.	Noted.
	Lack of seating with shade in public spaces and at bus stops.	Action in the draft Plan (pg 18) address these comments.
	Lack of affordable housing in Wollongong.	The lack of affordable housing is acknowledged. Council is currently preparing a Housing Study. Council is only one minor player in the housing supply and demand equation that influences affordability.
	Lack of public toilets.	Action in the draft Plan (pg 19) addresses this comment. Council is currently preparing a Public Toilet Strategy which will consider the provision of public toilets across the LGA.
	Need for information to be provided in a variety of formats including print.	Action in the draft Plan (pg 25) addresses this comment.
	Involve older people in community decision making.	Action in the draft Plan (pg 21) addresses this comment.
Resident – Balgownie	Suggests changes to bus route No 7	Bus routes are set by Transport for NSW in consultation with bus companies.
	Lack of free parking, need for 1-2 hour free parking for pension/concession holders in the city centre.	Council currently has no plans to provide dedicated parking for pensioners however, specific parking and provisions are made for members of the public with a Mobility Parking Scheme Permit.

Submission from	Submission Comments	Council Comment
Resident – Unanderra	Poor access at Unanderra train station.	Action addressing this comment is included in the Implementation Plan. High priority action in Unanderra Town Centre Study. Transport for NSW are responsible for this action.
	Lack of seating, shade and bins at bus stops.	Actions in the draft Plan (pg 18) address these comments.
Resident – Woonona	Lack of free/affordable parking in the City. Parking near the Wollongong Entertainment Centre and IPAC should be cheaper.	Council’s Parking Policy currently manages parking in areas of high demand through time limits and pricing and regularly monitors such demand. Council currently has no plans for significant changes in this precinct.
Resident - Bulli	The draft Plan contains motherhood statements.	The delivery of the draft Plan will be supported by a detailed Implementation Plan.
	Council to recognise that older people are an underutilised resource.	Priorities and actions in the draft Plan (pg 21) addresses this comment.
Resident – Coledale	Footpaths need replacing.	Actions in the draft Plan (pg 18) addresses this comment.
	Lack of outdoor gym equipment in northern suburbs.	Actions in the draft Plan (pg 28) addresses this comment.
Resident – No suburb	Footpaths need replacing across the entire LGA, not just in town centres.	Actions in the draft Plan (pg 18) addresses this comment.
Resident - Corrimal	Expressed support of draft Plan.	Noted.
	Social Housing needed for older women.	Council encourages housing providers to provide a mix of products and densities.
Resident - Corrimal	Expressed support of draft Plan.	Noted.
Resident - Thirroul	Council recognise the value of faith and spirituality in a holistic approach to ageing and dementia.	Noted.
	Council should support community activities aimed at providing friendship and support for ageing residents, especially those who are likely to be isolated because of difficulties with dementia or frailty.	Action addressing this comment is included in the Implementation Plan.
	Council should promote accessible parking and consider specific time-limited parking zones near community activities to enable the participation of older people.	Actions addressing this comment are included in the Implementation Plan and Disability Inclusion Action Plan.
Resident - Woonona	Footpaths need to link residential areas to key services/locations.	Actions in the draft Plan (pg 18) addresses this comment.



Submission from	Submission Comments	Council Comment
Resident – Wollongong	Expressed support of draft Plan.	Noted.
Austinmer Anglican Church	Council recognise the value of faith and spirituality in a holistic approach to ageing and dementia.	Noted.
	Council should support community activities aimed at providing friendship and support for ageing residents, especially those who are likely to be isolated because of difficulties with dementia or frailty.	An action addressing this comment is included in the Implementation Plan.
	Council should promote accessible parking and consider specific time-limited parking zones near community activities to enable the participation of older people.	Actions addressing this comment are included in the Implementation Plan and Disability Inclusion Action Plan.
IRT Group	Council planning instruments need to support housing models that encourage high density living with access to transport, shopping and services.	Council's planning studies and Local Environment Plan (LEP) encourages higher density housing in close proximity to city centre, town centres and railway stations, where services are available. The town centre review work is ongoing. In some locations development opportunities are limited by flooding or other constraints.
	Council needs to provide a greater allocation of land for services housing to meet the demand of homeless seniors and seniors at risk of homelessness.	The State Environment Planning Policy (SEPP) Housing for Seniors and Persons with a Disability, as well as the land use tables in Council LEP, permit Seniors Housing in all residential and business zones.
	Council needs to plan for the development of intentional communities to create engagement through affordable housing models for older residents, students, families and people with disabilities.	Council's LEP and a number of SEPPs enable and encourage a mix of product type and housing density.
	Currently inner city development opportunities are being purchased by private developers who can outbid community-focused developers. These private developers create high quality, high expense residential properties that are only available to a limited market. Through re-zoning and revising planning instruments, Council can control land use to ensure that older residents are being given an opportunity for affordable inner city living.	Affordability comments noted. However, Council does not prepare planning controls that favour one developer over another.
	Consider targeted initiatives for vulnerable groups identified in the NSW Ageing Strategy.	The NSW Ageing Strategy informed the development of Council's draft Ageing Plan 2018-2022.
	Consider targeted initiatives for older people from CALD and Aboriginal to promote broader positive community attitudes towards all cultural groups of seniors.	Supported. Minor amendments have been made to the draft Plan (pg 21) to reflect this comment.

Submission from	Submission Comments	Council Comment
	<p>Creating a clustered environment for services improves the ability of people to access much needed services. Through making easily accessed services a priority - for example, access points for seniors on the ground floor of hospitals or shopping centres – seniors will be more readily able to participate and enjoy being in the City Centre.</p>	<p>Council's DCP Chapter E1 requires new buildings to be accessible.</p>
	<p>Currently a number of the services required by older people are spread across town (e.g. Centrelink, Service NSW, LegalAid and the medical centre are all different corners of the City Centre). The establishment of satellite hubs for these services would make it much easier for older residents to avoid Wollongong's City Centre and attend these services in areas where they are in closer proximity such as Corrimal.</p>	<p>Noted. Council does not control the location of State and not for profit services.</p>
	<p>With both the public and private hospitals being situated just outside the City Centre boundary of Osborne Street, a number of pathology and diagnostics services cascade from this point down to the Piccadilly Centre at Denison Street. There is then a serious disconnect to the medical centre near Keira Street and then the Medicare office in Burelli Street.</p>	<p>Noted. Medical support services have clustered around the hospitals.</p>
	<p>It appears that some informal districts have begun to form, with residential complexes being built at the Oxford and Dwyers sites and IRT Parkside at Pioneer Place close to completion with units available for purchase in January 2018. Further intentional design could promote and enhance the creation of a number of districts within Wollongong, with residences easily accessible to supermarkets and other essential services and promote the city as an international leader in age-friendly city design.</p>	<p>Noted. Precincts are being considered as part of the Review of the City Centre planning controls. The retail core is located around Crown and Keira Streets and the Crown Street Mall.</p>
	<p>In addition to providing information and communications in large print and plain English, provision of information in the languages most commonly used by the CALD communities would enhance their social participation and connectivity.</p>	<p>Council provides information in community languages for key Council services including waste management, environmental sustainability and surf safety.</p>
	<p>Running the 'Tech Savvy for You' library programs in a range of languages used by the CALD community and being culturally sensitive to the specific learning requirements of the local indigenous community, would assist the whole spectrum of Illawarra seniors to benefit from this program.</p>	<p>Council has run 'Tech Savvy' classes in community languages and assisted with linking local CALD and indigenous groups to programs.</p>
	<p>Engaging Aboriginal Elders to assist in creating signage in the traditional Tharawal language to facilitate cultural inclusion of the Illawarra's Indigenous community and transfer of Indigenous cultural knowledge to future generations.</p>	<p>Council regularly consults with the Aboriginal community and has an Aboriginal Reference Group that provides advice to Council on matters related to the local Aboriginal community. Council has over a number of years consulted with the appropriate members of the Aboriginal Community to develop a list of Aboriginal place names, as well as flora and fauna local to our area that can be used for the naming of streets,</p>

Submission from	Submission Comments	Council Comment
		places and parks when those opportunities arise to do so.
	As the online 'My Aged Care' portal is difficult to navigate, even for those from English speaking backgrounds, targeted assistance for older people from CALD backgrounds in use of this system would enable them to benefit from the Federal Government's move towards Consumer Directed Care.	This is a focus of local sector support and development workers in the Illawarra. Action in the draft Plan (pg 25) addresses this comment.
	Implement an internal Council policy to prioritise employment of older, long-term unemployed people within the Council workforce. This strategy would directly address seniors' unemployment and act as an exemplar, motivating other local businesses to employ people within this demographic.	Council is currently developing a Workforce Strategy to plan for future workforce needs.
	Increase the number of organisations participating in local mature workforce programs by providing cash or other incentives to local businesses to employ older, long-term unemployed people.	Noted. A program such as this would sit with the Australian Government.
	Develop volunteer programs specifically targeting older unemployed people to provide them with relevant and current workplace experience and training as a pathway to paid employment long-term.	Noted. Council currently supports regular, ongoing volunteering opportunities for more than 1000 people, most of whom are aged 60 and over. Actions in the draft Plan (pg 27) addresses this comment.
AIDS Council of NSW (ACON)	Recent changes to the 'Safe Place' program leave Council facilities ineligible for this program.	An amendment has been made to the draft Plan (pg 28) to reflect these changes; instead this action will place emphasis on inclusivity training for key Council staff.
Neighbourhood Forum 5	Expressed support of draft Plan.	Noted.

# AGEING PLAN 2018 – 2022 *Implementation Plan*

## Background

In 2011 population ageing was raised as an issue of concern at a community summit held in Wollongong. In response, Council developed and delivered *Wollongong Positive Ageing Plan 2013 -2017*. Towards the end of this Plan's timeframe Council agreed that population ageing was still really important and relevant to the City and set out to develop a new Ageing Plan 2018 -2022.

The number of people living in Wollongong aged 65 years and over will increase from 36,639 (17.4% of the population) in 2017 to 50,753 people (20 percent of the population) by 2036. At that point there will be more people aged 65 years and over than there will be young people under the age of fifteen. The fastest growing population group in the City is people aged 70-84 and over (source ID Forecast).

The purpose of this Plan is to bring together current research and the lived experience of our city's older population into a supporting document that describes the key priorities for making our City a great place for older people. The Plan lists the strategies and actions we will undertake over the next four years.

The Plan has 16 priorities that come under five broad focus areas

1. Create Liveable Communities
2. Celebrate older people to promote positive community attitudes and behaviour
3. Improve access to services and supports
4. Support the use of technology and access to information
5. Enable participation in community life

The Plan has 75 actions for Council to deliver and it is hoped that other organisations will use the Ageing Plan 2018-2022 to inform their work.

## Development of the Plan

The development of this Plan involved extensive consultation with older people aged 65 and over including hard to reach groups between February and May 2017.

Older people had their say via the following consultation activities:

- 389 Community Survey
- 45 people participated in 5 targeted focus groups
- 93 people participated in 1 community conversation
- 172 people participated in 2 workshops

## Ageing Plan Implementation Plan

The development of the Implementation Plan involved extensive consultation and collaboration across Council. Council Officer's worked together to develop and refine the actions and provided their endorsement for the actions they are responsible for delivering and reporting on.

Many of the actions align with work that is planned across Council and as a result are funded through existing budgets.

The actions have not been prioritised. However, when developing the action in the Plan the following was considered:

- The results of the community engagement and what people told us would make the most difference
- Alignment with planned work.

## Reporting

Progress towards the delivery of the Plan will be reported as part of Council's annual reporting processes

<b>Key</b>
<b>CSP - Wollongong 2022 Community Strategic Plan</b>
<b>DIAP - Disability Inclusion Action Plan 2016-2018</b>
<b>PP - Pedestrian Plan 2017-2021</b>

## FOCUS AREA 1 - Create Liveable Communities

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
1.1 Older people have access to a variety of public, private and community transport options that are affordable, accessible and connected	1.1.1	Advocate for a shuttle bus route in the south of Wollongong to support older people to travel into the City	Road Traffic Safety and Transport Planning	Manager Infrastructure Strategy and Planning	Existing operational budget				Evidence of advocacy	QR EOFY	CSP 6.1.2.1
	1.1.2	Liaise with Transport for NSW to advocate for seamless integration of public transport across the LGA	Road Traffic Safety and Transport Planning	Manager Infrastructure Strategy and Planning	Existing operational budget				Evidence meetings	QR EOFY	CSP 6.2.1.1
	1.1.3	Support integrated transport options that link older people to services and facilities	Road Traffic Safety and Transport Planning	Traffic Manager Unit	Existing capital budget				Increase # of transport links to services and facilities	QR EOFY	CSP 6.2.1.1
	1.1.4	Continue to deliver Community Transport services in line with funding agreement	Community Transport	Community Support Enterprise Manager	Transport for NSW funding				Services delivered in line with funding agreement	QR EOFY	CSP 5.5.3.1
1.2 Older people can easily and independently move around the community to access key services and facilities	1.2.1	Include seating and shade structures into planned footpath and traffic facilities projects	Footpaths, cycle ways and transport nodes	Manager Infrastructure Strategy and Planning	Funds available within existing operational and capital budgets for footpaths				Increased # of paths of travel that provide seating and shade	Request update EOFY annually	CSP 5.5.1 PP 2.1.3
	1.2.2	Increase the number of accessible bus stops and shelters that provide protection from the weather, seats with arm rests and link to continuous accessible paths of travel	Road Traffic Safety, and Transport Planning	Transport and Stormwater Services Manager	Existing Capital Budget				Increased # of Council bus shelters and stops that meet access standards	Request update EOFY annually	CSP 6.2.1 DIAP 1.4.2 PP 2.2.3
	1.2.3	Increase the supply of designated accessible parking spaces and promote. ( in particular in town centres, as part of recreation and community facilities and in close proximity to key services in Wollongong LGA)	Car Parks and Boat Ramps	Transport and Stormwater Services Manager	Existing Capital Budget				Increased # of designated accessible parking spaces.	Request update EOFY annually	CSP 6.2.1.2 DIAP 1.5.2
	1.2.4	Continue to monitor, educate and enforce non-compliant use of accessible parking spaces	Parking Enforcement	Ranger Services Manager	Existing operational budget				# of fines issued	Request update EOFY annually	CSP 4.1.3 DIAP 1.5.6
	1.2.5	Continue to advocate for access upgrades to train stations including the installation of lifts at railway stations, in particular Unanderra station	Road Traffic Safety and Transport Planning	Traffic Manager Unit	Existing operational budget				Evidence of advocacy	Request update EOFY annually	CSP 6.2.3.1

<b>Key</b>
CSP - Wollongong 2022 Community Strategic Plan
DIAP - Disability Inclusion Action Plan 2016-2018
PP - Pedestrian Plan 2017-2021

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
	1.2.6	Develop and implement program of works to improve the number of continuous accessible footpath connections to and from key destinations including parks, town centres, railway stations and bus stops	Footpaths, Cycleways and Transport Nodes	Transport and Stormwater Services Manager	Existing Capital Budget				Increased # of continuous accessible paths of travel that link key destinations throughout the LGA	Request update EOFY annually	CSP 5.3.3 DIAP 1.2.1 PP – 2.1.1 & 2.2.1
	1.2.7	Continue to explore options for creating designated drop off and pick-up zones for community transport services in key locations	Road Safety and Traffic Transport Planning	Traffic Unit Manager	Existing operational budget				Evidence documented Increased # of designated drop off and pick up zones	Request update EOFY annually	CSP 5.5.3.1
	1.2.8	Implement street tree planting program	Footpaths, Cycleways and Transport Nodes	Manager City and Works Services	Funds available in existing capital and operational budgets for footpaths, cycleways, traffic facilities and street trees				Street tree planting program implemented	QR EOFY	CSP 1.3.3
1.3 Older people can access and use buildings and community facilities	1.3.1	Continue to undertake functionality assessments of Council buildings and prioritise access when upgrading/building Council buildings and facilities	Infrastructure Strategic Planning	Building and Facilities Planning Manager	Existing operational budget				Access documented in functional assessments	Request update EOFY annually	CSP 5.3.3 DIAP 1.8.1
	1.3.2	Develop Social Infrastructure Supporting Document (incorporate the needs of ageing population)	Council Managed District Community Centres	Manager Library and Community Services	Existing operational budget				Social Infrastructure Supporting Document	QR EOFY	CSP 4.3.2.1
	1.3.3	Implement recommendations from the Public Toilet Strategy	Infrastructure Strategic Planning	To be decided	Costed as part of Public Toilet Strategy				Evidence strategy has been implemented	QR EOFY	CSP 5.3.2 DIAP 1.1.2
1.4 Older people have access to a range of affordable housing options that consider their needs	1.4.1	Review the number of adaptable housing units required in new residential development in line with the NSW Government Apartment Design Guide	Local Environment Planning	Land Use Planning Manager	Existing operational budget				Review complete	Request update EOFY	CSP 5.2.1.1
	1.4.2	Undertake a study to determine current number of adaptable units and their location and develop a mechanism to capture this information on an ongoing basis	Development Assessment and Building Certification	Manager Development Assessment and Certification	Existing operational budget				Study complete and mechanism developed	Request update EOFY	CSP 5.2.1.1

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
	1.4.3	Undertake a consultation with local community housing providers who provide accommodation to support older people at risk of becoming homeless or who are homeless to identify how Council may assist	Local Environment Planning	Land Planning Manager Use	Existing operational budget				Consultation report	Request update EOFY	CSP 5.2.1.1
	1.4.4	Review the requirements for Section 94 / 94A development contributions and car parking requirements for developments that reduce homelessness amongst older people	Local Environment Planning	Land Planning Manager Use	Existing operational budget				Report to Council	Request update EOFY	CSP 5.2.2.1
	1.4.5	Continue the preparation of the Housing Study	Local Environment Planning	Land Planning Manager Use	Existing operational budget				Study complete	Request update EOFY	CSP 5.2.1.1
1.5 Council's policy and planning processes for development and infrastructure strengthen and support outcomes for older people	1.5.1	Increase housing density around town centres, to support older people to live close to public transport and services	Urban Renewal and Civic Improvement	Land Planning Manager Use	Existing operational budget				DCP's allow for increased housing density in town centres	QR EOFY	CSP 5.2.1.1 DIAP 1.9.1
	1.5.2	Update the Wollongong Development Control Plan to include links and references to age and dementia friendly planning guidelines	Local Environment Planning	Land Planning Manager Use	Existing operational budget				Guidelines developed and referenced in DCP	Request update EOFY	CSP 5.1.2
1.6 Work towards creating and age and dementia-friendly communities	1.6.1	Raise community awareness about dementia	Community Development	Community and Cultural Development Manager	Existing operational budget				Awareness campaign delivered	Request update EOFY	CSP 5.1.1
	1.6.2	Provide opportunities for Council's front line and customer service staff to attend dementia-awareness training	Community Development	Community and Cultural Development Manager	Existing resources				# of Council Officers attending training	Request update EOFY	CSP 4.4.6
	1.6.3	Incorporate age and dementia friendly principles into the planning and delivery of Council services, programs and activities to support people with dementia to participate	Central Library District Libraries Branch Libraries Social Support Programs Community Transport	Manager Library and Community Services	Existing operational budget				Appraisals undertaken and principles incorporated	Request update EOFY	CSP 5.1

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
1.6	1.6.4	Explore opportunities to incorporate Dementia Friendly Communities principles to create dementia friendly spaces at Council libraries and community facilities	Council Managed Community Centres and Halls Council Managed District Community Centres Council Managed Local Community Centres and Halls Central Library District Libraries Branch Libraries	Branch Libraries and Community Facilities Manager Central Library Manager	Existing operational budget				# of initiatives undertaken	Request update EOFY	CSP 5.1.2
	1.6.5	Raise awareness about dementia friendly design principles to key infrastructure, strategic planning and design staff	Community Development	Community and Cultural Development Manager	Existing resources				# of Council Officers attending training	Request update EOFY	CSP 5.5.1
	1.6.6	Explore opportunities to incorporate age and dementia friendly design principles and solutions into urban renewal projects. For example: seating, way finding signage, footpaths, safe road crossings, outdoor fitness equipment, bus shelters and stops, public toilets and parking	Community Development	Community and Cultural Development Manager	Existing capital budget				# of opportunities pursued Customer Satisfaction Survey	Request update EOFY	CSP 5.1.2

## FOCUS AREA 2 - Celebrate older people and promote positive community attitudes and behaviour

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
2.1 Older people are recognised for the valuable contribution they make to our community	2.1.1	Support events and initiatives that recognise the lives, achievements and diversity of our city's older people	Community Development	Community and Cultural Development Manager	Existing operational budget				# of events and initiatives delivered	Request update EOFY	CSP 3.3.1
	2.1.2	Continue to support a category that recognises the achievements of older people as part of Council's Australia Day Award Celebrations	Events coordination	Public Relations Manager	Existing operational budget				Award category supported	Request update EOFY	CSP 3.3.1
	2.1.3	Continue to deliver a contemporary program of events to celebrate NSW Seniors Festival that reflects the diversity of our community	Community Development	Community and Cultural Development Manager	Existing operational budget				Customer satisfaction survey	Request update EOFY	CSP 3.3.1



Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
2.2 Older people would like the broader community to show positive attitudes towards them and respect and value their contributions, wisdom and views	2.2.1	Develop and implement community development initiatives that promotes raised awareness about the positive contribution older people make to our communities	Community Development	Community and Cultural Development Manager	Existing operational budget External funding				Campaign delivered	Request update EOFY	CSP 4.2.2
	2.2.2	Support initiatives that provide intergenerational connections	Community Development	Community and Cultural Development Manager	Existing operational budget External funding				# of initiatives supported	Request update EOFY	CSP 4.2.2
2.3 Older people would like to be more involved in making decisions about their community	2.3.1	Continue to encourage older people to participate in Council's community engagement activities including the development of towns and village and community plans, strategies, policy's and Councils infrastructure projects	Community Engagement	Public Relations Manager	Existing operational budget				# of older people participating in engagement activities	Request update EOFY	CSP 4.1.1.1
	2.3.2	Provide progress reports to Aboriginal elders about Council's progress towards the implementation of the Ageing Plan	Community Development	Community and Cultural Development Manager	Existing resources				Report provided back	Request update EOFY	CSP 4.1.3

### FOCUS AREA 3 - Improve Access to Services and Support

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
3.1 Older people have access to appropriate health and aged care services to support them to live independently	3.1.1	Participate in planning activities to identify service gaps and influence policy, process and decision making to improve services for older people	Community Development Social Support Community Transport	Community and Cultural Development Manager Manager Library and Community Services	Existing operational budget				Evidence meetings of	Request update EOFY	CSP 4.3.3
	3.1.2	Continue to promote and deliver Community Transport, Social Support services and the travel training program in line with the funding contract	Community Transport, Social Support Programs	Community Support and Enterprise Manager	Commonwealth and State funding	Funding yet to be confirmed	Funding yet to be confirmed		Services delivered in line with funding agreement	QR EOFY	CSP 5.5.3.1
	3.1.3	Investigate the possibility of providing a social support group to connect older lesbians	Community Transport, Social Support Programs Community Development	Manager Library and Community Services Community Enterprise Manager	Existing operational Budget	Funding yet to be confirmed	Funding yet to be confirmed		Evidence meetings of	Request update EOFY	CSP 5.5.3.1

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
3.1.4	Resource and support aged care service providers to deliver high quality services and activities for older people	Community Development	Community and Cultural Development Manager	Commonwealth funding					Meet performance indicators set by funding body	Request update EOFY	CSP 4.3.3

### FOCUS AREA 4 - Support Use of Technology and Access to Information

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
4.1 Older people can easily and independently access information to support them to make choices, and stay connected and involved in their communities	4.1.1	Continue to maintain and update Council's Aged and Disability Directory in print and online	Community Development	Community and Cultural Development Manager	Existing operational budget				Directory updated	Request update EOFY	CSP 4.1.3
	4.1.2	Continue to promote and improve Council's online Community Information Directory	Central Library	Central Library Manager	Existing operational budget				Directory updated and promoted	Request update EOFY	CSP 4.1.3
	4.1.3	Research and include information about general practitioners and allied health professionals that provide LGBTI friendly services in Council's online Community Information Directory and Council's Aged and Disability Directory	Central Library Community Development	Central Library Manager Community and Cultural Development Manager	Existing operational budget				Information included in online Community Information Directory and Aged and Disability Directory	Request update EOFY	CSP 4.1.3
	4.1.4	Provide and promote new accessible technologies for customers to communicate with Council including Web Self Service, webchat and Video Call	Customer Service	Customer Service Manager	Existing operational budget				Evidence of new technologies promoted to staff and the community	Request update EOFY	CSP 4.4.6 DIAP 2.1.3
	4.1.5	Provide information and communications in plain English, using large clear font and in accessible formats including print	Communications	Public Relations Manager Governance and Information	Existing operational budget				Access provisions are documented in Council's style guide and evidence of internal promotion	Request update EOFY	CSP 4.1.3
	4.1.6	Continue to promote and raise awareness about helplines and Government services that support and protect older people including: <ul style="list-style-type: none"> <li>NSW Elder Abuse Helpline and Resource Unit</li> <li>Safely Home NSW (Alzheimer's Australia and NSW Police)</li> <li>Planning Ahead</li> <li>Seniors Rights Service</li> <li>My Aged Care</li> <li>Council Waste collection Services</li> <li>Seniors Card</li> <li>Carer Gateway</li> </ul>	Community Development	Community and Cultural Development Manager	Existing operational budget				Evidence of promotion of Campaigns delivered	Request update EOFY	CSP 4.1.3 5.4.1

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links	
4.1	4.1.7	Promote 'My Aged Care' and how to access it at the local level	Community Development	Community and Cultural Development Manager	Existing operational budget					Campaign delivered	Request update EOFY	CSP 4.1.3
	4.1.8	Promote the availability of Community Transport Services to Aboriginal Communities	Community Transport, Social Support Programs	Community Support and Enterprise Manager	External funding	Funding yet to be confirmed	Funding yet to be confirmed			KPI 2017-2018 financial year	QR EOFY	CSP 6.3.1
4.2 Older people are supported to learn more about information technologies including internet, email, social media, computers, smart phones and tablets	4.2.1	Continue to deliver the 'Tech Savvy for You' program via Council libraries' including tech savvy help, introduction to social media, basic computer skills, cyber safety, shopping and banking online, basic internet, email, introduction to smart phones and tablets. Explore opportunities to expand to include intermediate and advanced courses	Libraries	Central Library Manager Branch Libraries and Facilities Manager	Existing Operational Budget External grant funding (community languages)					# of older people attending program	Request update EOFY	CSP 2.5.1.1
	4.2.2	Support initiatives that enable older people to use information technology	Community Development	Community and Cultural Development Manager	Existing operational budget					# of partnerships	Request update EOFY	CSP 2.5.1.1

### FOCUS AREA 5 - Enable Participation in Community Life

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links	
5.1 Older people would like opportunities to learn and remain connected and involved in their communities	5.1.1	Continue to promote and support the inclusion of older people in activities at the IPAC, Art Gallery, Cultural Services and Libraries	Wollongong City Gallery Central Library District Libraries Branch Libraries and Community Facilities Cultural Services	Community and Cultural Development Manager Central Library Manager Branch Libraries Manager	Existing operational budget					# of older people in programs # of older people engaged as visitors, participants or volunteers	Request update EOFY	CSP 3.3 DIAP 1.7.1
	5.1.2	Continue to deliver the Home Library Service	Central Libraries	Central Library Manager	Existing operational budget					Customer Satisfaction Survey	Request update EOFY	CSP 5.5.2.1 DIAP 1.7.3
	5.1.3	Consider the needs of older people when reviewing /updating <ul style="list-style-type: none"> <li>The collection</li> <li>Programs and activities</li> <li>Information technologies</li> <li>Floorplans</li> </ul> As part of the deployment of the Library Strategy	Central Library District Libraries Branch Libraries and Community Facilities	Central Library Manager Branch Libraries Manager	Existing operational budget					Evidence the needs of older people were incorporated	Request update EOFY	CSP 5.5.2.1

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
5.1	5.1.4	Continue to encourage older people to participate in Council's Environmental Programs, events and waste education activities including, Rise and Shine, Clean Up Australia Day, World Environment Day, National Recycling Week	Environmental Community Programs and Partnerships	Manager Environment Strategy and Planning	Existing operational budget				# of older people in programs Customer satisfaction surveys	QR EOFY	CSP 1.1.3.1
	5.1.6	Involve older people in the development of local studies projects such as, Oral Histories Stories, Illawarra Remembers and Family History Group	Central Library	Central Library Manager	Existing operational Budget				# of older people involved in projects	Request update EOFY	CSP 1.4.1.3
	5.1.7	Promote activities held in Council's community facilities and promote halls and rooms for hire	Council Managed Community Centres and Halls Council Managed District Community Centres Council Managed Local Community Centres and Halls	Branch Libraries and Community Facilities Manager	Existing operational budget				Evidence of promotion	Request update EOFY	CSP 4.3.2
	5.1.8	Promote accessible tourism opportunities at Wollongong Councils three tourist parks at Bulli, Corrimal and Windang	Corrimal, Windang and Bulli Tourist Parks	Operations Manager Tourist Parks	Existing Operational Budget				Increased occupancy rate in the accessible cabins Increase # of accessible facilities Access features are listed in all promotional material	Request update EOFY	CSP 5.1.5.2 DIAP 1.6.15
	5.1.9	Promote the availability of golf cart tours and mobility scooters at the Botanic Garden for people with limited mobility	Botanic Garden and Annexes	Curator Botanic Garden	Existing Operational Budget				Access features are listed in all promotional material	Request update EOFY	CSP 5.5.2 DIAP 1.6.7
	5.1.10	Continue to upgrade Council's community and heated pools to incorporate access and promote	Community Pools Commercial Heated Pools	Recreation Services Manager	Existing Capital Budget				Increase #/% of Council community and heated pools with accessible amenities and access to the pool	Request update EOFY	CSP 5.3 DIAP 1.6.9
5.2 Older people would like to give back to their communities by using their skills and experience to volunteer	5.2.1	Continue to deliver the Volunteering Illawarra program (in line funding agreement and changes to the sector)	Volunteering Illawarra	Community Enterprise and Support Manager	External funding				Services delivered in line with funding agreement	QR EOFY	CSP 4.2.1.1

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
	5.2.2	Continue to promote and facilitate opportunities for older people to volunteer in Council activities including Bush Care, Friends of the Library, Friends of the Botanic Garden, Friends of the Art Gallery, Community Transport, Social Support and community events and services	Natural Area Management Central Library Art Gallery Community Transport Social Support Events Coordination	Environment and Conservation Services Manager Central Library Manager Community and Cultural Development Manager Community Support and Enterprise Manager Public Relations Manager	Existing operational budget				# of older people volunteering	Request update EOFY	CSP 4.2.1.2
	5.2.3	Develop resources to support the implementation of Council's Volunteer Policy and promote internally	Work Health and Safety	Work Health and Safety Manager	Existing operational budget				Resources developed and promoted	Request update EOFY	CSP 4.4.4
5.3 Older people feel safe at home and in their communities	5.3.1	Support initiatives that improve safety amongst older people	Community Safety and Graffiti Prevention	Community and Cultural Development Manager	Existing operational budget				Campaigns that include older people completed on time Community safety plan actions and milestones delivered Older people are included in initiatives strengthening community safety	Request update EOFY	CSP 5.4.1
	5.3.2	Continue to support and deliver road, mobility scooter and pedestrian safety campaigns for older people	Road Safety	Traffic Unit Manager	Externally funded				Campaigns delivered	Request update EOFY	PP 3.3
	5.3.3	Support the Illawarra Committee Against Domestic Violence (IACDV) to raise community awareness about elder abuse	Community Safety and Graffiti Prevention	Community and Cultural Development Manager	Existing operational budget				Highlight elder abuse on IACDV agenda IACDV events incorporate education on elder abuse	Request update EOFY	CSP 5.4.1

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links
	5.3.4	Promote services/initiatives that support the emergency preparedness for vulnerable older people <ul style="list-style-type: none"> <li>Emergency management messages are accessible to older people</li> <li>Older people are supported to volunteer in emergency management programs</li> <li>Emergency management initiatives to support older people are promoted (eg AIDER)</li> </ul>	Emergency Management and Support	Infrastructure Strategy Manager Emergency Management Officer	Existing operational budget				Evidence emergency management planning incorporate the needs of older people	Request update EOFY	CSP 1.1.3 DIAP 2.1.5
	5.3.5	Provide inclusivity training for all staff across libraries and community facilities (eg by Diversity Australia, Twenty10, or other suitably experience training providers)	Central Library Branch Libraries and Community Facilities	Central Library Manager Branch Libraries and Community Facilities Manager	Existing operational budget				# of staff attending training. Aim for 80% of staff to complete training	Request update EOFY	CSP 5.1.1
	5.3.6	Expand Councils library collection to include a 'rainbow collection' of books and magazines eg Star Observer and LOTL	Central Library	Central Library Manager	Business Proposal	10K	10K		Collection established and promoted in 2018/19, and refreshed in 2019/20; usage stats monitored	Request update EOFY	CSP 5.1.1
5.4 Older workers have more flexible work hours and opportunities to learn new skills that will help the stay in the workforce	5.4.1	Facilitate dialogue on age-diversity in the workforce to learn more about the needs of our ageing workforce and how to support them	Organisational Development and Change	Manager's in consultation with Business Partners	Existing Operational Budget				Evidence of conversations	Request update EOFY	CSP 4.4.4
	5.4.2	Provide flexible working arrangements and leave arrangements to maintain/increase the engagement of older workers and support their transition to retirement	Organisational Development and Change	Manager's in consultation with Business Partners and support from HR - to execute and HR-IS to monitor flexible work arrangements	Existing Operational Budget				# of flexible placements in place for those transitioning to retirement	Request update EOFY	CSP 4.4.5.4
	5.4.3	Support initiatives that attract and retain workers in the aged care sector	Community Transport Social Support	Manager Library and Community Services	Existing operational budget				# of initiatives supported	Request update EOFY	CSP 4.3.3
	5.4.4	Availability of training and development opportunities for older workers	Organisational Development and Change	HR-L&D and HR-IS to monitor performance	Existing operational budget				\$'s spent on training for older workers of higher duty acting opportunities/days for older workers	Request update EOFY	CSP 4.4.4

Priority	Action/Strategy	Delivery Stream	Responsibility	Resourcing	Yr 1 18/19	Yr 2 19/20	Yr 3 20/21	Yr 4 21/22	Indicator/ Milestone	How collected (tools) and when	Strategic Links	
	5.4.4	Identify opportunities for older workers to transfer their knowledge to others through formal and informal channels	Organisational Development and Change	Manager's in consultation with Business Partners and support from HR L&D	Existing Operational Budget					# of L&D plans containing knowledge transfer activities for older workers	Request updates annually EOFY	CSP 4.4.4
5.5 Older people would like more opportunities to access affordable physical activity programs for seniors	5.5.1	Pursue funding opportunities to install additional outdoor exercise equipment in public space and consider running 'come and try' sessions at the equipment	Parks Sportsfields	Recreation Services Manager	External Funding					Number of applications submitted Evaluation 'Come and Try' sessions	Request updates annually EOFY	CSP 5.1
	5.5.2	Continue to provide and promote exercise programs for seniors at Council Leisure Centres	Lakeside Centre, Park Centre Leisure Beaton Leisure	Operations Manager Leisure Centres	Existing operational budget					Customer satisfaction survey Class #'s Evidence of promotion	Request updates annually EOFY	CSP 5.5.3.2
	5.5.3	Promote introductory offers, concession rates and usage cards available to seniors at Council Leisure Centres	Lakeside Centre, Park Centre Leisure Beaton Leisure	Operations Manager Leisure Centres	Existing operational budget					Evidence of promotion	Request updates annually EOFY	CSP 4.1.3
	5.5.4	Work across Council to encourage our relevant services to promote Council as an affiliate member of the NSW Companion Card program	Community Development	Community and Cultural Development Manager	Existing operational budget					Evidence of promotion	Request updates annually EOFY	CSP 4.1.3
	5.5.5	Continue to work with Illawarra Shoalhaven Local Health District to deliver affordable healthy lifestyle programs targeted at improving health outcomes for people with chronic health conditions. BEAT IT, Lungs in Action	Lakeside Centre, Park Centre Leisure Beaton Leisure	Operations Manager Leisure Centres	External funding					Health outcome measures (ISLHD)	Request updates annually EOFY	CSP 5.5.3.2

## ITEM 4 CONNECTING NEIGHBOURS GRANTS (PILOT)

The Connecting Neighbours Grants program, proposed for pilot in early 2018, will provide small grants between \$250 - \$1,000 to community members and groups who want to make a positive impact in their local area. The grants program is about strengthening and celebrating neighbourhoods at the grass roots level, creating connections and encouraging collective action to build strong communities, as well as enhance relationships between Council and the community. The Connecting Neighbours Grants pilot provides an opportunity for Council to expand the existing programs offered through the Financial Assistance Policy and create greater flexibility in how support is provided for small locally based activities.

A budget of \$10,000 has been allocated in the 2017-18 financial year to undertake the pilot. If successful the Financial Assistance Policy will be amended to include the Connecting Neighbours Grants and ongoing financial resources allocated to the grant program as appropriate.

This report provides Council with details of the pilot and proposed approach.

### RECOMMENDATION

Council support the commencement of the Connecting Neighbours Grants pilot in February 2018.

### REPORT AUTHORISATIONS

Report of: Kerry Hunt, Manager Community Cultural and Economic Development  
Authorised by: Renae Elrington, Director Community Services - Creative and Innovative City

### ATTACHMENTS

- 1 Internal Background Document
- 2 FAQ Sheet

### BACKGROUND

It is proposed to pilot a Connecting Neighbours Grants program in early 2018. The program will provide grants to community members and groups who want to make a positive impact in their local area and have a good idea how to do it. The grants program is about strengthening and celebrating neighbourhoods at the grass roots level, creating connections and encouraging collective action to build strong communities. The program also provides an opportunity to build local capacity and strengthen Council's relationship with the community.

The pilot program has been informed by initial research and consultation undertaken in 2013 which included a review of existing grant programs at the state, national and international level and literature on the effectiveness of small grant programs. Consultation was also undertaken with community organisations and Council staff. Examples of similar successful projects elsewhere include: Quick Response Grants - Adelaide City Council, Make Your Place - City of Newcastle and Community Capacity Grants - Parramatta City Council.

Since this initial research was undertaken Council has tested a range of placemaking initiatives in the LGA. The projects undertaken in the City Centre, Corrimal Town Centre and the Allan Street 7 Day Makeover have helped develop greater understanding of both our internal capacity to support the grants program and how the community engages with placemaking.

Through the Business Proposal process a \$10,000 budget has been allocated in the 2017/18 financial year to provide grants to small groups of community members and smaller community groups and organisations across all suburbs of Wollongong. If successful it is envisaged the pilot will be integrated into Council's Financial Assistance Policy, creating greater flexibility in how support is provided for small locally-based activities and reducing red tape to assist community members to activate our neighbourhoods.



The grants have two categories:

- 1 Up to \$250 for an individual who, along with at least two other community members, share an idea and want to make it happen.
- 2 Up to \$1000 for projects where the community members have partnered with an incorporated organisation to auspice the funds and support the project.

The grants are to support community led projects in a neighbourhood. This could include a street, a few houses, a group, or a place people socialise. The grants are not designed for larger community organisations that already receive government funding. However larger organisations may want to partner or auspice a community-led project.

Council staff from the Community and Cultural Development Unit will act as coaches and assist community members to develop their ideas, complete the application and if required, assist to locate an organisation to manage the funds. The research undertaken as part of the programs development identified the coaching element as a crucial success factor in grant programs such as the Connecting Neighbours Grants.

Examples of projects that may be funded include planting gardens, working bees, art projects, a bush dance, a training course, a social outing for a group of isolated older neighbours or a guest speaker for training community groups.

Ideas may:

- Help neighbours to get to know each other.
- Connect with people who are not yet involved in neighbourhood activities or who may be socially isolated.
- Increase feelings of community safety.
- Improve how the area looks.
- Build local skills and/or job opportunities.
- Any application that meets the seven criteria listed below will be considered.

Applicants:

- Must be based in the Wollongong LGA.
- Need to be community members with a shared idea; part of a community group, or representing a small community organisation (not a government agency or a large non-government or community organisation).
- Will 'match' the funding via in-kind and voluntary contributions.

The idea:

- Is a new initiative and involves local residents.
- Connects people and/or strengthens the neighbourhood.

Funding:

- Of more than \$250 will be managed by an incorporated organization.
- Will need to be spent within six months.

A review panel consisting of two Council officers and an independent will consider the applications and make recommendations to Council. Priority will be given to projects that are not already provided in the local government area by community organisations, individuals or businesses.

It is proposed that applications will open in late February and close mid April 2018. The recommended grant recipients will be reported to Council at the May 2018 meeting for approval. Subject to approval by Council, funds will be distributed in June 2018 with projects commencing from July 2018 and completed within six months.

An evaluation process will be undertaken to determine the success of the pilot including both the grant process and the successful projects outcomes. Subject to the outcome of the evaluation, ongoing resources will be allocated and the Financial Assistance Policy amended to include the Connecting Neighbours Grants.

### PROPOSAL

The Connecting Neighbours Grants be piloted in early 2018 and successful applicants reported to Council for approval at the May 2018 meeting. If the pilot is deemed a success then:

- The program will be modified to reflect any learnings.
- The Financial Assistance Policy will be amended to include the Connecting Neighbours Grants.
- Financial resources will be allocated to the grant program as appropriate.

### CONSULTATION AND COMMUNICATION

Extensive consultation was undertaken in 2013 with local community organisations and Council staff.

In refining the program for the pilot, consultation was undertaken with Council’s Governance Officer and General Counsel (Acting) to ensure the pilot met Council’s obligations in terms of probity, governance and the Local Government Act.

The following aspects of the grant program will assist Council meet their obligations:

- The pilot will be delivered (as far as is practicable) in line with the Financial Assistance Policy.
- The pilot will be widely advertised and promoted to enable fair and equitable access.
- The ‘coaching’ element provides an opportunity for Council to provide information that will assist community members to deliver successful projects and mitigate risks.
- The coaches will not be part of the approval process to minimise any perceived conflict.
- The grant limit of \$250 for individual community members with a shared idea is low.

The recommended grant recipients will be reported to Council for approval prior to the release of any funds.

### PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 ‘Goal 3 – *Wollongong is a creative, vibrant city*’, ‘Goal 4 - *We are a connected and engaged community*’ and ‘Goal 5 - *We are a healthy community in a liveable city.*’ It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017
Strategy	5 Year Action
3.4.3 Communities have access to quality local spaces and places to meet, share and celebrate	3.4.3.1 Deliver a program of activities in local communities

Should the pilot be a success, the Financial Assistance Policy will be amended to include the Connecting Neighbours Grants.

### RISK ASSESSMENT

The program has been refined after consultation with the General Counsel (Acting) to ensure that risks are mitigated. Whilst the program is not identified within the Financial Assistance Policy it will be delivered within the policy framework, the addition of coaches provides another avenue to manage risk. The approval process for applications will take into account a risk assessment. The funding categories have been designed to increase the level of accountability and management in line with increased amounts and associated risk.

## FINANCIAL IMPLICATIONS

\$10,000 has been allocated to fund the pilot in the 2017-18 financial year via a business proposal.

Should the pilot be deemed a success then a review of like operational budgets will be undertaken to ascertain capacity for funding future iterations of the program.

## CONCLUSION

The Connecting Neighbours Grants pilot provides an opportunity for Council to expand the existing programs offered through the Financial Assistance Policy and create greater flexibility in how support is provided for small locally-based activities. This grants program would further demonstrate Council's commitment to working with community members to build on local neighbourhood strengths and add an additional element to our placemaking initiatives.



# **CONNECTING NEIGHBOURS GRANTS - A PILOT**

## **INTERNAL BACKGROUND DOCUMENT**

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## Introduction

Wollongong City Council aims to foster a community that is prepared to contribute energy and initiative to improve the wellbeing of its people. Council is committed to encouraging local creativity and building on neighbourhood strengths, skills and participation. As part of this commitment Council's Community, Cultural and Economic Division will pilot a micro grants program, the Connecting Neighbours Grants (CNG). The grants provided will support projects that build opportunities and/or strengthen the community in Wollongong LGA.

The aim of this program will be to support small, community-driven initiatives by providing financial and mentor assistance at the 'grass roots' level. By taking a community development approach, the grants program will foster strong relationships by linking local residents, groups and organisations while promoting and raising Council's community profile. The CNG differs from current Council grant programs by focusing on developing community partnerships and capacity to build strong and resilient communities.

## Links to Wollongong 2022: Community Strategic Plan

Wollongong 2022 is a long term Community Strategic Plan for the City. The Plan plays a vital role in the future of Wollongong and provides direction for the delivery of key projects and services which will help meet the needs of the community.

During 2011 and 2012 Council undertook extensive community engagement to develop a long term vision for Wollongong. This vision and the six community goals to reach this vision are:

*From the mountains to the sea, we value and protect our natural environment and we will be leaders in building an educated, creative and connected community.*

1. *We value and protect our environment*
2. *We have an innovative and sustainable economy*
3. *Wollongong is a creative, vibrant city*
4. *We are a connected and engaged community*
5. *We are a healthy community in a liveable city*
6. *We have sustainable, affordable and accessible transport*

All applications for the CNG are required to show how their project aligns with at least one of the Community Goals of the Wollongong 2022 Community Strategic Plan.

## Background

The pilot program has been informed by a body of research and consultation undertaken in 2013. This included a review of existing NSW Council Programs and Grant Program Reports and website resources of national, international and local programs. A brief scan of published literature focussing on effectiveness of small grant programs was also undertaken. Consultation was also undertaken with community organisations and Council staff.

Since this initial research, Council has also tested a range of placemaking initiatives in the LGA. The projects undertaken in the City Centre, Corrimal Town Centre and the Allan St 7 Day Makeover have helped develop greater understanding of both our internal capacity to support the grant program and how the community engages with place making.

## Program Snapshot

- Applications are required to align with at least one of the Community Goals of the CSP.
- Grants amounts of
  - up to \$250 for community members (minimum 3)with a shared project idea.
  - up to \$1000 for projects where there is an incorporated auspice.
- The grants are targeted at residents and small, local community groups.
- A bi annual intake cycle – February and September (proposed, subject to pilot).
- Existing community development workers provide mentoring and act as 'support coaches' throughout the period of the grant.
- Aims to develop the capacity of residents to build on neighbourhood and/or community strengths, skills and participation.
- Driven by social equity and 'grass roots' principles – requires a more personal approach in promotion and marketing.
- Works from Asset-Based Community Development and Strengths-based perspectives.
- Encourages informal groups to develop a partnership with an auspicing organisation.
- Offers a plain English, easy application and accountability process.
- Includes a community 'matching' component.
- Rigorous evaluation process using a Results Based Accountability methodology.

## Why Connecting Neighbours Grants is different

Council through the Financial Assistance Policy has a number of programs that sit within the Financial Assistance Policy and provide financial assistance to groups and individuals in the Wollongong community. These include:

1. Wollongong Heritage Fund
2. Small Cultural Grants
3. Small Grants NAIDOC Week Event
4. Sponsorship of Community Events
5. Contribution to Public Bands and Choirs
6. Minor Donations
7. Activities with Economic Benefit

Following Connecting Neighbours Grants pilot and further funding allocation, it is envisioned that the Financial Assistance Policy would be amended to include the CNG.

The CNG provides an opportunity for local government to invest in building community assets and processes such as community problem solving and community planning. Some of the aspects that differentiate this small grants program from other Council Grants and Sponsorships include:

### 1. *Community-led, community development approach*

In particular, the CNG aims to stimulate community action by providing residents with an incentive to identify an issue, priority or activity in their neighbourhood and take steps to change or address this. The CNG supports a 'bottom-up' approach to community strengthening whereby local residents are proactive and creative about issues that are important to them. The CNG provides an opportunity for Council to invest in capacity building activities that develop and strengthen the local community.

### 2. *Establishes community partnerships and networks*

The CNG endeavours to link residents and neighbourhood/interest groups with existing community organisations and networks. If the group is not incorporated and wishes to apply for more than \$250, partnerships are required with non-government organisations to administer the delivery of grant funds to the community. Grant recipients will be encouraged to negotiate this arrangement themselves, developing these relationships. Links between Council, residents, groups and community agencies will also be strengthened through the CNG coach component. The CNG provides opportunities for community engagement and increases the capacity of communities through:

- Developing community members as positive role models.
- Cultivating skill sharing.
- Harnessing resources for the community.
- Facilitating greater access to services.

### 3. *Sustainability*

The CNG aims to develop small, localised projects with the expectation that they increase the capacity of community groups and residents. This can be achieved by:

- Ensuring grantees have a variety of sources of support.
- Encouraging community ownership - transfer decision making to residents and organisations.
- Securing local sponsorship: increase private sector support of programs and sense of ownership.
- Investigating scope for expansion of activities.
- Seeking to secure long term resources for community based initiatives.



#### 4. *Unique coaching model*

The program has a unique model of 'mentors' or 'coaches' who assist applicants and community organisations from application for a grant to completion of a project. It is a key component and strength of the program. Existing Council resources will be utilised with staff from related services providing the support to grant applicants e.g. Youth Worker for a project submitted by young people. This raises the profile of the Council at the local level. Council's coaches will be available to work with applicants to increase their skills and knowledge about other funding opportunities available from other organisations and governments.

#### 5. *A more hands-on, on-the-ground approach*

As demonstrated by comparable strength based grant programs, the most effective way to market and promote the grant program is through a personal approach, word of mouth and existing relationships.

### **Auspicing Arrangements**

Partnerships are required with non-government and not for profit organisations to administer the delivery of grant funds that exceed \$250 to the community in a seamless and responsive manner. Funding will be managed by an incorporated organisation. Financial assistance guidelines will be met by Letter of Agreement. Grant recipients will be encouraged to negotiate this arrangement themselves with assistance and support from the CNG Coach.

### **Who can apply?**

The grants are targeted at residents and small, local community groups. Underpinned by social justice, access and equity principles, the grants will be disbursed to individuals and community groups living in the Wollongong LGA who wish to strengthen their community connections. Community members experiencing social exclusion, marginalisation and isolation will be encouraged to apply. Residents and/or groups who may consider applying may include, but are not limited to:

- Indigenous families and young people.
- Communities in social housing.
- Young families.
- Families experiencing housing stress.
- Young people (particularly unemployed young people).
- Older people.
- People with disabilities.
- Culturally and linguistically diverse communities.
- Refugee groups.

The challenge with the CNG is to be able to connect with the above groups to let them know about the opportunity and to support them to consider developing an idea for an application. This is where the importance of utilising Council staff resources to get out and tap into formal and informal community networks is key.

### **Who can't apply?**

The CNG is not designed for community agencies, large non-government organisations and government agencies that already receive funding from government and other sources. However, partnerships with NGO's, large community organisations or government agencies would be accepted where these organisations are the *minor* partner. Regardless, it is hoped that these organisations will communicate information about the CNG to their networks and offer to manage their grant funds and support the development of their communities' ideas. Projects will not be funded that directly benefit an individual.

### **What kinds of projects can be funded?**

Any project that shows that it can build opportunities for residents and/or strengthen the community will be considered. Projects might include:

- Increase opportunities for participation in community life.
- Engage community members not yet involved in neighbourhood activities.
- Build community connections.
- Improve feelings of community safety.
- Improve local amenity (how the area looks).
- Build local skills and/or job opportunities.
- Provide opportunities for young people.
- Provide opportunities for vulnerable groups and those experiencing social exclusion.
- Address local community care and wellbeing needs.

#### ***Project examples***

Examples of projects that may receive a grant may include:

- scrapbooking the memories of elderly dementia patients from a local nursing home.
- a Christmas barbeque to gather information on the needs of residents in a social housing complex.
- a bus trip for socially isolated residents.
- an evening program for teenage girls.
- hip-hop dance lessons for young people that culminates in a performance.
- painting a banner with a group of Aboriginal elders.
- a landscape gardening project that involved a playgroup, youth group, or a group that has been formed within the neighbourhood just for this purpose.

### **Funding Criteria**

1. Applicants must be based in Wollongong.
2. Applicants can be a small group of community members who have a shared idea, an existing community group or small community organisations.
3. Applications will "match" the funding via in-kind or voluntary contributions.
4. The idea is a new initiative and involves local residents.
5. The idea connects people and/or strengthen neighbourhood in a beneficial way.
6. Grants of up to \$250 will be provided to an individual who has a shared idea with at least 2 other community members.
7. Grants above \$250 will be managed by an incorporated organisation
8. The funding is spent within 6 months of being received.

### **Timeframe**

It is proposed (post pilot) that application rounds will open twice a year. Upon notification of successful application, grant applicants will have 6 months to complete the project and acquit the funds.

Round 1        February to March

Round 2        August to September

## Evaluation

The CNG will have a key focus on evaluation and will employ a Results-Based Accountability framework for process, intermediate and outcome indicators. The evaluation will take in two processes:

1. Internal project management.
2. Program delivery and outcomes.

Elements of the program delivery evaluation will incorporate:

- Coaches diary/notes.
- Grant recipient interview/survey at end of project.
- Reflection by applicant on the project, its outcomes, process and the results.
- Discussion about the sustainability of the project activities, results and what can be done to enhance them.
- Feedback on improvements to grant processes.
- NGO's interviews/survey/feedback sessions.
- Grant program team (including coaches) debrief.

Impacts to be evaluated may include:

- Amount of resources secured by grant funding.
- Actions resulting from the involvement of community members.
- Extent of community involvement in joint projects.
- Effect of participation in the project on participants.
- Extent of involvement of volunteers in joint projects/strategies.
- Effect of participation on the volunteers.
- Changes reported in neighbourhood connections (Measurement Tool).
- Outcomes of the grant projects and their sustainability (ie change in the capacity of local organisation - Measurement Tool).
- Change in capacity of local community groups (Measurement Tool).
- Impact on CCED resources, administration hours and coach hours.

\*\*These impacts might not become evident for some time after the project is completed. This means that methods to capture these longer terms aspects need to be incorporated, say in 12 months and 24 months after the project.



## WOLLONGONG CITY COUNCIL

**Address** 41 Burelli Street Wollongong • **Post** Locked Bag 8821 Wollongong DC NSW 2500  
**Phone** (02) 4227 7111 • **Fax** (02) 4227 7277 • **Email** [council@wollongong.nsw.gov.au](mailto:council@wollongong.nsw.gov.au)  
**Web** [www.wollongong.nsw.gov.au](http://www.wollongong.nsw.gov.au) • ABN 63 139 525 939 • GST Registered

### CONNECTING NEIGHBOURS GRANTS

#### Have you got a great idea for your neighbourhood?

#### Here are some frequently asked questions to help

##### Have you got a great idea for your Neighbourhood?

Maybe you want to run an art class to get people together, plant a community garden, or organise a bus trip to get some older neighbours out and about. We want to help you make your neighbourhood an even better place to live.

To do this we're offering small grants to help fund your great idea as well as providing you with information and support to help you plan your event or activity.

It's called the Connecting Neighbours Grants.

##### What are the Connecting Neighbours Grants?

It's a program where individuals and community groups can apply for money to fund a great idea to make your neighbourhood a better place. We're looking for ideas which will bring people together and help neighbours get to know each other.

##### What is a Neighbourhood?

A neighbourhood could include a street, a few houses, a group, or a place you socialise.

##### Who can apply?

Anyone can apply so long as you live in Wollongong and you have at least two friends who share your idea. If you've got a slightly bigger idea – then you'll need to get a local community group to work with you.

The program isn't for larger community organisations that already receive government funding. However, larger organisations might want to partner or auspice a community led project.

Larger organisations might want to apply for one of Council's other grants. For information on these grants please refer to [www.wollongong.nsw.gov.au/services/funding](http://www.wollongong.nsw.gov.au/services/funding).

##### How much can I apply for?

Up to \$250 for community members with a shared project idea.

Up to \$1000 for projects where there is an incorporated supporting organisation.

##### How will the funding be provided to me?

For projects funded up to \$250 you will receive a letter of offer and be asked to sign an agreement and provide an invoice/tax invoice to Council. The person nominated on the application form will be provided with the funds via an electronic funds transfer (EFT) or cheque.

For projects up to \$1000 an incorporated support organisation is required to act as the auspice. The support organisation and the applicant will receive a letter of offer and be asked to sign an agreement and provide an invoice/tax invoice. The funds will be provided to the support organisation via an EFT or cheque.

### **How will I find a support organisation?**

If your community group is not incorporated you will need to partner with an incorporated organisation. We may be able to help find an organisation who will manage the funding so please contact the community development team on (02) 4227 7238. Council staff can offer suggestions for suitable local organisations to manage the funds on your behalf. Examples could include your local neighbourhood or community centre, a sports group, club or a larger community organisation. The arrangement you come to must be agreed upon by both parties and be as easy to manage as possible.

### **What does being a support organisation mean?**

Under Council's grant guidelines, applications for more than \$250 require a support organisation that is incorporated. The support organisation will receive the funds on the group's behalf and manage and acquit the funds.

The organisation would need to be supportive of the project and group and provide guidance as needed. The grant applicant would need to secure the support of the organisation and agree on how the funds will be managed prior to submitting their application.

It is hoped that the Connecting Neighbours Grants will help develop stronger connections between residents and wider community networks.

### **I think I have a good idea but would like to talk to someone about it. What help is available?**

Council has staff who act as coaches and are available to assist you with developing your ideas, completing your application and, if required, assisting to locate an organisation to manage your funds. The 'coaches' are there to provide you with the support to make the process as easy and as beneficial to you as possible.

### **What is the selection process?**

A review panel made up of Council Officers and an independent representative look at the applications and makes a recommendation reported to Council for approval. Priority is given to projects that are not already provided in the local government area (LGA) by community organisations, individuals or businesses.

The applications will be reviewed against the following seven (7) criteria:

#### **Applicants**

1. Must be based in the Wollongong LGA.
2. Need to be community members with a shared idea, part of a community group, or representing a small community organisation (not a government agency or a large non-government or community organisation).
3. Will 'match' the funding via in-kind and voluntary contributions.

#### **The idea**

4. Is a new initiative and involves local residents.
5. Connects people and/or strengthens neighbourhood.

#### **Funding**

6. Of more than \$250 will be managed by an incorporated organisation.
7. Will need to be spent within 6 months.

### **What do you mean by "matching" the grant?**

We will provide up to \$1000 for each project, however you may need less than this for your idea. The money comes with the understanding that you will also contribute or "match" the amount via voluntary or in-kind contributions. This could be time, materials, goods, funds and/or volunteer hours. For example, if your group wants to paint a community mural in your neighbourhood - you donate 10 hours labour and a local business donates some paints. The grant could provide additional paint materials and a neighbourhood celebration at the end!

**Can you give me some examples of project ideas that could be funded?**

Any application that meets the seven (7) selection criteria will be considered. Examples could include planting gardens, working bees, art projects, a bush dance, a training course, a social outing for a group of isolated older neighbours or a guest speaker for training community groups. Ideas that we are looking for can be simple and they may:

- Help neighbours get to know each other.
- Connect people who are not yet involved in neighbourhood activities, or who may be socially isolated.
- Increase feelings of community safety.
- Improve how the area looks.
- Build local skills and/or job opportunities.

**If your project does not fit any of these areas but meets the selection criteria, please contact a Council Officer to discuss.**

**Where do I find out more information?**

All this information is available on Council's website: [www.wollongong.nsw.gov.au/services/funding](http://www.wollongong.nsw.gov.au/services/funding).

Should you have further questions, please contact the Community Development Team on (02) 4227 7238 or via email on [C&CSAdmin@wollongong.nsw.gov.au](mailto:C&CSAdmin@wollongong.nsw.gov.au).

**Where do I send my application form?**

Posted applications need to be post marked no later than 30 March 2018 and sent to:

Connecting Neighbours Grants  
Community, Cultural & Economic Development  
Wollongong City Council  
Locked Bag 8821  
WOLLONGONG DC NSW 2500

Alternatively, you can submit your application by:

- Email: [C&CSAdmin@wollongong.nsw.gov.au](mailto:C&CSAdmin@wollongong.nsw.gov.au).
- Fax: (02) 4227 2641.

In person to Wollongong City Council, 41 Burelli Street, Wollongong. Hand delivered applications will be received up until 5pm on 30 March 2018. Please mark your application 'Connecting Neighbours Grants'.

## IMPORTANT INFORMATION FOR APPLICANTS

### Dates to Remember

- February 2018**
  - Applications open
  - Application forms and guidelines available
  - Council staff available to assist with applications
- 30 March 2018**
  - Applications close
- May 2018**
  - Recommendations are reported to Council for approval
- June 2018**
  - Successful applicants notified
  - Funds distributed
- December 2018**
  - Reminder sent out for projects not yet acquitted
- January 2019**
  - Projects to be acquitted

ITEM 5

DRAFT COMBINED NEIGHBOURHOOD PLAN FOR HAYES LANE, IREDELL ROAD AND WOLLONGONG COAL SITES

Wollongong Development Control Plan 2009 – Chapter D16 West Dapto Release Area contains the specific development controls to guide future development within the West Dapto Urban Release Area, in addition to the standard development controls that apply within the Wollongong Development Control Plan 2009.

Clause 6.2 of Wollongong Local Environmental Plan 2009 and clause 5.1 of Wollongong Development Control Plan Chapter D16 require a Neighbourhood Plan to be prepared and adopted by Council prior to consideration of Development Applications. The Neighbourhood Plan allows issues to be considered on a neighbourhood/precinct catchment scale.

This report considers a draft Neighbourhood Plan lodged for Hayes Lane, Iredell Road, and Wollongong Coal sites. The plan has been submitted by Cardno on behalf of the landowners and provides for approximately 2,300 residential dwellings. It is recommended that Council progress the southern portion of the draft Neighbourhood Plan providing for some 736 dwellings. It is recommended that the northern portion be deferred and be the subject of a separate report once the additional information has been submitted and assessed.

### RECOMMENDATION

- 1 A draft Neighbourhood Plan for Hayes Lane, Iredell Road and the southern part of the Shone Avenue South West (Wollongong Coal) precincts be progressed to public exhibition for a minimum period of 28 days (Attachment 4).
- 2 Consultation with relevant State Government agencies occur as part of the exhibition period.

### REPORT AUTHORISATIONS

Report of: David Green, Manager Environmental Strategy and Planning (Acting)  
Authorised by: Andrew Carfield, Director Planning and Environment - Future City and Neighbourhoods

### ATTACHMENTS

- 1 Location Plan - Precinct and Owners
- 2 Existing Zoning
- 3 Combined Neighbourhood Plan
- 4 Proposed Neighbourhood Plan for exhibition
- 5 Proposed DCP controls

### BACKGROUND

The West Dapto Urban Release Area covers approximately 4,700 hectares and is estimated to be able to provide approximately 17,000 dwellings, plus employment lands, commercial centres and open space.

Chapter D16 of the Wollongong Development Control Plan 2009 controls area-specific development controls which guide development within the neighbourhood precincts. The adoption of a Neighbourhood Plan is essential to ensure development occurs in a cohesive manner that integrates development sites and sequencing of infrastructure. Neighbourhood Plans can ensure appropriate connectivity between developments in terms of road and cycleway layouts, public transport routes, open space, drainage and pedestrian linkages. They can also help resolve potential conflict between development sites undertaken with different timeframes.

The Neighbourhood Plan process requires that the draft Neighbourhood Plan be reported to Council as an amendment to Chapter D16 – West Dapto Release Area of the Wollongong Development Control Plan 2009. If the draft is endorsed by Council, it will then be publicly exhibited. Following exhibition, the draft Neighbourhood Plan and outcomes of the exhibition would be reported to Council for consideration and adoption as part of the Development Control Plan. To date, Council has approved



10 Neighbourhood Plans for 8 residential precincts (3,400 lots), a town centre, village centre and an industrial precinct.

### PROPOSAL

In December 2016, two draft Neighbourhood Plans were submitted for adjoining sites in Hayes Lane, Huntley and between Hayes Lane and Iredell Road, Horsley. Revisions were required to ensure that the two draft Neighbourhood Plans integrated with each other.

In June 2017, Cardno advised that they also were also lodging a draft Neighbourhood Plan for the Shone Avenue South West Precinct (Wollongong Coal site) to the north of the Hayes Lane and Iredell Road sites. Following discussion, it was agreed there was merit in progressing a combined Neighbourhood Plan, covering all three sites, for an estimated 2,300 residential lots. The combined draft Neighbourhood Plan is at Attachment 3.

However, in December 2017 it was agreed to divide the combined Neighbourhood Plan into two parts (southern and northern) to allow the southern part to progress. Additional information is required to support the northern part, including:

- A draft Planning Proposal request to :
  - Realign the B1 Neighbourhood Centre zone to the east of Jersey Farm Road;
  - Increase the R2 Low Density Residential zoned land in the north-west of the site;
  - Realign the R2 Low Density Residential and E3 Environmental Management zoned boundaries in response to updated flood information; and
  - Amend the Minimum Lot Size Map and Floor Space Ratio Map to align with the amended zoning boundaries.
- Additional information on the combustibility of the coal emplacement
- Additional discussion on the location of the Shone Avenue intersection, and the proximity to the Rail level Crossing and entrance to the Greenview Estate.
- Aboriginal heritage investigations.
- Contamination assessment.
- Additional information on road cross-sections, traffic calming and pedestrian/cycle paths and access.

Accordingly, the remainder of this report will address the southern part. A further, separate report will be submitted on the northern part, once the additional information is submitted and assessed.

A summary of the affected properties in the southern part is provided in the following table and in Attachment 1. The existing zoning is shown in Attachment 2. Cardno have submitted an amended draft Neighbourhood Plan for the southern precinct, including the Hayes Lane, Iredell Road and the southern part of the Wollongong Coal site (Attachment 4).

Site / precinct	Property	Owner	Area (ha)	Current Zones	Estimated dwelling numbers
Hayes Lane west	Lot 303 DP 1235322 Hayes Lane, Huntley	AV Jennings	18.04.	R2 E3	
	51 Hayes Lane, Huntley Lot 1 DP 317318	AV Jennings	4.30.	R2 E3	

	44 Hayes Lane, Huntley Lot 302 DP 1235322	KVF	1.38.	R2	224
Iredell Rd west	20 Iredell Rd, Horsely Lot 1 DP 657351 & Lot 1 DP 528171	Sundy Investments	37.65 1.51.	R2 E3	370
Shone Ave South West (southern part)	<ul style="list-style-type: none"> <li>• Part 64 Shone Avenue, Horsley Part Lot 2 DP 658275</li> <li>• part Lot 11 DP 33650 Jersey Farm Road, Huntley</li> <li>• Part Lot 1 DP 33650 Hayes Lane, Huntley</li> </ul>	Wollongong Coal	Approx 13.1 ha.	R2 E3	142

In addition, a separate draft Neighbourhood Plan has also been submitted for part of the property to the west of Hayes Lane West precinct known as Lot 1 DP 1228329 Bong Bong Road for some 100 lots. This draft Plan required additional information and redesign and could not be reported concurrently with the Hayes Lane west precinct.

The Hayes Lane and Iredell Road sites have been used for predominantly rural uses and are undulating cleared land. The Wollongong Coal site has primarily cleared undulating land in the eastern section, and also contains significant landfill in the western section.

The draft Neighbourhood Plan site is located approximately 3 km west of the Dapto town centre. The draft Neighbourhood Plan is based on the following principles:

- A mix of densities, lot sizes and dwelling types;
- Increased densities in high amenity areas, such as the proposed neighbourhood centre, public transport routes and public open spaces;
- Proposed new neighbourhood centre to the east of Jersey Farm Road (within the deferred northern part);
- A potential primary school site in close proximity to the neighbourhood centre and public open space (within the deferred northern part);
- Active and passive open space, including two sports fields (within the deferred northern part) and local parks; and
- Riparian corridors, that can provide for passive open space and green links

The draft Neighbourhood Plan generally follows a grid pattern layout. A mixture of housing types is proposed, with increased densities around the proposed neighbourhood centre and open space areas.

**Road layout and access:**

The draft Neighbourhood Plan incorporates a major collector road north-south, generally along the Hayes Lane and Jersey Farm Road alignment, which would then run east-west between Jersey Farm Road and Shone Avenue.

The proponent has located the east-west section on the northern edge of the residential area to avoid having a collector road bisecting the residential area and dividing the community. The Shone Avenue intersection location is considered to be too close to the railway crossing and have potential traffic constraints for vehicles turning into the proposed collector road from Shone Avenue. Additionally, it would increase the number of intersections along Shone Avenue. The location of this intersection is within the deferred northern part and will be subject to further design and assessment.

The draft Neighbourhood Plan proposes to incorporate Type 3 (minor) and Type 4 (major) collector roads, along with Type 2 (minor) and Type 2a (major) local streets. Laneways will also be incorporated in some areas to provide access to “rear-located” lots.

The draft Neighbourhood Plan also proposes shared cycle/walking paths within the sites, along riparian areas and connecting the neighbourhood centre, potential school site and recreation areas.

The draft Neighbourhood Plan will require some minor amendment to include Council’s road cross sections. Traffic calming will be required for long, straight sections of local roads.

### **Flooding and Drainage:**

The draft Neighbourhood Plan includes riparian corridors in the northern side, through the centre (effectively dividing the combined Neighbourhood Plan into a northern precinct and a southern precinct) and along the southern and eastern boundaries of the site. The majority of flood affected land is within these riparian corridors. The majority of flood impacts are on the Wollongong Coal site. The majority of the residential development is above the 1 in 100 flood level, although in some locations cut and fill is proposed to provide for the efficient development of land.

### **Planning Controls:**

The draft Neighbourhood Plan would introduce additional site-specific development controls within Chapter D16 of the Wollongong Development Control Plan 2009. The proposed controls include setback requirements, primary street frontage controls to ensure dwellings on “rear loaded” lots address primary street, streetscape and design requirements. The proposed controls and the justification behind these controls are at Attachment 5.

### **Geotechnical and Contamination Issues:**

The sites within the southern precinct are less disturbed and have potential for localised contamination due to previous rural uses. The investigation reports indicate that they can be suitable for residential land uses. There are no geotechnical constraints that preclude development within the southern precinct.

The fill emplacement to the west of Jersey Farm Road on the Wollongong Coal site (northern part), is stable from a civil engineering viewpoint, however Council’s geotechnical engineer has raised concerns over the potential extent of combustible materials within the emplacement area and recommends that further investigation is required. Further contamination assessment is also required in this area. A preliminary site assessment has not been submitted for Iredell Road site and would be sought during the exhibition of the draft Neighbourhood Plan.

### **Biodiversity:**

The majority of the precinct has been cleared and used for grazing. There are areas of native vegetation along the E3 Environmental Management zoned riparian corridors along with some stands of remnant vegetation. The ecological reports submitted are considered adequate for the purposes of the draft Neighbourhood Plan.

### **Bushfire:**

Parts of the site are bushfire prone land. The draft Neighbourhood Plan could satisfy the objectives of Planning for Bushfire Protection 2006 and most of the proposed lots would be protected by perimeter roads.

### **Heritage:**

The site is not identified as containing any heritage items. Aboriginal Cultural Heritage Assessments have noted some areas of potential to contain Aboriginal objects or sites. The draft Neighbourhood Plan has aimed to avoid most areas of high likelihood. A more detailed Aboriginal Cultural Heritage Assessment and Archaeological Assessment would be undertaken at Development Assessment stage where impacts on areas of likelihood are possible.

## CONSULTATION AND COMMUNICATION

The draft Neighbourhood Plan forms an amendment to Chapter D16 West Dapto Urban Release Area of Wollongong Development Control Plan 2009. Should Council resolve to progress with a Neighbourhood Plan, this would require public exhibition for a minimum of 28 days to enable community and government agencies to provide input. Should Council progress the Neighbourhood Plan, it would be exhibited on Council’s website, in the local newspaper and copies provided at Council’s Customer Service Centre and Libraries. Following exhibition, results would be reported to Council.

## PLANNING AND POLICY IMPACT

The site is within the West Dapto Urban Release Area and the proposed Neighbourhood Plan is in keeping with the Illawarra Shoalhaven Regional Plan.

### Wollongong Community Strategic Plan 2022

This report contributes to the delivery of Wollongong 2022 goal “the sustainability of our urban environment is improved” under the Community Goal “We value and protect our natural environment”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2017-18
Strategy	5 Year Action	Annual Deliverables
1.6.2 Urban density and expansion, such as West Dapto are carefully planned to reflect the principles of ecological sustainable development and balance economic, social and environmental considerations	1.6.2.1 Implement the West Dapto Release Area Masterplan	Continue to review and assess Neighbourhood Plans

## FINANCIAL IMPLICATIONS

This report does not contain any immediate Financial Impact to Council. In the long term, the West Dapto Urban Release Area is a significant project for Council with long term infrastructure and maintenance implications.

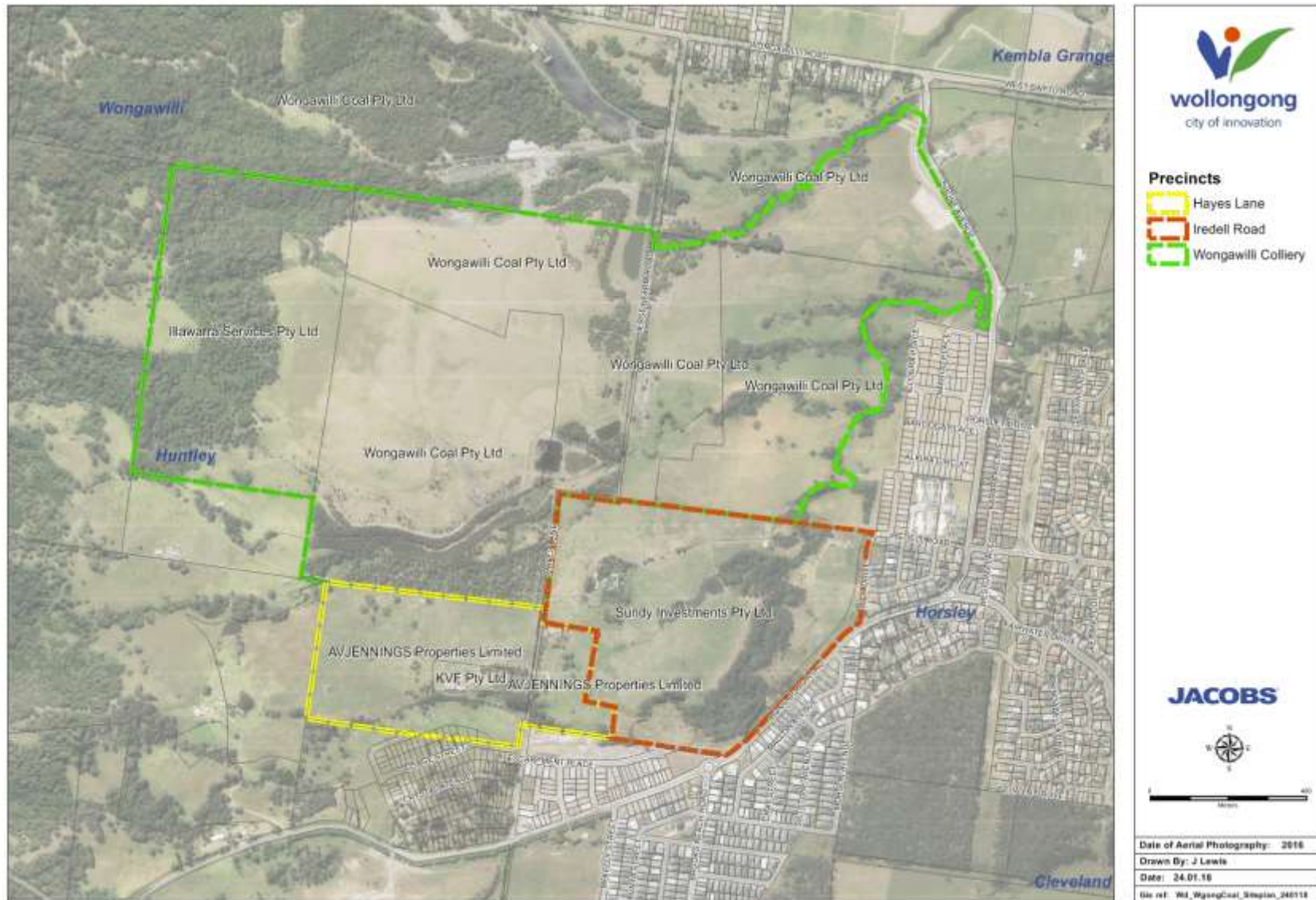
## CONCLUSION

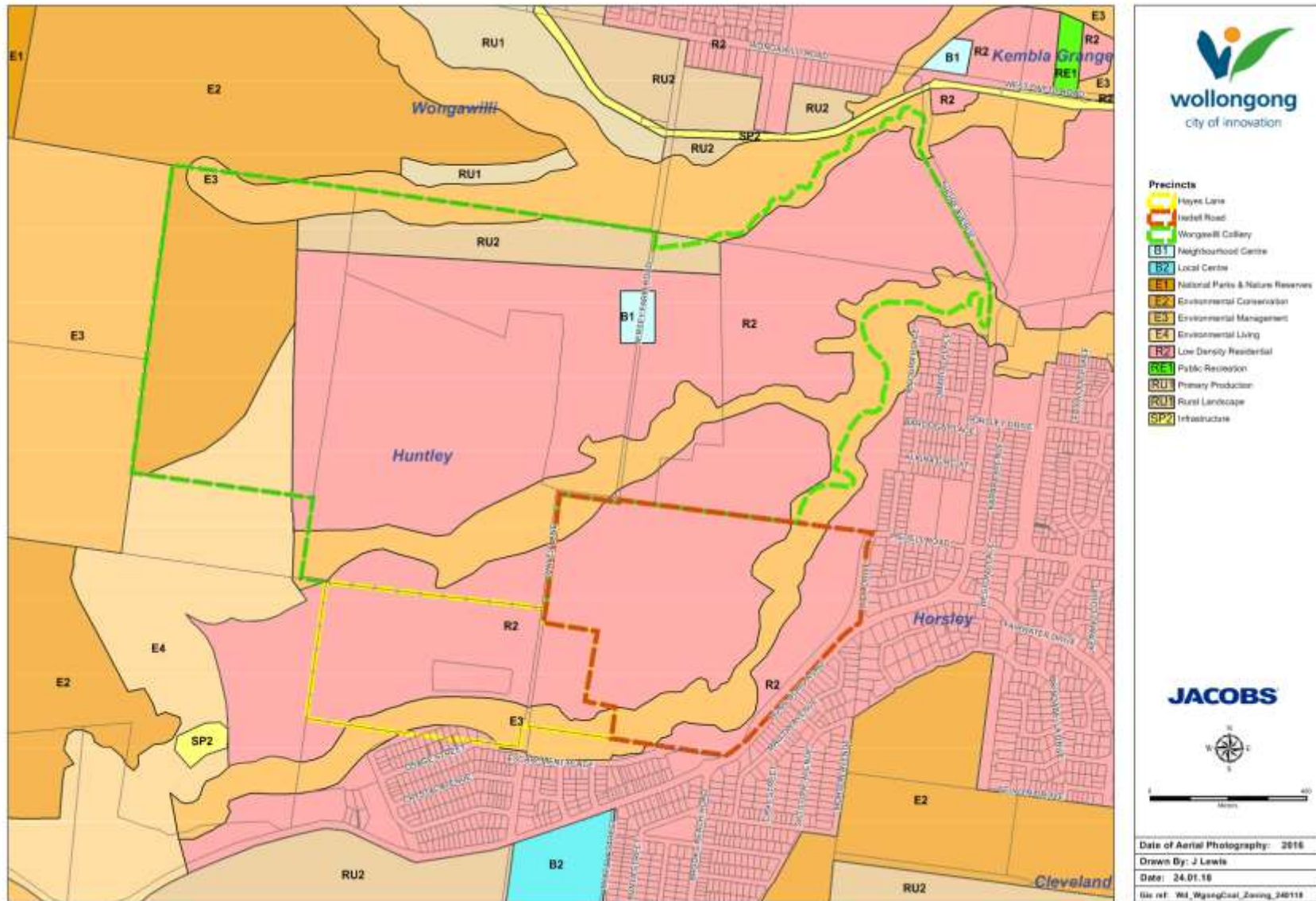
The site is within the West Dapto Urban Release Area. While there are further issues to consider with the proposal, these are largely in the northern precinct. Council has the opportunity to progress a Neighbourhood Plan for the southern precinct, enabling consideration of development applications.

Council has the option to:

- 1 Progressing with a Neighbourhood Plan for land within the southern precinct now, and progressing with a separate draft Planning Proposal and Neighbourhood Plan for land within the northern precinct when this is ready. (RECOMMENDED)
- 2 Not progressing with any Neighbourhood Plan for the site. This would effectively stall development within this site.

It is recommended that Council choose the first option, and progress a Neighbourhood Plan for the southern precinct.







- Legend**
- Site Boundary
  - Residential Lots
  - Medium Density Lots
  - Rural Lifestyle Lots
  - Passive Open Space
  - Active Open Space
  - Neighbourhood Centre

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Date  
22/06/2017  
Size  
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Scale  
NTS



**NEIGHBOURHOOD PLAN**

WOLLONGONG COAL  
WONGAWILLI URBAN DEVELOPMENT NEIGHBOURHOOD PLAN  
FIGURE SK01  
REV A



WONGAMILLI URBAN DEVELOPMENT NEIGHBOURHOOD PLAN



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Date  
20/12/2017  
Size  
A3  
Scale  
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**NEIGHBOURHOOD PLAN**  
WOLLONGONG COAL, SUNNY INVESTMENTS, AV JENNINGS  
WONGAMILLI URBAN DEVELOPMENT NEIGHBOURHOOD PLAN  
FIGURE SK01  
REV C



**Table 4-1 Justification of site specific DCP controls**

Control	Justification
<p><b>1. The future subdivision of the land should be generally in accordance with Figure 1.</b></p>	<p>This clause effectively provides power to the Neighbourhood Plan map. This map provides a spatial representation of the general arrangement and structure of the site, including identifying areas for residential development, open space, stormwater infrastructure and roads.</p>
<p><b>2. Future residential development on the land shall be in accordance with Chapter B1, except where variations or additional controls are identified below.</b></p>	<p>This clause clarifies the relationship between the existing DCP controls for residential development, and the variations provided for the site. This clause is in part addressed in Clause 5.3 of Chapter D16, however, including this control within the site specific development controls ensures clarity on the relationship between the various parts of DCP 2009.</p>
<p><b>3. Minimum front setback of 4.5 metre from primary road frontage, except for garages which must be setback at least 5.5 metres from the property boundary on the primary road.</b></p>	<p>As a master planned estate, the front setback will assist in establishing the desired urban form. The provision of a 4.5 metre setback for the main building, coupled with the necessary road widths, will ensure a well spaced estate that efficiently utilises available land.</p> <p>The reduced front setback, when compared to the existing DCP control of 5.5 metres, has the potential to enable the provision of additional private open space in the rear, improving residential amenity.</p> <p>These setbacks are consistent with those included on the adjoining Neighbourhood Plan for Bong Bong East and North Neighbourhood Plan. While representing different developments, this will be a consistent aspect of both plans.</p>
<p><b>4. Minimum side setbacks of 900mm for single storey and 1.2 metres for 2 storey, except for development on narrow lots.</b></p>	<p>This clause represents a simplification of the existing side setback control for two storey dwellings. This will ensure a consistent application of the side setback control and a simplification of the assessment process.</p>
<p><b>5. Minimum setback of 2 metre from secondary road on a corner lot.</b></p>	<p>This clause proposes a reduction in the setback from a secondary road. It is considered appropriate to reduce the secondary road setbacks given the reduction in the front setbacks. Given this is a greenfield development, there will be minimal impact on the streetscape.</p>
<p><b>6. For lots with a dual road frontage, the identified major / minor collector road is the primary road frontage and the internal road / laneway is considered to be the secondary road frontage and the rear of the lots;</b></p> <p><b>a. All dwellings must face, address and activate the primary road frontage</b></p> <p><b>b. Car ports or garages must be located and accessed from the secondary road frontage;</b></p>	<p>The Neighbourhood Plan proposes to have Hayes Lane operate as an access denied road. This means that no driveways will be provided from Hayes Lane to access private dwellings. This approach is similar to that proposed in other Neighbourhood Plans, including Wongawilli North, Shone Avenue South and Shaffes Road North.</p> <p>While consistent with other areas within WDURA, this style of development represents a point of difference from other residential development within the Illawarra.</p>

Control	Justification
<p><b>c. Garages accessed of a rear laneway are to provide a rear setback of 1m from the rear property boundary to allow for landscaping in the laneway.</b></p>	
<p><b>7. Residential development on lots less than 300m<sup>2</sup> should be developed in an integrated manner.</b></p>	<p>This will provide confidence to Council and the community that smaller lots are capable of accommodating an adequate dwelling.</p>
<p><b>8. If developed in an integrated manner, a zero side setback will be considered for attached dwellings.</b></p>	<p>A rear loaded arrangement supports narrow lot housing, possibly in the form of attached dwellings. If the</p>
<p><b>9. Fencing and landscaping treatment of the secondary road frontage must ensure that clear lines of sight are maintained for motorists and pedestrians to and from the lot, and ensure the design complements the objectives of passive surveillance. To help soften the visual impact and improve the streetscape appearance of the fence, and allow visual connection between the dwelling and the street, any fence will be required to be well articulated and landscaped with appropriate planting. Articulated fencing should be provided to a maximum height of 1.8 metres with a minimum setback of 4m from the front building line. Examples of articulated fencing include, but are not limited to:</b></p>	<p>This clause provides streetscape controls to ensure an integrated and cohesive environment within the roads adjacent to Hayes Lane. The potential for narrow, rear loaded properties requires specific consideration to minimise impacts on the streetscape.</p>
<p><b>a. Masonry to 1.2m high with open type lattice or slates above with masonry elements no wider than 150mm;</b></p>	<p>The clause is similar to that used within other neighbourhood plans in the WDURA and will ensure a consistent approach to address this issue.</p>
<p><b>b. Timber Lap and Cap;</b></p>	
<p><b>c. Colourbond solid to 1.2m with Colourbond lattice style top sections. NB. Fences in bush fire prone areas shall be of a metal or masonry construction only.</b></p>	
<p><b>d. Any gates associated with the secondary street fence should open inwards so as to not obstruct the road reserve</b></p>	
<p><b>10. Dividing fences must be set back a minimum of 1m from the front building line.</b></p>	<p>This clause encourages a more attractive streetscape by ensuring fencing does not dominate the street.</p>
<p><b>11. Where garage door openings face the secondary road they shall be a maximum of 50% of the width of the dwelling.</b></p>	<p>This clause seeks to reinforce the importance of variety in the streetscape by minimising the extent to which garage doors can dominate the street. As with the controls above that support narrow lot</p>

Neighbourhood Plan Report  
Hayes Lane, Wongawilli Neighbourhood Plan West Dapto Urban Release Area

Control	Justification
	<p>development, specific consideration is required to minimise impacts on the streetscape.</p> <p>The clause is similar to that used within other neighbourhood plans in the WDURA.</p>
<p><b>12. Western lots inclusive of transmission easement should have a rural, timber style fence fronting the new road</b></p>	<p>The large lot that incorporates the transmission easement presents an opportunity to provide a unique residential offering within the context of the WDURA. To realise the benefits associated with the provision of a large rural residential style lot would be through an open, rural style fence. The proposed fence type will minimise streetscape impacts associated with a potential large, continuous run of 1.8m high metal or timber fence.</p>
<p><b>13. Parts of the site are identified as bushfire prone land. Certain construction standards apply for development on Bushfire Prone Land. The applicable Construction Standards for proposed development are to reflect the applicable Bushfire Attack Level (BAL). The BAL will be finalised at DA stage.</b></p>	<p>The site is identified as bushfire prone land. The mapping associated with the Bushfire Assessment Report identify specific BALs for the site. Further assessment of the BALs will form part of the DA process. The provision of additional assessment, and the potential update of planning for Bushfire Protection, provides an opportunity to review and update the BALs for the site. Specific BALs are therefore not included as DCP controls.</p>
<p><b>14. The north and south edges of the neighbourhood plan interface with existing vegetation. This requires the provision of an asset protection zone (APZ) in accordance with Rural Fire Service (RFS) requirements. There is sufficient space within each site fronting the riparian and woodland areas to ensure the provision of an APZ. The final location of any required APZ will be identified at the DA design stage.</b></p>	<p>The Bushfire Assessment Report identifies specific APZs on the north and southern extents of the site adjacent to existing vegetation. The specific location of these APZs will be refined and set through the DA assessment of the future subdivision of the land. As such, no specific numeric control is provided in the DCP. This provides flexibility in the location of future dwellings and associated structures on the site.</p>
<p><b>15. Design of local park must integrate with the proposed OSD. The design and relationship will be finalised as a part of the subdivision DA.</b></p>	<p>The Neighbourhood Concept Plan provides a co-located park and OSD arrangement. To ensure a comprehensive</p>

## ITEM 6 PROPOSED RENAMING OF PART OF ROBSONS ROAD, KEIRAVILLE

Council is required to rename the northern part of Robsons Road in Keiraville. This report outlines the process undertaken in respect to this road naming and recommends Council's endorsement.

### RECOMMENDATION

Council take action under Section 162 of the Roads Act 1993 to rename the northern part of Robsons Road in Keiraville as "O'Leary Road".

### REPORT AUTHORISATIONS

Report of: Peter Coyte, Manager Property and Recreation  
Authorised by: Renae Elrington, Director Community Services - Creative and Innovative City

### ATTACHMENTS

- 1 Map of Area of Proposed Road Renaming

### BACKGROUND

The University has constructed three new buildings and a restricted area on its land adjacent to the northern part of Robsons Road in Keiraville. Council, Spatial Services and the Emergency Services have no address numbers for the northern part of Robsons Road as address numbers for Robsons Road only start south of the Robsons Road/Northfields Avenue roundabout. Therefore to provide a logical sequence of address numbers to the new buildings, Council is required to rename the northern section of Robsons Road. Without doing this, in an emergency, the Emergency Services would have difficulty finding those buildings and take longer to locate them.

An advertisement was placed in the Wollongong Advertiser on 22 November 2017 informing the general public of the proposed road renaming and provided three options to choose from. The three names advertised were

***O'Leary Road*** - *The O'Leary dairy farm previously occupied the land on which the University of Wollongong now stands.*

***Birt Road*** - *The first Vice-Chancellor of the University of Wollongong.*

***Flugelman Road*** - *Bert Flugelman was a well-known visual artist and is most recognised for his stainless steel geometric sculptures. He was also a University of Wollongong academic. His work is located locally on the University's campus, the Botanic Gardens and in front of the City Art Gallery.*

On the same date letters containing the three road names were forwarded to local residents inviting them to submit their preference.

11 responses with a road name preference were received. Eight of these were in favour of naming the road "O'Leary Road".

Council also received a response from the Neighbourhood Forum 5 objecting to the road renaming and that if it was "absolutely necessary" that it should be renamed "Robsons Road North". A telephone call was also received from a local resident objecting to the road renaming.

The reasoning behind the road renaming was explained to the objectors and the suggestion of "Robsons Road North" was rejected as the Geographical Names Board would reject this name outright due to its duplication.

As the name "O'Leary Road" received the most favourable submissions, Property Staff applied to the NSW Land and Property Online Road Naming System to rename the road "O'Leary Road" and this was approved.

## PROPOSAL

In accordance with the Roads Act 1993, action will be taken under Section 162 to rename the subject part of Robsons Road as “O’Leary Road”. This will require submitting a gazettal application to the NSW Land and Property Online Road Naming System which will gazette the name at no cost to Council.

## CONSULTATION AND COMMUNICATION

The general public through an advertisement published in the Wollongong Advertiser - 22 November 2017.

Local land owners via mail merge document.

NSW Online Road Naming System.

## PLANNING AND POLICY IMPACT

This report is in accordance with the Council policy “Road Naming”.

This report contributes to the delivery of the Wollongong 2022 goal “We are a healthy community in a liveable city”.

It delivers on core business activities as detailed in the Property Services Plan 2017-2018 specifically “Provide high quality level of service on all Council property matters”

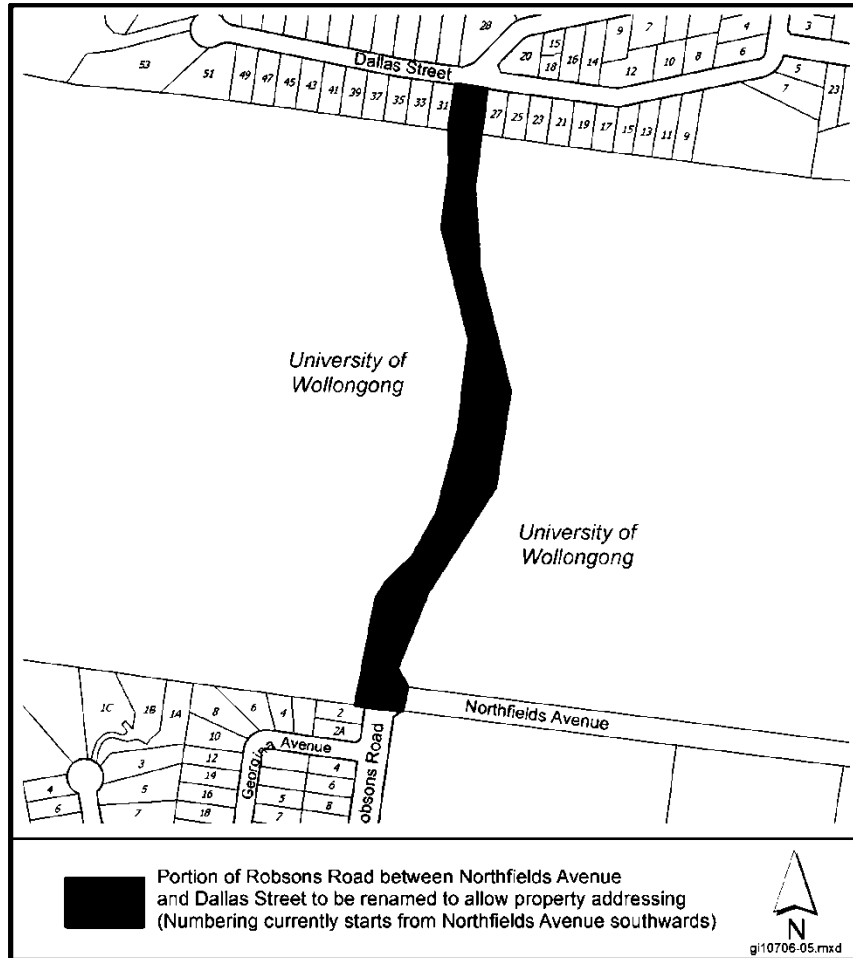
## FINANCIAL IMPLICATIONS

The only cost incurred by Council is the cost of the sign which names the road.

## CONCLUSION

Council endorsement is required to undertake action to rename the subject part of Robsons Road. As the majority of correspondence received from the general public has been in favour of naming the road “O’Leary Road” and as the name has been approved by the NSW Land and Property Online Road Naming System, this name is submitted for Council’s approval.

Item 6 - Attachment 1 - Map of Area of Proposed Road Renaming



While every effort has been made to ensure the highest possible quality of data, no liability will be accepted for any inaccuracy of the information shown.  
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## ITEM 7 PROPOSED NAMING OF LANE 34 LOCATED OFF RAWSON STREET, COLEDALE

Council has been requested to name Lane 34 located off Rawson Street in Coledale. This report outlines the process undertaken in respect to this road naming and recommends Council's endorsement.

### RECOMMENDATION

Council take action under Section 162 of the Roads Act 1993 to name Lane 34 located off Rawson Street in Coledale as "Carrick Lane".

### REPORT AUTHORISATIONS

Report of: Peter Coyte, Manager Property and Recreation  
Authorised by: Renae Elrington, Director Community Services - Creative and Innovative City

### ATTACHMENTS

- 1 Map of Proposed Naming of Lane

### BACKGROUND

Council has been requested by a local resident to name the unnamed Lane 34 located off Rawson Street in Coledale. An advertisement was placed in the Wollongong Advertiser on 22 November 2017 informing the public of the proposed road naming and provided three options to choose from. The three names advertised were -

**Carramar Lane** - Australian Aboriginal word for "shade of tree".

**Carrick Lane** - Mr Clem Carrick ran a one-man sawmill, Coledale Timbers Ltd and handled thousands of tonnes of wood a year. He cut down trees, transported them, sawed them, dressed the timber and sold it. The Emmanuel Church of England in Clifton was built of weather board by Mr Carrick in 1884.

**Kirkpatrick Lane** - John Simpson Kirkpatrick worked at Coledale Pit. He later became a hero of Anzac and a legend of Gallipoli where he died in 1915.

On the same date letters containing the three proposed names were forwarded to local residents inviting a response.

Only one response was received from the advertisement and the letters and this was in favour of naming the lane "Carrick Lane".

Property staff applied to the NSW Land and Property Online Road Naming System to name the lane "Carrick Lane" and this was approved.

### PROPOSAL

In accordance with the Roads Act 1993, action will be taken under Section 162 to name Lane 34 "Carrick Lane". This will require submitting a gazettal application to the NSW Land and Property Online Road Naming System which will gazette the name at no cost to Council.

### CONSULTATION AND COMMUNICATION

The general public through an advertisement published in the Wollongong Advertiser - 22 November 2017.

Local land owners through a mail merge document.

NSW Online Road Naming System.

## PLANNING AND POLICY IMPACT

This report is in accordance with the Council policy “Road Naming”.

This report contributes to the delivery of the Wollongong 2022 goal “We are a healthy community in a liveable city”.

It delivers on core business activities as detailed in the Property Services Plan 2017-2018 specifically “Provide high quality level of service on all Council property matters”

## FINANCIAL IMPLICATIONS

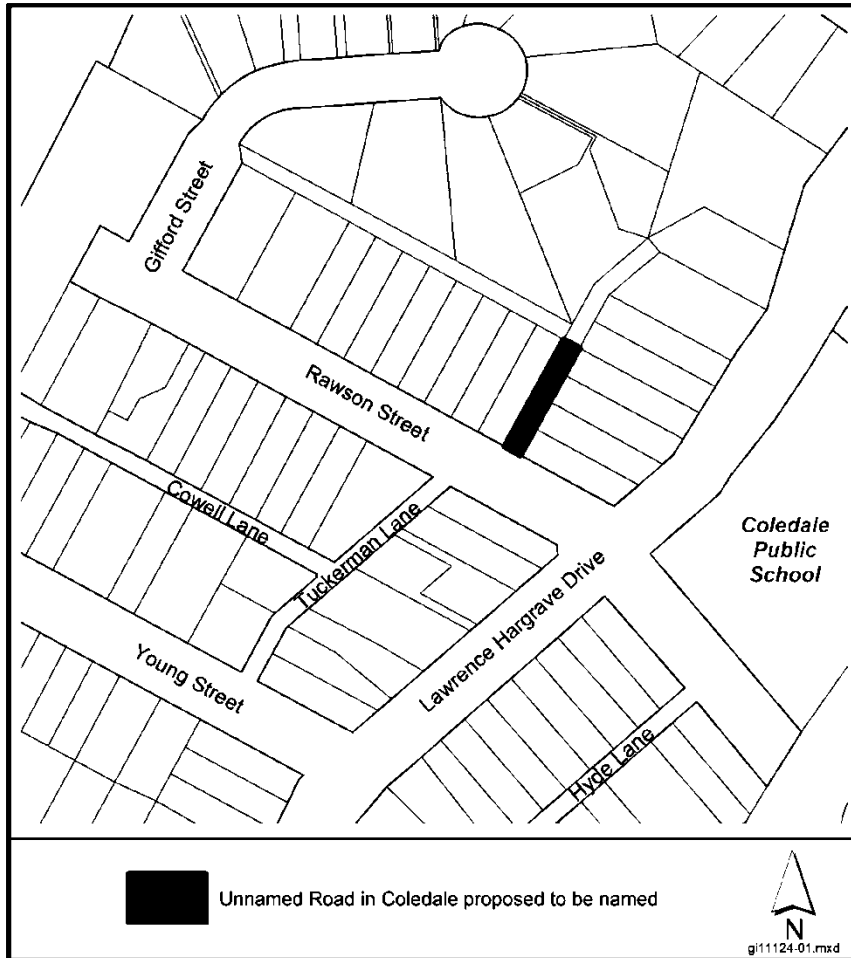
The only cost incurred by Council is the cost of the sign which names the road.

## CONCLUSION

Council endorsement is required for the name “Carrick Lane” to be gazetted in the NSW Government Gazette. The gazettal is required to legally name the lane.

As only one submission was received from the general public in response to the advertising and mail notification which was in favour of naming the lane “Carrick Lane” and as the name has been approved by the NSW Land and Property Online Road Naming System, this name is submitted for Council’s approval.





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**ITEM 8 LEASE OF UNIT 2, KEMBLA TERRACES, 74 KEMBLA STREET WOLLONGONG**

Council engaged the services of Martin Morris and Jones Real Estate and Warehouse King to advertise the vacancy at Unit 2 Kemplra Terraces extensively, utilising their business community contacts to attract a potential tenant. A proposal regarding a new tenant has been received from Warehouse King and is considered suitable.

**RECOMMENDATION**

- 1 Council authorise a lease of the vacant premises known as Unit 2, Kemplra Terraces, 74 Kemplra Street, Wollongong to Not Insolvent Pty Ltd for a period of five years with an option to renew for a further five years, subject to the terms and conditions outlined in this report.
- 2 Authority is granted to affix the Common Seal of Council to the lease documents and any other documents required to give effect to this resolution.

**REPORT AUTHORISATIONS**

Report of: Peter Coyte, Manager Property and Recreation  
 Authorised by: Renae Elrington, Director Community Services - Creative and Innovative City

**ATTACHMENTS**

There are no attachments for this report.

**BACKGROUND**

The previous tenant vacated the premises on 7 September 2015. Council engaged the services of Martin Morris and Jones Real Estate and Warehouse King to advertise the vacancy extensively, utilising their business community contacts to attract a potential tenant. A number of enquiries were received since the vacancy occurred however none of these resulted in a proposal to lease.

Not Insolvent Pty Ltd who will control the new business is also the controlling company of Howlin' Wolf. Its directors are Luke Symons, Ben Abraham and Scott Mileto. Mr Mileto has owned and operated Washington & Co. (a small bar) in Orange for the past three years. The new business in Kemplra Terraces will operate as a small bar specialising in making and serving cocktails.

The salient lease terms proposed are set out below:

Lessee	Not Insolvent Pty Ltd
Lease Term	Five years
Option term	Five years
Commencing Rent	\$36,400.00 per annum + GST
Rent review	2.5% fixed during the lease term
	Market rent review at the commencement of the option period
	2.5% fixed during the option term.
Outgoings	Telephone, gas, electricity, water usage and garbage disposal charges, land tax.
Special Conditions	Payment of rent shall commence six months from the commencement date of the lease.  A licence will be granted for three parking spaces within the Market Street Carpark.  The Lessee will hold public liability insurance for a minimum of \$20M coverage and any other amount as advised by Council from time to time.

## PROPOSAL

Finding a new lessee for Unit 2 Kembla Terraces has been challenging due primarily to the number of empty office/shop spaces in Wollongong, many in much newer premises, all competing for tenants.

It is therefore proposed that Council endorse the lease terms and conditions outlined to enable the prospective lessee to lodge a development application for its proposal and proceed with fit-out and associated works.

## CONSULTATION AND COMMUNICATION

Council's agents, Martin Morris and Jones and Warehouse King have undertaken extensive advertising for a tenant from the date the vacancy occurred.

The terms of the proposed lease have been negotiated in conjunction with Warehouse King.

## PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal "Goal 1: We have an innovative and sustainable economy".

It specifically delivers on core business activities as detailed in the Property Services Service Plan 2017-18 "Achieve market return on commercial premises".

## FINANCIAL IMPLICATIONS

The leasing of Unit 2 Kembla Terraces will contribute rent in the amount of \$36,400 plus GST in the first 12 months of the lease term (less the six months' rent free period).

The lease will commence on the date that development consent is granted.

All fit-out costs will be met by the tenant.

## CONCLUSION

This proposal provides an opportunity for Council to fill a long standing vacancy in its Kembla Terraces premises and contribute to the Wollongong hospitality scene with a unique development specialising purely in cocktails.

ITEM 9

PROPOSED GRANT OF EASEMENT TO DRAIN WATER OVER LOT B DP 35975 AND LOT 29 DP 219749 HUTTON AVENUE, BULLI - HUTTON AVENUE PARK

As a condition of consent of DA-2017/634 at No 11 Westmacott Parade, Bulli for Residential – Demolition of Existing Structures, Construction of a Dual Occupancy, Subdivision – Torrens Title and Creation of an Easement, the applicant is required to obtain an easement to drain stormwater through the adjoining Council owned Community land known as Lot B DP 35975 and Lot 29 DP 219749 Hutton Avenue, Bulli - Hutton Avenue Park.

This report seeks approval to the grant of the easement.

### RECOMMENDATION

- 1 Council approve the grant of an Easement to Drain Water 1m Wide over Lot B DP 35975 and Lot 29 DP 219749 Hutton Avenue, Bulli – Hutton Avenue Park in favour of Lot 125 DP 35975 No 11 Westmacott Parade, Bulli, as shown hatched on the attachment to this report.
- 2 Council accept payment in the amount of \$13,500 (GST free) from the owners of Lot 125 DP 35975 No 11 Westmacott Parade, Bulli as compensation for the grant of the easement.
- 3 The applicants be responsible for all costs associated with this matter.
- 4 Approval be granted to affix the Common Seal of Council to the survey plan, administration sheet, Section 88B Instrument and the General Manager be delegated to execute any other documentation required to give effect to this resolution.

### REPORT AUTHORISATIONS

Report of: Peter Coyte, Manager Property and Recreation  
Authorised by: Renae Elrington, Director Community Services - Creative and Innovative City

### ATTACHMENTS

- 1 Map of Proposed Easement to Drain Water 1m Wide over Lot B DP 35975 and Lot 29 DP 219749 Hutton Avenue, Bulli - Hutton Avenue Park

### BACKGROUND

Consent Condition No i of DA-2017/634 at No 11 Westmacott Parade, Bulli for Residential - Demolition of Existing Structures, Construction of a Dual Occupancy, Subdivision – Torrens Title and Creation of an Easement requires the applicants to obtain an easement to drain water through the adjoining Council owned Community land known as Lot B DP 35975 and Lot 29 DP 219749 Hutton Avenue , Bulli - Hutton Avenue Park, as shown hatched on the attachment to this report.

Hutton Avenue Park is classified as Community land under the Local Government Act 1993. Under Section 46(1)(a1) of the Act, Council has the ability to grant an easement “ ... for the purpose of providing pipes, conduits or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the council or other public utility provider”.

A valuation report was sought from Walsh and Monaghan Valuers for the amount of compensation that would be payable by the applicants to Council for the grant of the easement. The amount of compensation was assessed at \$13,500 (GST free) which has been agreed to by the applicants.

### PROPOSAL

It is proposed Council approve the grant of an Easement to Drain Water 1m Wide over the drainage pipe to be installed from Lot 125 DP 35975 No 11 Westmacott Parade, Bulli through Council’s land known as Lot B DP 35975 and Lot 29 DP 219749 Hutton Avenue, Bulli - Hutton Avenue Park, as shown hatched on the attachment to this report.

## CONSULTATION AND COMMUNICATION

City Planning in relation to the condition in DA-2017/634.

The owners of Lot 125 DP 35975 No 11 Westmacott Parade, Bulli.

Walsh and Monaghan Valuers.

As the Council land is classified as Community land, public consultation on the proposal is required under the Local Government Act 1993. 79 letters were sent to landowners in the vicinity of the proposal and one submission was received.

This submission objected to the proposal based on concerns that extra water would flow from the development downstream towards the beach which could cause stormwater to enter the complainant's property.

A response was provided from Council's Subdivisions Section which assured the complainants that "Council assesses the stormwater requirements for new developments in accordance with the requirements of Chapter E14 of Wollongong DCP 2009. The assessment considers the natural catchment for the area, existing overland flow paths and opportunities for direct connections into Council's piped system or waterways. For the development in question, Council policy requires a direct connection to the receiving waterway (ie downslope of the subject site), and only proposes to pipe the 'minor storm' which is the smaller, more frequent storm events (certainly not a storm of the scale of the 1998 flood). For storms greater than the minor storm, they will continue to follow the same natural catchment as overland flow does now."

## PLANNING AND POLICY IMPACT

This report is in accordance with Council's policy "Land and Easement Acquisition and Disposal".

This report contributes to the delivery of Wollongong 2022 goal "We are a healthy community in a liveable city".

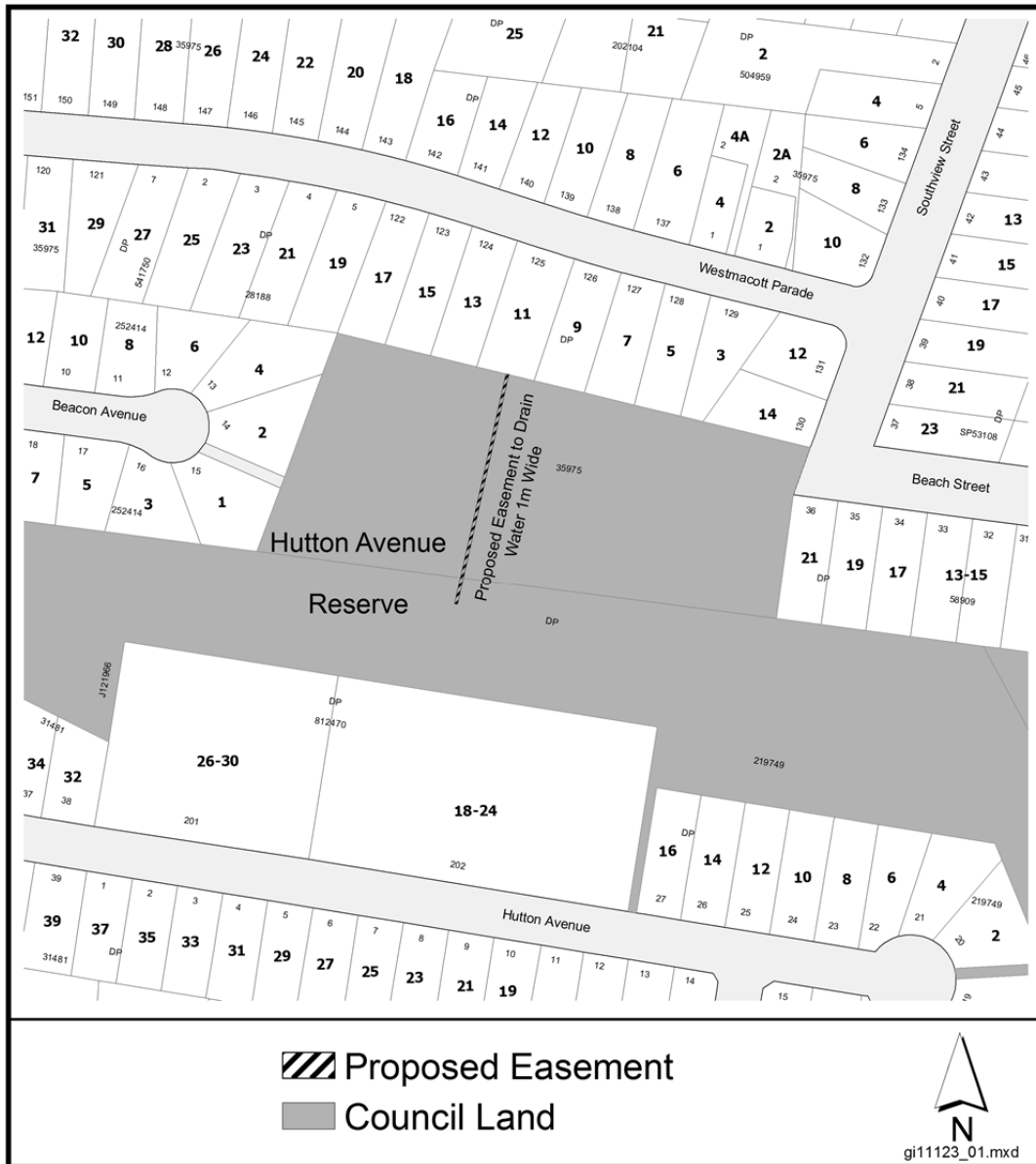
It specifically delivers on core business activities as detailed in the Property Services Service Plan 2017-18.

## FINANCIAL IMPLICATIONS

Council will receive \$13,500 (GST free) as compensation for the grant of the easement, which is considered to be fair and reasonable. The applicants will be responsible for all costs in the creation of the easement.

## CONCLUSION

In order to allow the condition in DA-2017/634 to be finalised and the stormwater pipe installed and formalised within Council's land, it is recommended the grant of the easement be approved.



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## ITEM 10 PERFORMANCE REVIEW COMMITTEE - REVIEW OF CHARTER

The Performance Review Committee has the responsibility to conduct performance reviews of the General Manager in accordance with the Performance Review Committee Charter – 9 June 2015.

The Performance Review Committee, under the current term of Council, was elected at an Ordinary Meeting of Council on 20 November 2017, consisting of the Lord Mayor, Deputy Lord Mayor (Cr David Brown) and Cr Mithra Cox.

As part of the responsibilities of the newly elected Performance Review Committee, the Charter has been reviewed against the Office of Local Government, 'Guidelines for the Appointment and Oversight of the General Managers' and in consideration of recommendations by the Corporate Governance Committee.

### RECOMMENDATION

- 1 Council note the report.
- 2 The revised Performance Review Committee Charter be adopted.

### REPORT AUTHORISATIONS

Report of: Deanne Heidrich, Business Development Manager  
Authorised by: David Farmer, General Manager

### ATTACHMENTS

- 1 Performance Review Committee Charter - Draft for resolution 19 February 2018

### BACKGROUND

The current Performance Review Committee Charter was last adopted by Council on 9 June 2015. Under a new term of Council, the Committee has been re-elected, consisting of the Lord Mayor, Deputy Lord Mayor (Cr David Brown) and Cr Mithra Cox, and the commencement of the process for the review of performance of the General Manager has commenced. The Corporate Governance Committee has the responsibility to ensure the Committee is undertaking the process in accordance with the Charter and make recommendations as required.

At the Corporate Governance Committee meeting of 28 November 2017, the Committee recommended that the Charter be reviewed by Council early in 2018, with an additional responsibility and function being:

*“ensure the implementation of both internal and external audit recommendations is considered by the Council (elected body) when evaluating the performance of the General Manager”.*

The addition represents a recommendation for corruption prevention from a recent ICAC investigation into Botany Council (now Bayside Council) whereby the chief financial officer and other Council employees fraudulently misused official functions to obtain financial benefits for themselves and others, and Councillors failed to exercise their function to adequately scrutinise the responsibilities and performance of the General Manager and therefore the organisation.

Other administrative changes have been made for clarification purposes. These changes are highlighted in red for easy reference. The changes in the attached checklist reflect a change in order of the tasks.

### CONSULTATION AND COMMUNICATION

Corporate Governance Committee.

# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON .....

### 1 INTRODUCTION

The General Manager is accountable for the fulfilment by the organisation of its goals, statutory responsibilities and the targets set in the Council's strategic and management plans. The General Manager has overall accountability for the leadership and effective management of the Council's human, non-financial and financial resources and for implementing the Council's strategies, policies and programs. In addition the General Manager should ensure the highest levels of probity and corporate governance are adhered to across the organisation. The General Manager should be held accountable for the two aspects inherent in his/her responsibilities:

Overall performance of the organisation

His/her individual performance

The Performance Review Committee has been established following consideration of the Office of Local Government Guidelines for the Appointment and Oversight of General Managers. The focus of the Performance Review Committee is to monitor and review the General Manager's performance in accordance with the Department of Local Government, Standard Contract General Managers of Local Councils in New South Wales.

### 2 AUTHORITY

The Performance Review Committee has full delegation for the whole process of performance management, including discussions regarding performance, any actions that should be taken and the determination of the new annual performance agreement. The day-to-day oversight and management of the General Manager shall be the responsibility of the Lord Mayor in accordance with Council policies.

The Performance Review Committee may make recommendations, however does not have decision-making authority in relation to renewal of contract nor salary adjustments above annual indexations provided for in the Standard Contract - General Managers of Local Councils in New South Wales.

### 3 RESPONSIBILITIES AND FUNCTIONS

The responsibilities and functions of the Performance Review Committee are to -

Conduct the performance reviews of the General Manager on an annual basis.

Develop an agreed annual performance agreement. The performance agreement should contain but not be limited to key indicators that measure how well the General Manager has met expectations with respect to:

- o service delivery targets from the Council's Delivery Program, Operational Plan and Community Strategic Plan;
- o budget compliance;
- o organisational capability;
- o timeliness and accuracy of information and advice to Councillors;
- o timely implementation of council resolutions;
- o management of organisational risks;
- o implementation of both internal and external audit recommendations;
- o leadership.

Report the findings and recommendations of those reviews to a Closed Session of Council including salary adjustments above those outlined in the General Managers Contract. This is not an opportunity to debate the results or re-enact the performance review of the General Manager.

Report recommendations on contract renewal to a Closed meeting of Council. Subsequently, the decision by Council to offer a new contract and a salary package should be reported to an open meeting of Council.

Performance management:

Is an essential component of corporate governance, allowing a Council to monitor and respond to how the General Manager delivers against the goals and outcomes required by Council

Engenders a mutual understanding of what is expected of the General Manager by Council



# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON .....

Links the General Manager's personal performance objectives with Council's organisational goals as identified in Council's strategic and management plans

Should be a constructive and collaborative process between the parties

Promotes communication and provides feedback on performance between the General Manager and Council

Addresses the leadership qualities of the General Manager that are set out in the agreement

The performance management report of any Council staff member, including the General Manager, should not be released to the public and should be retained on the appropriate confidential Council employment file. Release of such personal information to other than the Performance Review Committee, the General Manager and the Councillors in confidence may be a breach of privacy legislation.

A timeline has been attached as a checklist for easy reference.

### 4 COMPOSITION OF THE PERFORMANCE REVIEW COMMITTEE

The Performance Review Committee is to be composed of:

Lord Mayor as the Chairperson.

Deputy Lord Mayor.

One Councillor elected by Council;

One Councillor may be nominated by the General Manager (optional).

An External Facilitator by agreement of the General Manager and Performance Review Committee, selected by the Performance Review Committee from suitable candidates in the list supplied by Local Government NSW, to assist with the facilitation of the process of performance review and the development of new performance agreements;

An Independent Observer, to be selected by the Performance Review Committee, from the Independent Members of the Corporate Governance Committee, to observe and ensure the process is carried out in an open and transparent manner.

All Councillors will be provided with the opportunity to provide feedback to the Performance Review Committee on the General Manager's performance. An annual Closed Briefing Session will be provided for this feedback to occur, however feedback can be provided to the Lord Mayor at any time during the year by appointment, outside of this Briefing Session.

Those Councillors selected to take part in the Committee should have received training on performance management of General Managers or demonstrate prior learning. The demonstration of prior learning is to be referred to the Chair of the Corporate Governance Committee for determination.

### 5 TERMS OF APPOINTMENT

Terms of appointment are as follows:

#### **Committee Members**

Lord Mayor

Deputy Lord Mayor

Councillor appointed by the Council

Other Committee Members

Councillor appointed by the General Manager

#### **Appointment**

Term of Council

Annual (position elected annually)

Term of Council or as resolved by Council

Annually (optional) at the discretion of the General Manager

# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON .....

External Facilitator	Annually (optional) by agreement of the General Manager and the Performance Review Committee (if there is a decision to appoint, the External Facilitator is selected by the Performance Review Committee from suitable candidates in the list supplied by Local Government NSW)
Independent Observer	Annually by the Performance Review Committee from the independent membership of Corporate Governance Committee

### 6 OBLIGATIONS OF MEMBERS

Members of the Performance Review Committee, in performing their duties, shall:

- Act honestly and in good faith;
- Participate in the work of the Performance Review Committee;
- Perform their duties in a manner that ensures public trust in the integrity, objectivity, and political impartiality;
- Exercise the care, diligence and skill that would be expected of a reasonable person;
- Comply with the Performance Review Committee Charter; and
- Comply with Council's Code of Conduct.

### 7 MEETINGS

The Performance Review Committee will assess the performance of the General Manager in the first quarter of the financial year on an annual basis. Meetings comprising the review are:

Confidential Briefing Session for Councillors to provide feedback on the General Manager's performance and provide feedback for the development of the following year's Performance Agreement;

Performance Review Committee to discuss and compile feedback on the General Manager's performance against the current Performance Agreement;

Performance Review Committee meeting with the General Manager to provide feedback on performance against the current Performance Agreement. The agenda for this meeting would normally include:

- o Outlining the process of the meeting;
- o Discussing and reaching agreement on the rating that should be given against each objective;
- o Noting any significant issues which should be taken into account at the next Performance Agreement Review;
- o Identifying actions to be taken immediately to alleviate any specific problem areas, to enhance performance, to remove any barriers to achievement of performance, and agree on steps necessary to bring this about;
- o Dealing with any other issues which are performance-related and which the General Manager or the Committee see as warranting discussion.

Performance Review Committee meet with General Manager to develop and agree on a new performance review agreement.

Facilitation of the process is the responsibility of the Lord Mayor's office in consultation with:

Human Resources and/or External Facilitator - to ensure the Committee knows of and applies contemporary performance review practices;

Governance - to ensure all legislative and statutory requirements are met;

Chair of the Governance Committee as required.

Meetings will be chaired by the Lord Mayor. A quorum will consist of all Councillor members of the Performance Review Committee. Decisions between parties may be undertaken electronically.

A timeline has been attached as a checklist for easy reference.

# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON .....

### 8 MINUTES AND REPORTING

Minutes of meetings will be recorded through the following output documents:

Performance Agreement (this document is the agreement by which the performance of the General Manager will be assessed against)

Performance Review (this document is the assessment by the Performance Review Committee of the General Manager's performance)

Minutes of a Closed Session of Council recording the findings and recommendations of the annual performance review and recommendations for contract renewal and salary adjustments above those outlined in the General Manager's Contract.

The following will be reported to Council by the Performance Review Committee in Closed Session:

The findings and recommendations of the performance review along with the new agreed performance agreement for the next review period.

**NOTE:** This is not an opportunity to debate the results or re-enact the performance review of the General Manager.

Any new performance agreement.

### 9 EVALUATION AND REVIEW

A review of the Performance Review Committee will be undertaken within 12 months of a newly elected Council to ensure the purpose, membership and operation of the Committee is effective and to make appropriate changes.

### 10 REFERENCES:

Local Government Act 1993

Guidelines for the Appointment and Oversight of General Managers – Office of Local Government

Code of Conduct

# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON 9 JUNE 2015 \*

PERFORMANCE REVIEW COMMITTEE TIMELINES				
Timeline	Date anticipated	Activity	Responsibility	Output
Annually	July	Agreed Performance Agreement	Performance Review Committee	Signed Performance Agreement
Within 3 months of the commencement date of the contract and annually	September	A Performance Management Committee be formed through election of Councillors to Committees and Reference Groups	Council	Report to Council and formal resolution of Council (open session) as part of the annual Election of Councillors to Committees and Reference Groups report to Council
	October	General Manager provide advice on option of an extra Councillor	General Manager	Written advice to Chair of Performance Review Committee
	October	Inclusion of an External Facilitator, by agreement of the General Manager and the Performance Review Committee, and selected by the Performance Review Committee from suitable candidates in the list supplied by Local Government NSW	General Manager and Performance Review Committee	Written advice to the Chair of Performance Review Committee and the General Manager. If an agreement to opt in for an External Facilitator; documentation engaging the external facilitator
	October	Performance Review Committee select the independent observer from the independent membership of the Corporate Governance Committee	Performance Review Committee	Documentation engaging the independent observer Option to consult with Corporate Governance Committee (if required)
	December	A performance agreement setting out agreed performance criteria must be signed between the General Manager and the Performance Review Committee	Performance Review Committee and General Manager	Performance Agreement and formal resolution of Council (closed session) receiving and noting performance agreement

# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON 9 JUNE 2015 \*

Timeline	Date anticipated	Activity	Responsibility	Output
Within 2 months of the signing of the performance agreement	February	The General Manager may prepare and submit to Council an action plan which sets out how the performance criteria are to be met	General Manager	Written advice to Chair of Performance Review Committee
21 days' notice (before annual review)	June	The General Manager gives the Chair of the Performance Review Committee written notice that an annual performance review is due	General Manager	Written advice to Chair of Performance Review Committee
At least 10 days' notice	June	The Chair must give the General Manager written notice of any performance review to be conducted	Performance Review Committee	Written advice to the General Manager
Annually, prior to commencement of the performance review process	June	Councillors be provided with a timeline, including relevant dates, for the conduct of the General Manager's Performance Review.	Performance Review Committee	Formal advice to Councillors
After 6 months	December	The Performance Review Committee may also decide, with the agreement of the General Manager, to provide interim feedback to the General Manager midway through the annual review period	Performance Review Committee and General Manager	Written advice to the General Manager

# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON 9 JUNE 2015 \*

Timeline	Date anticipated	Activity	Responsibility	Output
Prior to the annual performance review	October	Provide training on performance management of the General Manager or demonstrate prior learning	Chair Governance Committee	Records of attainment of training or advice from the Chair of Governance Committee determining recognition of prior learning
	July	The General Manager submit to Council a self-assessment of his/her performance	General Manager	Written advice to the Chair of the Performance Review Committee
Annually	June	Councillors will be provided with the opportunity to provide feedback to the Performance Review Committee on the General Manager's performance.	Performance Review Committee	Invitation to Councillors to a closed briefing session
	August	The General Manager's performance must be reviewed having regard to the performance criteria in the Agreement	Performance Review Committee and General Manager	Formal resolution of Council (closed session) receiving and noting performance review
Within 6 weeks of the conclusion of the performance review	September	Council will prepare and send to the General Manager a written statement with Council's conclusions on the General Manager's performance during the performance review period	Performance Review Committee	Performance Review documentation completed with findings and recommendations against criteria in agreed performance agreement
Annually as soon as practicable following the conclusion of the performance review	October	Council receive a report on the recommendations and findings of the Performance Review in Closed Session.	Performance review Committee	Report to Council and formal resolution of Council (closed session).
As soon as possible after receipt of the statement	December	The General Manager and the Performance Review Committee will agree on any variation to the performance agreement for the next period of review	Performance Review Committee and General Manager	Performance agreement documentation developed
				Formal resolution of Council (closed session) receiving and noting agreed performance agreement

# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON 9 JUNE 2015 \*

Timeline	Date anticipated	Activity	Responsibility	Output
Annually	October	The performance agreement must be reviewed and varied by agreement	Performance Review Committee and General Manager	Signature of all parties
Contract renewal	December	Performance Review Committee make recommendations to Council on contract renewal and salary adjustments above those outlined in the General Managers Contract	Performance Review Committee	Report to Council and formal resolution of Council (closed session).
				Subsequently, details of decision by Council to offer a new contract and a salary package should be reported to an open meeting of Council
Verification process	February, May, August, November	Verification by the Corporate Governance Committee of the process being undertaken	Corporate Governance Committee	Checklist be provided to Corporate Governance Committee for verification

Facilitation of the Performance Review process is undertaken in consultation with:

- Human Resources and/or External Facilitator are to ensure the Committee knows of and applies contemporary performance review practices;
- Governance to ensure all legislative and statutory requirements are met;
- Chair of the Governance Committee as required.

# CHARTER

## PERFORMANCE REVIEW COMMITTEE



CHARTER ADOPTED ON . . . . .

### SUMMARY SHEET

Responsible Division	Office of the Lord Mayor	
	Date	Adopted/Endorsed by
Date last adopted		
Date of previous adoptions	9/6/15	Council
	18/5/15	Council (rescinded on 9 June 2015)
	November 2012	Council
	October 2011	Council



## ITEM 11 TENDER T17/30 - ROAD AND FOOTPATH VIDEO AND CONDITION ASSESSMENT

This report recommends acceptance of two tenders for Road and Footpath Video and Condition Assessment in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Tenders were called to provide Council with a video record and condition assessment of the road and footpath network.

### RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the following tenders:
  - a Infrastructure Management Group Pty Ltd for the video and condition assessment of the road network, as per the tender, on a Schedule of Rates basis for a total cost (based on estimated quantities) of \$160,125.00 excluding GST.
  - b Pavement Management Services Pty Ltd for the video and condition assessment of the footpath and shared pathway network, as per the tender, on a Schedule of Rates basis for a total cost (based on estimated quantities) of \$76,690.00 excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contracts and any other documentation required to give effect to this determination, including use of the Common Seal of Council on the contracts and any other documentation, should it be required.

### REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure Strategy and Planning  
Authorised by: Greg Doyle, Director Infrastructure and Works - Connectivity Assets and Liveable City

### ATTACHMENTS

There are no attachments for this report.

### BACKGROUND

Council periodically captures asset condition data for our road, footpath and shared pathway network. We use this data to determine the condition of these assets so that we can better manage them. The most important output of this asset condition capture is the list of roads and footpaths that are in the worst condition and require maintenance or renewal. This process is undertaken every four years.

Tenders were invited for the capture of video footage and detailed condition assessment of Council's road, footpath and shared pathway network. In order to enhance future prioritisation and inform a broader range of capital and maintenance programs, optional items were also recommended for inclusion in the tenders including kerb and gutter condition, linemarking condition, Stormwater pit condition, roadside signage inventory and assessment, footpath compliance and kerb ramp compliance.

Tenders were invited by the open tender method with a close of tenders of 10.00 am on Thursday 23 November 2017.

Two tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Infrastructure Strategy & Planning, Project Delivery, Finance and Governance & Legal Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

- Cost to Council – 40%.
- Demonstrated experience and satisfactory performance in undertaking projects of similar size and scope - 20%.
- Project delivery schedule and methodology - 20%.
- Staff qualifications and experience - 5%.
- Proposed sub-contractors - 5%.
- Demonstrated strengthening of local economic capacity - 5%.
- Workplace health and safety management system - 5%.

The mandatory assessment criteria and details of referees have been met by the recommended tenderers.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
<b>Road video and condition assessment</b>	
Infrastructure Management Group Pty Ltd	1
Pavement Management Services Pty Ltd	2
<b>Footpath video and condition assessment</b>	
Pavement Management Services Pty Ltd	1
Infrastructure Management Group Pty Ltd	2

## PROPOSAL

Council should authorise the engagement of:

- a Infrastructure Management Group Pty Ltd to carry out the road video and condition assessment along with recommended optional items in accordance with the scope of works and technical specifications developed for the project.
- b Pavement Management Services Pty Ltd to carry out the footpath video and condition assessment along with recommended optional items in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderers have satisfied the Tender Assessment Panel that they are capable of undertaking the works to Council’s standards and in accordance with the technical specification.

Referees nominated by the recommended tenderers have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

**CONSULTATION AND COMMUNICATION**

- 1 Members of the Tender Assessment Panel.
- 2 Nominated Referees.
- 3 External Consultants – NA.

**PLANNING AND POLICY IMPACT**

This report contributes to the delivery of Wollongong 2022 goal “We are a healthy community in a livable city”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2017-18
Strategy	5 Year Action	Annual Deliverables
5.3.3 Well maintained assets that meet the needs of current and future communities are provided.	5.3.3.1 Manage and maintain community infrastructure portfolio with a focus on asset renewal.	Deliver rolling program of transport infrastructure condition and compliance inspections.

**RISK ASSESSMENT**

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council’s Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered Low (L4) based upon Council’s risk assessment matrix and appropriate risk management strategies will be implemented.

**FINANCIAL IMPLICATIONS**

It is proposed that the total project be funded from the following source as identified in the Delivery Plan –

W208100 – Inspections on roads and bridges - \$236,815.00

**CONCLUSION**

The recommended tenderers have submitted acceptable tenders for this project and the separation of the contract into two parts provides the best value for money for Council.

ITEM 12

EXERCISE OF DELEGATIONS BY THE GENERAL MANAGER OVER THE CHRISTMAS/NEW YEAR PERIOD - TENDERS

At its ordinary meeting of 11 December 2017, Council granted temporary delegation to the General Manager in conjunction with the Lord Mayor or Deputy Lord Mayor, for acceptance of tenders satisfying the necessary legislative criteria from 12 December 2017 through to 28 January 2018.

### RECOMMENDATION

Council note the exercise of delegations by the General Manager and Lord Mayor or Deputy Lord Mayor over the Christmas/New Year period.

### REPORT AUTHORISATIONS

Report of: Clare Phelan, Manager Governance and Information (Acting)  
Authorised by: Renee Campbell, Director Corporate Services - Connected and Engaged City

### ATTACHMENTS

There are no attachments for this report.

### BACKGROUND

At the ordinary meeting of 11 December 2017, Council considered a report seeking a temporary amendment to the delegations to the General Manager with respect to acceptance (or otherwise) of tenders across the Christmas/New Year period. Council resolved as follows:

- 1 Council note the report on Delegations to the General Manager over Christmas Period.
- 2 Council note the exercise of delegations to the General Manager during the Caretaker Period.
- 3 Council delegate to the General Manager and the Lord Mayor or Deputy Lord Mayor the authority to accept, or otherwise, tenders under Request for Tender processes between 12 December 2017 and 28 January 2018, with a report on the exercise of such delegation to be provided to the Ordinary Meeting of Council in February 2018.

The purpose of this report is to advise Council on the exercise of such delegation.

### PROPOSAL

In accordance with the delegation granted, the following tenders were determined by the General Manager and the Lord Mayor or Deputy Lord Mayor.

#### **ISJO05/2017- Pavement (Line) Marking Service**

This tender was determined on 25 January 2018. The acceptance of tenders resulted in the establishment of a Panel for Pavement (Line) Marking Service with the following suppliers appointed:-

- Wollongong Line Marking Pty Ltd,
- Complete Linemarking Services Pty Ltd, and
- Oz Linemarking (NSW) Pty Ltd.

This tender process was coordinated through the Illawarra Shoalhaven Joint Organisation (ISJO), with Shoalhaven City Council, Kiama Municipal Council, and Shellharbour City Council also party to the process. The estimated annual spend for Wollongong City Council under this tender is \$500,000.

#### **T17/57 – Construction, Supply, Delivery and Installation of Transportable Ensuite Blocks and Construction of Onsite Astroturf Annexes at Windang Beach Tourist Park**

This tender was determined on 4 January 2018, and awarded to Batmac Construction Pty Ltd, in the sum of \$276,699.61, excluding GST.

#### **Tender T17/55 – O’Briens Road Pedestrian Bridge Replacement**

This tender was determined on 3 January 2018, and awarded to Kenpass Pty Ltd, in the sum of \$438,225.00, excluding GST.

#### **T17/50 – Administration of Project Management Services Panel**

This tender was determined on 18 January 2018. The acceptance of tenders resulted in the establishment of a Panel for Administration of Project Management Services, with the following suppliers appointed:-

- APP Corporation Pty Ltd
- Cardno (NSW/ACT) Pty Ltd
- Illawarra Project Management Pty Ltd
- NSW Department of Finance, Services and Innovation (Public Works Advisory)
- Troutman Asset Integrity Pty Ltd

The estimated annual spend for this tender is anticipated to be in the order of \$500,000 to \$750,000 (excluding GST) per annum.

#### **T17/54 Lawrence Hargrave Drive Retaining Wall Replacement**

This tender was determined on 25 January 2018, and awarded to Cadifern Civil Pty Ltd for construction of a block retaining wall and handrail fronting 10-16 Lawrence Hargrave Drive, Austinmer, for the sum of \$469,775.90, excluding GST.

#### **PLANNING AND POLICY IMPACT**

This report contributes to the delivery of Wollongong 2022 goal 4 “We are a connected and engaged community”.

It specifically delivers on core business activities as detailed in the Governance and Administration Service Plan 2017-18.

#### **CONCLUSION**

Council authorised the temporary delegation for determination of tenders under delegation by the General Manager and Lord Mayor or Deputy Lord Mayor across the period. Exercise of such delegation is now reported to Council in accordance with the resolution of 11 December 2017.

## ITEM 13 DRAFT QUARTERLY REVIEW STATEMENT DECEMBER 2017

The draft Quarterly Review Statement December 2017 outlines progress made to achieve Council's Wollongong 2022 Strategic Management Plans, in particular the Delivery Program 2012-17 and Annual Plan 2017-18. It addresses the financial and operational performance of Council for the second quarter of 2017-18. The draft Quarterly Review Statement also includes the Quarterly Review Budget Report.

### RECOMMENDATION

- 1 The draft Quarterly Review Statement December 2017 be adopted.
- 2 The Budget Review Statement as at December 2017 be adopted and revised totals of income and expenditure be approved and voted.

### REPORT AUTHORISATIONS

Report of: Clare Phelan, Manager Governance and Information (Acting)  
Authorised by: David Farmer, General Manager

### ATTACHMENTS

- 1 Draft Quarterly Review Statement December 2017

### BACKGROUND

Council's draft Quarterly Review Statement December 2017 outlines the operational and financial performance of Council's Wollongong 2022 Strategic Management Plans, in particular the Delivery Program 2012-17 and Annual Plan 2017-18.

This report also provides an overview of the significant achievements against priority areas and demonstrates organisational performance through the inclusion of performance indicators.

During the Quarter there were a number of significant highlights including:

- Wollongong's award winning arts and culture festival, Viva la Gong held in November.
- Adoption of the West Dapto Section 94 Development Contributions Plan. The Plan is a key document for the West Dapto Urban Release Area and provides the mechanism to collect development contributions to fund essential local infrastructure.
- Christmas on Crown program delivered and New Year's Eve event held.
- Launch of The Lab at Wollongong Central Library and the commencement of independent learning and training service LYNDAs.

### CONSULTATION AND COMMUNICATION

Consultation took place with Council's Executive Management Committee and Senior Management Group.

### PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal 4 "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Corporate Strategy Service Plan 2017-18.

### FINANCIAL IMPLICATIONS

Full financial performance details and implications on Council's financial position are contained within the attached Quarterly Review Statement.

The December Quarterly Review Statement proposes an improvement in the Operating Result [pre capital] of \$0.4M that includes an increase in interest revenue of \$0.2M, a decrease in domestic waste collection contracts expense \$0.4M, and a range of other more minor adjustments, offset by additional expense brought forward from future years to accelerate an asset inspection project \$0.3M. There is also a decrease in commercial waste income of \$0.9M that is fully offset by a corresponding reduction in EPA levy expense.

The proposed improvements in interest revenue and domestic waste collection do not flow on to the Funds Result as these adjustments are offset by transfers to restricted cash resulting in a projected deterioration of \$0.3M in this result. The deterioration is largely due to expenses brought forward from future years for asset inspections that will have a corresponding improvement in those year's forecasts. The Funds Result also includes a proposed increase in capital expenditure has been fully offset by associated funding from internally and externally restricted cash and has been approved by Council through the monthly reporting process.

### **Supporting Documents – Planning Studies & Investigations**

During the quarter a number of relatively minor changes have been proposed to individual study budgets. These changes did not have an impact on the overall result as they have been offset within in this category of projects or from divisional budgets. Details of these are provided in the schedules contained in the attached Quarterly Review Statement

### **CONCLUSION**

The draft Quarterly Review Statement December 2017 has been prepared following input and assistance from all Divisions within the organisation. It is submitted for consideration by Council.



WOLLONGONG CITY COUNCIL

WOLLONGONG 2022

# Draft Quarterly Review Statement

December 2017



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# MESSAGE FROM THE GENERAL MANAGER

WOLLONGONG CITY COUNCIL

This draft Quarterly Review Statement reports the period from October – December 2017 and reports on progress towards achieving the five Councillor Strategic Programs from the Delivery Program 2012-17 and the Annual Deliverables from the Annual Plan 2017-18. Highlights and significant progress with key projects from the Annual Plan 2017-18 are reported by the six Community Goals from the Wollongong 2022 Community Strategic Plan.

Highlights from this quarter include:

1. Wollongong's award winning arts and culture festival, Viva la Gong held in November.
2. Christmas on Crown and New Year's Eve Celebrations.
3. Adoption of the West Dapto Section 94 Development Contributions Plan. The Plan is a key document for the West Dapto Urban Release Area and provides the mechanism to collect development contributions to fund essential local infrastructure.
4. Launch of The Lab at Central Library and the commencement of independent learning and training service LYNDAs.

The organisational performance is also reported by the inclusion on the performance indicators which monitor the status and progress of our Council programs, activities, projects, finances, people and process.

This report also includes an overview of how Council is tracking against its budgets and expenditure. It is a concise visual summary of Council's financial situation for the quarter including budget, capital budget and expenditure. The Budget Review Statement is also included in this report.

I would like to thank all staff and the community for their contributions to the achievements identified in this draft Quarterly Review and Budget Review Statement. This review will inform the Annual Report due in November 2018.

David Farmer  
General Manager

# STRATEGIC PROGRAMS PROGRESS REPORT

WOLLONGONG CITY COUNCIL

Our Councillors have made a commitment to support our organisation and the community in making Wollongong a better place to live, work, visit and play. To focus Council's attention to achieve this, Councillors have agreed to five Strategic Programs. These are outlined in the Delivery Program 2012-2017.

Progress made in the December 2017 quarter is outlined below:

## 1 Financial Sustainability

**Our Council is committed to improving the standards of community assets over the five-year Council term. This will be achieved by directing 85% of all capital investment into asset renewal, and a strong emphasis of cost effectiveness in service provision.**

**Project Sponsor:** General Manager  
**Project Manager:** Executive Strategy Manager [Acting]

## Strategic Program Progress

✓ On Track

## Program Achievements

The Securing our Future financial sustainability program was formally closed at the December 2016 Quarterly Review, having achieved overall targets ahead of schedule, and without the need to pursue high impact service adjustments. A revised financial approach will be considered in the next Delivery Program which is aimed at providing Council flexibility in meeting emerging community needs.

## STRATEGIC PROGRAMS PROGRESS REPORT

### 2 West Dapto Urban Release

**Council will work in collaboration with key agencies to provide the infrastructure needed to support growth within the West Dapto Urban Release Area. This will include improving access, infrastructure and local services which are needed to support the additional 17,000 future housing lots within the release area.**

**Project Sponsor:** Director Planning + Environment | *Future City and Neighbourhoods*  
**Project Manager:** Manager Project Delivery

#### Strategic Program Progress

✓ On Track

#### Program Achievements

There have been some significant achievements during the December quarter including:

- Adoption of the West Dapto Section 94 Development Contributions Plan  
The West Dapto Section 94 Development Contributions Plan was adopted by Council on 12 December 2017 following endorsement by the Minister for Planning and Secretary of the Department of Planning and Environment. The Plan is a key document for the West Dapto Urban Release Area as it provides the mechanism to collect development contributions to fund essential local infrastructure.
- Calderwood Voluntary Planning Agreement  
Council formally entered into a planning agreement with the developer of the Calderwood Development in December 2017. The planning agreement ensures development contributions will be made by the developer, to fund local infrastructure including the upgrade of Marshall Mount Road and Yallah Road.  
Adoption of the West Dapto Section 94 Development Contributions Plan 2017 and execution of the Calderwood planning agreement substantially reduces the financial risk to Council in the funding of essential local infrastructure. Biennial review of the Section 94 Plan will ensure the plan continues to reflect local infrastructure requirements.
- Work continues on the early stages of the Fowlers Road to Fairwater Drive extension with tendering of the main bridge and roadworks programmed for mid-2018.
- Concept design works continue for a number of the Section 94 funded roads within the West Dapto Access Strategy.

#### Program Risks

Both access projects [Fowlers Road to Fairwater Drive and Wongawilli/West Dapto Roads] have risk registers which identify a number of significant risks. Reviews of the project risk assessments are being undertaken at regular milestones to manage these risks. Work on the West Dapto Road, Darkes Road and Sheaffes Road project has indicated engineering challenges in this area. Council is currently commencing design consideration of an alternative proposal.

## STRATEGIC PROGRAMS PROGRESS REPORT

### 3 Waste Management

During Council's term we will work to reduce the environmental impact of waste by improving waste management across the city. We will finalise and deploy Council's Waste Strategy, assess the impacts of the carbon tax, and work toward the development of a new landfill cell at Whyte's Gully to increase landfill capacity for the region.

**Project Sponsor:** Director Infrastructure + Works | *Connectivity Assets + Liveable City*  
**Project Manager:** Manager City Works + Services

#### Strategic Program Progress

✓ On Track

#### Program Achievements

The current priority actions in progress over the December quarter and contained in our Waste and Resource Recovery Strategy include:

##### **New Community Recycling Centre development**

The facility is currently in the final stages of construction with signage being installed, with staff currently receiving training. The facility is expected to be open early in 2018.

##### **New leachate management system at Whytes Gully**

Laboratory bench scale analysis continued during the December quarter. This analysis will help Council develop a concept design as a basis for a future construction.

##### **Environmental rehabilitation of Helensburgh landfill**

Council continued to consult with the NSW Environmental Protection Authority during the December quarter to verify the technical design solution proposed by Council. It is anticipated that final environmental design approval will be received late in the calendar year.

##### **New and ongoing arrangement for landfill gas extraction and power generation at Whytes Gully**

Gas flaring and quality and quantity investigation continued during the December quarter. Additionally, the concept design of a landfill gas management system has been completed and a joint regional tender specification between Wollongong, Shellharbour and Shoalhaven Councils has commenced with a view to implementing a long term gas collection and power generation facility at Whytes Gully.

##### **Construction of new landfill cell stages at Whytes Gully**

Stage 2 construction has continued on site at Whytes Gully.

#### Program Risks

To ensure the uninterrupted ability to landfill waste, the new landfill cell Stage 2 must be constructed and subsequently achieve EPA approval prior to being commissioned for use. The technical nature of the construction and lack of surety with regard to approval timeframes contributes risk to this project. This risk is mitigated by engaging an expert project management team and ensuring that the project team has an ongoing dialogue with the EPA to help minimise any potential approval delays.

## STRATEGIC PROGRAMS PROGRESS REPORT

### 4 City Centre Revitalisation

**Council's fourth aspiration in the Delivery Program is to improve the attractiveness of the Wollongong City Centre to work and visit, reinforcing its role as the region's major hub for investment and jobs growth.**

**Project Sponsor:** Director Community Services | *Creative and Innovative City*  
**Project Manager:** Manager Community, Cultural and Economic Development

#### Strategic Program Progress

✓ On Track

#### Program Achievements

Council continues to deliver a coordinated approach to the City Centre Revitalisation Strategy.

The Gehl Study 'Public Spaces Public Life' builds on the 2007 Revitalisation Vision which sets a 25 year strategic framework for the City Centre to deliver a high quality liveable city.

Projects include:

- City Centre Planning review;
- Access and Movement Strategy;
- Ongoing implementation of Crown Street Mall activity policy;
- Ongoing delivery of free City Centre Wi-Fi Service;
- Installation of Crown Street Mall Public Art including extensive stakeholder engagement with surrounding businesses;
- Continuing to engage with other local councils on the Night Time Economy (NTE) working group;
- Coordinated delivery of Christmas programme of activities within Crown Street Mall;
- Continue to manage contract deliverables and support operations of Thursday night Eat Street and Friday Foragers Markets within Crown Street Mall;
- Partnering with Police and local business to deliver anti-social strategy for Crown Street Mall which has seen reduction in anti-social behaviour;
- Continue to deliver a programme of activation and events within the City Centre in partnership with a variety of stakeholders to improve amenity and perceptions of the City Centre.

## STRATEGIC PROGRAMS PROGRESS REPORT

### 5 Connectivity / Walkability

**Council's fifth aspiration is to improve the connectivity of the Local Government Area [LGA] through the upgrade of our network of footpaths and cycleways. This focus on our path and cycle network will ensure that necessary works are carried out to achieve an accessible and connected city.**

**Project Sponsor:** Director Infrastructure + Works | *Connectivity Assets + Liveable City*  
**Project Manager:** Manager Infrastructure Strategy + Planning

#### Strategic Program Progress

✓ On Track

#### Program Achievements

The Wollongong Bike Plan was adopted in May 2014. Actions identified within the bike plan are incorporated into the capital works and operational programs for progressive implementation. The Wollongong Pedestrian Plan was completed and adopted by Council on 11 December 2017.

The concept design of the Smith and Kembla Street on road cycleway which will provide dedicated access for cyclists into the city centre is nearing completion and a grant application under the NSW Active Transport Program has been made for detailed design.

Funding submissions have also been made under this program for the Smith Street rail underpass and 15 other active transport projects across the City.

Construction for the Tramway Seawall and sharepath has commenced and is progressing well.

A significant proportion of the footpath and sharepath capital works program has commenced with the following projects being completed during the quarter:

- Miller Street - Fox Avenue to Auburn Street north, Coniston - Footpaths [Reconstruction / Upgrades];
- Flinders Street - Bourke to Edward Streets, Wollongong - Footpaths [Reconstruction / Upgrades];
- Maidstone Street - The Ridge to The Crescent, Helensburgh - Footpaths [New];
- Florence Street - Princes Highway to end south side, Towradgi - Footpaths [New] and
- Swan Street - Corrimal Street to Keira Street north side, Wollongong - Footpaths [New].

#### Program Risks

There are a number of sites on the network expansion program with significant geographical, technical, agency approval and community concerns that may impact on the design phase and hence construction time frames. To minimise the impact from this risk, designs for projects further down the delivery program are being progressed such that construction programs can be rescheduled to ensure continued delivery of the improvement program.



# ANNUAL PLAN 2017-18 PROGRESS SUMMARY

## WOLLONGONG CITY COUNCIL

The following section provides an overview of Council’s progress with delivering Wollongong 2022. It provides a summary of progress for 2017-18 annual deliverables [Council’s programs, projects and activities] and highlights significant progress with annual projects as outlined in the Wollongong 2022 community goals. This exception based reporting provides an overview of achievements for the December 2017 quarter. The organisations performance is also reported by the key performance indicators, budget summary information and Budget Review Statement.

The Annual Plan 2017-18 contains three hundred and eleven (311) annual deliverables across the six community goals. Table 1 below outlines how Council is tracking in the December quarter to achieve the annual deliverables for each community goal.

**Table 1: Annual Deliverable Progress by Community Goal**

Goal	On track (Projects / Ongoing)	Not Scheduled to Commence	Delayed	Deferred	Complete (Projects Only)
1 We value and protect our natural environment	83.87%	1.61%	8.06%	0%	3.23%
2 We have an innovative and sustainable economy	88.89%	0%	4.44%	0%	4.44%
3 Wollongong is a creative, vibrant city	96.15%	3.85%	0%	0%	0%
4 We are a connected and engaged community	90.32%	1.61%	4.84%	1.61%	0%
5 We are a healthy community in a liveable city	93.26%	2.25%	4.49%	0%	0%
6 We have sustainable, affordable and accessible transport	100%	0%	0%	0%	0%
<b>Total Annual Deliverable Progress</b>	90.73%	1.66%	4.64%	0.33%	1.32%

\*Note: Each Goal does not have equal number of Annual Deliverables; therefore the Annual Deliverable progress totals do not necessarily add together.

## ANNUAL PLAN 2017-18 PROGRESS SUMMARY

Overall 4.64% of annual deliverables were reported to be delayed, while 0.33% were deferred.

Table 2 outlines all annual deliverables that were reported as delayed or deferred at the end of December 2017.

**Table 2**

Community Goal	Annual Deliverable	Delayed	Deferred	Comment
1 We value and protect our natural environment	Continue to pursue biodiversity certification of the West Dapto Urban Release Area including offsetting provisions	Y		Council officers continue to make representations to NSW Department of Planning and Environment to seek support for the per lot levy and estimated levy cost forwarded to the Department in December 2015.
	Continue to monitor and participate in the NSW Coastal Reforms	Y		The new Coastal Management Act and its associated policy framework are yet to be enacted, and the State Government is continuing to accept Coastal Zone Management Plans, prepared under the current Coastal Protection Act (1979), for certification. Council has updated its Coastal Zone Management Plan in response to comments received from the State Government, and resubmitted it for certification.
	Prepare a Coastal Zone Management Plan (CMP) for Lake Illawarra	Y		The draft Coastal Management Plan (CMP) is due to be submitted to Wollongong and Shellharbour Councils for review in late December 2017. A workshop with Council staff and external stakeholders to review the draft CMP is planned for early February 2018, with the draft CMP presented to the Lake Illawarra Estuary Management Committee in March 2018.
	Coordinate the Heritage Advisory Committee	Y		The Heritage Advisory Committee has not yet been reformed following the election, and is waiting on a report on Council Committees to be reported to Council.
	Review and update the Heritage Schedule	Y		Work on the Heritage Schedule review has been delayed and will recommence in the next quarter.

## ANNUAL PLAN 2017-18 PROGRESS SUMMARY

Community Goal	Annual Deliverable	Delayed	Deferred	Comment
2 We have an innovative and sustainable economy	Resolve options for key services including power and water supply to the Mt Keira summit	Y		The access track has been completed and summer weed management along the corridor is to occur early in 2018. NPWS has advised the construction Licence and Deed of Agreement is currently with their Director for Execution. The submission to Endeavour Energy of the electrical design for re certification is being withheld pending resolution of capital contributions from relevant stakeholders.
	Finalise the Mt Keira Summit Park Plan of Management	Y		No progress during quarter.
4 We are a connected and engaged community	Deliver Council's ICT (Information & Communications Technology) Strategy	Y	N	Council's ICT Strategy is currently being refreshed to reflect current business environment and changing technology landscape. A draft Strategy was developed in December, with the final version to be refined across early 2018.
	Develop Social Infrastructure Supporting Document	Y		A Councillor Briefing was delivered on 27 November 2017 to introduce Councillors to the project and provide an opportunity for them to express ideas and opinions on project directions.  Elton Consulting delivered Progress Report 3 and met with the PCG twice during November to provide initial analysis and commentary on allocation, utilisation, needs and functionality of social infrastructure. Draft Principles for Provision and clarification of the role of Council as a SI provider were also delivered during November.
	Prepare the end of term State of the Environment Report	Y		Work is underway to prepare a State of the Environment Report as per the Department of Local Government requirements. The report will cover the period from 2012 to 2017. A draft report has been prepared and is being reviewed prior to finalisation.

## ANNUAL PLAN 2017-18 PROGRESS SUMMARY

Community Goal	Annual Deliverable	Delayed	Deferred	Comment
	Work in collaboration with the Aboriginal community to develop the Aboriginal specific space and its operations at the Kembla Grange Cemetery	Y		This project has been delayed due to the necessity for a road to be constructed to gain access to the proposed site. No further action can be progressed until the road is complete.
5 We are a healthy community in a liveable city	Reinstate Waterfall (Garrawarra) Cemetery	Y		An outcome of the Aboriginal Lands Claim has yet to be received which has not allowed any progress to date on this project. The NSW Department of Industry has however requested our comment on returning the land in which Garrawarra sits back to the responsibility of National Parks and Wildlife Services. Responsibility for reinstatement would then rest with the NSW Government. Garrawarra is located on Crown Land however is currently held in trust for its care and maintenance by Council.
	Undertake an access audit of Council's Administration Building to inform upgrades	Y		Project will be considered as part of internal accommodation review.
	Undertake programmed renewal works at Council's rock pools in accordance with the capital works programme	Y		Austinmer Rock Pools - Handrail to eastern wall of the northern rock pool has been installed. The redesign of the precast panels for the eastern wall of the southern pool has progressed and their installation is being programmed for after the summer period in early 2018. As previously mentioned, this system should allow for quicker installation against the short opportunities offered by the tide, sea and swell conditions. Coalcliff Pool - Works have been completed.
	Finalise the Mt Keira Plan of Management	Y		No progress during quarter.

# GOAL 1 WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

WOLLONGONG CITY COUNCIL

## Deliver Surf Sense to Primary Schools and Water Safety Education to target groups including University, TAFE and at risk groups

During the December quarter, Council Lifeguards delivered our Surf Sense and Water Safety Education Program to target groups including primary schools, culturally diverse and refugee groups and University Of Wollongong (UOW) students. A special beach safety session for the city's multicultural communities was held in October which provided an important opportunity for new audiences to learn safety information that could save lives. The session targeted people aged 12-24 years from diverse backgrounds.



*IMAGE: Council Lifeguards conducting beach safety session for multicultural communities, 3 October 2017*

## GOAL 1: WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

### Coordinate community environmental programs including Rise and Shine program, Clean Up Australia Day, World Environment Day, National Recycling Week, International Composting Week and other waste education activities

During the quarter, the Rise and Shine campaign saw the collection of 12 tonnes of litter collected from roadsides, parks and natural areas. The theme for National Recycling Week and at Viva la Gong Festival this year was Plastic Free Wollongong and reuse. A total of two hundred and ninety two (292) people were engaged at Viva and young and old alike were able to make a reusable bag out of old t-shirts. Rise and Shine also partnered with Surfrider Foundation Australia for the second annual Illawarra Clean Beach Festival at Port Kembla Beach in November. The Festival aims to educate people about the detrimental effects of plastics on our oceans, beaches and wildlife. The Festival also included activities such as a surfing competition, disabled surfing display and a sand sculpture competition.



*IMAGE: The Lord Mayor Cr Gordon Bradbery OAM, helps remove litter from Port Kembla Beach at the Clean Beach Festival, November 2017*

## GOAL 1: WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

### Deliver Waste Minimisation Programs in accordance with the Waste Strategy

Waste minimisation programs conducted throughout the quarter included November Asbestos Awareness month, The Chemical Cleanout and the Garage Sale Trail.

November was Asbestos Awareness month and was promoted via a radio campaign, social media distribution of flyers, outdoor banners and a promotional day at Bunnings Warrawong with 89 people engaged. The Chemical Cleanout was also held in November and was attended by seven hundred and thirty four (734) residents resulting in 31,454kg of materials collected. The nation's biggest garage sale 'Garage Sale Trail' was held in October, with a total of three hundred and sixty one (361) stalls and four thousand seven hundred and twenty three (4,723) reported shoppers. This sustainable event aims to promote personal responsibility for the waste individuals generate by reusing items that might otherwise be put out for waste collection and potentially end up in landfill. The event also enables local community connections and fundraising for local community groups and charities.



*IMAGE: Deputy Lord Mayor Cr David Brown with Council staff at the Garage Sale Trail 2017*

## GOAL 1: WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

### Coordinate the Urban Greening Strategy

The Urban Greening Strategy 2017-37 was adopted by Council on 11 December 2017. Urban greening involves strategically improving the quality and quantity of vegetation in the built environment. The Strategy provides a clear framework for urban greening and will contribute to intergenerational equity moving forward. Benefits of effective Urban Greening include: improved shade and cooling; storing and sequestering carbon; reducing sun exposure; promoting a sense of local identity; encouraging outdoor activity; reconnecting people with nature; and investment attraction. The Implementation Plan 2017-21 includes a range of detailed actions which will address immediate priorities. These include those actions which will contribute to the business case outlining the resource implications for a more strategic, targeted and proactive approach to urban greening.

### PERFORMANCE MEASURES

- Participation rate in environmental programs | 11,349 (Q2 2016-17 - 5,261)
- Number of volunteers for environmental programs - Greenhouse Park | 41 (Q2 2016-17 - 44)
- Plants propagated | 20,302 (Q2 2016-17 - 31,524)
- Plants distributed | 13,564 (Q2 2016-17 - 17,625)
- Tonnes of rubbish collected from clean-up activities | 12 (Q2 2016-17 - 15)



## GOAL 2 WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

WOLLONGONG CITY COUNCIL

### Deliver a new and refreshed integrated marketing and activation program that reflects the 'city experience'

Throughout the quarter, a range of items were delivered in the City Centre including:

The Christmas on Crown programme delivered a range of integrated activities and events within the mall, such as school concerts, window displays, a piano in the mall, carol performances and participatory chalk activation.

Council also facilitated the delivery of over twenty eight (28) commercial and or community hires/use of Crown Street Mall, including a number of charitable events a Zumba display, Choral and musical performances, radio 198 Illawarra Convoy fundraising and Honk Oz launch.

Council officers engaged with businesses to assist with retail promotions in association with events such as the Christmas - One Day Sale. Thirty seven (37) City Centre retailers participated in the event, up from 22 in 2016.

Council continues to work with the Foragers Markets to grow and develop the markets, including a revitalised layout to accommodate new public artwork in the Mall, entertainment and use of space within Crown Street Mall.



*IMAGE: Lighting of Crown Street Mall's outdoor tree, November 2017*

## GOAL 2: WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

### Contribute to the delivery of Paint the Town REaD early literacy program

The Paint the Gong REaD reading tent engaged over thirty (30) children at the launch of the Lord Mayors Giving Tree in November. The event was an excellent opportunity to engage with passers-by who asked about Paint the Gong REaD. Many of those inquiring were grandparents and discussed ideas about engaging their grandchildren in reading.

Twelve (12) children and families participated in the Paint the Gong REaD reading tent story time at the Port Kembla Moonlight Movies. Twenty (20) information bags with the key messages promoting the importance of reading, talking, singing and rhyming with children from birth were distributed. It was a successful event with some very young families participating and engaged in the reading tent.

### Contribute to the promotion of tourism in Wollongong through the management of Council's Tourist Parks at Bulli, Corrimal and Windang

Capital investment has continued during the December quarter, with three new cabins built by TAFE students installed at Bulli Tourist Park to replace three ageing cabins. The cabins were opened in time for the peak Christmas period. Eighteen (18) students constructed the cabins as part of their prevocational course in Construction. Construction is a major driver of the local economy and the program is one way Council is playing a role in developing skills in this area. Along with the new cabins, a number of old holiday van sites have been reinstated as powered sites for tourist use.



*IMAGE: Lord Mayor Cr Gordon Bradbery OAM congratulates the completion of the new cabins with TAFE students Anthony Ellem, Aleksander Jaime and Lachlan Marshall at Bulli Beach Tourist Park*

## GOAL 2: WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

### Work with local high schools, TAFE and the University of Wollongong (UOW) to promote Council's Youth Development Program and attract students to the program

During the quarter, Council continued to work closely with schools, TAFE and UOW. A school workplace learning program targeting High School students with disabilities was completed in November 2017, in partnership with the NSW Department of Education.

The program known as "Workers of Wollongong" was undertaken at both Bulli and Corrimal Tourist Parks and provided students with invaluable work experience, preparing them for the work force. During the program students were supervised by both Tourist Park and Department of Education staff to undertake a range of work activities including gardening, washing down of on-site cabins, deep cleaning of barbecues and camp kitchens, restocking of linen in the commercial laundry and consumables in cleaning trollies. The program aims to build student confidence and self-esteem to attempt new tasks while working in a positive and supportive environment. Students also develop a deeper understanding of Workplace Health and Safety principles and the importance of working effectively as part of a team.



*IMAGE: Students from Corrimal and Keira High Schools after completing the Workers of Wollongong program, November 2017*

## GOAL 2: WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

### Research and assess the applicability of emerging technologies for library service provision

During the quarter, The Lab service at Central Library was launched to help people refine their Information and Technology (IT) and employment skills. The Lab is a collaborative learning space designed to provide local residents as well as community education partners with access to technology. The Lab is supported by the State Library of NSW and allows Council to provide greater access to technology for people who are unemployed or at high risk of becoming unemployed. An agreement with Settlement Services International will also facilitate technology training and collaborative learning for members of the refugee community. The Lab includes 3D printers, iPads, laptop computers and sewing machines which will be available for community organisations providing assistance to job seekers.

Council also purchased a subscription to LYNDA, a self-directed training tool that can be accessed from the library or through your home personal computer. LYNDA offers training courses in wide range of topics from coding in Java to learning how to sell photography.



*IMAGE: Dr John Vallance, State Librarian and Cr Jenelle Rimmer talk with a visitor at The Lab*

## GOAL 2: WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

### PERFORMANCE MEASURES

- Number of visitations to the tourism information centres | 11,766 (Q2 2016-17 - 14,494)
- Tourist parks occupancy rate of unpowered sites | 46 % (Q2 2016-17 - 30%)
- Tourist parks occupancy rate of powered sites | 49 % (Q2 2016-17 - 44%)
- Tourist Park occupancy rate of cabins | 61 % (Q2 2016-17 - 58%)
- Occupancy rates of paid on street parking | 79 % (Q2 2016-17 - 73%)

## GOAL 3 WOLLONGONG IS A CREATIVE, VIBRANT CITY

### WOLLONGONG CITY COUNCIL

#### Deliver the recommendations from the Cultural Plan and Live Music Action Plan

Six creative dialogue events were held during the quarter. Three creative dialogue workshops were held in October in collaboration with Wingecarribee Shire Council, Kiama Municipal Council and Shellharbour City Council. The workshops provide capacity building and discussion on local issues, funding opportunities and planning of artist run initiatives to over sixty (60) emerging artists of all disciplines. Two creative dialogue events in partnership with Content Creators provided discussion and networking opportunities for twenty (25) filmmakers, designers, writers and producers in the local screen and television community. A creative dialogue event in partnership with South Coast Writers Centre and Wollongong Writers Festival was also held in November to discuss women in prison and the role of narrative and art in confinement.

#### Host six Major Events reflecting priority sectors

Council via Destination Wollongong supported the following events during the December quarter:

- Yours and Owls Music Festival
- Harley Days
- Beats N Eats
- Beach Netball
- Wonderwalls Festival
- Sydney Sixers Double Header
- Australian Indigenous Games
- MS - Sydney to Gong
- Australian Baseball League - Wollongong Classic
- Santa Pub Crawl
- Let All Men Sing.

The Wollongong Wonderwall Festival was a three day art festival held in November with building facades, underground parking stations and concrete walls transformed into colourful street murals. Consisting of an art exhibition, free artists talks, Q&A sessions and large scale murals painted throughout the Wollongong CBD.



*IMAGE: Large scale wall art mural created for the Wonderwalls Festival, November 2017*

## GOAL 3: WOLLONGONG IS A CREATIVE, VIBRANT CITY

### Deliver the Public Art Strategy

During the quarter, Crown Street Mall artwork began its reveal with the installation of a ten metre palm tree on a ten metre high pole at the intersection of Church and Crown Streets. This piece forms part of the broader public art program in the Mall that includes palm tree seats, sandstone boulders and a children's play space. The Cabbage Tree palms used are native to the Illawarra area and the project uses over 200 tonnes of stone.



*IMAGE: Crown Street Mall palm tree - Public Art reveal, 27 October 2017.*

### Deliver Council's Annual Community Events Program

During this quarter the summer Twilight Markets at Flagstaff Hill returned, run by the Rotary Club of Corrimal.

The Moonlight Movies also returned with Council delivering Moonlight Movies in three locations, Port Kembla, Corrimal and Berkeley. The Thirroul Moonlight Movie event was rescheduled due to inclement weather and will be screening in February 2018.

Wollongong's New Year's EVeryone event at Belmore Basin recognised our city's diversity and focused on accessibility and improving the way those with disability are able to get involved and participate in events. The event saw over 15,000 people attending and included live music, aerial performers, amusement rides, circus workshops for kids, food and novelty stalls and fireworks display.

## GOAL 3: WOLLONGONG IS A CREATIVE, VIBRANT CITY



*IMAGE: Lord Mayor Cr Gordon Bradbery OAM at the 2018 New Year's Eve Celebrations*

### PERFORMANCE MEASURES

- Library visitations | 253,926 (Q2 2016-17 = 202,821)
- Library – total number of loans | 338,835 (Q2 2016-17 = 330,536)
- Library programs: number of programs | 452 (Q2 2016-17 = 491)
- Library programs: number of participants | 10,000 (Q2 2016-17 = 9,296)



## GOAL 4 WE ARE A CONNECTED AND ENGAGED COMMUNITY

### WOLLONGONG CITY COUNCIL

#### Deliver a diverse range of community engagement opportunities to inform and guide development and delivery of Council business

Engagement activities for the Keiraville and Gwynneville Movement and Access Study commenced this quarter including an Expression of Interest process to recruit residents and businesses to participate in a series of workshops and use of an on-line mapping tool. The community were invited to provide feedback on a diverse range of pilot projects implemented in response to the City Centre and Corrimal Town Plans. Beaton Park Plan of Management, Kanahooka Road and Brownsville Avenue traffic lights design and plans for the refurbishment of the amenities building were presented to the community for feedback. Engagement on flood studies for Brooks Creek and Mullet Creek were undertaken, with community information sessions and online feedback tools used.

The refresh of the Community Strategic Plan commenced during the quarter, with the launch of Our Wollongong 2028 – Have Your Say website, as well as engagement exercises at Neighbourhood Forums, Kiosks at Viva la Gong, visits to local primary schools and workshops with community and business groups.

Engagement is also ongoing along the Grand Pacific Walk route with targeted engagement of impacted residents being undertaken this quarter.

West Dapto continues to be a major focus with engagement undertaken for upgrades to Wongawilli Road and the proposed naming of Karreuirra Reserve, Wongawilli presented to Council.



*IMAGE: Our Wollongong 2028 Engagement Kiosk at Viva la Gong 2017*

## GOAL 4: WE ARE A CONNECTED AND ENGAGED COMMUNITY

### Identify additional opportunities for working in partnership with the Aboriginal community

Throughout the quarter, discussions were held with the Wollongong Northern Districts Aboriginal Community group in relation to establishing a two day a week mobile pre-school for Aboriginal children. A community meeting was called and thirty people from various organisations and families within the area attended. Ongoing discussions are taking place and Council continues to connect the group with relevant stakeholders.

Planning for a Reconciliation Symposium aimed at providing education around Aboriginal culture for child care workers is progressing well with two meetings held and seventeen people in attendance. The symposium is planned for June 2018. The program has been drafted on the feedback from the committee on their needs and challenges identified when developing a Reconciliation Action Plan and ways in which they can respectfully embed Aboriginal culture into the centre program and practice.

Wollongong City Council was involved in a project initiated by University of Wollongong which saw the launch of 'Caring for Community'. This project provides information and support around health issues to Aboriginal men.

### Provide information updates via quarterly community newsletters and redesign new Council website

Council's quarterly newsletter was issued in mid-December and focused on providing an update on key Council news over the past twelve months, including Comic Gong, Crown Street Mall Art, Grand Pacific Walk, Blue Mile Tramway, Port Kembla, Rex Jackson Oval and West Dapto. A wrap up of Council summer events including New Year's Eve, Moonlight Movies and Australia Day and information on Councils closure over the Christmas-New Year break.

A 2505 specific newsletter was delivered in to 2,900 addresses in Port Kembla in October. The update focused on local projects funded via Port Kembla Community Infrastructure Fund.

### Delivery of civic activities which recognises and celebrates the city's people

During the quarter, a recognition reception was held in October recognising the contribution and achievements of locals. The bi-annual event involved recognising recipients of The Queen's Birthday Honours List 2017; new Order of Australia Medals; volunteers nominated for their long term commitment; our dedicated young people volunteering at the Discovery Centre; recognition of those involved in Wollongong's Living Books program; and individuals and organisations who contributed to the 2017 NAIDOC awards.

Council also delivered a New Year's Eve launch event. Council continued to host monthly citizenship ceremonies in the Administration Building throughout the quarter, and planning is underway for the annual Australia Day Citizenship ceremony held at the Town Hall. This quarter also saw Council open registrations for the first Ozzy Doggy show, a new element of the upcoming Australia Day Celebrations. Dogs and their owners will have the opportunity to show creativity in a dedicated fenced ring at Lang Park.



*IMAGE: Deputy Lord Mayor Cr David Brown promoting the launch of the Australia Day Ozzy Dog Show registrations, 29 November 2017*

## GOAL 4: WE ARE A CONNECTED AND ENGAGED COMMUNITY

### Expand Council's on-line profile including increased use of digital media and delivery of an organisational strategy

Forty nine media releases were published to Council's website during the December quarter, with 5,427 views. This number was down on the previous quarter, which had been influenced by the September Council elections, an increase on the April-June quarter of 14 per cent.

The five most viewed media releases were Hill 60 Shaping Up (458 views), Work to start on Crown Street Mall Artwork (213 views), Engaging Refugees for a Disaster-Resilient Illawarra (173 views), Change comes to Cliff Road, Wollongong (170 views) and Fig tree to be Removed (145 views).

Between 1 October and 14 December 2017, City of Wollongong Facebook likes increased 3.5% to 22,391 up from 21,645 at the start of the quarter; Twitter followers increased by 2.7% to 5267, up from 5127 at the start of the quarter; Instagram has also shown an increase of 6% bringing followers to 3790, up from 3,577 the previous quarter.

Between 1 October and 14 December 2017, there were 382,973 page views on Council's website. The five most frequently visited pages were (in descending order) Homepage, Library, Jobs, View a Development Application and Contact Council.

Work is continuing on the e-newsletter with the ongoing review of the e-newsletter strategy ahead of the planned roll-out across the organisation. Destination Wollongong and Advantage Wollongong continue trial the e-newsletter option.

### PERFORMANCE MEASURES

- Sick Leave | 7.57 Days (Q2 2016-17 – 7.28 Days)
- Number of Twitter followers for Council | 5,288 (Q2 2016-17 – 4,564)
- Carers Leave | 0.61 Days (Q2 2016-17 – 0.59 Days)
- Lost Time Injury Frequency Rate | 14.74 (Q2 2016-17 – 20.86)
- Number of media releases issued | 56 (Q2 2016-17 – 64)
- Number of Council Facebook page 'likes' | 22,471 (Q2 2016-17 – 16,764)
- Workers compensation costs as a percentage of payroll | 1.73 % (Q2 2016-17 – 0%)
- Telephone calls are answered within 30 seconds | 83 % (Q2 2016-17 – 81%)
- Enquiries made in person are welcomed and attended to within 5 minutes | 90 % (Q2 2016-17 – 93%)

## GOAL 5 WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

### WOLLONGONG CITY COUNCIL

**Continue to refine practices for children to ensure continuous improvement and actively involve children in town and village planning, play space design and policy and planning**

Thirty children from Balgownie Public School contributed their thoughts and reflections on the health and wellbeing for the State of Wollongong Children's report. The report examines the overall wellbeing of Wollongong City's children.

Approximately ninety children from Tarrawanna, Mount Saint Thomas and Windang Public Schools participated in engagement sessions on the development of a refreshed Community Strategic Plan - 'Our Wollongong 2028'.



*IMAGE: Children from Windang Public School participate in Our Wollongong 2028 community engagement, November 2017*

## GOAL 5: WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

### Implement, monitor and report on the Disability Inclusion Action Plan

Council worked in partnership with Shellharbour City Council to develop the 'EmployABILITY local stories' project. The project was launched on 4 December to coincide with International Day of People with Disability. Eight local people shared their employment stories as part of the project. Thirty one people attended the launch at Dapto Ribbonwood Centre with sixteen people participating in a community conversation. The panels were then displayed for a week at Corrimal Library.

Council produced a 'Celebration of Ability' calendar of events to celebrate International Day of People with a Disability. The calendar was launched on 26 October at the 'Sky's the Limit' mini Olympics with 1,000 copies of the calendar distributed.

Council submitted an Information Linkages and Capacity Building grant application to undertake 'Wollongong Enhancing Accessible Tourism' project.

Council's internal Disability Inclusion Action Plan Steering Group met in November to monitor the progress of the Plan.

Progress is under way with the development of the Access to the Beach Strategy which includes access appraisals of a number of tourist parks and links to the beach. Progress also continued on the development of the Public Toilet Strategy.



*IMAGE: Employ-ABILITY story panel launch at Dapto Ribbonwood Centre, 4 December 2017*

## GOAL 5: WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

### Deliver a range of youth services with a focus on youth participation and community development, targeted programs, music and culture and sector development and coordination

Youth Services developed a project in collaboration with Wollongong Cultural Services in the Warrawong area that assisted in providing the opportunity for young people to create an art work for the Viva la Gong festival. The project was facilitated at Warrawong High School and the Bundaleer Community Centre. During this time, the formulation and implementation of the "What's Next" Year 6 to Year 7 Transitional Program was initiated. The program aim is to provide support and education for young people making the transition into High School. This quarter, four schools participated in this program which included; Cringila Public School, Bellambi Public School, Koonawarra Public School and Warrawong Public School. The program has also encouraged the strengthening of relationships between Wollongong Youth Services and the schools in the Wollongong Local Government Area.

Other key events and highlights throughout the quarter include:

Two panel project launches 'I Love Wollongong because' panels featuring students from Bulli High School and feeder schools and from Figtree High School.

"Music for the Mind" event in partnership with Headspace was initiated by the 'Team Ignite' Committee which was developed to raise awareness of Mental Health month in October. The music event involved hiring local musicians to perform at the Youth Centre and provide inexpensive tickets for young people, with the aim of breaking the stigma surrounding mental health.

Wollongong Youth Centre hosted the Ready Arrived Work (RAW) program for young people of refugee background.

Council also partnered with the Aids Council of New South Wales to deliver an event for World AIDS Day that aimed to promote AIDS awareness and education.

Youth Services delivered programs and activities to 8,385 young people during this quarter including 3,829 in targeted programs, 2,520 for drop in, 1,037 in music and culture and 690 in engagement and community development.



*IMAGE: Lord Mayor Cr Gordon Bradbery OAM attending the 'Music for the Mind' event, 13 October 2017*

## GOAL 5: WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

### Increase utilisation of Council’s recreation and leisure assets

The introduction of new programs along with the review of programs at the leisure centres has enabled the centres to continue to deliver services to significant proportions of the community. Learn to Swim, Group Exercise Classes, Seniors and Kids programs are offered and are well patronised and have led to usage remaining at the same levels seen in previous years. A highlight of the quarter was the launch of FootGolf at Russell Vale Golf Course during November. FootGolf is played just like golf, with a football being kicked over nine holes, with large cups for holes. The new game is designed for a broad appeal, ideal for families and young people, as well as school groups and businesses looking for team building exercises. To celebrate their new rebranding and the launch of the FootGolf program, Russell Vale Golf Course hosted an open day in November, providing an opportunity for the community to try the new game for free.



*IMAGE: Members of the public try out FootGolf in November 2017*

PERFORMANCE MEASURES
• Community Transport trips   35,824 (Q2 2016-17 – 33,834)
• Direct-Run District Level Community Facilities visitation   57,549 (Q2 2016-17 – 58,338)
• Utilisation of Direct-Run District Level Community Facilities   9,698 Hours (Q2 2016-17 – 8,617 Hours)
• Social Support hours of service   8,234 Hours (Q2 2016-17 – 10,070 Hours)
• Total visits commercial heated pools: Corrimal   44,677 (Q2 2016-17 – 45,839)
• Total visits commercial heated pools: Dapto   24,736 (Q2 2016-17 – 25,741)
• Utilisation/visitation at pools   342,689 (Q2 2016-17 – 381,067)
• Utilisation/visitation at beaches   493,728 (Q2 2016-17 – 513,516)

## GOAL 6 WE HAVE SUSTAINABLE, AFFORDABLE AND ACCESSIBLE TRANSPORT

### WOLLONGONG CITY COUNCIL

#### Retain the free Gong Shuttle

On 1 November 2017, Transport for NSW announced that the previously free Gong Shuttle would have full Opal Fares introduced from 29 January 2018.

Council and the University of Wollongong recognised that this change, without warning, would have a significant adverse impact on members of our community, as well as placing significant pressure on both organisation's parking infrastructure. A public campaign was mounted which was followed by a suggestion that Council and the University consider funding 25% of the cost of the services, consistent with the general user fees contribution throughout the NSW transport network.

On 11 December 2017, Council endorsed funding for a further three years to co-fund the Gong Shuttle. The University of Wollongong also agreed to provide matching funding, ensuring that the Gong Shuttle remains free for all users for another three years.

The Gong Shuttle was recognised as playing an important role in our community, as an economic driver linking the Education Precinct, Health Precinct, Commercial Core, Waterfront Precinct and Innovation Campus as 'Metro Wollongong' in the Illawarra Shoalhaven Regional Plan.

Council also agreed in principle to maintain funding of approximately \$180,000 per annum to provide shelters, seats, bike racks and associated infrastructure at Gong Shuttle stops and to continue investigating a southern suburbs shuttle loop as outlined in Wollongong's Access and Movement Strategy 2013-2033.





## GOAL 6: WE HAVE SUSTAINABLE, AFFORDABLE AND ACCESSIBLE TRANSPORT

### Continue delivery of accelerated capital program for footpath renewal

During the quarter the following projects were at various stages of delivery:

Design underway or completed:

- Sublime Point - Lady Fuller Park footpath, Maddens Plains
- Devon Street - Bristol to Cornwell Place, Berkeley
- Seafoam Avenue - The Lookout to Church Street, Thirroul.

Construction completed:

- Miller Street - Fox Avenue to Auburn Street, Coniston
- Flinders Street - Bourke Street to Edward Street, Wollongong.

### Promote access to community transport

Wollongong and Shellharbour Councils provide a range of services to support frail older people, people with disability and people who are transport disadvantaged to continue living independently in the community and to access essential services, including social activities, medical appointments and shopping. The service requires very minimal promotion, as the demand for service continues to grow beyond our expectations. This quarter, community transport received three hundred and thirty one (331) new referrals compared to two hundred and ninety seven (297) new referrals the previous quarter. Council staff also promoted the service at sector meetings within the region.

Council arranged a Christmas Morning Tea for our Koori Elders, an opportunity to engage with the Elders and to promote the services. Approximately fifty (50) Elders were in attendance and the event received positive feedback.

### Continue to construct Stage 1 of the Grand Pacific Walk

Works have been continuing on the shared path construction throughout the quarter. Kerb and gutter construction along Section 2 is approximately 50% completed as well as the shared path immediately adjacent to it. The construction of the bored piles which will support the elevated board walk has been completed. The majority of the shared path along Section 4 has been completed with the main work remaining is the installation of handrails. Section 1 construction works have also been progressing however, more recently, activity has been occurring along Section 2.

## GOAL 6: WE HAVE SUSTAINABLE, AFFORDABLE AND ACCESSIBLE TRANSPORT

### Implement footpath and cycleway improvement programs and the development of a city wide pedestrian plan

Significant works are planned and underway to deliver continual improvements in Council's footpath and cycleway networks. Details are reported against separate actions including the Strategic Program – Connectivity and Walkability.

The Wollongong Pedestrian Plan 2017-2021 was completed during the quarter and subsequently adopted by Council in December 2017. The purpose of the plan is to assist Council in achieving its vision for walking across the local government area and addresses a number of factors that deter walking as a key mode of transport by focusing on five goals; 1 – Encourage Walking; 2 – Create Pedestrian Friendly Places; 3 – Make Walking Safe; 4 – Make Walking Easy and Convenient; 5 – Working Effectively to Implement the Pedestrian Plan. The plan also provides strategic direction, programs and actions to prioritise the use of existing funds allocated for pedestrian safety and infrastructure improvements.

During the quarter, Council made it easier and safer for pedestrians and cyclists to get about by closing access onto Cliff Road from the one-way road outside the Novotel Wollongong, North Beach. The temporary change is linked to the Blue Mile Tramway Seawall and Shared Path Upgrade, which has seen the historic tramway link between North Beach and Belmore Basin closed and is also consistent with the goals in the Wollongong Pedestrian Plan 2017-2021.



*IMAGE: Council staff prepare for the temporary road closure on Cliff Road in an effort to increase pedestrian safety, December 2017*

## GOAL 6: WE HAVE SUSTAINABLE, AFFORDABLE AND ACCESSIBLE TRANSPORT

### Finalise design and approvals and commence construction of the road link - West Dapto

Stage 1A works are substantially complete. Stage 1E of the link road project which covers the construction of the overflow bridge is in progress with recent works involving construction of the reinforced concrete piles. Stage 1B relates to the modifications to the Sydney Water main is ongoing. Stages 1C and 1D, relating to the relocation of powerlines within the rail corridor and Marshall Street have recently gone out to tender and submissions are currently being assessed. Design documentation for Stage 2 works are now scheduled to be received in January 2018.

### PERFORMANCE MEASURES

- Delivery of Council's Capital Program | 46 % [2016/17 Q2 - 38%]

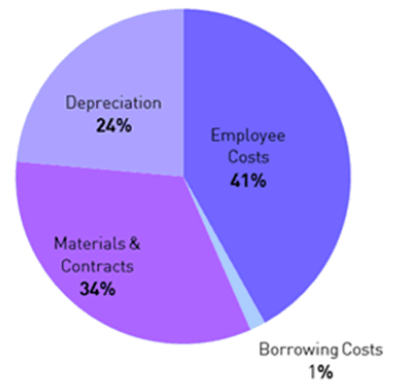
# HOW WE PERFORMED AGAINST OUR BUDGETS

WOLLONGONG CITY COUNCIL

## Budget 2017-18

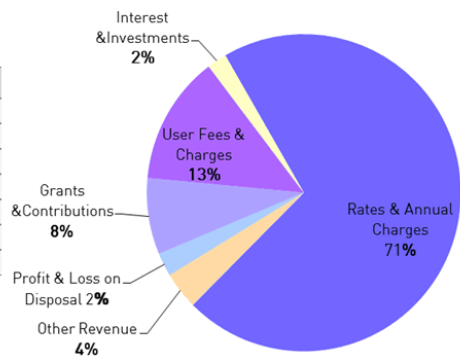
The graph below shows Council’s expenses from ordinary activities by expense type for the quarter:

Expense Type (\$'M)	YTD Actual	Proposed budget
Employee Costs less Internal Charges	53.3	110.7
Borrowing Costs	1.9	3.9
Materials & Contracts	42.0	91.2
Depreciation	30.0	62.4
Loss on Disposal of Assets	0.0	0.0
<b>Total</b>	<b>127.3</b>	<b>268.2</b>



The graph below shows Council’s revenue from ordinary activities: by

Income Type (\$'M)	YTD Actual	Proposed budget
Rates & Annual Charges	95.4	191.3
Other Revenue	5.1	10.4
Profit on disposal of Assets	3.2	2.9
Grants & Contributions	10.5	21.0
User Fees & Charges	17.7	34.8
Interest & Investments	2.7	5.4
<b>Total</b>	<b>134.7</b>	<b>265.8</b>



# REPORT OF MANAGER FINANCE

## WOLLONGONG CITY COUNCIL

The following table provides a summary view of the organisation's overall forecast and proposed variations for the full year 2017-18 based on year to date performance and anticipated results to June 2018.

**Table 1**

FORECAST POSITION		Original Budget	Current Budget	Proposed Budget	YTD Actual	Proposed Variation
KEY MOVEMENTS		1-Jul	30-Sep	29-Dec	29-Dec	Q2
Operating Revenue	\$M	261.5	266.6	265.8	134.7	(0.8)
Operating Costs	\$M	(269.9)	(269.3)	(268.2)	(127.3)	1.2
<b>Operating Result [Pre Capital]</b>	<b>\$M</b>	<b>(8.4)</b>	<b>(2.8)</b>	<b>(2.4)</b>	<b>7.5</b>	<b>0.4</b>
Capital Grants & Contributions	\$M	44.9	26.7	26.9	11.2	0.2
<b>Operating Result</b>	<b>\$M</b>	<b>36.4</b>	<b>23.9</b>	<b>24.5</b>	<b>18.6</b>	<b>0.6</b>
<b>Funds Available from Operations</b>	<b>\$M</b>	<b>54.4</b>	<b>56.3</b>	<b>56.0</b>	<b>31.6</b>	<b>(0.3)</b>
<b>Capital Works</b>		<b>91.4</b>	<b>92.9</b>	<b>94.9</b>	<b>43.6</b>	<b>2.0</b>
Transfer to Restricted Cash		-	13.6	13.6	13.6	-
Contributed Assets		<b>3.6</b>	<b>3.6</b>	<b>3.6</b>	-	-
Borrowing Repaid		7.5	7.5	7.5	5.0	-
Funded from:						
- Operational Funds	\$M	54.4	56.3	56.0	31.6	(0.3)
- Other Funding	\$M	38.4	49.3	51.3	30.9	2.0
<b>Total Funds Surplus/(Deficit)</b>	<b>\$M</b>	<b>(9.7)</b>	<b>(12.0)</b>	<b>(12.3)</b>	<b>0.3</b>	<b>(0.3)</b>

*\*The Original Budget Total Funds deficit is the result of the early payment of part of the 2017-18 Financial Assistance Grant of \$9M in the prior year.*

The review of financial estimates at December propose an improvement in the Operating Result [pre capital] of \$0.4M that includes an increase in interest revenue of \$0.2M, a decrease in domestic waste collection contracts expense \$0.4M, and a range of other more minor adjustments that are outlined in tables later in this report, offset by additional expense brought forward from future years to accelerate an asset inspection project \$0.3M. There is also a decrease in commercial waste income of \$0.9M that is fully offset by a corresponding reduction in EPA levy expense.

The Funds Available from Operations excludes non cash adjustments and transfers to and from restricted cash. Forecasts at December indicate a deterioration of \$0.3M as the improvements from interest revenue and the domestic waste disposal contracts are offset by transfers to restricted cash. The deterioration is largely due to expenses brought forward from future years for asset inspections. This has been offset by a corresponding improvement in future year forecasts.

Council's third key financial indicator, the Total Funds Result, reflects the change in Council's Available Funds or unallocated funding and the result is inclusive of capital expenditure. While the revised forecasts include a proposed increase in capital expenditure that has been approved by Council through the monthly reporting process, this has been fully offset by associated funding from internally and externally restricted cash. The forecast deterioration in this result of \$0.3M is as above, largely due to the timing of the asset inspection program.

## REPORT OF MANAGER FINANCE

Further details of variations are discussed through this report with favourable changes identified as (F) and unfavourable (U) with a more comprehensive list is provided in Table 7.

### Income & Expense

- **Rates \$0.3M (U).** Minor variation based on objections on land valuations from prior financial years.
- **User Charges & Fees \$0.9M (U).** This variation is mainly due to a reduction in the Commercial Tipping Fees which is offset with reductions in EPA waste levy expenditure that is further discussed under Materials, Contracts & Other expenses below.
- **Interest and Investment Income \$0.2M (F).** The proposed increase in interest is attributed to higher cash holdings and positive fair value movements. As the higher cash holdings are largely related to Restricted Assets and the income is restricted, this improvement is offset by transfers to restricted assets for the Funds Available from Operations and Total funds results.
- **Other Revenue \$0.2M (F).** This increase in income is due to the cancellation of expenses accrued in prior years that were not subsequently invoiced from prior financial years and other more minor variations.
- **Grants and Contributions – Capital \$0.2M (F).** This variation is mostly due to the timing of City Centre & City Wide Developer Contributions.
- **Employee Costs \$0.3M (F).** Employee cost projections have been decreased due to vacancies in the Project Delivery division. This is offset by a decrease in internal labour usage for capital works.
- **Materials, Contracts and Other Expenses \$1.3M (F).** Proposed budget adjustments are mainly due to reductions to the EPA waste levy expenditure (\$0.9M) and expected cost of domestic waste collections contracts (\$0.4M) as well as a number of more minor adjustments that are listed in more detail in Table 7 including the acceleration of the asset inspection project. Recent trends indicate a decrease in commercial waste being received at Whytes Gully which in turn impacts on the EPA waste levy for both landfill and cover materials.
- **Internal Charges \$0.3M (U).** The unfavourable variance is largely due to Project Delivery vacancies leading to lower charges to capital works. This has been offset by lower employee costs.

### Capital Budget

The capital projections that have been presented to Council through the Monthly Financial reporting process show an increase in the program from \$92.9M to \$94.9M that is related to the re-phasing of the delivery time of some funded projects.

### Cash & Investments

The decrease in projected cash and investments of \$1.4M at December is mainly due to the increase in the capital works program for 2017-18 of \$2M that is partially offset by the improvements in Operating Result.

The Available Funds forecast shown below excludes movement in externally and internally restricted cash. As the increase in the capital works program is fully funded from restricted cash and the improvements in the Operating Result are largely offset by increases to restricted cash, the overall reduction of \$0.3M is mainly due to the additional expense introduced for the acceleration of the asset inspection project.

REPORT OF MANAGER FINANCE

Table 2

CASH, INVESTMENTS & AVAILABLE FUNDS					
	Actual 2016/17	Original Budget 2017/18	September QR 2017/18	December QR 2017/18	Actual Ytd Dec 2017
	\$M	\$M	\$M	\$M	\$M
<b>Total Cash and Investments</b>	<b>167.6</b>	<b>153.5</b>	<b>144.9</b>	<b>143.5</b>	<b>170.7</b>
Attributed to:					
External Restrictions					
Developer Contributions	16.4	96.9	22.0	22.7	18.9
Specific Purpose Unexpended Grants	3.3		2.0	1.6	3.6
Special Rates Levy City Centre	0.3		0.2	0.2	0.3
Unexpended Loans	27.4		24.8	24.5	24.3
Domestic Waste Management	11.1		11.6	12.1	12.1
Private Subsidies	4.9		5.1	5.0	4.9
West Dapto Home Assistance	10.2		10.4	10.5	10.3
Stormwater Management Charge	1.4		0.1	0.3	1.3
Carbon Pricing	0.9		-	0.0	0.0
<b>Total External Restrictions</b>	<b>75.8</b>	<b>96.9</b>	<b>76.3</b>	<b>77.0</b>	<b>75.8</b>
Internal Restrictions					
Property Investment Fund	8.3	49.8	3.9	3.9	8.4
Future Projects	5.2		4.6	4.6	4.9
Property Development	3.9		8.3	8.3	3.9
Strategic Projects	30.2		40.0	40.0	42.9
Sports Priority program	0.4		0.4	0.3	0.4
Car Parking strategy	1.1		0.9	0.9	1.3
MacCabe Park Development	1.0		1.1	1.1	1.1
Darcy Wentworth Park	0.2		0.2	0.2	0.2
Garbage Disposal Facility	5.9		2.2	0.4	2.3
Telecommunications Revenue	0.2		0.2	0.2	0.2
West Dapto additional rates	0.5		0.8	0.8	(0.3)
Natural Areas	0.4		0.4	0.4	0.3
Lake Illawarra Management Fund	0.2		0.1	0.2	0.3
<b>Total Internal Restrictions</b>	<b>57.4</b>	<b>49.8</b>	<b>63.2</b>	<b>61.5</b>	<b>66.0</b>
<b>Available Cash</b>	<b>34.4</b>	<b>6.8</b>	<b>5.4</b>	<b>5.0</b>	<b>28.8</b>
Net Payable & Receivables					
Current payables	(41.6)	(24.3)	(24.2)	(24.1)	(32.8)
Receivables	23.5	23.9	22.9	22.8	16.5
Other	10.7	11.0	11.0	11.0	14.9
<b>Available Funds</b>	<b>27.0</b>	<b>17.3</b>	<b>15.0</b>	<b>14.7</b>	<b>27.4</b>

## REPORT OF MANAGER FINANCE

### **Long Term Financial Projections**

The revised long term projections are continually reviewed through the annual planning process in line with the Financial Strategy targets to reflect current information from both external sources and internal analysis as it comes to hand. Historically, the Financial Targets created aspirational 'tram tracks' within which Council aimed to manage its key financial results. At the end of the 'Securing our Future' program in 2016-17, Council was meeting its financial targets and was able to set forecasts into the longer term that maintained that position. Financial sustainability through these measures means that Council is able to continue to provide the existing levels of service with the equivalent assets into the future without increases in rates or other revenue beyond indexation. While sustainability has been Council's aspirational target over a number of years, having reached that position the next consideration will be whether or not levels of improvement or enhancement of services are warranted and/or achievable. Through expectations of continued better than budget performance, Council has potentially created some longer term capacity within its forward estimates that will need to be considered through the review of the three-year Resourcing Strategy and 2018-19 Annual Planning process. The long term projections in the meantime will continue to reflect net results in line with the 'tram tracks' currently set, with an assumption included that improvements in the net result will be utilised through revised service programs, investment in income producing assets, or variation to income.

Council has a continuous budget process that revises the long term forecasts in line with quarterly changes and resets assumptions and indices annually or where new information leads to an immediate requirement to change the indices. During this quarter, Council received information that impacts the long term financial projections. IPART has advised that the approved rate increase (rate peg) for 2018-19 would be 2.3%. The long term financial projections for rate income at the September Quarterly Review were based on an assumed rate peg increase of 2.05%. The underlying cost increases that led to the adopted rate peg were higher than Council's modelled cost indices in some areas. Adjustment has been made to reflect the higher costs and revenue in the forward estimates that will be further tested and reviewed through the 2018/19 planning process. The largest variation and future risk to the estimates is in the salary and wages costs.

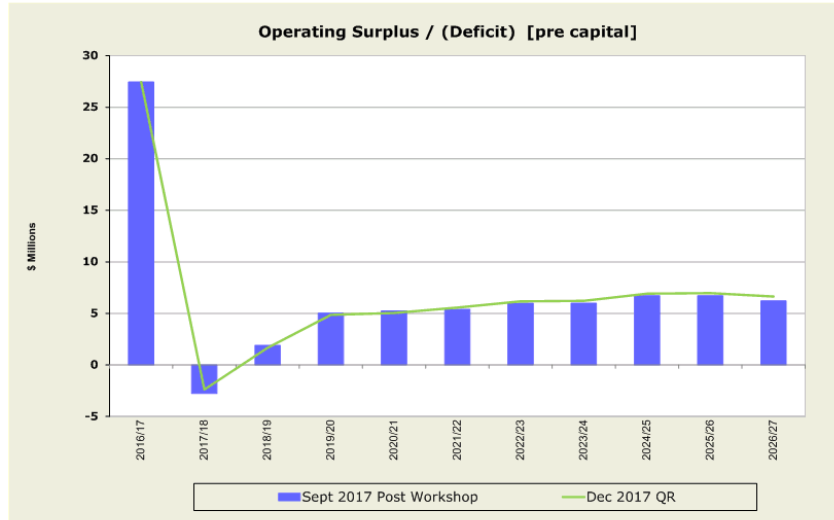
### **Long Term Operating Surplus/(Deficit) [pre capital]**

The Operating Result [pre capital] provides an indication of the long term viability of Council. In broad terms, a deficit from operations indicates that Council is not earning sufficient revenue to fund its ongoing operations (services) and continue to renew existing assets over the long term. The overall long term projections have not been materially changed though this Quarterly Review. These projections are based on past decisions and current assumptions that will be subject to review through the 2018-19 planning process.



REPORT OF MANAGER FINANCE

Table 3

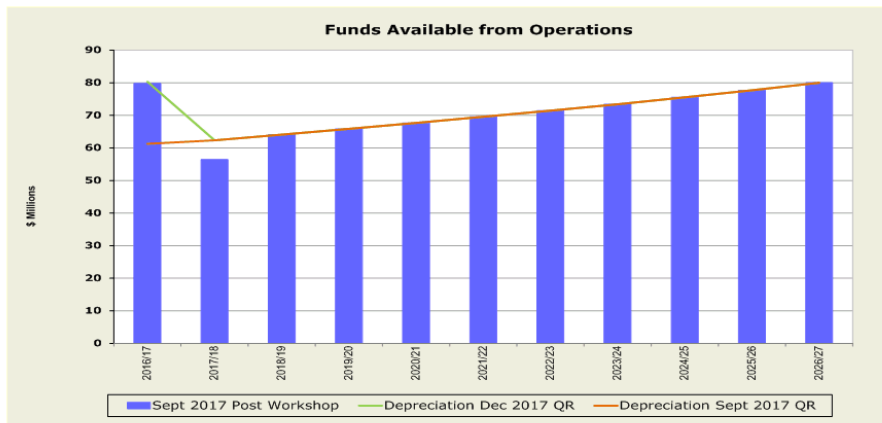


Funds Available from Operations

The matching of Funds Available from Operations with Council’s asset renewal target (currently depreciation over the long term) is a primary target of Council to provide for effective renewal of assets and growth in assets.

The following graph shows the forecast depreciation expenses compared to Funds Available from Operations. This indicator demonstrates the capacity to generate sufficient funds from operations to meet that level of asset renewal requirement. The graph currently shows Council generally meeting its target of providing Funds from Operations equal to depreciation.

Table 4



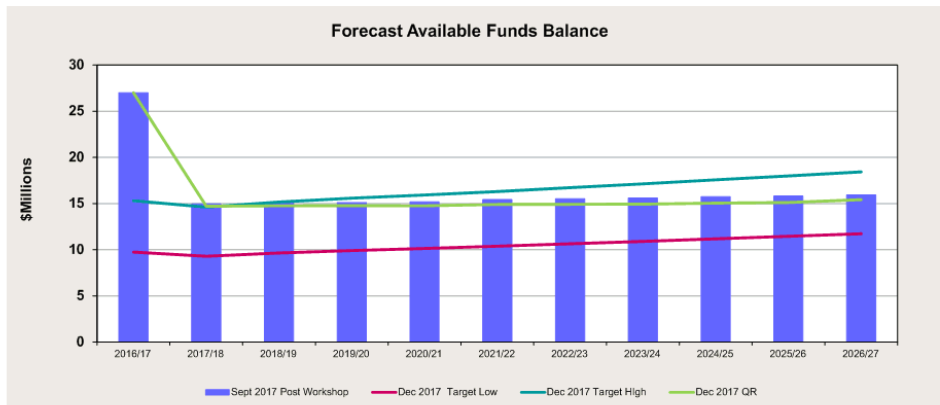
## REPORT OF MANAGER FINANCE

### Available Funds

Available Funds are the uncommitted funds of an organisation that assist in meeting the short term cash requirements, provide contingency for unexpected costs or loss of revenue and provide flexibility to take advantage of opportunities that may arise from time to time. Council's Financial Strategy has a target to achieve and maintain an Available Funds position between 3.5% and 5.5% of operational revenue [pre capital].

Based on the December 2017 Quarterly Review, the target range for Available Funds is between \$9.3M and \$11.7M (lower range) and between \$14.6M and \$18.4M (upper range) over the life of the Long Term Financial Plan. The revised projections that include the updated indices and proposed December Quarterly Review adjustments indicate that Council is within these parameters.

Table 5



REPORT OF MANAGER FINANCE

Table 6

WOLLONGONG CITY COUNCIL					
December 2017 Quarterly Review					
	Original Budget \$'000	Current Budget \$'000	YTD Actual YTD \$'000	Proposed Variation \$'000	Proposed Budget \$'000
<b>Income Statement</b>					
<b>Income From Continuing Operations</b>					
<b>Revenue:</b>					
Rates and Annual Charges	190,941	191,532	95,420	(257)	191,276
User Charges and Fees	35,691	35,686	17,733	(855)	34,831
Interest and Investment Revenues	4,321	5,217	2,722	170	5,387
Other Revenues	9,705	10,204	5,136	197	10,401
Grants & Contributions provided for Operating Purposes	20,838	21,051	10,488	(55)	20,996
Grants & Contributions provided for Capital Purposes	44,858	26,702	11,166	248	26,949
Profit/Loss on Disposal of Assets	0	2,869	3,231	0	2,869
<b>Total Income from Continuing Operations</b>	<b>306,353</b>	<b>293,261</b>	<b>145,896</b>	<b>(552)</b>	<b>292,709</b>
<b>Expenses From Continuing Operations</b>					
Employee Costs	125,906	126,209	60,104	(262)	125,946
Borrowing Costs	3,849	3,859	1,918	(0)	3,859
Materials, Contracts & Other Expenses	93,150	94,111	42,649	(1,267)	92,844
Depreciation, Amortisation + Impairment	64,340	62,362	30,007	0	62,362
Internal Charges (labour)	(15,702)	(15,582)	(6,783)	322	(15,259)
Internal Charges (not labour)	(1,618)	(1,614)	(630)	14	(1,600)
<b>Total Expenses From Continuing Operations</b>	<b>269,926</b>	<b>269,345</b>	<b>127,263</b>	<b>(1,193)</b>	<b>268,152</b>
<b>Operating Results From Continuing Operations</b>	<b>36,427</b>	<b>23,916</b>	<b>18,633</b>	<b>641</b>	<b>24,557</b>
<b>Net Operating Result for the Year</b>	<b>36,427</b>	<b>23,916</b>	<b>18,633</b>	<b>641</b>	<b>24,557</b>
<b>Net Operating Result for the Year before Grants &amp; Contributions provided for Capital Purposes</b>	<b>(8,431)</b>	<b>(2,786)</b>	<b>7,467</b>	<b>394</b>	<b>(2,392)</b>
<b>NET SURPLUS (DEFICIT) [Pre capital] %</b>	<b>(2.8%)</b>	<b>(0.9%)</b>	<b>5.1%</b>	<b>(71.3%)</b>	<b>(0.8%)</b>

Funding Statement					
<b>Net Operating Result for the Year</b>	<b>36,427</b>	<b>23,916</b>	<b>18,633</b>	<b>641</b>	<b>24,557</b>
Add back:					
- Non-cash Operating Transactions	80,942	76,548	35,060	245	76,793
- Restricted cash used for operations	13,286	15,476	5,768	(26)	15,450
- Income transferred to Restricted Cash	(63,548)	(46,502)	(21,383)	(880)	(47,382)
- Payment of Accrued Leave Entitlements	(12,718)	(13,171)	(6,482)	(247)	(13,418)
- Payment of Carbon Contributions	0	0	0	0	0
<b>Funds Available from Operations</b>	<b>54,389</b>	<b>56,268</b>	<b>31,595</b>	<b>(267)</b>	<b>56,000</b>
Advances (made by) / repaid to Council	0	0	0	0	0
Borrowings repaid	(7,486)	(7,486)	(5,017)	0	(7,486)
<b>Operational Funds Available for Capital Budget</b>	<b>46,903</b>	<b>48,781</b>	<b>26,578</b>	<b>(267)</b>	<b>48,514</b>
<b>CAPITAL BUDGET</b>					
Assets Acquired	(91,373)	(92,890)	(43,565)	(1,995)	(94,885)
Contributed Assets	(3,600)	(3,600)	0	0	(3,600)
Transfers to Restricted Cash	0	(13,625)	(13,625)	0	(13,625)
Funded From :-					
- Operational Funds	46,903	48,781	26,578	(267)	48,514
- Sale of Assets	1,750	11,000	10,299	10	11,010
- Internally Restricted Cash	9,241	10,848	7,373	1,854	12,701
- Borrowings	0	0	0	0	0
- Capital Grants	9,641	11,229	5,642	350	11,579
- Developer Contributions (Section 94)	6,665	6,925	3,241	(322)	6,603
- Other Externally Restricted Cash	5,630	5,013	4,110	55	5,068
- Other Capital Contributions	5,428	4,288	236	49	4,337
<b>TOTAL FUNDS SURPLUS / (DEFICIT)</b>	<b>(9,715)</b>	<b>(12,032)</b>	<b>289</b>	<b>(267)</b>	<b>(12,299)</b>



Table 7

MAJOR VARIATIONS PROPOSED	\$'000s	Offsetting Items for Fund	Surplus	Deficit	Net by type
<b>REVENUES FROM ORDINARY ACTIVITIES</b>					
<b>Rates &amp; Annual Charges</b>				(257)	(257)
<b>User Charges &amp; Fees</b>					
Commercial Tipping Fees		(900)			
Development Assessment Income		132			
Food Premises Inspections				(59)	
Other		(12)	(17)		(855)
<b>Interest and Investment Income</b>					
Interest on Investment Income		170			170
<b>Other Revenue</b>					
Development Applications		(105)			
Waste Management		75			
Deliveries not Invoiced			211		
Other			16		197
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>					
<b>Employee Costs</b>					
Project Delivery offset by recovery		309			
Port Kembla 2505 Study		100			
Office Accommodation/Workspace Program		(96)			
Beaches & Pools Wages Reductions		20	9		
Neighbourhood Youth Program		(18)			
SPMAS 222 Central Funding not required			28		
Adjustment of funded projects					
Regional Illegal Dumping Program		(73)			
Other		(17)			262
<b>Materials, Contracts &amp; Other Expenses</b>					
Tfr To/From Employee Costs					
Port Kembla 2505 Study		(100)			
Neighbourhood Youth Program		18			
Office Accommodation/Workspace Program		96			
Helensburgh Pool Feasibility Study		(20)			
Adjustments to funded projects					
Lake Illawarra Estuary Management Fund		167	20		
Watercourse - Stormwater		109			
Stormwater Operational Management		(100)			
CTWS - HACC Transport		(25)			
Other		(6)			
Waste Contracts		440			
EPA Commercial Levy		500			
EPA Levy on Landfill		400			
Whytes Gully Materials & Contracts		(75)			
Major Plant Fuel & Oil			52		
Inspections for Works & Services brought forward from future years				(253)	
ICT Maintenance & Support Agreements				(24)	
Cringila Hills Site Assessment		20			
Continental Pool Kiosk Feasibility		(20)			
Beaton Park Precinct Masterplan		(31)			
Centralised Studies & Plans		31			
Design Review Panel		(27)			
December 2017 QR Shortfall			160		
Various other adjustments		(10)	(9)	(44)	1,268
<b>Borrowing Costs</b>					-
<b>Depreciation</b>					-

## REPORT OF MANAGER FINANCE

MAJOR VARIATIONS PROPOSED	\$ '000s	Offsetting Items for Fund		Net by type
		Surplus	Deficit	
<b>Internal Charges</b>				
Project Delivery Labour Recovery		(309)	(11)	
Adjustments to funded projects		(6)		
Other			(10)	(336)
<b>Profit on Sale of Assets</b>				
<b>Grants &amp; contribution - Operating</b>				
Community Transport		(26)		
LIRS Subsidy Correction			(74)	
Social Support & Respite		(55)		
Illegal Kerbside Dumping		73		
Other		27		(55)
<b>Operating Variation [pre capital]</b>		<b>655</b>	<b>471</b>	<b>(731)</b>
<b>Capital Grants &amp; Contributions</b>				
Developer Contributions				
City Wide		198		
City Centre		50		
Other				248
<b>Operating Variation [post capital]</b>		<b>903</b>	<b>471</b>	<b>(731)</b>
<b>FUNDING STATEMENT</b>				
<b>Non Cash Items</b>				
Leave Liability		247	(2)	245
<b>Payment of Leave Entitlements</b>		(247)		(247)
<b>Restricted Cash Used for Operations</b>				
Internally funded project adjustments				
Lake Illawarra Estuary Management Fund		(109)		
Externally funded project adjustments				
Lake Illawarra Estuary Management Fund		(57)		
Watercourse - Stormwater		(109)		
Interpreter Services		8		
CTWS - HACCC Transport		28		
Regional Illegal Dumping Program		73		
Stormwater Operational Management		100		
Other		41		(26)
<b>Income Transferred to Restricted Cash</b>				
Developer Contributions		(248)		
Grants & contributions - operational		(19)	(4)	
Interest applicable to restricted assets		(170)		
Domestic Waste		(440)		
Other				(880)
<b>OPERATIONAL FUNDS AVAILABLE FOR CAPITAL</b>		<b>(0)</b>	<b>471</b>	<b>(737)</b>
<b>CAPITAL BUDGET</b>				
Increase in capital program		1,946		
Increase in associated funding		(1,946)		
Property Investment Expenditure Tfr to Cap		(49)		
Property Investment Funding Tfr to Cap		49		
Net Change in Capital				-
<b>TOTAL FUNDS SURPLUS/(DEFICIT)</b>		<b>(0)</b>	<b>471</b>	<b>(737)</b>

REPORT OF MANAGER FINANCE

CAPITAL PROJECT REPORT							
as at the period ended December 2017							
Program	\$'000		\$'000		Expenditure	\$'000	
	Current Budget		Proposed Budget			variation	
	Expenditure	Other Funding	Expenditure	Other Funding		Expenditure	Other Funding
<b>Roads And Related Assets</b>							
Traffic Facilities	2,998	(2,646)	3,185	(2,688)	1,118	187	(42)
Public Transport Facilities	290	(120)	340	(170)	198	50	(50)
Roadworks	11,890	(2,784)	13,000	(2,989)	5,360	1,110	(205)
Bridges, Boardwalks and Jetties	2,300	(50)	2,405	(5)	777	105	45
<b>Total Roads And Related Assets</b>	<b>17,478</b>	<b>(5,600)</b>	<b>18,930</b>	<b>(5,852)</b>	<b>7,453</b>	<b>1,452</b>	<b>(252)</b>
<b>West Dapto</b>							
West Dapto Infrastructure Expansion	8,113	(8,113)	8,128	(8,128)	5,196	15	(15)
<b>Total West Dapto</b>	<b>8,113</b>	<b>(8,113)</b>	<b>8,128</b>	<b>(8,128)</b>	<b>5,196</b>	<b>15</b>	<b>(15)</b>
<b>Footpaths And Cycleways</b>							
Footpaths	4,158	(1,023)	4,012	(1,027)	1,869	(146)	(4)
Cycle/Shared Paths	12,307	(3,639)	12,307	(3,639)	7,591	(0)	0
Commercial Centre Upgrades - Footpa <sup>l</sup>	3,715	(645)	3,715	(645)	1,325	(0)	0
<b>Total Footpaths And Cycleways</b>	<b>20,181</b>	<b>(5,308)</b>	<b>20,034</b>	<b>(5,311)</b>	<b>10,785</b>	<b>(146)</b>	<b>(4)</b>
<b>Carparks</b>							
Carpark Construction/Formalising	590	(265)	510	(265)	62	(80)	0
Carpark Reconstruction or Upgrading	1,853	(73)	1,933	(73)	1,205	80	0
<b>Total Carparks</b>	<b>2,443</b>	<b>(338)</b>	<b>2,443</b>	<b>(338)</b>	<b>1,267</b>	<b>0</b>	<b>0</b>
<b>Stormwater And Floodplain Management</b>							
Floodplain Management	2,442	(717)	2,477	(717)	759	35	0
Stormwater Management	4,104	(1,074)	3,930	(935)	1,357	(174)	139
Stormwater Treatment Devices	491	(186)	361	(56)	65	(130)	130
<b>Total Stormwater And Floodplain M<sup>e</sup></b>	<b>7,037</b>	<b>(1,977)</b>	<b>6,768</b>	<b>(1,708)</b>	<b>2,180</b>	<b>(269)</b>	<b>269</b>
<b>Buildings</b>							
Cultural Centres (IPAC, Gallery, Town <sup>t</sup>	1,360	0	1,360	0	166	0	0
Administration Buildings	2,024	(20)	2,024	(20)	611	0	0
Community Buildings	9,898	(740)	9,822	(704)	4,382	(76)	36
Public Facilities (Shelters, Toilets etc.)	615	0	686	0	500	71	0
Carbon Abatement	1,160	(825)	1,198	(825)	861	38	(0)
<b>Total Buildings</b>	<b>15,056</b>	<b>(1,585)</b>	<b>15,089</b>	<b>(1,549)</b>	<b>6,520</b>	<b>33</b>	<b>36</b>
<b>Commercial Operations</b>							
Tourist Park - Upgrades and Renewal	750	0	750	0	553	0	0
Crematorium/Cemetery - Upgrades an <sup>i</sup>	320	0	320	0	27	0	0
Leisure Centres & RVGC	150	0	150	0	5	0	0
<b>Total Commercial Operations</b>	<b>1,220</b>	<b>0</b>	<b>1,220</b>	<b>0</b>	<b>585</b>	<b>0</b>	<b>0</b>
<b>Parks Gardens And Sportfields</b>							
Play Facilities	1,372	(70)	1,448	(146)	526	76	(76)
Recreation Facilities	645	(562)	665	(582)	281	20	(20)
Sporting Facilities	1,461	(653)	1,460	(683)	148	(1)	(30)
<b>Total Parks Gardens And Sportfields</b>	<b>3,478</b>	<b>(1,285)</b>	<b>3,573</b>	<b>(1,411)</b>	<b>955</b>	<b>95</b>	<b>(126)</b>
<b>Beaches And Pools</b>							
Beach Facilities	211	0	211	0	50	(0)	0
Rock/Tidal Pools	1,160	(165)	1,160	(165)	832	0	0
Treated Water Pools	996	(72)	944	(20)	487	(51)	52
<b>Total Beaches And Pools</b>	<b>2,367</b>	<b>(237)</b>	<b>2,315</b>	<b>(185)</b>	<b>1,370</b>	<b>(51)</b>	<b>52</b>

## REPORT OF MANAGER FINANCE

CAPITAL PROJECT REPORT							
as at the period ended December 2017							
Program	\$'000		\$'000		YTD	\$'000	
	Current Budget		Proposed Budget			variation	
	Expenditure	Other Funding	Expenditure	Other Funding		Expenditure	Other Funding
<b>Natural Areas</b>							
Natural Area Management and Rehabil	210	(10)	210	(10)	141	(0)	0
<b>Total Natural Areas</b>	<b>210</b>	<b>(10)</b>	<b>210</b>	<b>(10)</b>	<b>141</b>	<b>(0)</b>	<b>0</b>
<b>Waste Facilities</b>							
Whytes Gully New Cells	6,235	(6,235)	8,082	(8,082)	4,916	1,847	(1,847)
Whytes Gully Renewal Works	300	(300)	300	(300)	101	(0)	(0)
Helensburgh Rehabilitation	100	(100)	100	(100)	15	(0)	(0)
<b>Total Waste Facilities</b>	<b>6,635</b>	<b>(6,635)</b>	<b>8,482</b>	<b>(8,482)</b>	<b>5,033</b>	<b>1,847</b>	<b>(1,847)</b>
<b>Fleet</b>							
Motor Vehicles	1,822	(960)	1,822	(960)	626	(0)	(0)
<b>Total Fleet</b>	<b>1,822</b>	<b>(960)</b>	<b>1,822</b>	<b>(960)</b>	<b>626</b>	<b>(0)</b>	<b>(0)</b>
<b>Plant And Equipment</b>							
Portable Equipment (Mowers etc.)	220	(67)	220	(67)	27	(0)	0
Mobile Plant (trucks, backhoes etc.)	3,102	(807)	3,102	(808)	27	0	(0)
Fixed Equipment	340	0	350	(10)	(0)	10	(10)
<b>Total Plant And Equipment</b>	<b>3,662</b>	<b>(874)</b>	<b>3,672</b>	<b>(884)</b>	<b>54</b>	<b>10</b>	<b>(10)</b>
<b>Information Technology</b>							
Information Technology	1,170	(10)	1,216	(10)	305	46	0
<b>Total Information Technology</b>	<b>1,170</b>	<b>(10)</b>	<b>1,216</b>	<b>(10)</b>	<b>305</b>	<b>46</b>	<b>0</b>
<b>Library Books</b>							
Library Books	1,162	(6)	1,162	(6)	678	(0)	0
<b>Total Library Books</b>	<b>1,162</b>	<b>(6)</b>	<b>1,162</b>	<b>(6)</b>	<b>678</b>	<b>(0)</b>	<b>0</b>
<b>Public Art</b>							
Public Art Works	20	0	20	0	42	(0)	0
Art Gallery Acquisitions	115	0	164	(49)	77	49	(49)
<b>Total Public Art</b>	<b>135</b>	<b>0</b>	<b>184</b>	<b>(49)</b>	<b>119</b>	<b>49</b>	<b>(49)</b>
<b>Emergency Services</b>							
Emergency Services Plant and Equipme	250	0	250	0	237	0	0
<b>Total Emergency Services</b>	<b>250</b>	<b>0</b>	<b>250</b>	<b>0</b>	<b>237</b>	<b>0</b>	<b>0</b>
<b>Land Acquisitions</b>							
Land Acquisitions	100	0	149	(49)	58	49	(49)
<b>Total Land Acquisitions</b>	<b>100</b>	<b>0</b>	<b>149</b>	<b>(49)</b>	<b>58</b>	<b>49</b>	<b>(49)</b>
<b>Non-Project Allocations</b>							
Capital Project Contingency	361	0	(773)	0	0	(1,134)	0
Capital Project Plan	10	0	10	0	2	(0)	0
<b>Total Non-Project Allocations</b>	<b>371</b>	<b>0</b>	<b>(763)</b>	<b>0</b>	<b>2</b>	<b>(1,134)</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>92,890</b>	<b>(32,939)</b>	<b>94,885</b>	<b>(34,934)</b>	<b>43,564</b>	<b>1,995</b>	<b>(1,995)</b>

## REPORT OF MANAGER FINANCE

### Supporting Documents - Planning Studies & Investigations

Service & Project	2017/18	2017/18	2017/18	2017/18
	Adopted \$'s	Current \$'s	Proposed \$'s	Variance \$'s
<b>Environmental Services</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>0</b>
Biocertification for West Dapto	13	13	13	0
<b>Governance and Administration</b>	<b>887</b>	<b>887</b>	<b>887</b>	<b>(0)</b>
West Dapto Review	887	887	887	(0)
<b>Infrastructure Planning &amp; Support</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Leisure Services</b>	<b>40</b>	<b>118</b>	<b>149</b>	<b>31</b>
Beaton Park Precinct Masterplan	40	110	141	31
<b>Land Use Planning</b>	<b>432</b>	<b>455</b>	<b>467</b>	<b>12</b>
City Centre Revitalisation	0	9	9	0
Berkeley Commercial Centre Study	0	0	0	0
Housing Study	30	30	60	30
Sandon Point Aboriginal Heritage Impact Permit	10	6	6	0
Port Kembla 2505 Study	187	195	195	(0)
South Wollongong Precinct Plan	20	18	0	(18)
Tourism Accommodation Review Planning Controls	0	0	0	0
Industrial Land Planning Controls Review	30	30	30	0
Dapto Town Centre Planning Study	10	3	3	0
Heritage Asset Management Strategy	25	25	25	0
Windang Town Centre Planning Study	0	0	0	0
Mt Kembla Village Centre Planning Study	0	0	0	0
Woonona Village Planning Study	0	0	0	0
Helensburgh Town Centre Planning Study	20	20	20	0
Fairy Meadow Town Centre Planning Study	0	0	0	0
Bulli Town Centre Planning Study	0	0	0	0
City Centre Planning Review	100	100	100	0
Mt Keira Masterplan & Plan of Mgmt.	0	19	19	0
<b>Property Services</b>	<b>120</b>	<b>120</b>	<b>50</b>	<b>(70)</b>
Bulli Showground Masterplan	50	50	50	0
Foreshore Parking Strategy	70	70	0	(70)
<b>Parks and Sportsfields</b>	<b>100</b>	<b>130</b>	<b>110</b>	<b>(20)</b>
Cringila Hills Site Assessment	100	100	80	(20)
Blue Mile Masterplan - update	0	0	0	0
Fairy Creek Corridor Recreation Masterplan	0	30	30	0
<b>Transport Services</b>	<b>365</b>	<b>575</b>	<b>645</b>	<b>70</b>
Corrimal Traffic Study and Access Movement	40	40	40	0
Accessible Car Parking and Bus Stops audit	75	75	75	0
Access and Movement Strategy Review	150	150	150	0
City Centre Parking Surveys - EMS Report	0	65	65	0
Foreshore Parking Strategy	0	0	70	70
Wollongong LGA Feasibility Studies	15	0	0	0
Wollongong City Pedestrian Plan	10	20	20	0
Gwynneville/Keiraville Access & Movement Study	60	135	135	0
Street Trees - Masterplan/Strategy	15	40	40	0
Real Time Parking Information Signage	0	50	50	0
<b>Total Expenditure *</b>	<b>3,301</b>	<b>3,733</b>	<b>3,885</b>	<b>152</b>

\*Expenditure shown above is for full project cost. A number of projects are supported from external grant funds or internal restrictions



REPORT OF MANAGER FINANCE

<b>WOLLONGONG CITY COUNCIL</b>		
	Actual 2017/18 \$'000	Actual 2016/17 \$'000
<b>Balance Sheet</b>		
<b>Current Assets</b>		
Cash Assets	38,986	23,534
Investment Securities	110,652	119,458
Receivables	16,476	23,532
Inventories	6,072	6,089
Other	14,980	10,680
Assets classified as held for sale	0	6,381
<b>Total Current Assets</b>	<b>187,166</b>	<b>189,672</b>
<b>Non-Current Assets</b>		
Non Current Cash Assets	21,085	24,585
Property, Plant and Equipment	2,336,458	2,314,277
Investment Properties	4,775	4,775
Westpool Equity Contribution	1,835	1,835
Intangible Assets	454	653
<b>Total Non-Current Assets</b>	<b>2,364,607</b>	<b>2,346,125</b>
<b>TOTAL ASSETS</b>	<b>2,551,773</b>	<b>2,535,797</b>
<b>Current Liabilities</b>		
Current Payables	32,843	41,617
Current Provisions payable < 12 months	11,709	11,185
Current Provisions payable > 12 months	37,669	37,669
Current Interest Bearing Liabilities	7,513	7,513
<b>Total Current Liabilities</b>	<b>89,733</b>	<b>97,984</b>
<b>Non-Current Liabilities</b>		
Non Current Interest Bearing Liabilities	30,314	32,188
Non Current Provisions	49,115	48,121
<b>Total Non-Current Liabilities</b>	<b>79,430</b>	<b>80,309</b>
<b>TOTAL LIABILITIES</b>	<b>169,162</b>	<b>178,292</b>
<b>NET ASSETS</b>	<b>2,382,611</b>	<b>2,357,505</b>
<b>Equity</b>		
Accumulated Surplus	1,260,781	1,249,603
Asset Revaluation Reserve	980,026	974,736
Restricted Assets	141,805	133,166
<b>TOTAL EQUITY</b>	<b>2,382,611</b>	<b>2,357,505</b>

REPORT OF MANAGER FINANCE

WOLLONGONG CITY COUNCIL			
CASH FLOW STATEMENT			
as at 29 December 2017			
	YTD Actual	Actual	
	2017/18	2016/17	
	\$ '000	\$ '000	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts:</b>			
Rates & Annual Charges	103,748	162,086	
User Charges & Fees	24,256	39,818	
Interest & Interest Received	3,138	3,454	
Grants & Contributions	18,724	57,871	
Other	8,351	25,538	
<b>Payments:</b>			
Employee Benefits & On-costs	(53,750)	(102,880)	
Materials & Contracts	(24,280)	(60,479)	
Borrowing Costs	(640)	(1,447)	
Other	(28,307)	(44,390)	
<b>Net Cash provided (or used in) Operating Activities</b>	<b>49,247</b>	<b>161,632</b>	
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<b>Receipts:</b>			
Sale of Infrastructure, Property, Plant & Equipment	10,299	3,239	
Deferred Debts Receipts	-	-	
<b>Payments:</b>			
Purchase of Investments	-	-	
Purchase of Investment Property	-	-	
Purchase of Infrastructure, Property, Plant & Equipment	(24,244)	(60,313)	
Purchase of Interests in Joint Ventures & Associates	-	-	
<b>Net Cash provided (or used in) Investing Activities</b>	<b>(43,945)</b>	<b>(57,074)</b>	
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<b>Receipts:</b>			
Proceeds from Borrowings & Advances	-	3,500	
<b>Payments:</b>			
Repayment of Borrowings & Advances	(2,156)	(7,159)	
Repayment of Finance Lease Liabilities	-	-	
<b>Net Cash Flow provided (used in) Financing Activities</b>	<b>(2,156)</b>	<b>(1,659)</b>	
<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>	<b>3,546</b>	<b>5,787</b>	
plus: Cash & Cash Equivalents and Investments - beginning of year	167,577	161,790	
<b>Cash &amp; Cash Equivalents and Investments - year to date</b>	<b>170,723</b>	<b>167,577</b>	

WOLLONGONG CITY COUNCIL			
CASH FLOW STATEMENT			
as at 29 December 2017			
	YTD Actual	Actual	
	2017/18	2016/17	
	\$ '000	\$ '000	
<b>Total Cash &amp; Cash Equivalents and Investments - year to date</b>	<b>170,723</b>	<b>167,577</b>	
<b>Attributable to:</b>			
External Restrictions (refer below)	75,788	75,788	
Internal Restrictions (refer below)	66,036	57,379	
Unrestricted	28,919	34,410	
	<b>170,723</b>	<b>167,577</b>	
<b>External Restrictions</b>			
Developer Contributions	16,850	16,307	
RMS Contributions	378	278	
Specific Purpose Unexpended Grants	3,242	3,549	
Special Rates Levy Wollongong Mall	260	228	
Special Rates Levy Wollongong City Centre	35	28	
Local Infrastructure Renewal Scheme	16,775	19,873	
Unexpended Loans	7,547	7,424	
Domestic Waste Management	12,026	11,114	
Private Subsidies	4,943	4,905	
West Dapto Home Deposit Assistance Program	10,253	10,085	
Stormwater Management Service Charge	1,332	1,403	
West Dapto Home Deposits Issued	85	85	
Carbon Price	5	891	
<b>Total External Restrictions</b>	<b>75,788</b>	<b>75,788</b>	
<b>Internal Restrictions</b>			
Property Development	3,813	3,812	
Property Investment Fund	6,371	8,288	
Strategic Projects	42,940	30,175	
Future Projects	4,942	5,239	
Sports Priority Program	442	362	
Car Parking Strategy	1,322	1,124	
MacCabe Park Development	1,065	891	
Darcy Wentworth Park	171	170	
Garbage Disposal Facility	2,320	5,915	
Telecommunications Revenue	249	193	
West Dapto Development Additional Rates	(254)	501	
Southern Phone Natural Areas	299	366	
Lake Beweys Estuary Management Fund	295	155	
<b>Total Internal Restrictions</b>	<b>66,036</b>	<b>57,379</b>	

## REPORT OF MANAGER FINANCE

The Quarterly Budget Review Statement (QBRS) requirements issued by the Office of Local Government in December 2010 require Council to provide additional information that is included in the following schedules and this report should be read in conjunction with these.

The QBRS guidelines require councils to provide a listing of contracts that have been entered into during the Quarter that have yet to be fully performed. Details of contracts, other than contractors that are on a council's preferred supplier list, that have a value equivalent of 1% of estimated income from continuing operations or \$50K, whichever is the lesser, are required to be provided.

Contract Listing					
Budget Review for Quarter ended December 2017					
Contractor	Contract Detail & Purpose	Contract Value \$000's	Commencement Date	Duration of Contract	Budgeted Y/N
Project Coordination	Stanwell Park Cafe Redevelopment	1,419	27/11/2017	2017/19	Y
Balmac Constructions Pty Ltd	Fernhill Soccer Club Amenities	542	2/10/2017	2017/18	Y
The Flagstaff Group	Tourist Park Linen Services	470	19/12/2017	2017/21	Y
GT Civil Pty Ltd	Brokers Road Dam Rehabilitation	210	12/10/2017	2017/18	Y
Stowe Australia	Bulli and Corimal Beach Tourist Parks Lighting Upgrade	163	9/10/2017	2017/18	Y
Golder Associates Pty Ltd	Cell 1B Rain shed Maintenance and Rain flap Decommissioning Works	140	9/10/2017	2017/18	Y
Programmed Facilities Management	Electrical Distribution Board Upgrades	138	30/10/2017	2017/18	Y
Advisian Pty Ltd	2017 Review of Fairy and Cabbage Tree Creek Flood Study	127	1/12/2017	2017/20	Y
Advisian Pty Ltd	Review of Allans Creek Flood Study	121	30/10/2017	2017/20	Y
Ledacon	Repairs to Benjamin Road Bridge Kembla Heights	99	19/12/2017	2017/18	Y
Parking and Traffic Consultants Partnership	Provision of City Centre Parking Surveys	61	22/11/2017	2017/18	Y

The QBRS guidelines also require councils to identify the amount expended on consultancies and legal fees for the financial year. Consultants are defined as a person or organisation that is engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

Consultancy and Legal Expenses		
Budget Review for Quarter ended December 2017		
Expense	Expenditure YTD \$000's	Budgeted (Y/N)
Consultancies	947	YES
Legal Fees	473	YES

### STATEMENT OF RESPONSIBLE ACCOUNTING OFFICER

All investments held at 31 December 2017 were invested in accordance with Council's Investment Policy.

Bank reconciliations have been completed as at 31 December 2017.

Year to date cash and investments are reconciled with funds invested and cash at bank.

### BUDGET REVIEW STATEMENT - REVISION TO FULL YEAR ESTIMATES

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005.

It is my opinion that the financial statements and schedules contained within the Quarterly Review Statement for Wollongong City Council for the quarter ended 31 December 2017 indicate that Council's projected financial position at 30 June 2018 will be satisfactory having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

The overall year to date position is within expectations of the adopted budget across the broad range of indicators and on a budget outcome basis is acceptable.

BRIAN JENKINS  
RESPONSIBLE ACCOUNTING OFFICER

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
1.1.1.1 Implement programs and events which facilitate community participation	100%	0%	0%	0%	0%
1.1.2.1 Impacts from development on the environment are assessed, monitored and mitigated	100%	0%	0%	0%	0%
1.1.2.2 Establish effective urban stormwater management programs	100%	0%	0%	0%	0%
1.1.3.1 Manage vegetation to reduce bushfire risk in Asset Protection Zones on natural areas under Council care and control	100%	0%	0%	0%	0%
1.1.3.2 Implement a coordinated approach to floodplain and stormwater management	75%	0%	0%	0%	0%
1.1.4.1 Implement priority actions from the Illawarra Biodiversity Strategy	75%	0%	25%	0%	0%
1.1.4.2 Implement priority actions from the Illawarra Escarpment Strategic Management Plan	100%	0%	0%	0%	0%
1.2.1.1 Finalise and implement the Coastal Zone Management Plan	67%	0%	33%	0%	0%
1.2.2.1 Assess the impact of day visitors on service levels	100%	0%	0%	0%	0%
1.2.2.2 Coordinate a range of Water Safety Education programs to enhance safe community access to our beaches	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
1.3.1.1 Develop and implement programs that encourage community participation in reducing Wollongong's ecological footprint	100%	0%	0%	0%	0%
1.3.2.1 Finalise and deploy Council's Waste & Resource Recovery Strategy in consultation with industry leaders	50%	0%	0%	0%	0%
1.3.2.2 Implement water and energy saving strategies	100%	0%	0%	0%	0%
1.3.2.3 Emissions are monitored and reduction methods are investigated and utilised	100%	0%	0%	0%	0%
1.3.2.4 Investigate a landfill gas management system for Whytes Gully	50%	0%	0%	0%	50%
1.3.3.1 Develop and implement an Environmental Sustainability Policy and Strategy	80%	20%	0%	0%	0%
1.3.3.3 Establish and maintain an Estuary Management Committee to protect the health of Lake Illawarra	100%	0%	0%	0%	0%
1.4.1.1 Work in partnership with others to promote a diverse range of heritage education and promotion programs	50%	0%	50%	0%	0%
1.4.1.2 Implement priority actions of the Heritage Strategy	50%	0%	50%	0%	0%
1.4.1.3 Implement community and cultural promotions program	0%	0%	100%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
1.4.2.1 Work with the local Aboriginal community in the management of Indigenous heritage	100%	0%	0%	0%	0%
1.5.1.1 Facilitate a range of programs and activities which improve food security and local food production	100%	0%	0%	0%	0%
1.6.1.1 Review planning controls for environmentally sensitive locations	50%	0%	0%	0%	50%
1.6.2.1 Implement the West Dapto Release Area Masterplan	100%	0%	0%	0%	0%
1.6.3.1 Provide high quality development assessment and certification based on QBL principles (note: QBL or the Quadruple Bottom Line takes consideration of environmental, economic, social and governance factors)	100%	0%	0%	0%	0%
1.6.3.2 Maximise sustainability principles in the design and construction of Wollongong's built form	100%	0%	0%	0%	0%
1.6.3.3 Prepare for the introduction and implementation of the NSW State Government Planning Reforms	100%	0%	0%	0%	0%
2.1.1.1 Support regional activities and partnerships that result in increased business investment and jobs growth	100%	0%	0%	0%	0%
2.1.2.1 Ensure that Wollongong is attractive to diverse companies for business expansion, establishment and relocation	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
2.1.2.2 Progress implementation of the CBD Action Plan	100%	0%	0%	0%	0%
2.1.3.1 Build on partnerships which enable the retention of local talent	100%	0%	0%	0%	0%
2.1.3.2 Establish Wollongong City Council as an employer of choice	75%	0%	0%	0%	25%
2.1.4.1 Develop and maintain partnerships with the business sector to fund and contribute to a broader range of community projects and activities	100%	0%	0%	0%	0%
2.1.5.1 Work with community, government and business partners to support development of local employment opportunity for people who are disadvantaged within the labour market	33%	0%	67%	0%	0%
2.1.6.1 In collaboration with key agencies, facilitate the West Dapto Taskforce to deliver the first stages of the West Dapto Urban Release area	100%	0%	0%	0%	0%
2.2.2.1 Support projects that investigate opportunities for the provision of tourism infrastructure	33%	0%	67%	0%	0%
2.2.3.1 In conjunction with partner organisations support the development of innovative industries	100%	0%	0%	0%	0%
2.3.1.1 Undertake major refurbishment works in the City Centre	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
2.3.1.2 Manage and deliver improved marketing and promotion of the City Centre	100%	0%	0%	0%	0%
2.3.1.3 Provide a diverse range of activities in the City Centre that target and engage a broad community	100%	0%	0%	0%	0%
2.3.1.4 Improve policies and systems to support the revitalisation of the City Centre	100%	0%	0%	0%	0%
2.3.2.1 Review the current investment to deliver a more efficient and targeted destination marketing program	100%	0%	0%	0%	0%
2.3.2.2 Deliver Visitor Information Services to the city and our visitors	100%	0%	0%	0%	0%
2.3.2.3 Pursue initiatives that promote the region as place to holiday to both the domestic and international markets	100%	0%	0%	0%	0%
2.4.1.1 Support the creation & expansion of green industries	100%	0%	0%	0%	0%
2.4.2.1 Ensure that Wollongong is attractive to research & development based companies & organisations	100%	0%	0%	0%	0%
2.5.1.1 Implement a range of programs that incorporates learning and development	75%	0%	0%	0%	13%
3.1.1.1 Promote Made in Wollongong through a variety of locally produced events, productions and programs	100%	0%	0%	0%	0%



**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
3.1.2.1 Provide support to existing and emerging arts workers & their networks	100%	0%	0%	0%	0%
3.1.2.2 Provide opportunities for local artists and performers to exhibit, promote and perform at Council venues and events	100%	0%	0%	0%	0%
3.1.3.1 Successful collaborations with other organisations and agencies are established	100%	0%	0%	0%	0%
3.2.1.1 Seek funding for the promotion of heritage sites and museums to the community and visitors	75%	25%	0%	0%	0%
3.2.2.1 Encourage the integration of urban design & public art	100%	0%	0%	0%	0%
3.2.3.1 Deliver and support a range of projects and programs which build harmony and understanding	100%	0%	0%	0%	0%
3.3.1.1 Implement a coordinated approach to event acquisition & provision in Wollongong via the delivery of the Events Strategy	100%	0%	0%	0%	0%
3.3.1.2 Encourage Sports Associations to conduct regional, state and national events in the city	100%	0%	0%	0%	0%
3.3.1.3 Implement a sustainable program of local events via the Events Strategy	100%	0%	0%	0%	0%
3.3.1.5 Coordinate Council's support and investment in events and festivals	83%	0%	0%	17%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

5 Year Action	On track (Projects / Ongoing)	Not Scheduled to Commence	Delayed	Deferred	Complete (Projects Only)
3.3.2.1 Coordinate an integrated approach to infrastructure improvement and service delivery in the Civic Plaza and through the re-establishment of an Arts Precinct in the city	100%	0%	0%	0%	0%
3.4.1.1 Support the coordination of an externally funded delivered calendar of activities across the City	100%	0%	0%	0%	0%
3.4.2.1 Develop a new Cultural Plan	100%	0%	0%	0%	0%
3.4.3.1 Deliver a program of activities in local communities	100%	0%	0%	0%	0%
4.1.1.1 Ensure an effective community engagement framework connects the community to Council decision making	100%	0%	0%	0%	0%
4.1.2.1 Expand Council's use of social media and online options for communication and engagement	75%	25%	0%	0%	0%
4.1.3.1 A coordinated approach to communication is developed and implemented	100%	0%	0%	0%	0%
4.1.3.2 Re-establish Council's commitment to partnering with our local Aboriginal community	50%	0%	50%	0%	0%
4.1.3.4 Continue to provide regular information updates to the community about Council's Financial Sustainability Review	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
4.2.1.1 Increase opportunities for the community to connect with volunteering organisations	100%	0%	0%	0%	0%
4.2.1.2 Support community participation in non-profit activities	100%	0%	0%	0%	0%
4.2.1.3 Build the capability of community based organisations in managing, developing and sustaining their volunteers	100%	0%	0%	0%	0%
4.2.2.1 Support a range of projects and programs in the city	67%	0%	33%	0%	0%
4.2.3.1 Contribute to activities and programs that enhance civic pride in Wollongong	100%	0%	0%	0%	0%
4.3.1.1 Lobby for the expansion of NBN to all suburbs within the LGA within the next five years	100%	0%	0%	0%	0%
4.3.2.1 Review community facilities and consider rationalisation, replacement or refurbishment to achieve facilities that are strategically located, good quality and meet identified community need	100%	0%	0%	0%	0%
4.3.2.2 Investigate the provision of a district level community and library centre for the southern suburbs	100%	0%	0%	0%	0%
4.3.3.1 Continue to participate and contribute to an integrated community service network	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
4.4.1.1 Improve community understanding and awareness of Council decisions	100%	0%	0%	0%	0%
4.4.1.2 Ensure appropriate strategies and systems are in place, monitored and reviewed	83%	0%	0%	17%	0%
4.4.1.3 Continue to build a professional, customer focussed quality organisation	100%	0%	0%	0%	0%
4.4.1.4 Lead continuous improvement in Council's health and safety culture and behaviour	100%	0%	0%	0%	0%
4.4.2.1 Coordinate a service review program with a focus on business development and improvement	100%	0%	0%	0%	0%
4.4.2.2 Deliver the Asset Management Strategy and Improvement Plan 2012-17	100%	0%	0%	0%	0%
4.4.2.3 Investigate provision of cremation services across the region and determine Council's role in the market	100%	0%	0%	0%	0%
4.4.3.1 Improve systems for recording community & staff ideas	100%	0%	0%	0%	0%
4.4.4.1 Ensure policies and procedures are regularly reviewed, updated and promoted	100%	0%	0%	0%	0%
4.4.4.2 Streamline reporting across the organisation and provide user friendly, plain English reports	67%	0%	33%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

5 Year Action	On track (Projects / Ongoing)	Not Scheduled to Commence	Delayed	Deferred	Complete (Projects Only)
4.4.5.1 Effective and transparent financial management systems are in place	100%	0%	0%	0%	0%
4.4.5.11 Improve the efficiency of supply management in order to achieve operational efficiencies	100%	0%	0%	0%	0%
4.4.5.12 Pursue alternative funding options to deliver Council services and facilities	100%	0%	0%	0%	0%
4.4.5.2 Achieve an operational savings as a part of Council's financial sustainability Review with savings to be directed to asset renewal	0%	0%	0%	0%	0%
4.4.5.3 Reduce Council's discretionary spend (excluding assets) by 5% with savings to be directed to asset renewal	100%	0%	0%	0%	0%
4.4.5.4 Undertake a review of Council's employment conditions including the consideration of more flexible employment conditions and Enterprise Agreement	100%	0%	0%	0%	0%
4.4.5.5 Continue to pursue alternative funding option to deliver financially sustainable services and facilities	100%	0%	0%	0%	0%
4.4.5.6 Apply for a special rate variation of 6.13% in 2014-15, 6.23% in 2015-16 and 6.24% in 2016-17 with additional funds to be directed to asset renewal	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
4.4.5.8 Investigate removing the pensioner and charitable waste exemptions	100%	0%	0%	0%	0%
4.4.5.9 Continue to actively seek grants and contributions to deliver core community infrastructure and services	100%	0%	0%	0%	0%
4.4.6.1 Deliver a consistent and effective integrated frontline customer service centre	100%	0%	0%	0%	0%
5.1.1.1 Partner with community based organisations in the provision of services	100%	0%	0%	0%	0%
5.1.2.1 Actively engage children and young people in planning and design processes	100%	0%	0%	0%	0%
5.1.3.1 Partner with agencies and health authorities to support improvements to the region's medical services	100%	0%	0%	0%	0%
5.1.4.1 Assess the changing profile of the community and reprioritise services appropriately	100%	0%	0%	0%	0%
5.1.4.2 Investigate provision of Leisure Services in the greater Dapto area, taking into account expansion of West Dapto, and determine Council's role in the market	100%	0%	0%	0%	0%
5.1.4.3 Investigate the future provision of Aquatic Services across the local government area and implement improvements	75%	0%	25%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
5.1.5.1 Continue to undertake social, land use and environmental planning activities that assists in service planning	100%	0%	0%	0%	0%
5.1.5.2 Carry out commercial business management of Council's operational lands	67%	0%	33%	0%	0%
5.1.6.1 Review planning controls for priority locations	78%	22%	0%	0%	0%
5.1.6.2 Provide an appropriate and sustainable range of quality passive and active open spaces and facilities	100%	0%	0%	0%	0%
5.1.6.3 Policies and plans are developed, reviewed and implemented to encourage physical activity	100%	0%	0%	0%	0%
5.2.1.1 Prepare a Housing Study and Strategy incorporating Affordable Housing Issues	100%	0%	0%	0%	0%
5.2.2.1 In partnership with relevant agencies and networks lobby and advocate for improved service levels and quality and enhanced access to services	100%	0%	0%	0%	0%
5.3.1.1 Promote and enforce compliance with litter reduction	100%	0%	0%	0%	0%
5.3.2.1 Manage and maintain public facilities	80%	0%	20%	0%	0%
5.3.2.3 Use additional funds achieved through the financial sustainability review for renewal of major building projects as per capital program	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
5.3.3.1 Manage and maintain community infrastructure portfolio with a focus on asset renewal	100%	0%	0%	0%	0%
5.4.1.1 Facilitate a range of partnerships and networks to develop community safety initiatives	100%	0%	0%	0%	0%
5.4.1.2 Provide lifeguarding services at beaches (in partnership with Surf Life Saving Illawarra) and Council pools	100%	0%	0%	0%	0%
5.4.2.1 Continue to liaise with Local Area Commands on key initiatives and crime reduction strategies.	100%	0%	0%	0%	0%
5.4.2.2 Deliver projects and programs to reduce crime in the Wollongong Local Government Area	100%	0%	0%	0%	0%
5.4.3.1 Safety is considered in the planning and design of any development	100%	0%	0%	0%	0%
5.5.1.1 Maintain and establish corridors and parks that strengthen open space connections and people movement.	100%	0%	0%	0%	0%
5.5.1.2 Coordinate an access improvement program through pre-planning and renewal activities	100%	0%	0%	0%	0%
5.5.2.1 Use data to assess the current community infrastructure available, community demand and develop a strategic framework and policies to either rationalise, enhance or expand to meet hanging community needs	100%	0%	0%	0%	0%



**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
5.5.2.2 Implement Council's Planning, People, Places Strategy	100%	0%	0%	0%	0%
5.5.2.3 Develop a Regional Botanic Garden of Excellence	100%	0%	0%	0%	0%
5.5.2.4 Provide statutory services to appropriately manage and maintain our public spaces	75%	0%	25%	0%	0%
5.5.2.5 Develop a play strategy to support the planning of high quality centralised and integrated park facilities	100%	0%	0%	0%	0%
5.5.2.6 Use additional achieved through the Financial Sustainability Review to replace below standard playground facilities informed by the Play Strategy	100%	0%	0%	0%	0%
5.5.3.1 Deliver a range of programs for older people	100%	0%	0%	0%	0%
5.5.3.2 Deliver a range of recreational pursuits for older people	100%	0%	0%	0%	0%
5.6.1.1 Deliver a diverse suite of projects to the community that foster and enhance community strengths	100%	0%	0%	0%	0%
6.1.1.1 Establish a strategic framework and a plan for cycleways and bicycle facilities within Wollongong	100%	0%	0%	0%	0%
6.1.2.1 Assess the feasibility to expand the Gong Shuttle service to outer suburbs	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
6.1.3.1 Improve the connectivity of the local government area through the upgrade in our network of footpaths and cycleways	100%	0%	0%	0%	0%
6.1.3.2 Use additional funds achieved through the Financial Sustainability Review to accelerate the footpath renewal program by about \$4M	100%	0%	0%	0%	0%
6.1.3.3 Extend the average lives of footpaths to 80 years to create about \$1M saving in depreciation annually	100%	0%	0%	0%	0%
6.1.3.4 Use funds obtained from Restart NSW Illawarra to design and construct the Grand Pacific Walk - Stage one	100%	0%	0%	0%	0%
6.1.4.1 Work in partnership with key stakeholders to consider the establishment of a 'Park n Ride' commuter bus network	100%	0%	0%	0%	0%
6.2.1.1 Develop an integrated Transport Strategy	100%	0%	0%	0%	0%
6.2.1.2 Deliver sustainable transport asset renewal programs	100%	0%	0%	0%	0%
6.2.1.3 Allocate approximately \$6M of additional funds achieved through the Financial Sustainability Review to road resurfacing and reconstruction	100%	0%	0%	0%	0%
6.2.2.2 Use funds obtained from Restart NSW Illawarra and funds contributed by Council to construct the road link between Fowlers Road Dapto to Fairwater Drive Horsley	100%	0%	0%	0%	0%

**APPENDIX 1: ANNUAL DELIVERABLE PROGRESS BY 5 YEAR ACTION – DELIVERY PROGRAM 2012-17**

<b>5 Year Action</b>	<b>On track (Projects / Ongoing)</b>	<b>Not Scheduled to Commence</b>	<b>Delayed</b>	<b>Deferred</b>	<b>Complete (Projects Only)</b>
6.2.3.1 Work with State and Government agencies and lobby improve rail services and stations across the LGA.	100%	0%	0%	0%	0%
6.2.5.1 Work with key agencies and partners to continue and improve late night transport options	100%	0%	0%	0%	0%
6.3.1.1 Develop an alternative service delivery, governance model and auspice for Community Transport in response to the Federal Governments Aged Care reform legislation	100%	0%	0%	0%	0%
<b>Total Annual Deliverable Progress</b>	91%	2%	5%	0%	1%

ITEM 14

CITY OF WOLLONGONG TRAFFIC COMMITTEE - MINUTES OF MEETING HELD ON 17 JANUARY 2018

A Meeting of the City of Wollongong Traffic Committee was held on 17 January 2018. Items 1 – 9 and 15 – 17 and 20 – 21 are to be adopted by Council through delegated authority. Items 13 and 14 have already been adopted by Council at its meeting on 30 January 2018 (Items 18 and 19 were informal items).

Item 10 – 12 must be determined by Council and are recommend to Council for approval for the temporary Regulation of Traffic on public roads for works or events by independent parties.

### RECOMMENDATION

In accordance with the powers delegated to Council, the Minutes and recommendations of the City of Wollongong Traffic Committee Meeting held on 17 January 2018 in relation to the Regulation of Traffic be adopted.

### REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure Strategy and Planning  
Authorised by: Greg Doyle, Director Infrastructure and Works - Connectivity Assets and Liveable City

### ATTACHMENTS

- 1 Standard Conditions for Road Closures
- 2 Thirroul Seaside & Arts Festival
- 3 Tri the Gong - Saturday 17 March 2018 TMP's
- 4 Tri the Gong - Sunday 18 March 2018 TMP's
- 5 Mountain 2 Mountain Fun Run/Walk

### BACKGROUND

#### 10 THIRROUL – WARD 1

Thirroul Seaside & Arts Festival 6 - 8 April 2018

#### **Background:**

The Thirroul Seaside & Arts festival is to be held on the weekend of 6<sup>th</sup> – 8<sup>th</sup> April 2018 with similar arrangements to previous years. The event involves road closures on Saturday 7 April with the closure of McCauley Street between Lawrence Hargrave Drive and the Bath Street intersection, and King Street between Lawrence Hargrave Drive and the Thirroul Plaza car park. The closures will take effect from 6am – 6pm on the day.

As in previous years the festival will move to the Thirroul beach area off Cliff Parade and no road closures will be involved. As the road closures involve access points to Lawrence Hargrave Drive a concurrent road occupancy licence will be required from NSW RMS.

Traffic Management Plans were tabled at the meeting and it was noted that vehicle mitigation plans for road closures will be required. The vehicle mitigation plans are an integral part of the police approval for the event in relation for crowd safety and the applicant will be required to submit amended plans to Council.

#### **Consultation:**

Community consultation is a condition of approval for this Agenda item

### **PROPOSAL SUPPORTED UNANIMOUSLY**

The road closures be approved subject to the Traffic Management Plans (Attachment 2) being amended to include vehicle mitigation plans, and the Councils Standard Conditions for Road Closures are updated in the Traffic Management Plans and Council's Standard Condition for Road Closures (Attachment 1).

11 **WOLLONGONG – WARD 2**

Tri the Gong Saturday 17 March and Sunday 18 March – various streets

**Background:**

The 'trithegong' Triathlon Festival Wollongong 2018 is a festival that will consist of five triathlon events on the Saturday and 3 triathlon events on the Sunday.

Saturday 17 March – The road closures proposed for the Saturday events involve Marine Drive and Endeavour Drive, where the bus terminus is to be relocated to the southern side of Burelli Street (between Harbour and Corrimal Streets). The closures take effect from 5.30am to 5.30pm on the day. apart from the relocation of the bus terminus to Burelli Street bus services are not interrupted.

Sunday 18 March - The road closures for the Sunday events involve Cliff Road, Kembla Street, Bourke Street George Hanley Drive, Virginia Street (between Squires Way & Pleasant Ave), Squires Way, Carters Lane from Elliotts Road to Pioneer Road and Pioneer Road to the return point a few meters south of Rothery Street, Bellambi. The road closures of Carters Lane and Pioneer Road will take effect from 6.45am to 11am on the day. The remaining road closures between Endeavour Drive and Elliotts Road will take effect from 6.45am – 4.00pm on the day.

In addition to the road closures on Sunday 18 March 2018, a number of traffic controls will be managed in Bode Avenue, Pleasant Avenue, Bessell Avenue and Virginia Street south of the Pleasant Avenue roundabout. These traffic controls are necessary to prevent traffic congestion in the streets close to the triathlon event. The organisers need to ensure that traffic is not permitted to enter Squires Way from the Innovation Campus, in light of the internal road connection through to Puckey Avenue and Montague Street, Fairy Meadow.

The organisers have arranged an alternate route for the Gong Shuttle on the Sunday and it's understood a residents/business owners pass system will be established for access along the event route during the Sunday road closures. Between 7am & 11am bus routes 3 & 8 will need to be diverted from Elliotts Road to Rothery Street. In addition, police will be stationed at critical points such as Bourke & Kembla Streets and Pioneer Road and Towradgi Road to ensure that pedestrians and residents affected by the closures have controlled access when safe to cross the race route. Road closures will affect a number of intersections with traffic signals and require formal permission from RMS. Furthermore, the event involves cycling races on public roads and these require formal police approval.

Council has discussed a number of short comings in the management of the event in 2017 and assurances have been received from the applicant as follows:-

- Suitable toilets facilities for the temporary bus terminus in Burelli Street will be provided.
- The setting up of road closures will take place strictly in accordance with the times specified in the TMP's.
- A Traffic Controller will be provided at the Burelli Street Bus Terminus to ensure the area is reserved for buses on Saturday 17 March 2018.
- The Crowded place self-assessment tool will be submitted to the police with an amended traffic management plan providing details of the vehicle mitigation plans.

Subsequent to the meeting the organisers have been asked to submit the amended TMP to Council which includes details of the vehicle mitigation plans.

**Consultation:**

Community consultation is a condition of approval for this Agenda item.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The road closures be approved subject to the Traffic Management Plans (Attachment 3) being amended to include vehicle mitigation plans, and the Councils standard conditions for road closures are updated in the Traffic Management Plans and Council's Standard Condition for Road Closures (Attachment 1).

12 **MT KEIRA, MT KEMBLA – WARD 2**

Mountain 2 Mountain Run – 29 July 2018

**Background:**

Greenacres have organised the Mount Kiera to Mount Kembla fundraising run/walk for the Sunday 29 July 2018 with similar arrangements to previous years. The event begins at Edmund Rice College on Mt Keira Road West Wollongong and is completed at Mt Kembla Bowling club on Harry Graham Drive Kembla Heights. The events involve rolling road closures on Mt Keira Road from 7.30am (Edmund Rice College) until 11am (Harry Graham Drive intersection) and the full closure of Harry Graham Drive from 9.30am until 3pm.

Mt Keira Road is to be opened progressively as participants pass Allan Street, Yates Avenue, Gipps Street, Clive Bissell Drive and Harry Graham Drive will remain closed for the duration of the event. As in previous years the organisers will run a shuttle bus to collect participants during the afternoon and especially after 3pm to ensure the road closures can be lifted. The two bus services which use the Allan Street Mt Keira Road route may be delayed slightly at the beginning of the event.

The organisers will need to be advised that in the event of an emergency on Picton Road or Mount Ousley Road that Mt Keira road may be needed as an emergency route for light traffic. In that event the Mountain to Mountain walk may need to be suspended. It was noted that vehicle mitigation plans for road closures will be required. The vehicle mitigation plans are an integral part of the police approval for the event, in relation for crowd safety and the applicant will be required to submit amended plans to Council

**Consultation:**

Community consultation is a condition of approval for this Agenda item.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The road closures be approved subject to the Traffic Management Plans (Attachment 4) being amended to include vehicle mitigation plans, and the Council's standard conditions for road closures are updated in the Traffic Management Plans and Council's Standard Condition for Road Closures (Attachment 1).

## Attachment 1 – WCC Standard Conditions

### **Standard Conditions for Road Closures**

*For Special Events and Work Related activities Within Council Road Reserves.*

**Following approval by Wollongong City Council**, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form** 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

**Checklist:**

- Completed Council Form:**  
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

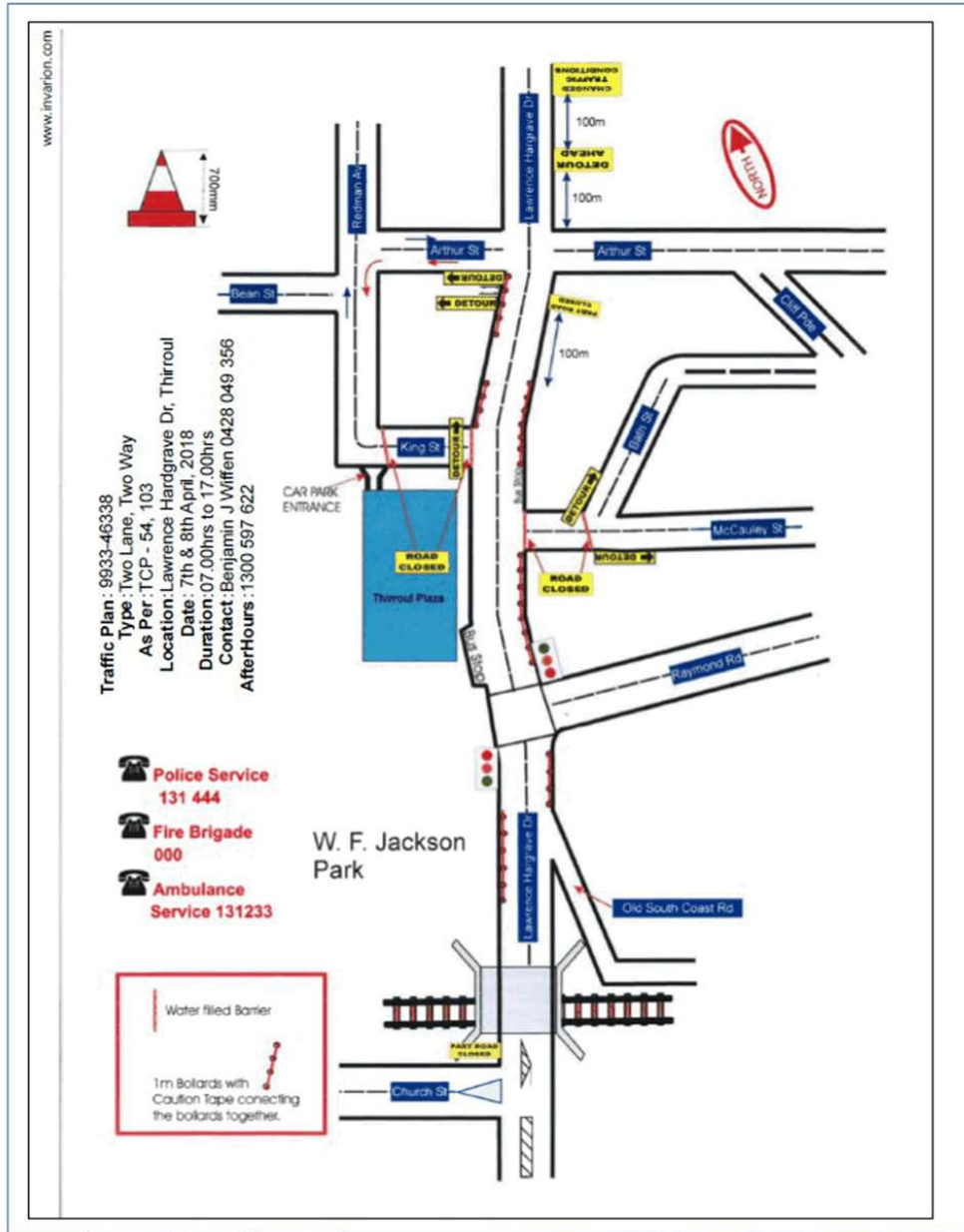
**Required information as shown below MUST be attached:**

- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) *if required*
- Written approval from NSW Police
- Public Liability Insurance

**Applications may be lodged** in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Z16/135267

**Thirroul Seaside & Arts Festival  
TMP's for 7 & 8 April 2018**





www.invarion.com

North approach on cycleway, detoured at Pram Crossing

Detour Routes

Cycleway closed

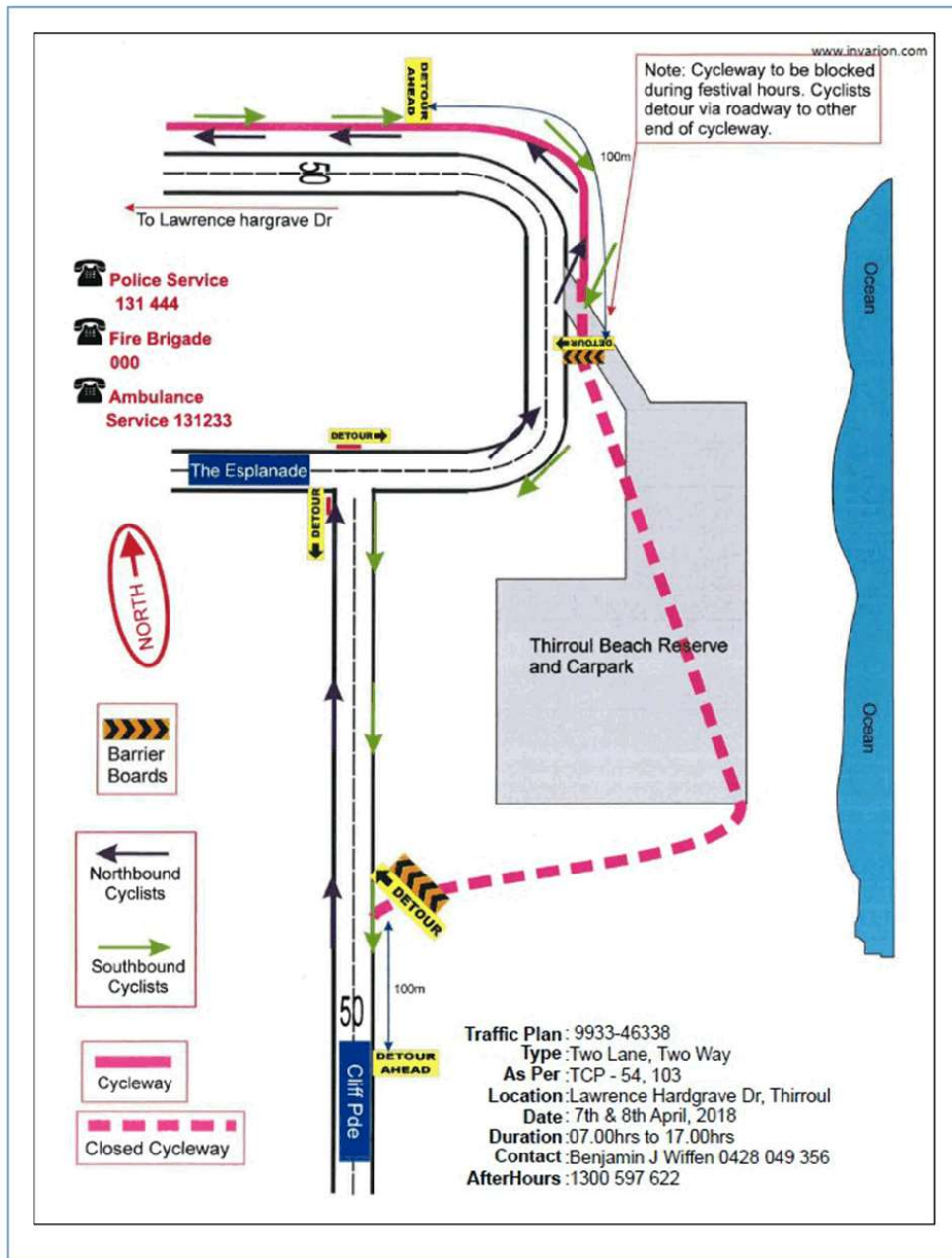
The same Pine Trees!

Northbound Route

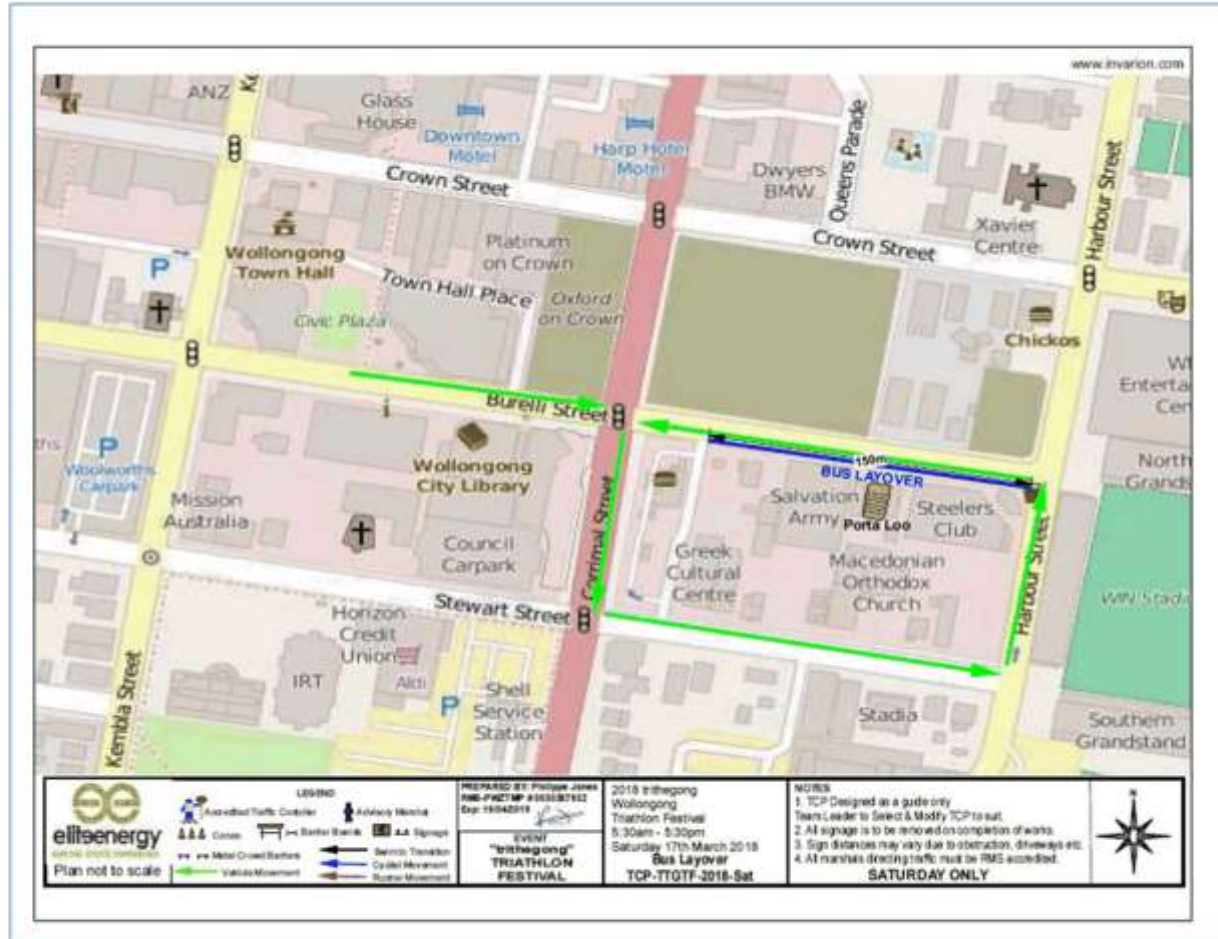
Southbound Route

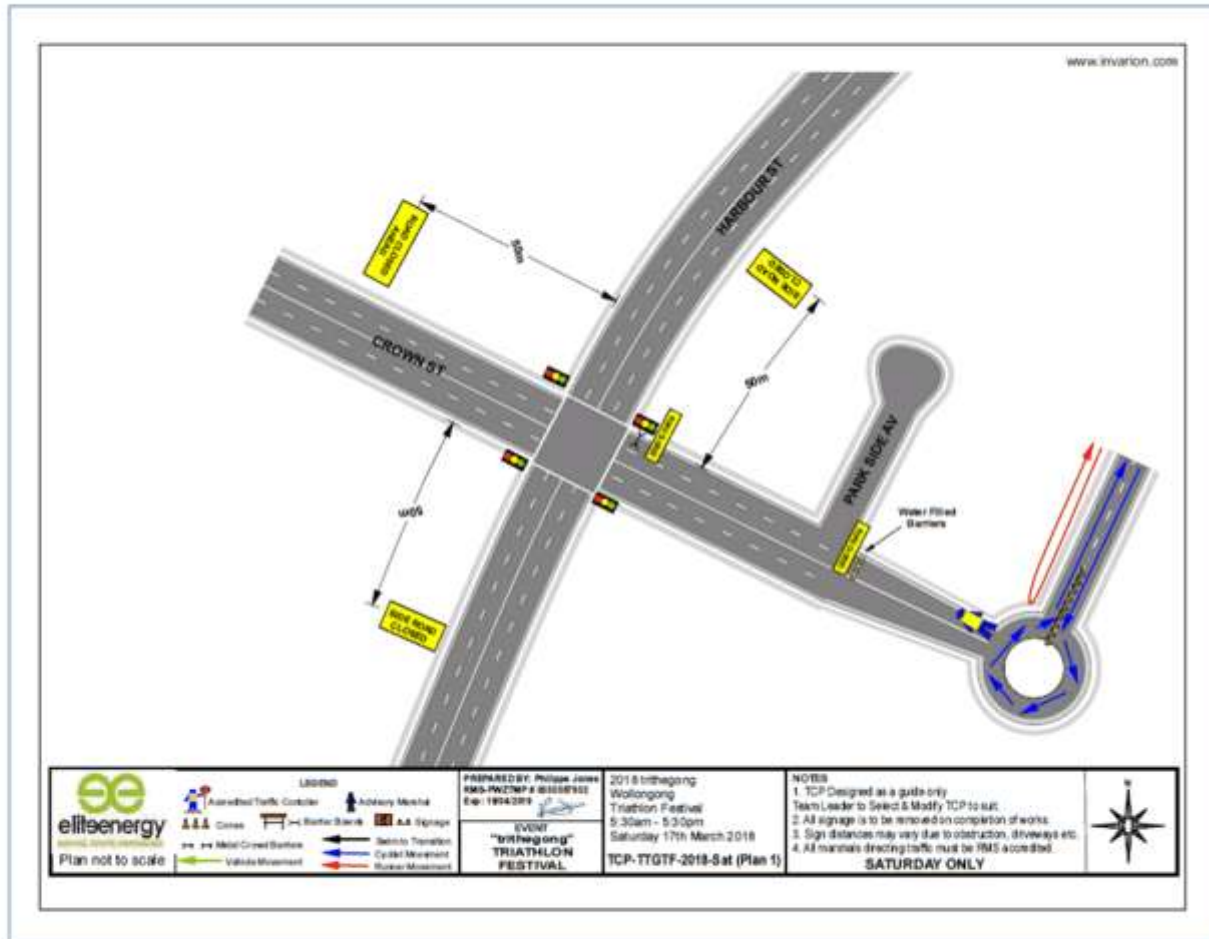
South approach to cycleway along Cliff Pde.

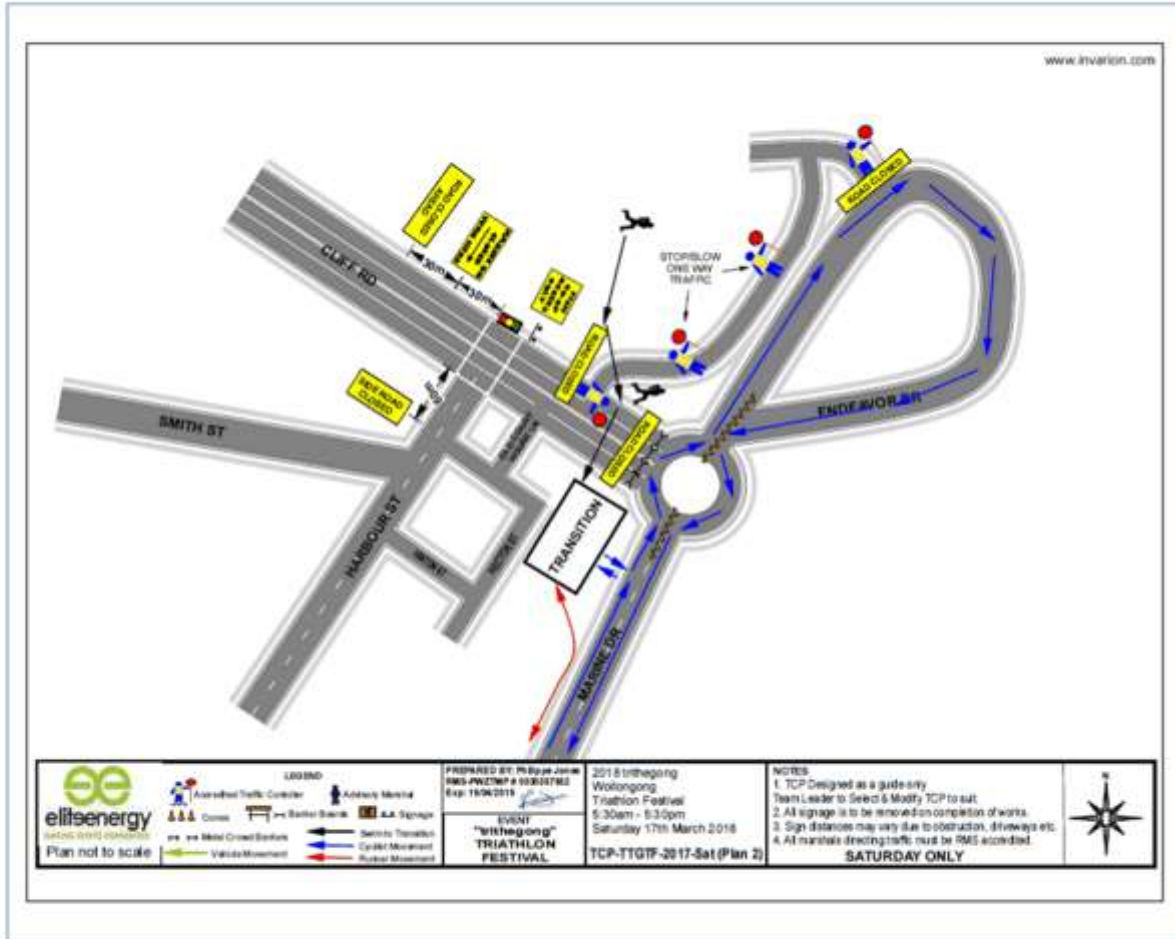
**Traffic Plan:** 9933-46338  
**Type:** Two Lane, Two Way  
**As Per:** TCP - 54, 103  
**Location:** Lawrence Hardgrave Dr, Thirroul  
**Date:** 7th & 8th April, 2018  
**Duration:** 07.00hrs to 17.00hrs  
**Contact:** Benjamin J Wiffen 0428 049 356  
**AfterHours:** 1300 597 622

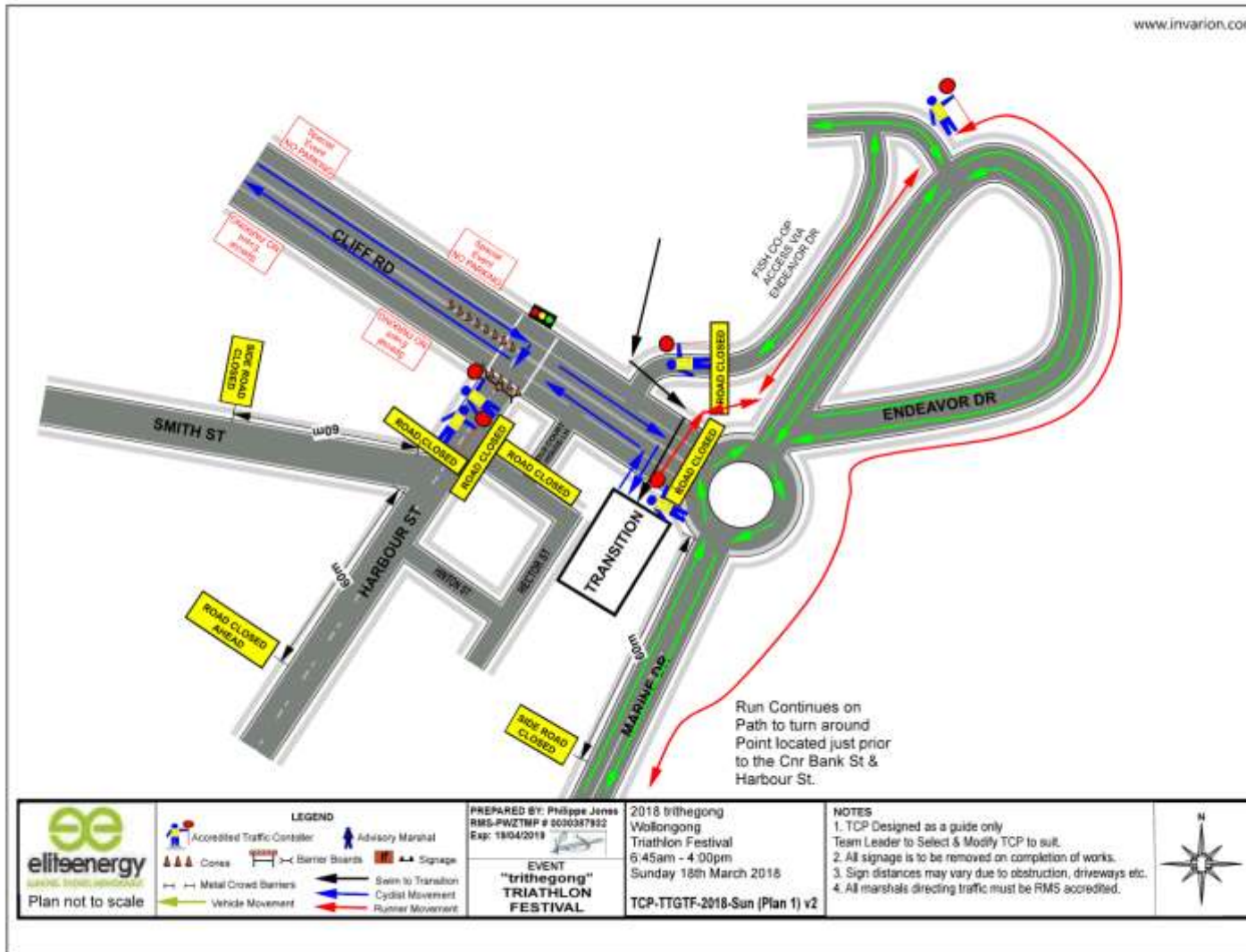


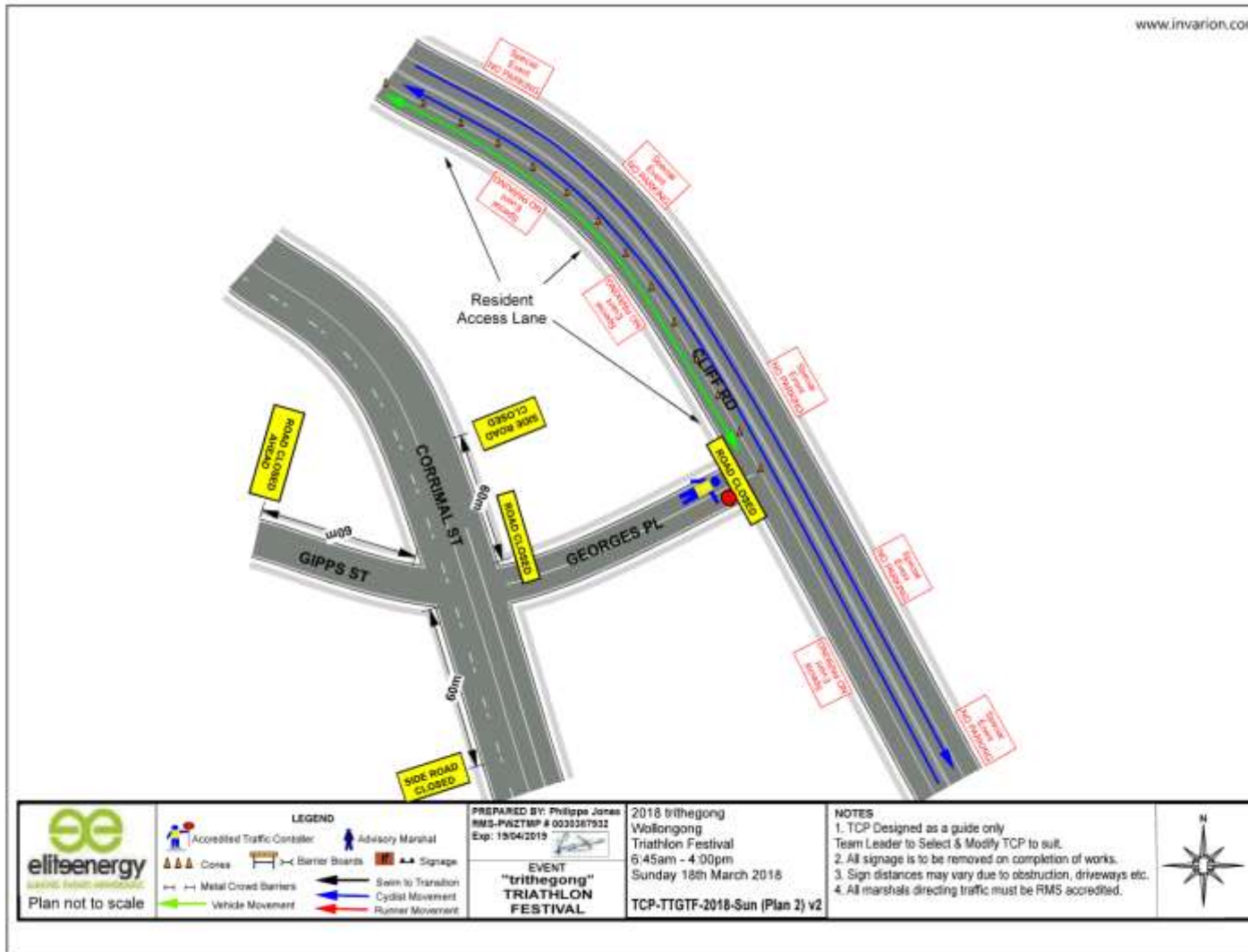
Tri the Gong – Saturday 17 March 2018

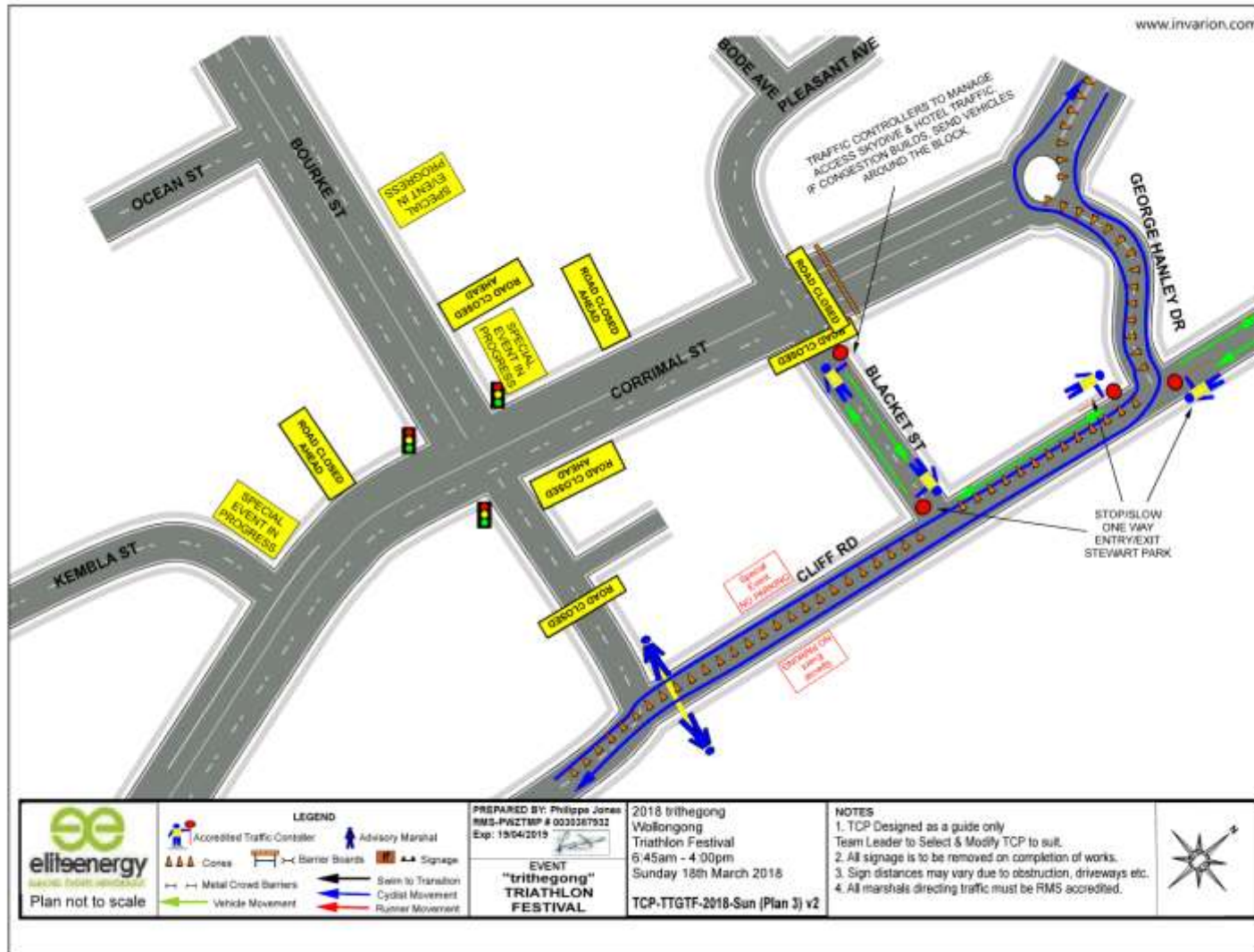




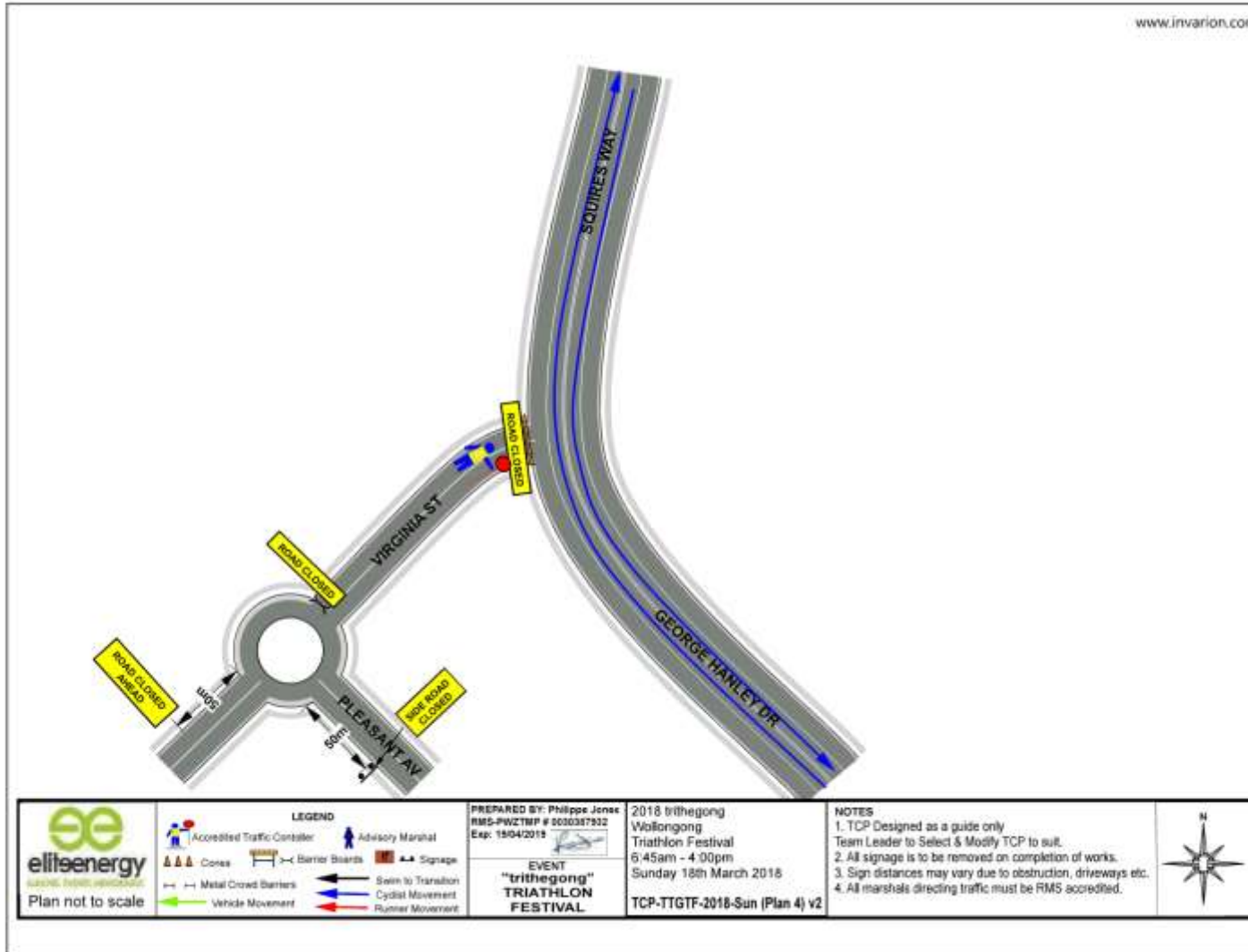


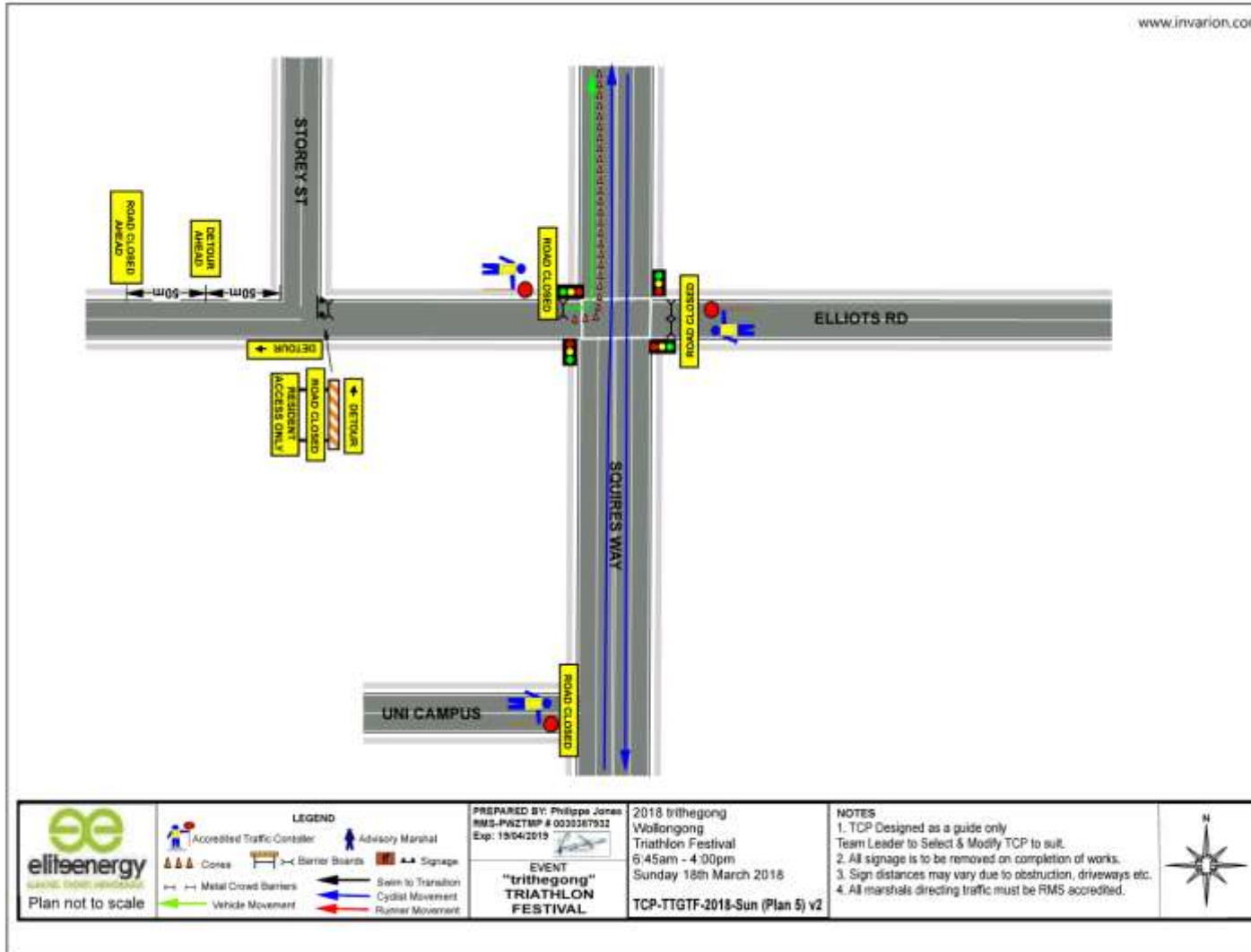


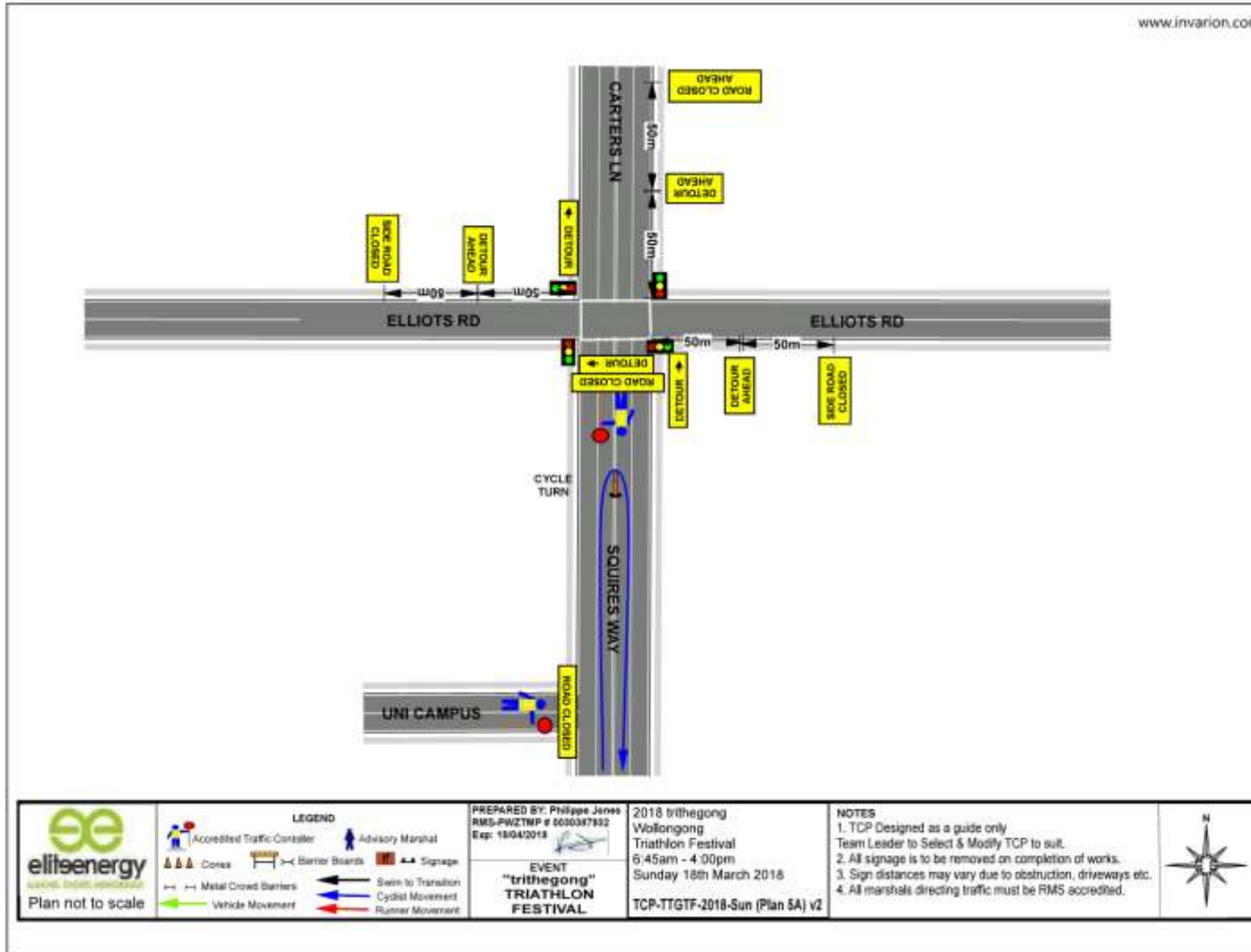


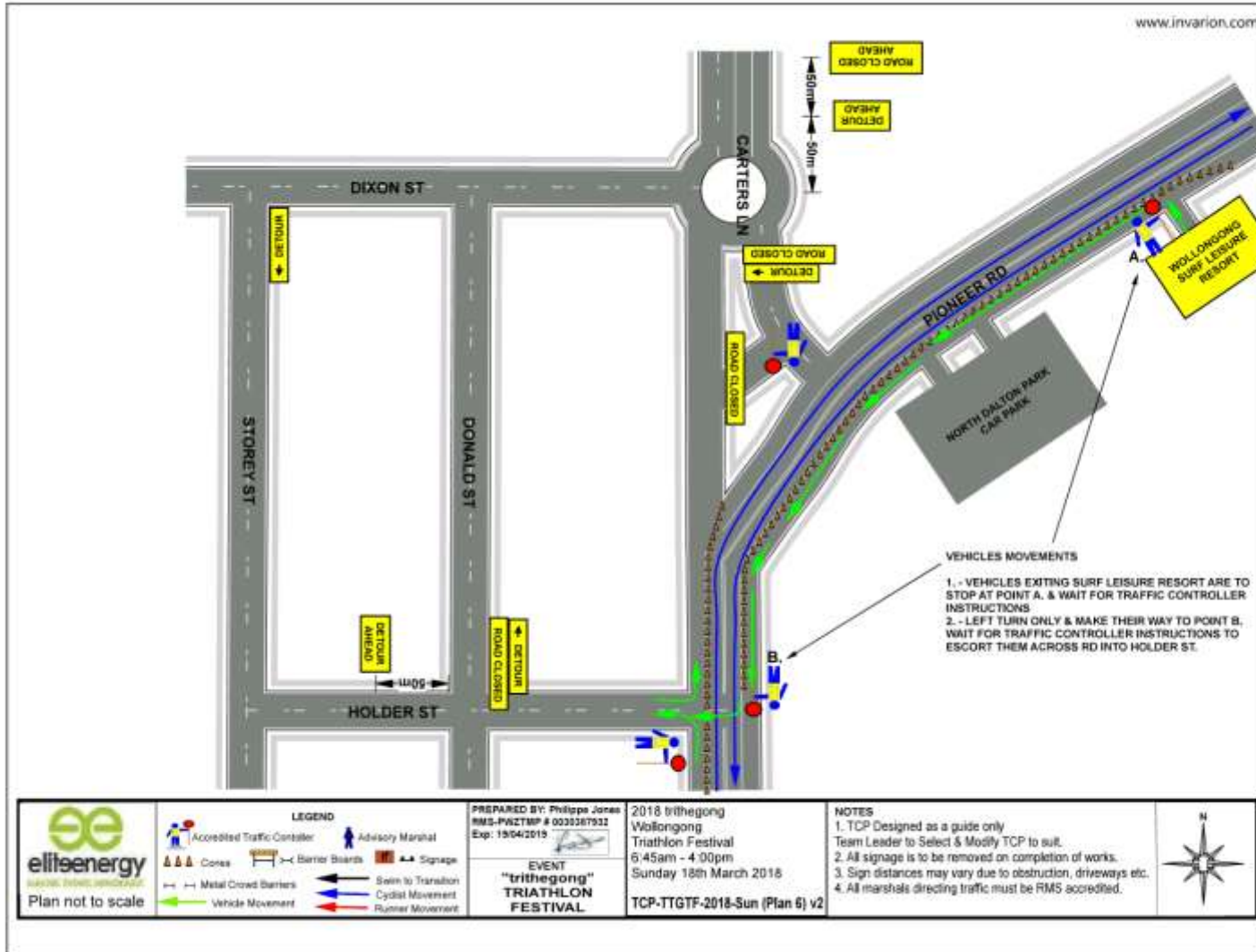


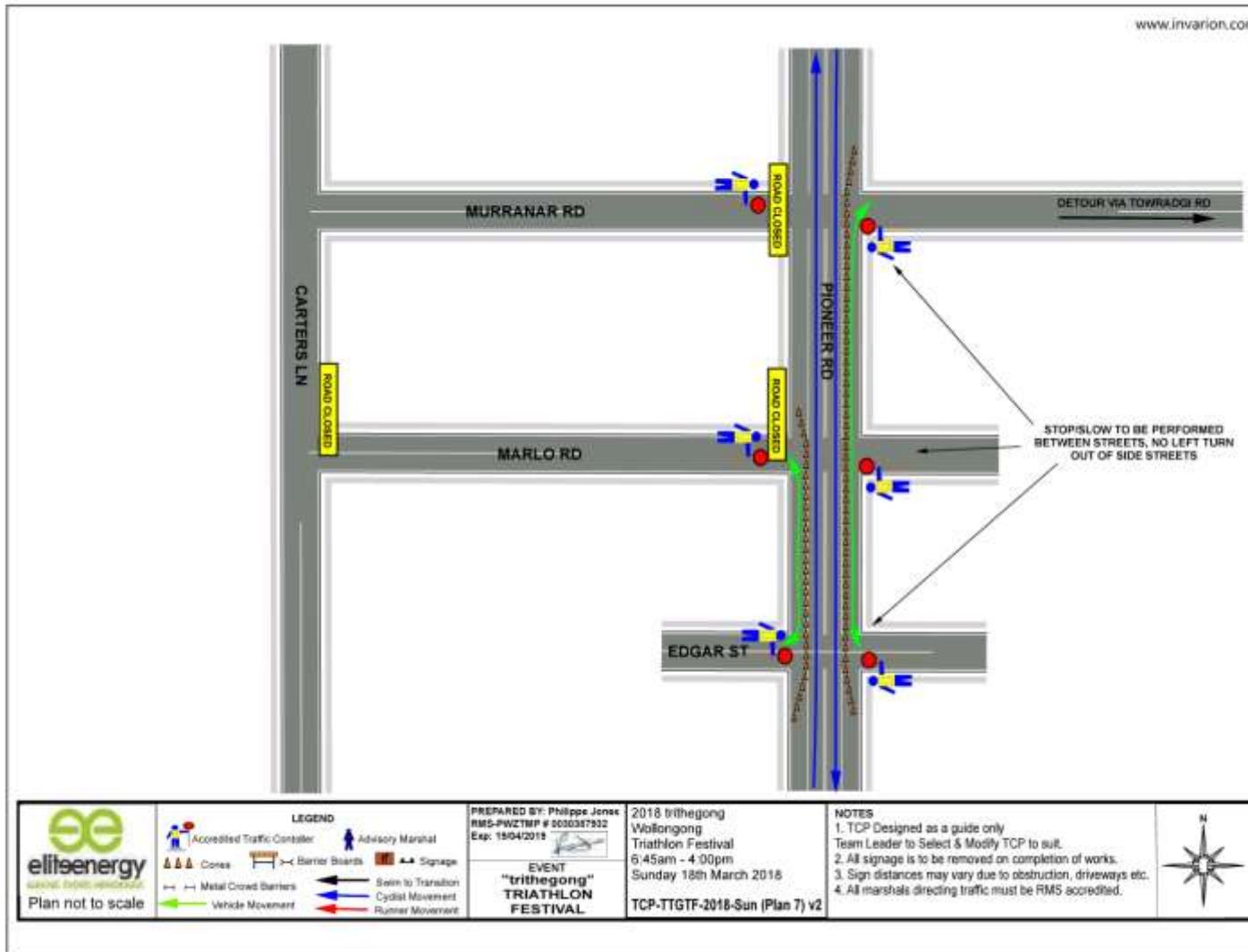


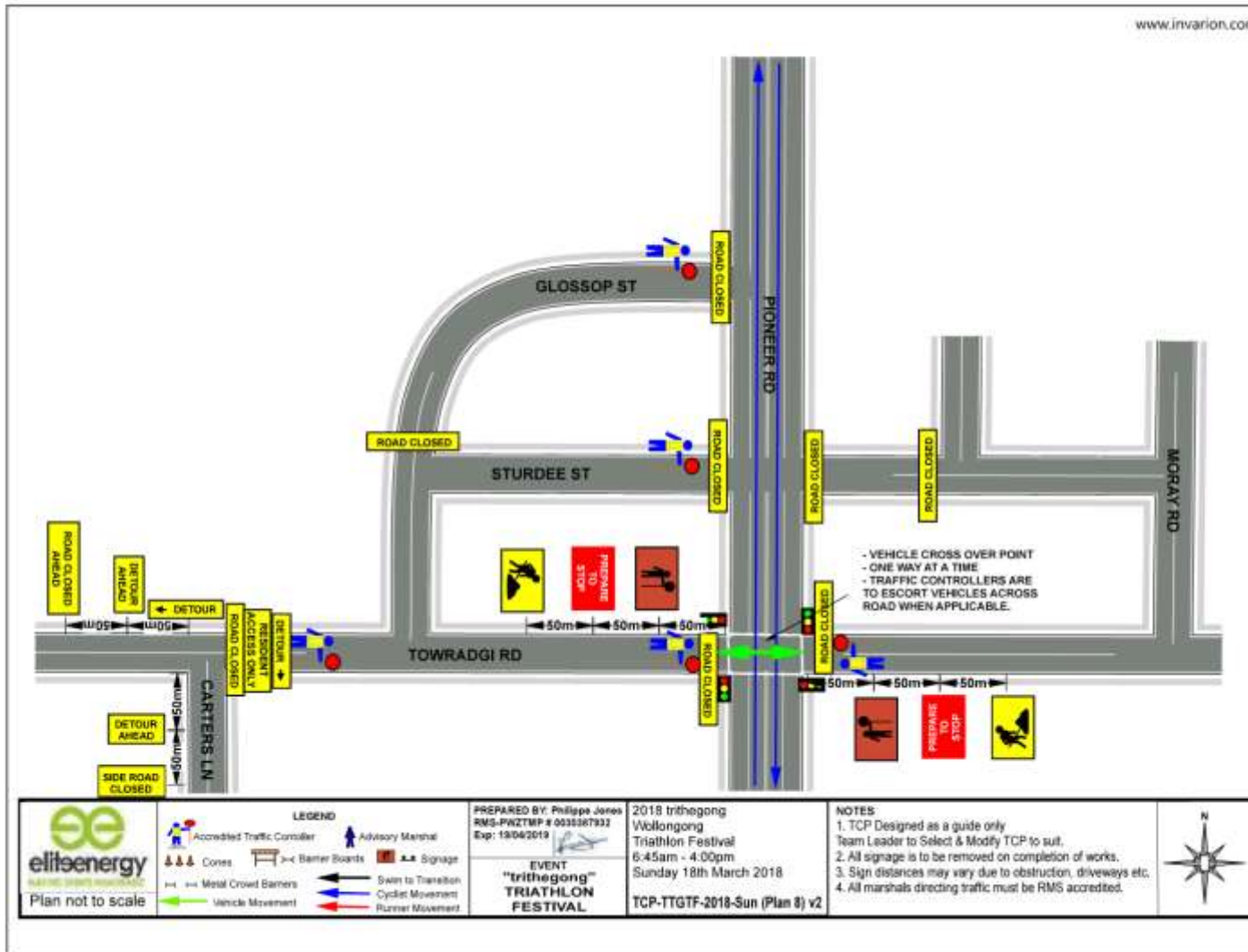


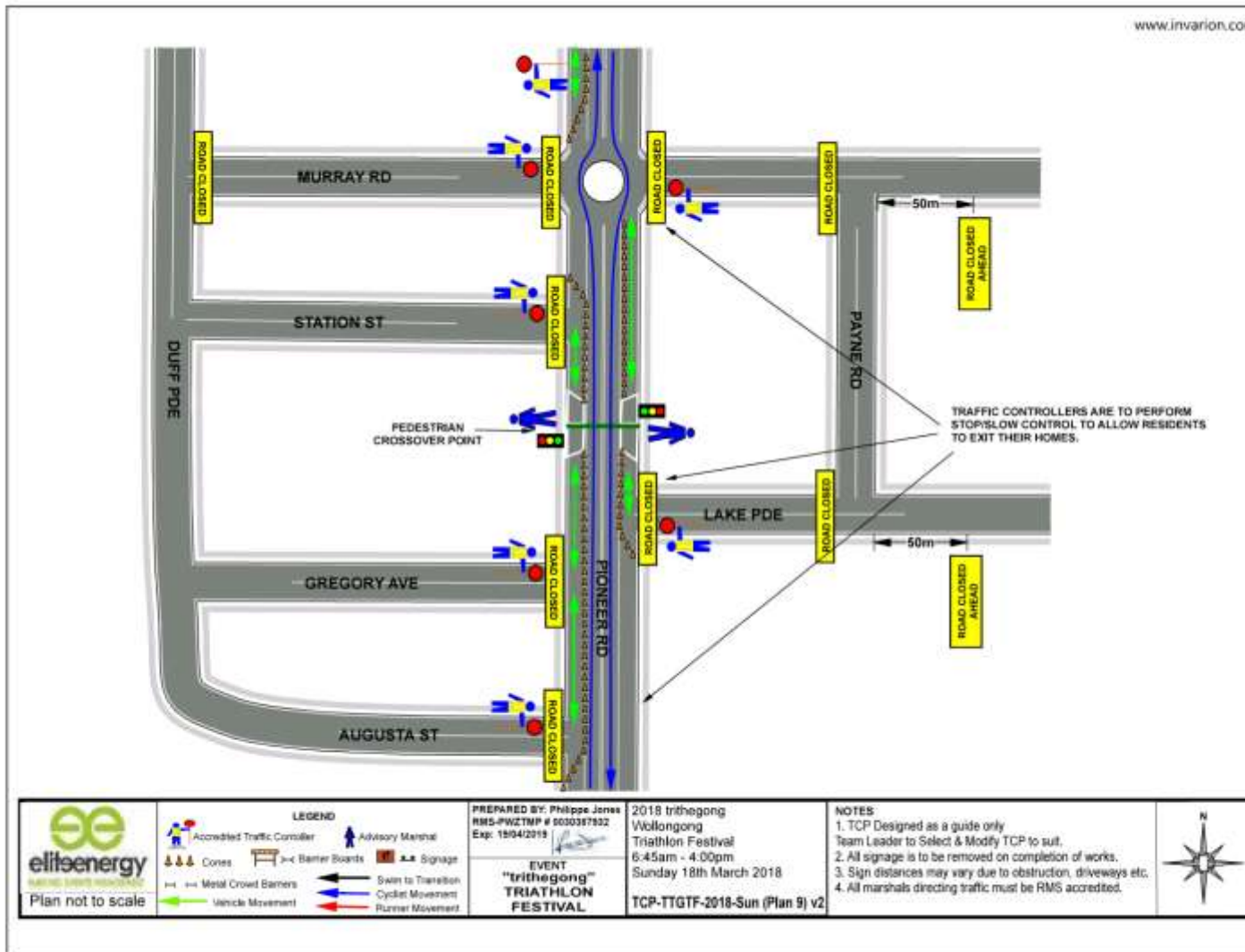


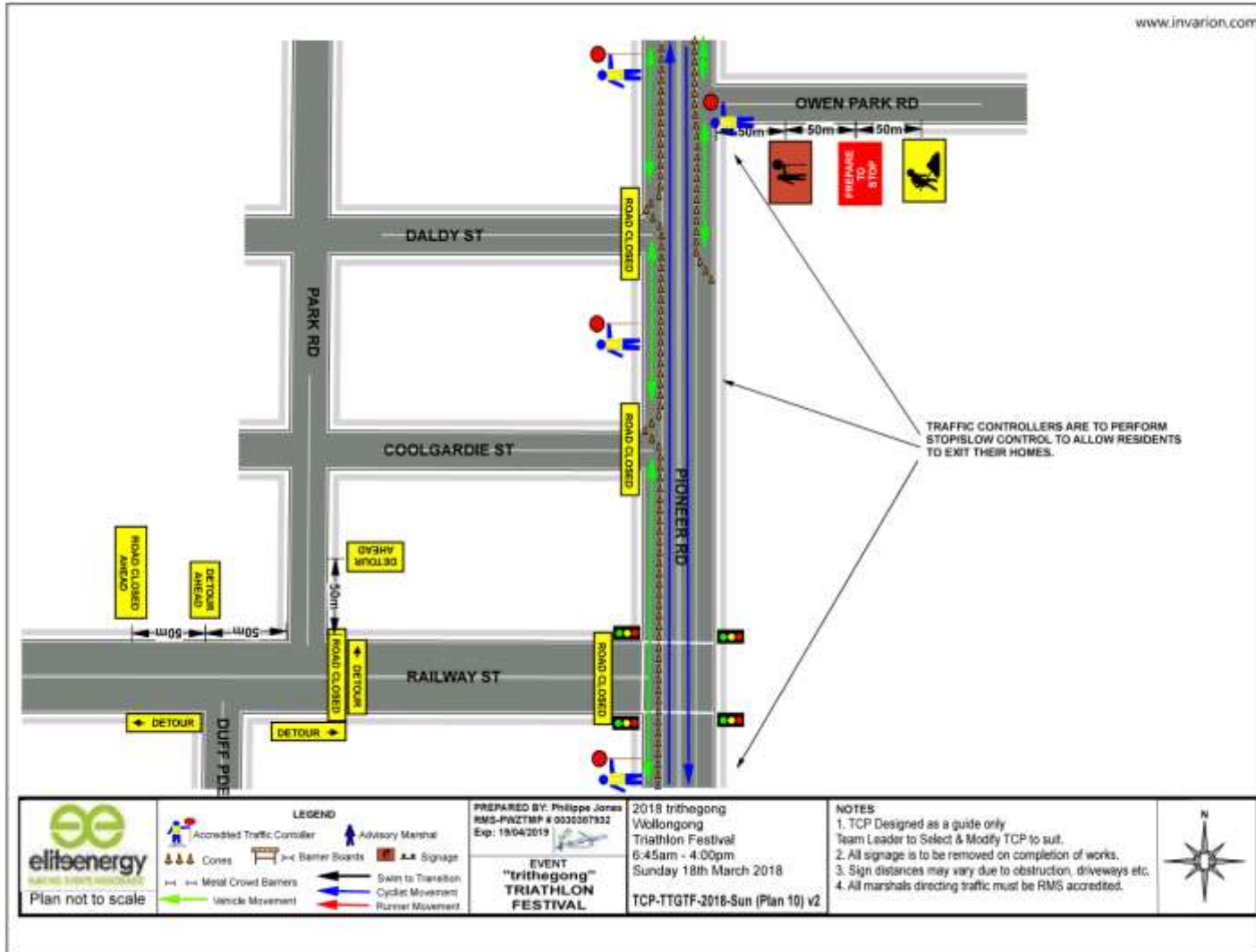




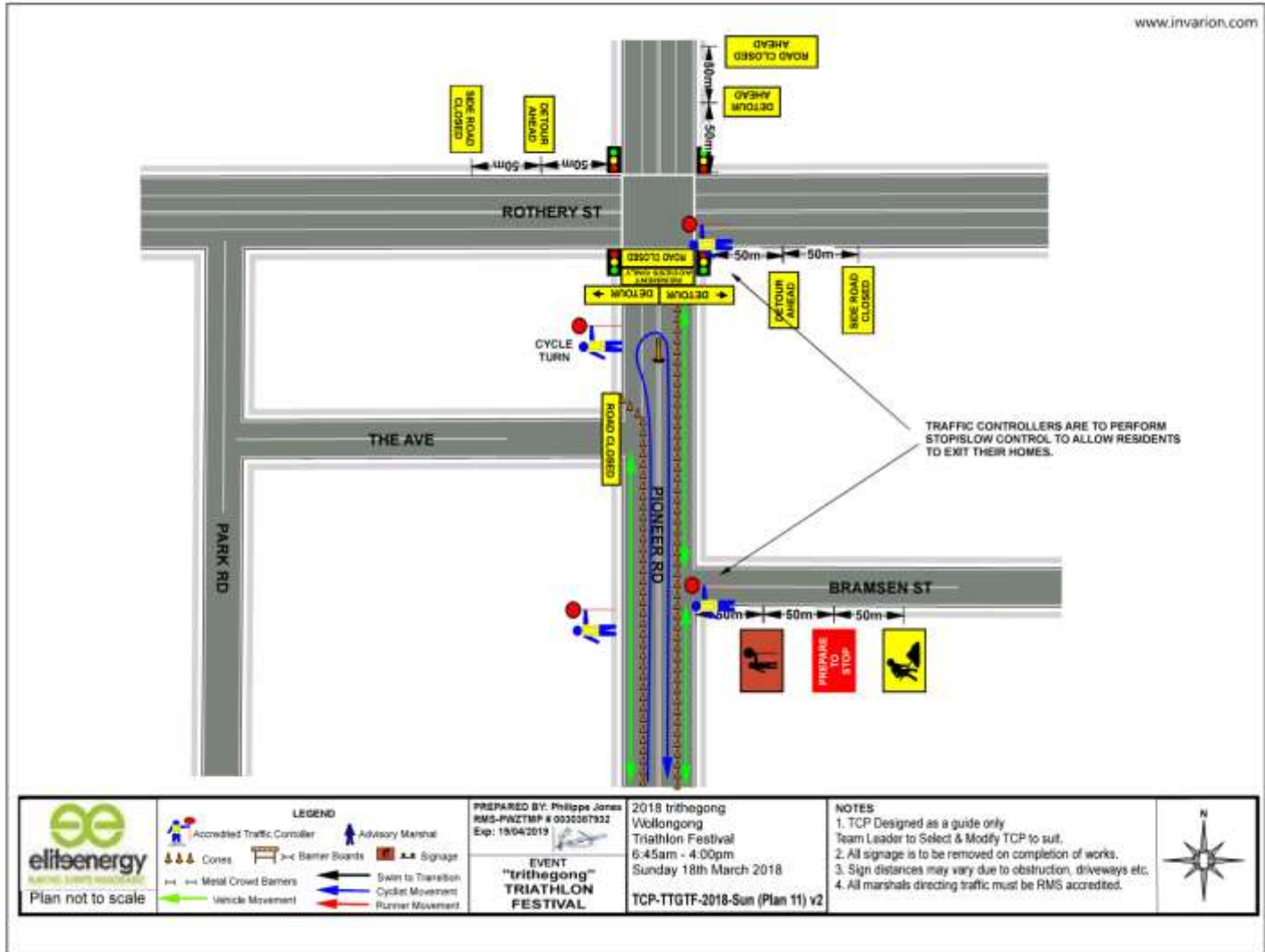








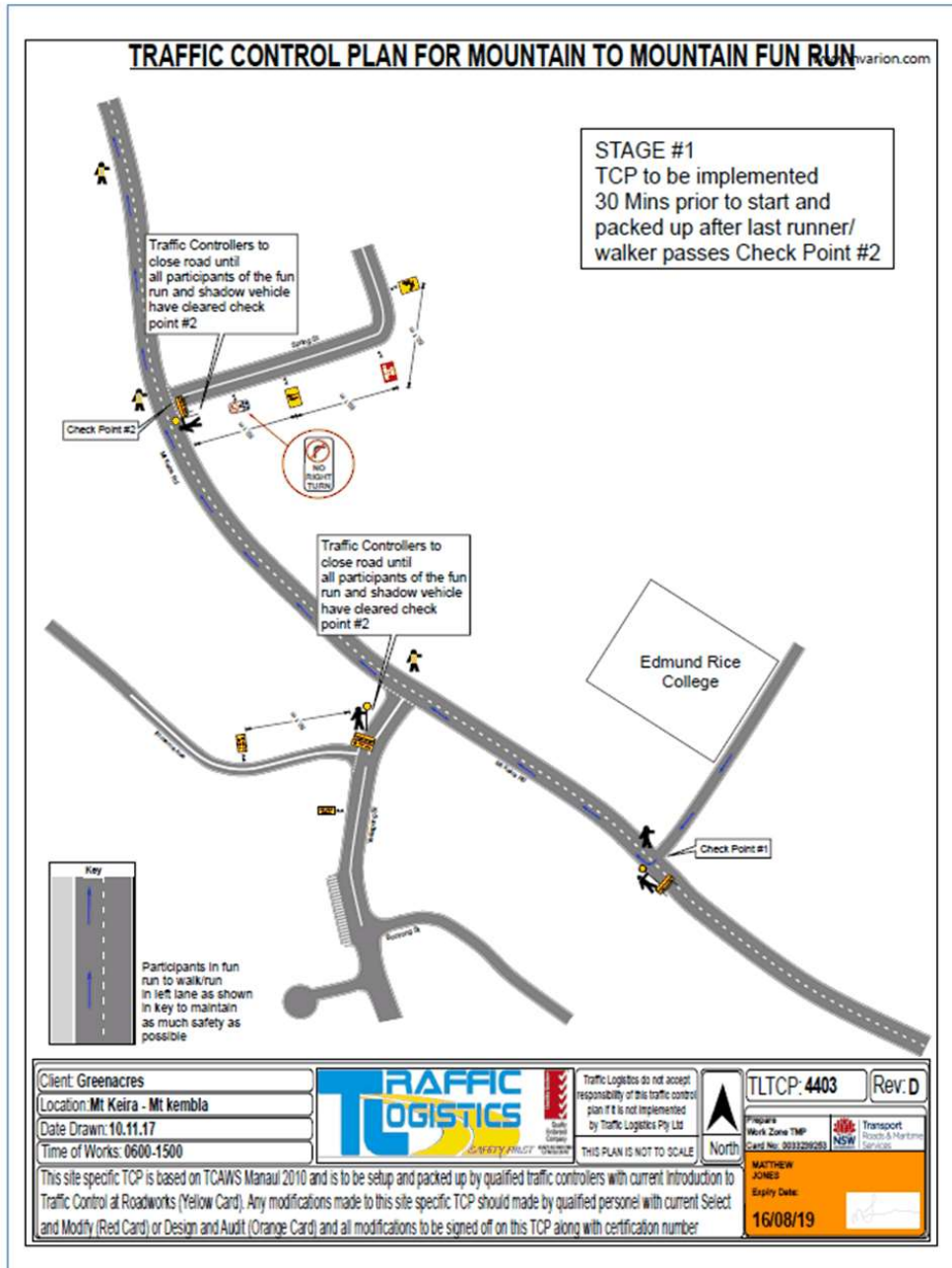


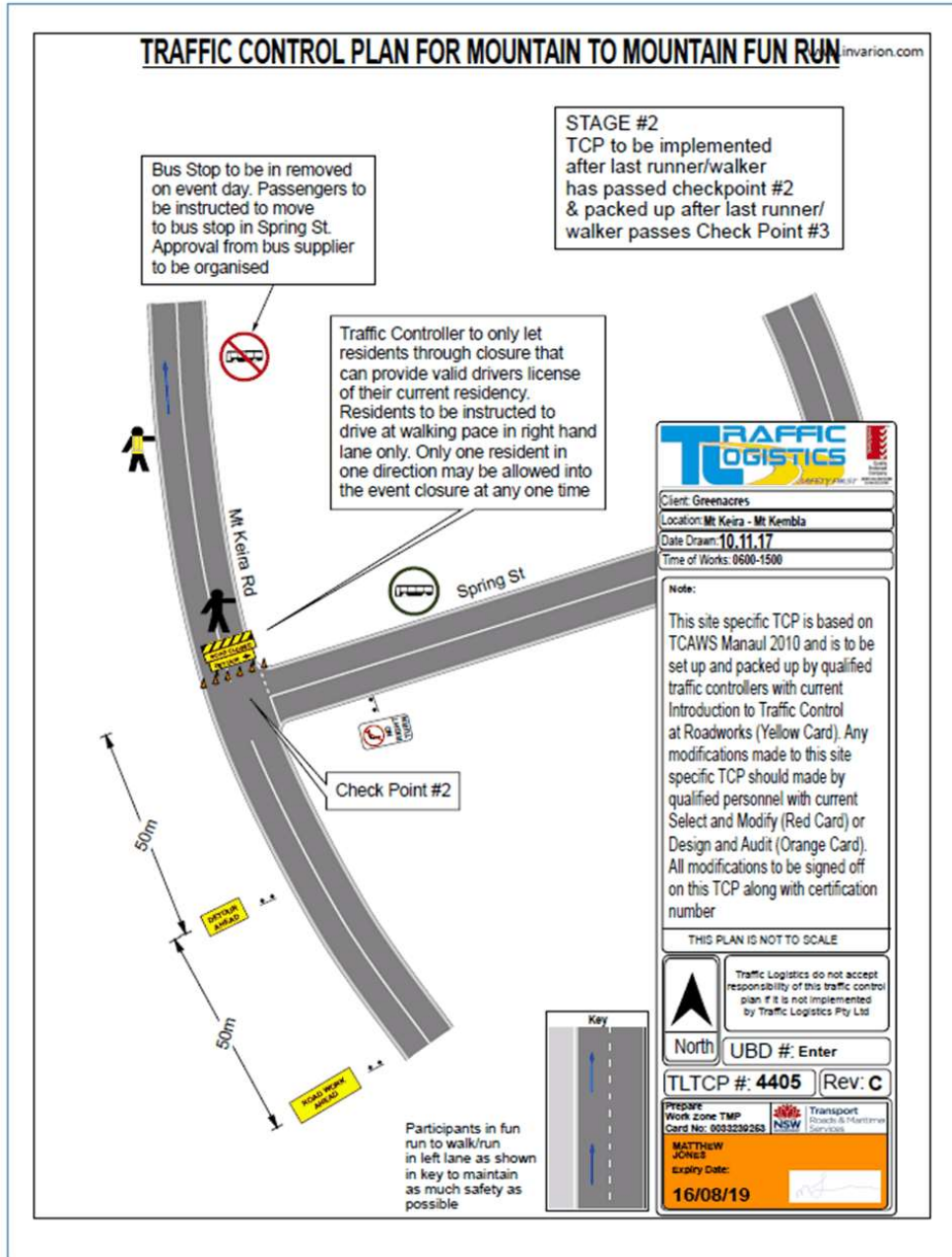


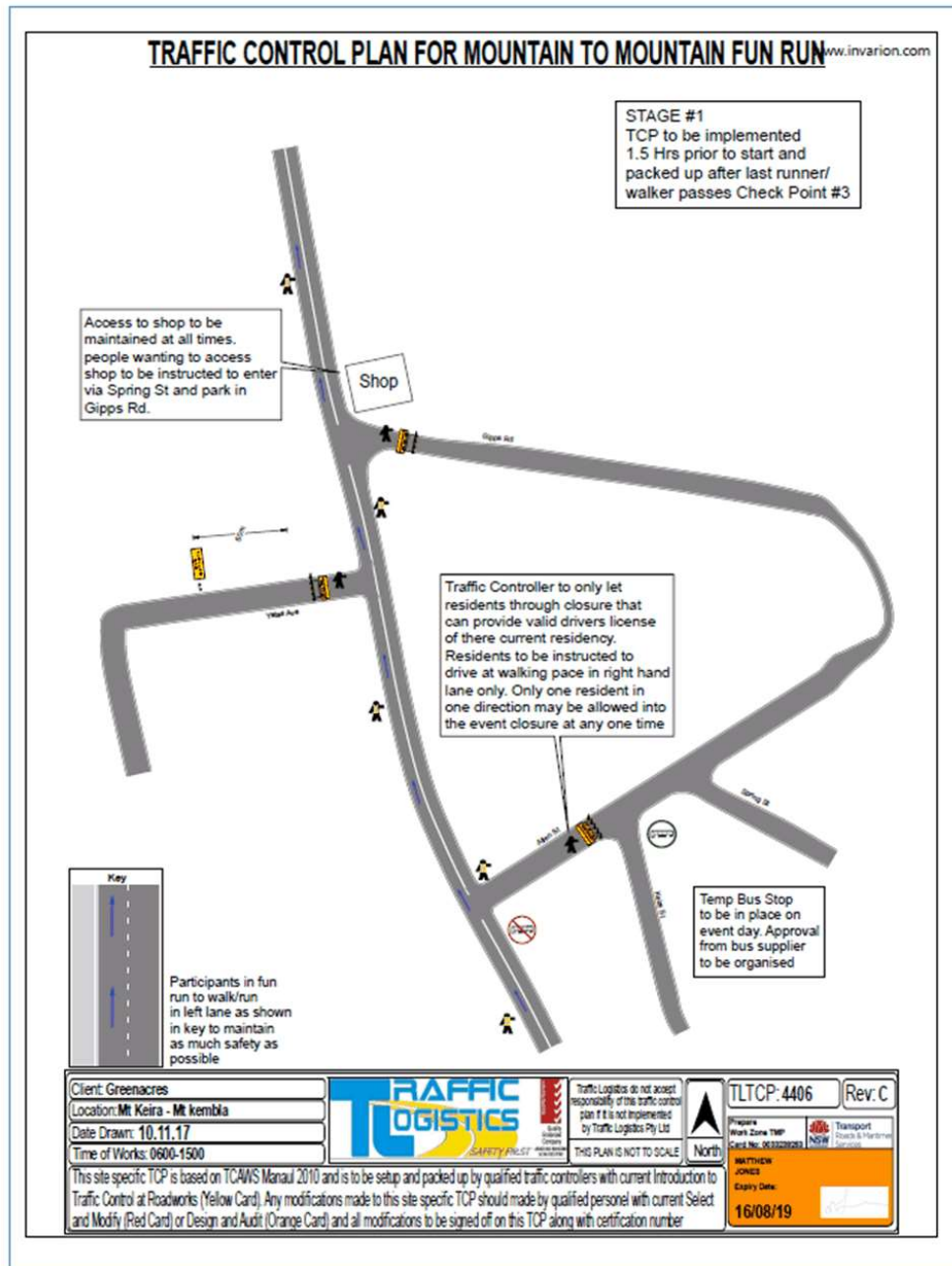


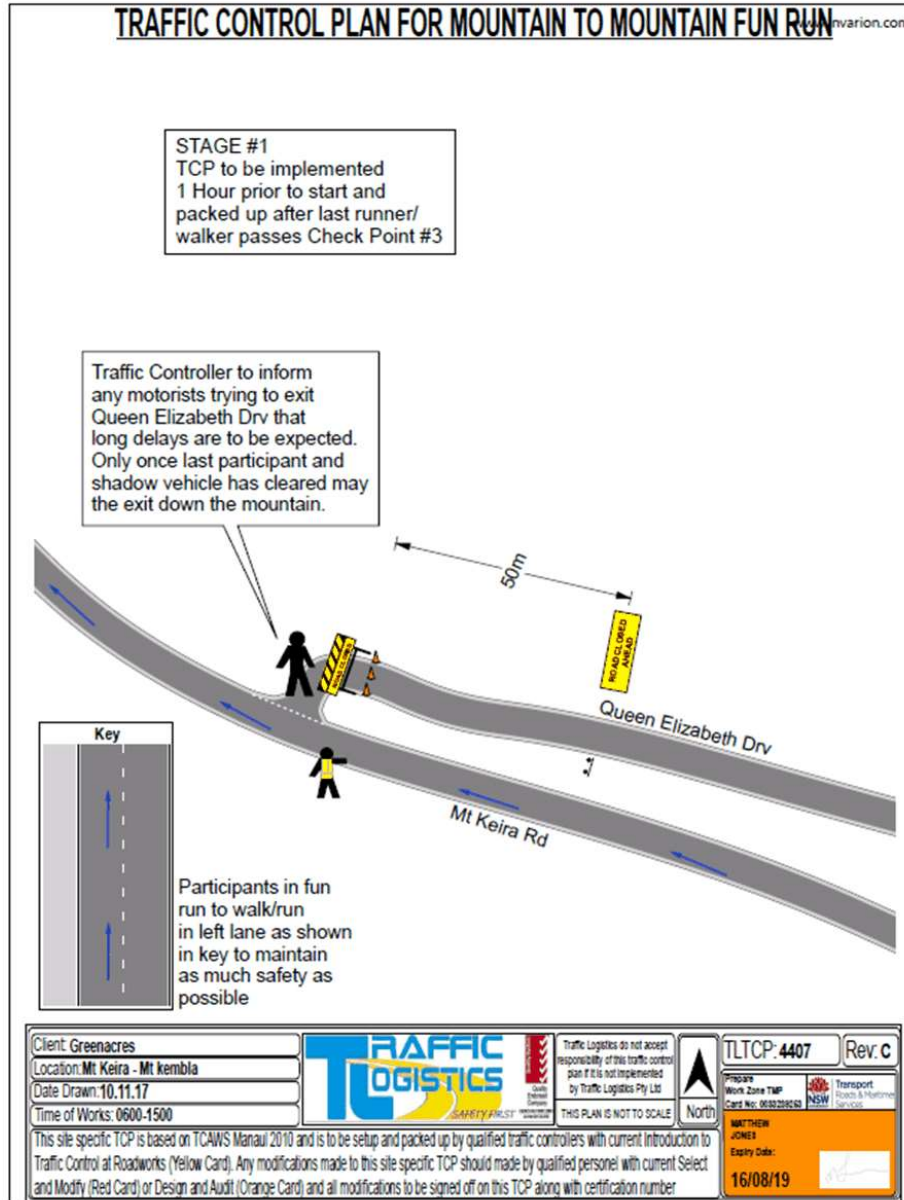
Mountain 2 Mountain Fun Run/Walk

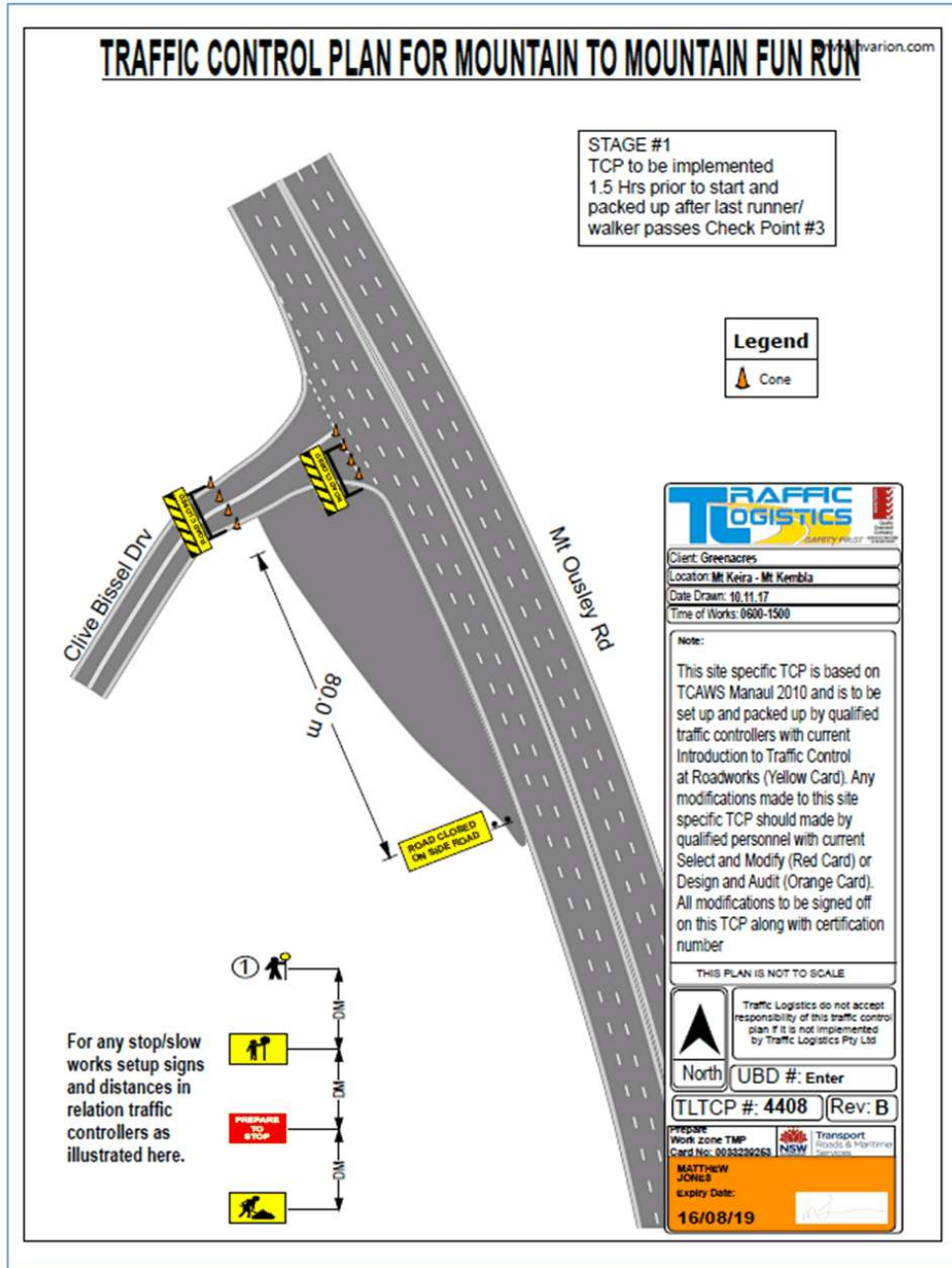
TMP's for 29 July 2018

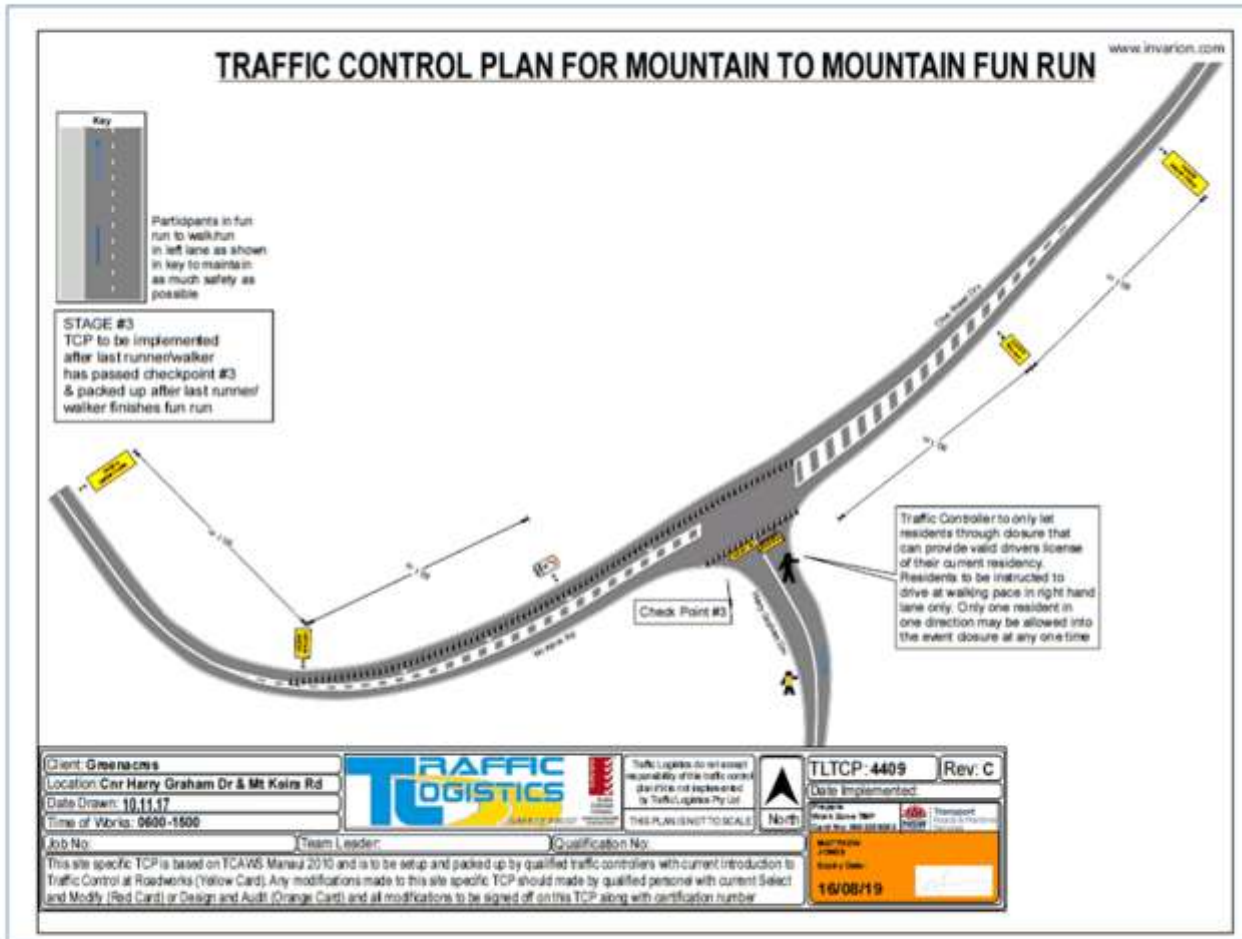




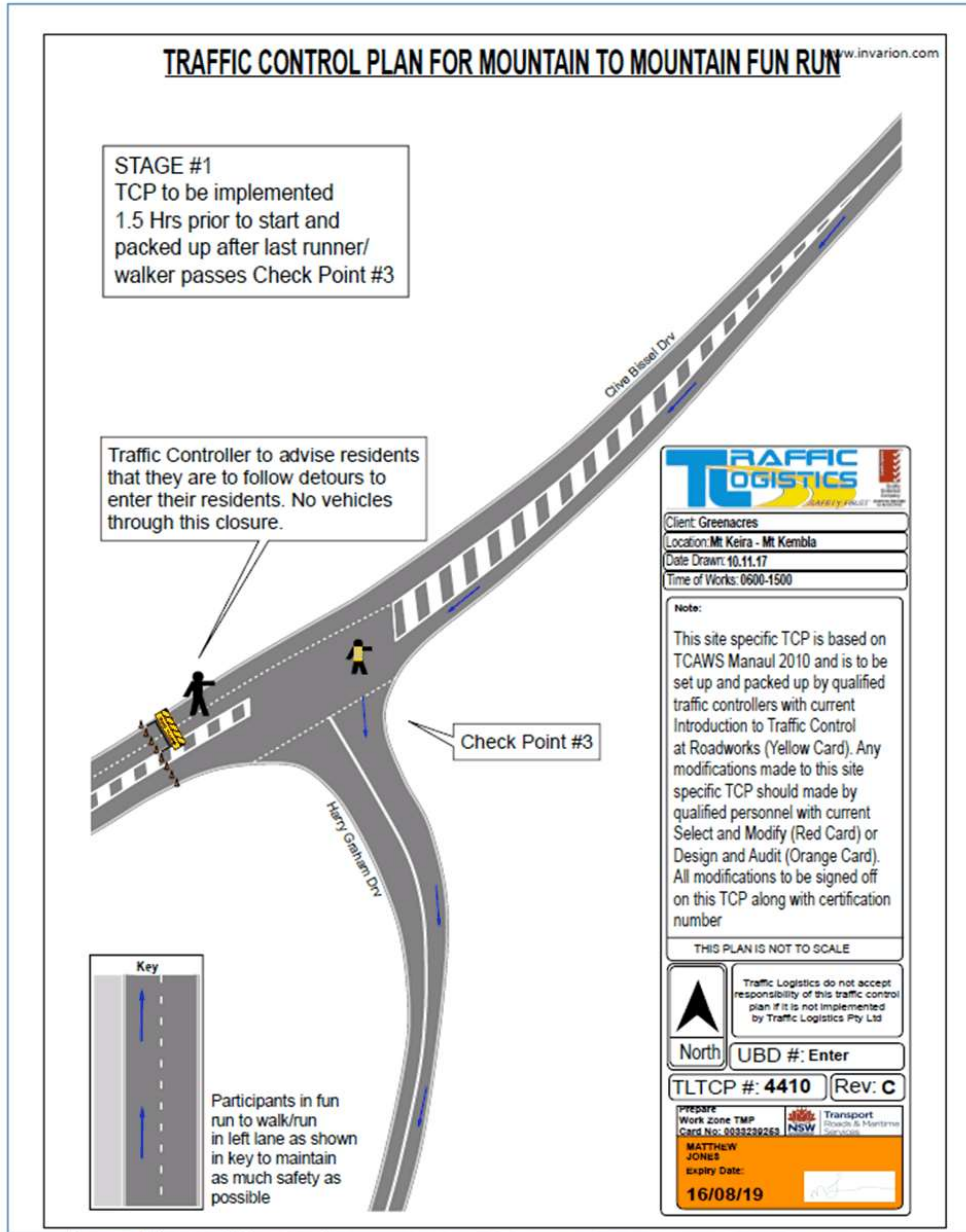


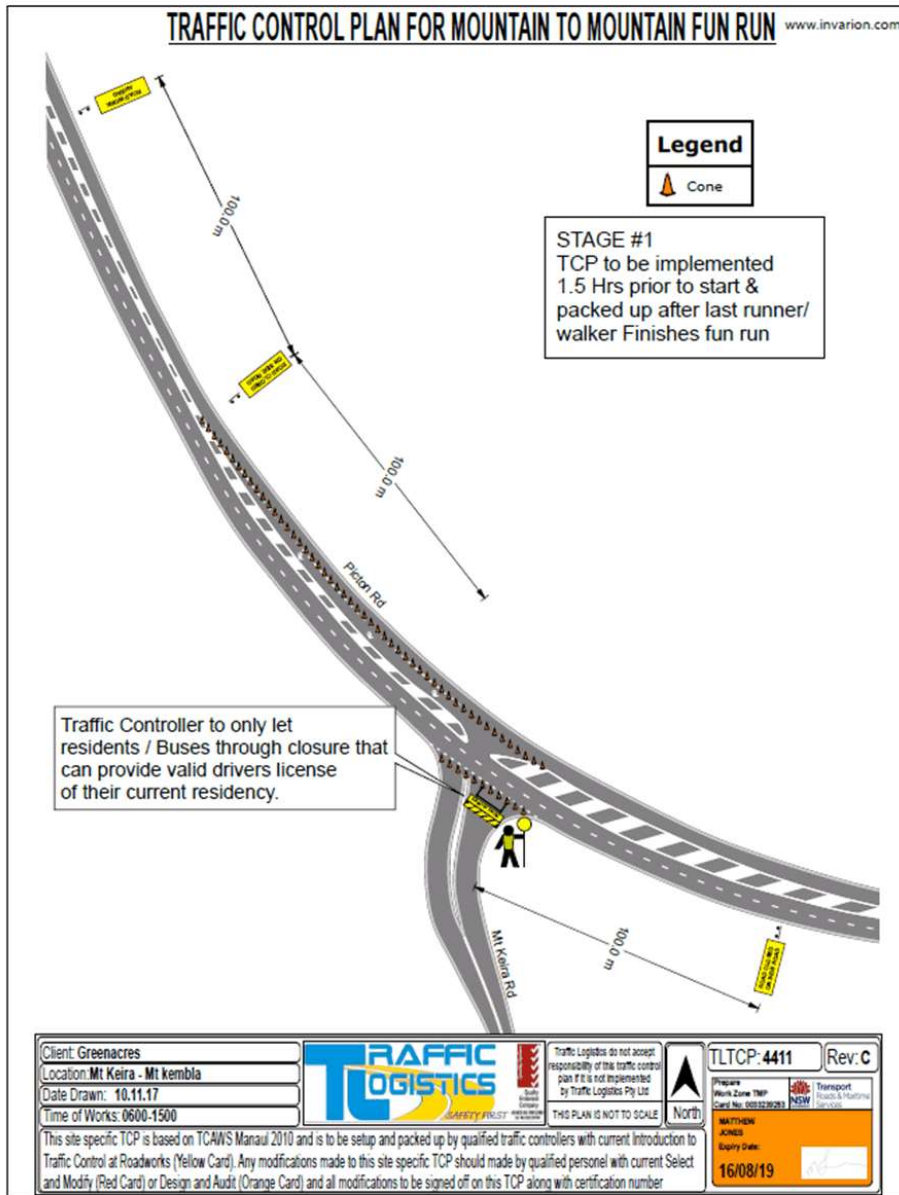


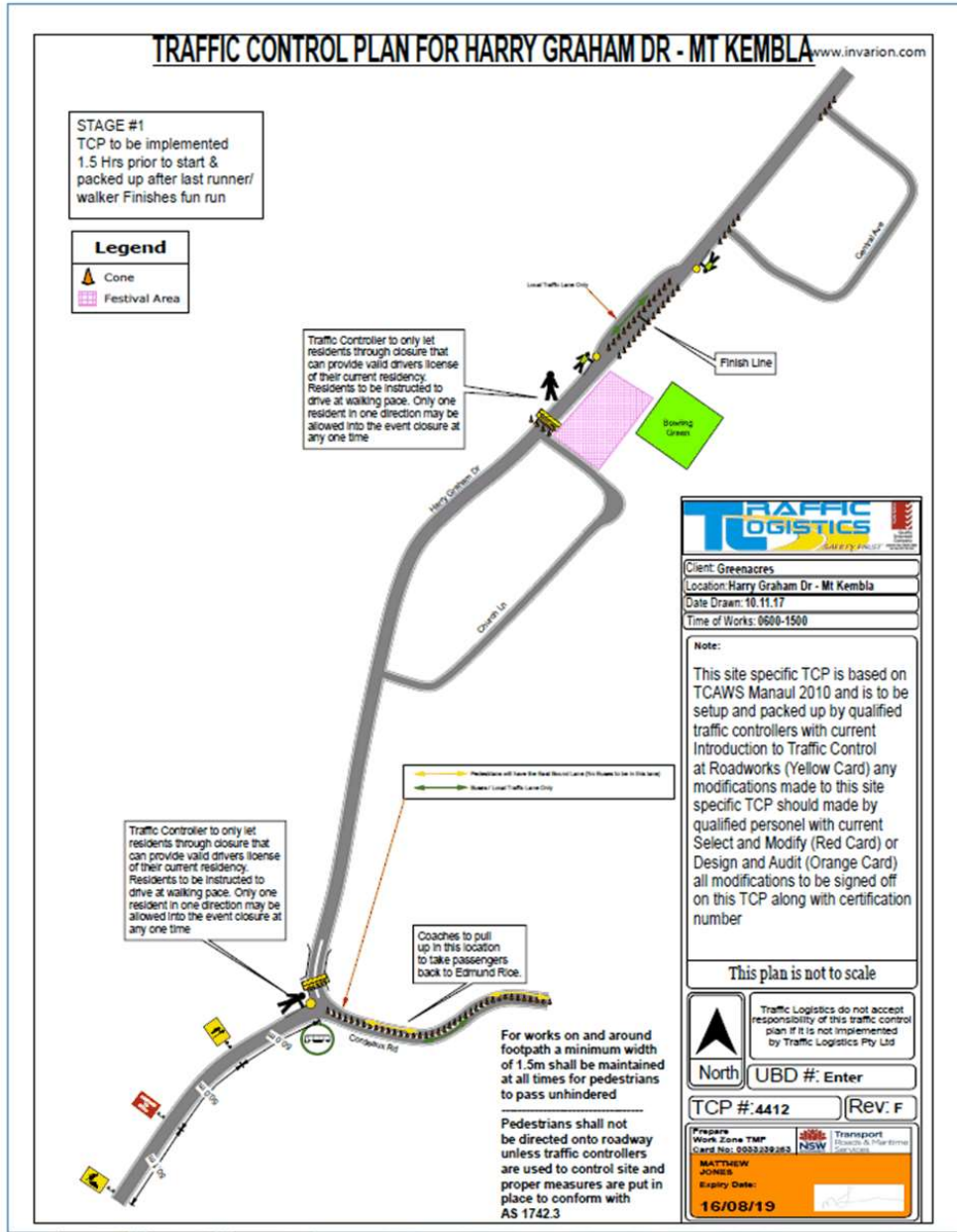


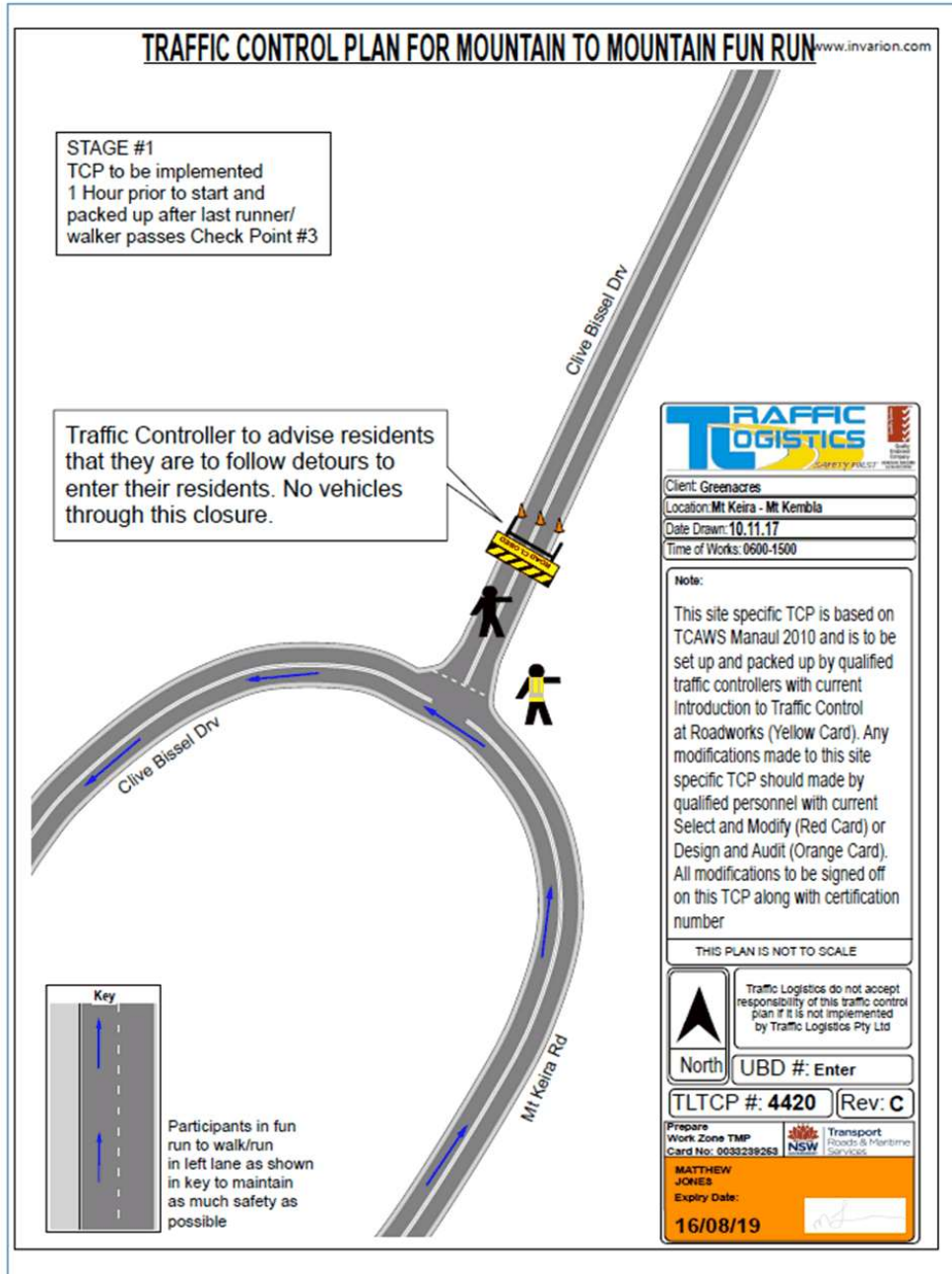


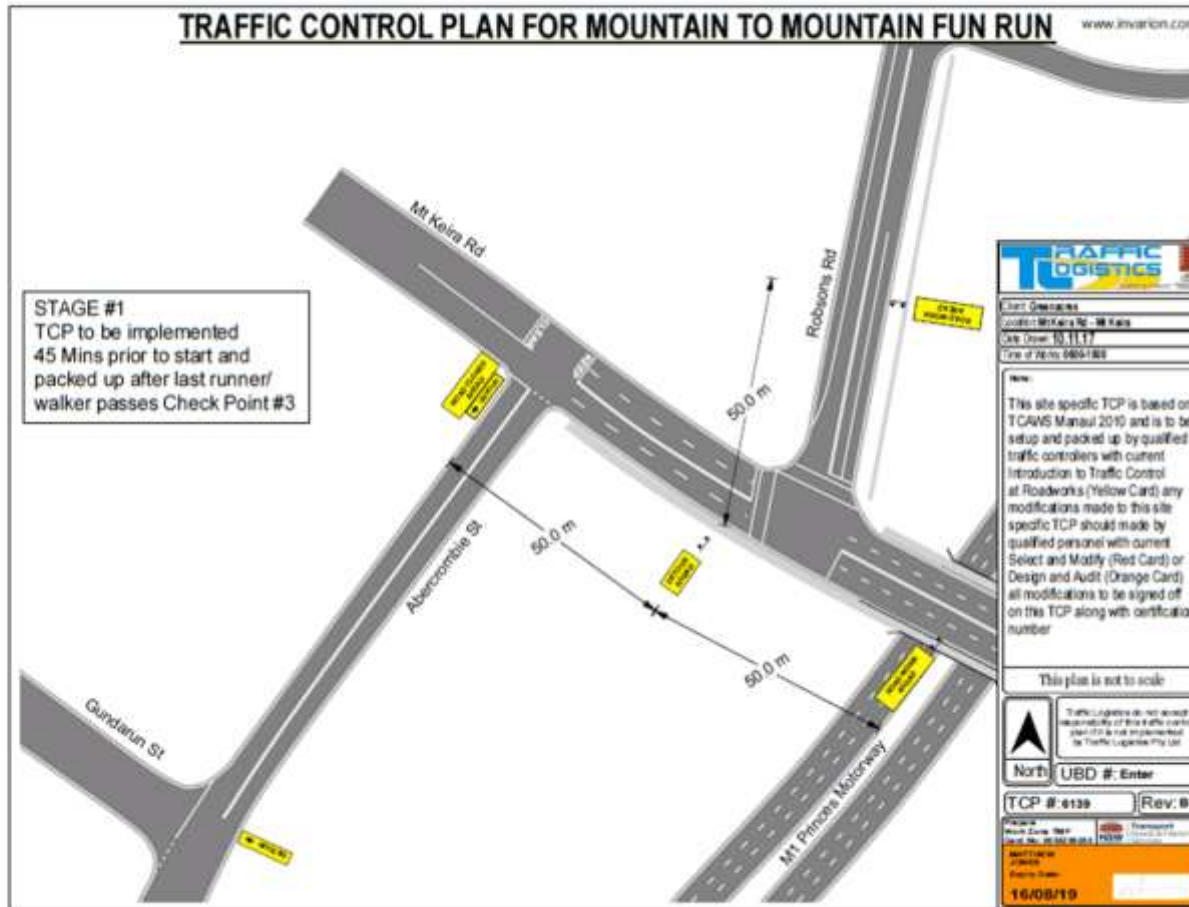


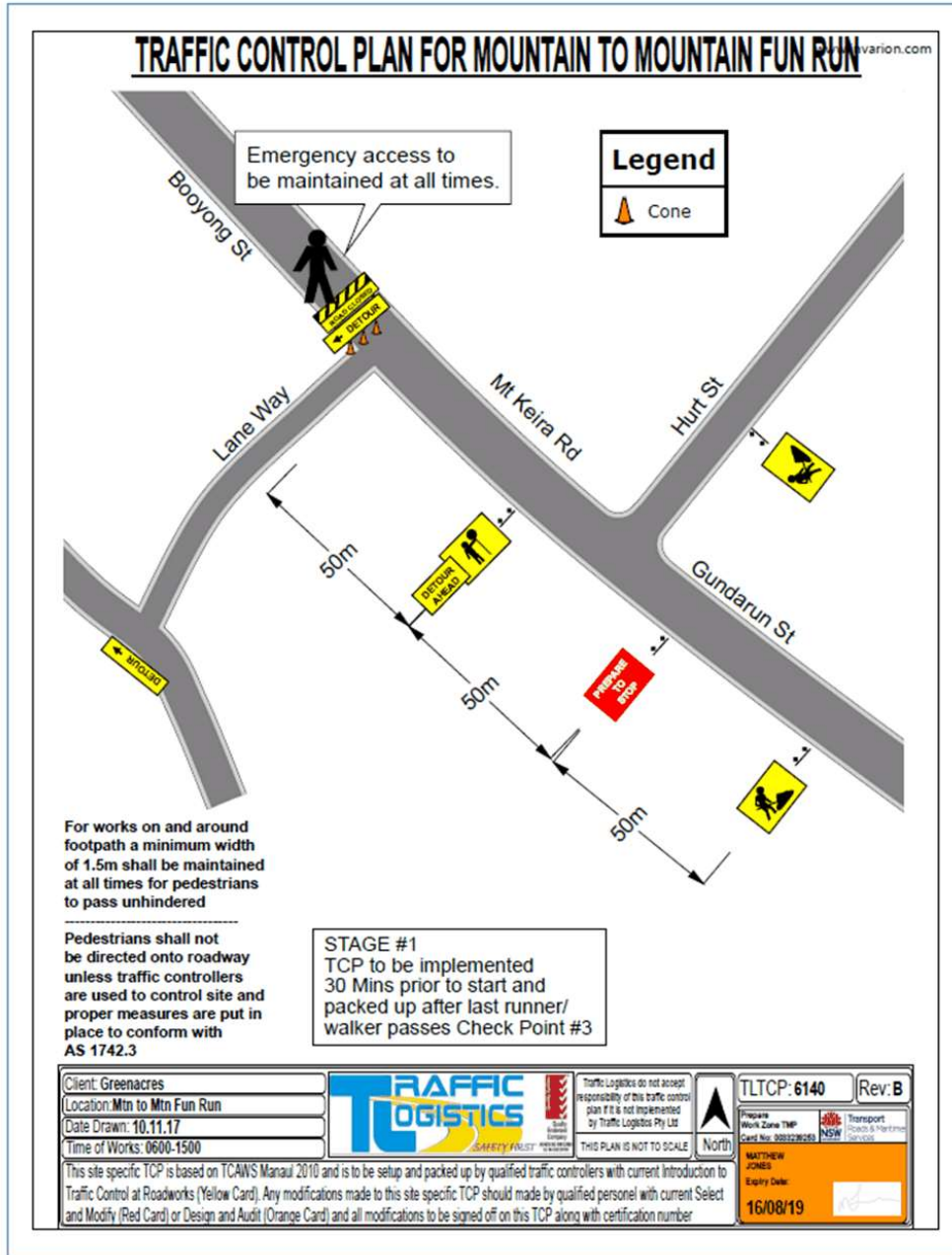


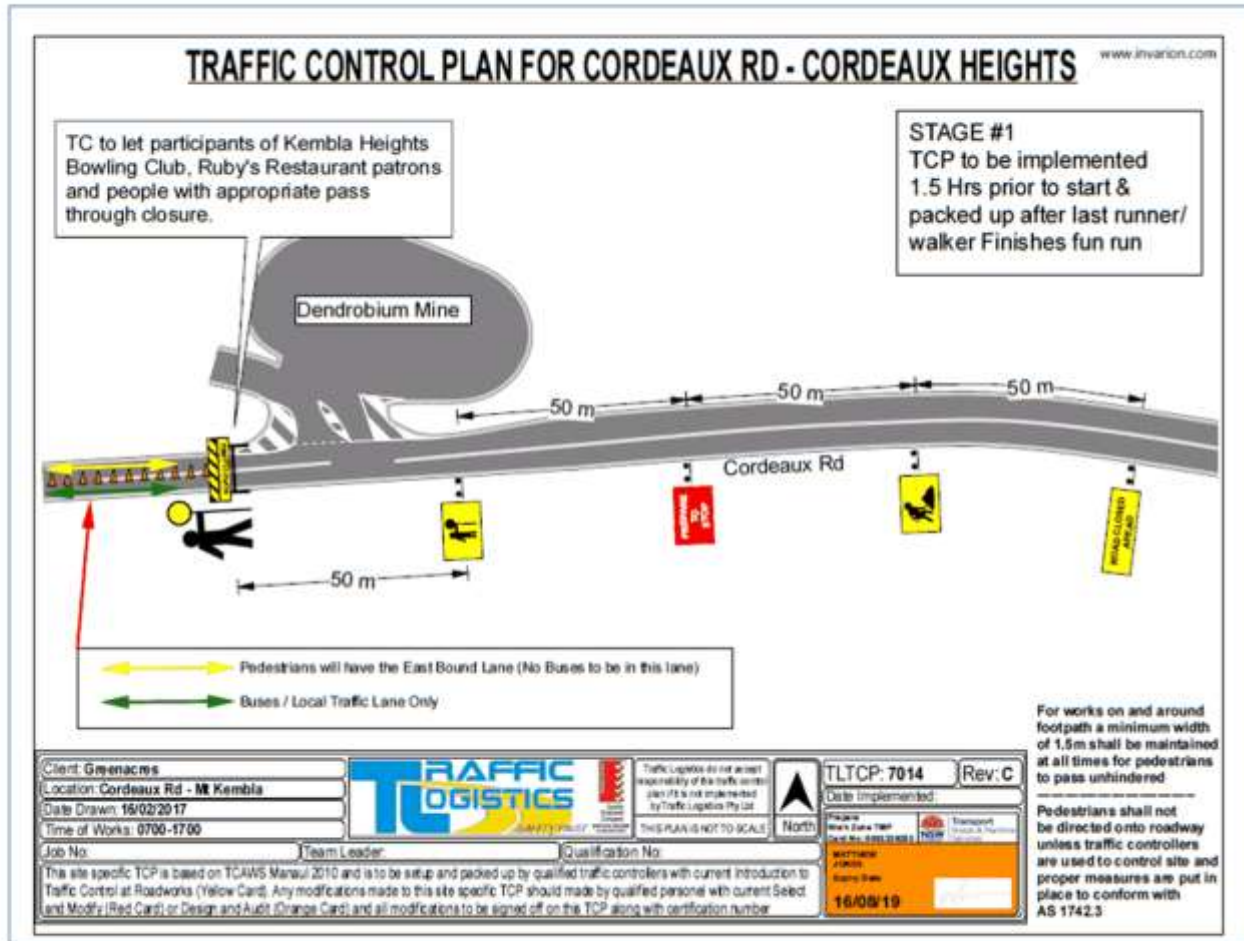












ITEM 15

BI-MONTHLY RETURNS OF DISCLOSURES OF INTERESTS AND OTHER MATTERS -  
FEBRUARY 2018

The Local Government Act 1993 requires the General Manager to table all Returns of Disclosures of Interest lodged by persons nominated as designated persons. Returns are submitted to Council on a bi-monthly basis.

#### RECOMMENDATION

Council note the tabling of the Returns of Disclosures of Interest as required by Section 450A of the Local Government Act 1993.

#### REPORT AUTHORISATIONS

Report of: Clare Phelan, Manager Governance and Information (Acting)  
Authorised by: Renee Campbell, Director Corporate Services - Connected and Engaged City

#### ATTACHMENTS

- 1 Returns of Disclosures of Interests and Other Matters (to be tabled).

#### PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal “We are a connected and engaged community”. It specifically delivers on core business activities as detailed in the Governance and Administration Service Plan 2017-18.