

ITEM 16

CITY OF WOLLONGONG TRAFFIC COMMITTEE - MINUTES OF ELECTRONIC MEETINGS HELD ON 5 AND 26 JULY AND MEETING HELD ON 12 JULY 2017

Electronic meetings of the City of Wollongong Traffic Committee were held on 5 and 26 July 2017 and the normal Traffic Committee meeting held on 12 July 2017. Late items considered at the 12 and 26 July meetings have been included as Items 10, 11 and 12.

Item 1 submitted for information.

Items 2 – 12 of the respective meetings must be determined by Council and are recommended to Council for approval for the temporary regulation of traffic on public roads for works or events by independent parties.

RECOMMENDATION

In accordance with the powers delegated to Council, the Minutes and recommendations of the City of Wollongong Traffic Committee Meeting held on 12 July 2017 and the electronic meetings on 5 and 26 July 2017 in relation to the Regulation of Traffic be adopted.

REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure Strategy and Planning

Authorised by: Greg Doyle, Director Infrastructure and Works – Connectivity Assets and Liveable City

ATTACHMENTS

- 1 Standard Conditions for Road Closures
- 2 Standard Conditions for Road Closures for Street Parties
- 3 Sydney to the Gong Bike Ride
- 4 HMAS Street March
- 5 New Year's Eve Road Closures
- 6 Australia Day Road Closures
- 7 Rawson Street - Assembly of Tower Crane
- 8 Southern Stars
- 9 Elton John Concert
- 10 Dapto Street Fair
- 11 Allan Street, Port Kembla Proposed Street makeover and temporary road closure
- 12 Proposed Road Closure 28-30 Church Street Tower Crane Dismantle
- 13 Illawarra Triathlon Race Series for 2017/18 - Traffic Management Plan

BACKGROUND

INFORMATION ONLY

1 STANWELL TOPS TO WOLLONGONG WARD 2

Various Streets – Sydney to the Gong Bike Ride – Sunday 5 November 2017

Background

As in previous years the MS Sydney to Gong bike ride is being managed by NSW RMS and NSW Police for most of the route. The road closures and regulation of traffic associated with this event will be approved under the major events procedure at a State Government level, rather than approvals through the individual councils.

The event enters the Wollongong LGA at Stanwell Tops and proceeds on Lawrence Hargrave Drive to Thirroul and then via the shared path to Stewart Park. There is a family friendly extension from Stuart Park around Flagstaff Hill and the City Beach area.

The TCP's for the area around Flagstaff Hill and City Beach are attached as for information as it is the area where bus services are most affected. It is understood that bus services will be permitted to access the Marine Drive Terminus during the closures however the Gong Shuttle will need to divert via Corrimal Street.

Consultation

Consultation regarding this Agenda item is a condition of approval as required under the State Government Policy for Special Events

REGULATION OF TRAFFIC

2 GWYNNEVILLE WARD 2

Vickery Street – St Brigids Primary School Annual Fair – Saturday 16 September 6.00am – 4.00pm

Background

The St Brigids School has proposed a road closure in Vickery Street on the school frontage to permit the annual school fair to be held. The road closures will take effect from the edge of the roundabout at the intersection of Gipps Street and Vickery Street and in line with the school boundary on the southern side in Vickery Street. The roadway at this location is wide and permits adequate space for drivers to make a U turn at the southernmost closure point.

The road closure can be effected using Council's Standard Street Party Traffic Control Plan. Traffic will be diverted via Berkeley Road and Acacia Avenue, Gwynneville.

Consultation

Consultation regarding this Agenda item is a condition of approval.

Proposal Supported Unanimously

The road closures be approved subject to Council's Standard Conditions for Street Parties (Attachment 2).

3 WOLLONGONG WARD 2

Church Street – HMAS Street March – 27 August 2017

Background

Council is sponsoring a parade for the ship's company of HMAS Wollongong on Sunday 27 August to permit the commander to receive the Freedom of the City. The event involves short road closures for Burelli and Church Streets from 10am - 12 midday on the day, with the presentation taking place in McCabe Park.

Consultation

Consultation regarding this Agenda item is a condition of approval.

Proposal Supported Unanimously

The road closures be approved subject to the submitted Traffic Management Plans (Attachment 4) and Council's Standard Conditions for Road Closures (Attachment 1)

4 WOLLONGONG WARD 2

Cliff Road – New Year's Eve Saturday 31 December 2017 4pm – 10.30pm

Background

Council has prepared Traffic Management Plans for the annual celebration for New Year's Eve 2017. The road closure involves Cliff Road between Endeavour Drive and Georges Place and takes

effect from 4.00pm until 10.30pm on Saturday 31 December 2017. The program of events is centred at Wollongong Harbour and is completed with fireworks at around 9.30pm; consistent with the family orientation of the celebrations. The Gong Shuttle will be diverted via Georges Place and Corrimal Street during the closure.

Consultation

Consultation regarding this Agenda item is a condition of approval.

Proposal Supported Unanimously

The road closures be approved subject to the submitted Traffic Management Plans (Attachment 5) and Council's Standard Conditions for Road Closures (Attachment 1).

5 WOLLONGONG WARD 2

Bourke Street, Cliff Road, Harbour Street, Endeavour Drive, Marine Drive
Australia Day 26 January 2018

Background

Council has prepared Traffic Management Plans for the annual celebration for Australia Day 2018. It is proposed that a temporary bus zone be installed on Springhill Road adjacent to the JJ Kelly car park to permit the operation of a park and ride service throughout the day. The road closures involve the closures of Bourke Street, Cliff Road, Harbour Street, Endeavour Drive and Marine Drive. The closures take effect from 5am until 11.00pm on the day.

The Gong Shuttle will be diverted by Corrimal Street throughout the day but regular route service buses will be permitted to use the Marine Drive Terminus.

Consultation

Consultation regarding this Agenda item is a condition of approval.

Proposal Supported Unanimously

The road closures be approved subject to the submitted Traffic Management Plans (Attachment 6) and Council's Standard Conditions for Road Closures (Attachment 1).

6 WOLLONGONG WARD 2

Rawson Street – Assembly of Tower Crane – Wednesday 16 August 2017

Background

Council has received an application for a closure of Rawson Street between Railway Parade and Regent Street to permit the assembly of a tower crane on the construction site on the corner of Regent and Rawson Streets. The contractor has nominated Wednesday 16 August as the preferred date but should the weather not be suitable alternative dates are 17, 18, 21 to 25, and 28 to 30 August 2017. The crane assembly should be completed within one of these days, where the closure will take effect from 7am until 5pm.

The Traffic Management Plan indicates that access to adjoin properties will be permitted during the closure, including Council's Rawson's Street carpark. Access to Regent Street and Crown Lane will not be affected however comprehensive detour signs around the closure will be in place.

Consultation

Consultation regarding this Agenda item is a condition of approval.

Proposal Supported Unanimously

The road closures be approved subject to the submitted Traffic Management Plans (Attachment 7) and Council's Standard Conditions for Road Closures (Attachment 1).

7 WOLLONGONG WARD 2

Harbour Street, Crown Street – Southern Stars – August 2017

Background

The WIN Entertainment Centre is hosting the annual Southern Stars music festival during the week 24 – 26 August 2017 as in previous years. Road closure plans A and B have been submitted to cover the range of requirements for safe conduct of the event during dress rehearsals, school matinee performances and the final public performances. The road closures can be summarised as follows:

1. **Rehearsals Thursday 24 August.** Plan B will be used during the hours 5.30pm – 7pm at the completion of the rehearsals. It involves the closure of Crown Street between Harbour Street and Marine Drive. During this closure buses and residents will be permitted to pass through.
2. **Matinee performances Friday 25 August.** Plan A will be in place and involves the closure of Crown Street and Marine Drive between Harbour Street and Cliff Road. The closure will be in place between 8.30am – 5.00pm. Buses and residents will also be permitted to pass through the road closure and buses used for audiences and participants will then be parked on the closed section of Marine Drive during each performance.
3. **Evening Public Performance Friday 25 August.** Plan B will be used at the end of this public performance between 9.30pm – 11.00pm.
4. **Evening Public performance Saturday 26 August.** Plan B will be used prior to the beginning from 4.00pm until 5.30pm and at the conclusion of the performance from 9.30pm to 11.00pm

The WIN Entertainment Centre have arranged to access Council car parks in the vicinity – Quilkey Place and Stewart Street Carpark. As in previous years the buses used to transport students to and from the facility will be managed by an experienced volunteer. Parents will be advised of the arrangements to drop off and pick up students away from the WIN Entertainment Centre in order to reduce traffic congestion.

Consultation

Consultation regarding this Agenda item is a condition of approval.

Proposal Supported Unanimously

The road closures be approved subject to the submitted Traffic Management Plans (Attachment 8) and Council's Standard Conditions for Road Closures (Attachment 1).

8 WOLLONGONG WARD 2

Harbour Street – Elton John Concert- 24 September 2017 4pm to 12 midnight.

Background

The Elton John concert for Sunday 24 September will involve the use of the major event Type 3 Traffic Control Plan (for audiences in excess of 15,000), which is part of the development consent for WIN Stadium. This TCP involves the closure of Harbour Street between Stewart and Crown Streets and Burelli between Corrimal and Harbour Streets, and the closure will take effect from 4pm – 12 Midnight on the day.

Prior to and after the event the organisers have included in the TCP traffic controls on a hold and release basis for the heavy vehicles accessing the site. Traffic controls will be in place in Harbour Street 19 to 23/9/2017 and 25 and 26/9/2017.

Temporary drop off zones will be established in Burelli Street, Stewart Street and in Crown Street adjacent to the Entertainment Centre. Bus services will have access to the Marine Drive bus terminus but need to be diverted via Crown and Corrimal Streets. It is understood the organisers intend to install variable message board signs on the main entry roads to guide motorists to and from the venue.

This Traffic Control Plan does not restrict entry to any residences in the area and the organisers will lease car parking in Quilkey Place and the Stewart Street car park.

Consultation

Consultation regarding this Agenda item is a condition of approval.

Proposal Supported Unanimously

The road closures be approved subject to the submitted Traffic Management Plans (Attachment 9) and Council's Standard Conditions for Road Closures (Attachment 1).

9 DAPTO WARD 3

Princes Highway – Dapto Street Fair – Sunday 3 September 2017 6am – 6.30pm

Background

The annual Dapto Street Fair is to be held on Sunday 3 September with road closures to take effect from 6am to 6.30pm, for the Princes Highway between Moombara Street and Baan Baan Street. It will also involve a closure of

Baan Baan Street and Bong Bong Road, between Osborne Street and the Princes Highway.

Bus services will be detoured via McGrath Street, Marshall Street, Station Street and Unara Road, and general traffic will have the option of diverting via Moombara Street and Byamee Street.

Consultation

Consultation regarding this Agenda item is a condition of approval.

Proposal Supported Unanimously

The road closures be approved subject to the submitted Traffic Management Plans (Attachment 10) and Council's Standard Conditions for Road Closures (Attachment 1).

LATE ITEM CITY OF WOLLONGONG TRAFFIC COMMITTEE 12 JULY 2017 - REGULATION OF TRAFFIC

10 PORT KEMBLA WARD 3

Allan Street, Port Kembla – Proposed public space makeover and temporary road closure

Background

Council in consultation with the Port Kembla community have prepared plans for a makeover of the public spaces either side of Allan Street Port Kembla. It is proposed to improve pedestrian connectivity between these several pieces of public land for the benefit of regular visitors to the area. The area affected in Allan Street is between the southbound section of Wentworth Lane and Kembla Street. Council has engaged a facilitator to work with the community so that from the 31 July 2017 this section of Allan Street can be incorporated into the adjoining public spaces to create an attractive Town Centre environment.

From the perspective of this use of public road, the work and the status of the restyled section of Allan Street needs to be formalised. The construction work will take place over seven days under a full road closure as permitted under the Roads Act. Following completion of the work Council prefers this space to become a shared zone where pedestrians have priority under a ten kilometre per hour speed limit. After consultation with NSW RMS it was recommended that Council consider a temporary road closure rather than a shared zone at the present time.

As indicated in attachment 11 a road closure can be effected without significant inconvenience to members of the public. A temporary closure will allow the space to be trialled and subject to review by the new Council following the upcoming elections.

Consultation

Council has undertaken full community consultation for the makeover and the project has wide support. Detailed discussions have also been held with NSW RMS with respect to the status of the road and the traffic arrangements proposed.

Proposal Supported Unanimously

The traffic control plan which will be put in place for the street makeover construction works in Allan Street to be maintained on a temporary basis following completion of the work and that the temporary closure to be monitored and formally reviewed early in 2018. (Attachment 11)

11 WOLLONGONG WARD 2

Proposed Road Closure 28-30 Church Street Wollongong – Dismantling of Tower Crane
Monday 4 September 2017 from 7am to 5pm

Background

Subsequent to the Traffic Committee meeting held on 12 July 2017 this additional late item has now been circulated to members for comment and for which no objections were received.

The builders of a multiple dwelling complex at 28-30 Church Street Wollongong have asked for a road closure to permit the dismantling of the tower crane. The Traffic Management Plans submitted are similar to the TMP used for the assembly of the tower crane in early 2017. The previous road closure proceeded without incident.

There is a risk of adverse weather conditions and therefore the builder has asked for permission to use one of the following days should the preferred date be unworkable:

6, 8, 11, 13 and 15 September 2017.

Consultation

Consultation with affected residents in relation to this item is a condition of approval.

Proposal Supported Unanimously

The proposed road closure be approved for one of the nominated dates, weather permitting, and the closure be in accordance with the submitted Traffic Management Plans (Attachment 12) and Council's Standard Conditions for Road Closures (Attachment 1).

ELECTRONIC MEETING 26 JULY 2017 - REGULATION OF TRAFFIC

12 PORT KEMBLA WARD 3

Gloucester Boulevard – Illawarra Triathlon Race Series for 2017/18 on Selected Sundays from 7.30 am to 10.30 am.

Background

The Illawarra Triathlon Club has lodged an application for the 2017/18 Race Series which involves the closure of Gloucester Boulevard between Darcy Road and Reservoir Street on the following Sundays:

Sunday 8th October 2017

Sunday 12th November 2017

Sunday 17th December 2017

Sunday 14th January 2018

Sunday 11th February 2018

Sunday 4th March 2018

Sunday 15th April 2018

The Club has decided to increase the length of Gloucester Boulevard affected by the closure to include the section between Reservoir and Gallipoli Streets. It is understood that when safe to do so the residents of the small number of homes in the closed section of Gloucester Boulevard will be permitted access during the closure.

The Triathlon Club have conducted these events over a number of years without incident and have worked at ensuring the events have minimal impact on the wider community.

The details of the application and the Traffic Management Plans were circulated to members and positive responses have been received from NSW Police, NSW Roads & Maritime Services and the bus operators, with no objections being received from other members.

Consultation

Consultation with residents and other community groups regarding this Agenda item is a condition of approval.

Proposal (supported unanimously)

The road closures be approved for the dates proposed, subject to Council's Standard Conditions for Road Closures (Attachment 1) and the submitted Traffic Management Plan Attachment 13).

Attachment 1 – WCC Standard Conditions

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form** 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

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Attachment 2 – Standard Conditions for Street Parties 1 of 2

STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper

E.g. Temporary Road Closure – Larkins Lane, Yallah
Date: 18 December 2015
Time: 2 pm – 7 pm
Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 Council will endeavour to make available to you the following equipment for the closure

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, however batteries can be made available for approximately \$3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

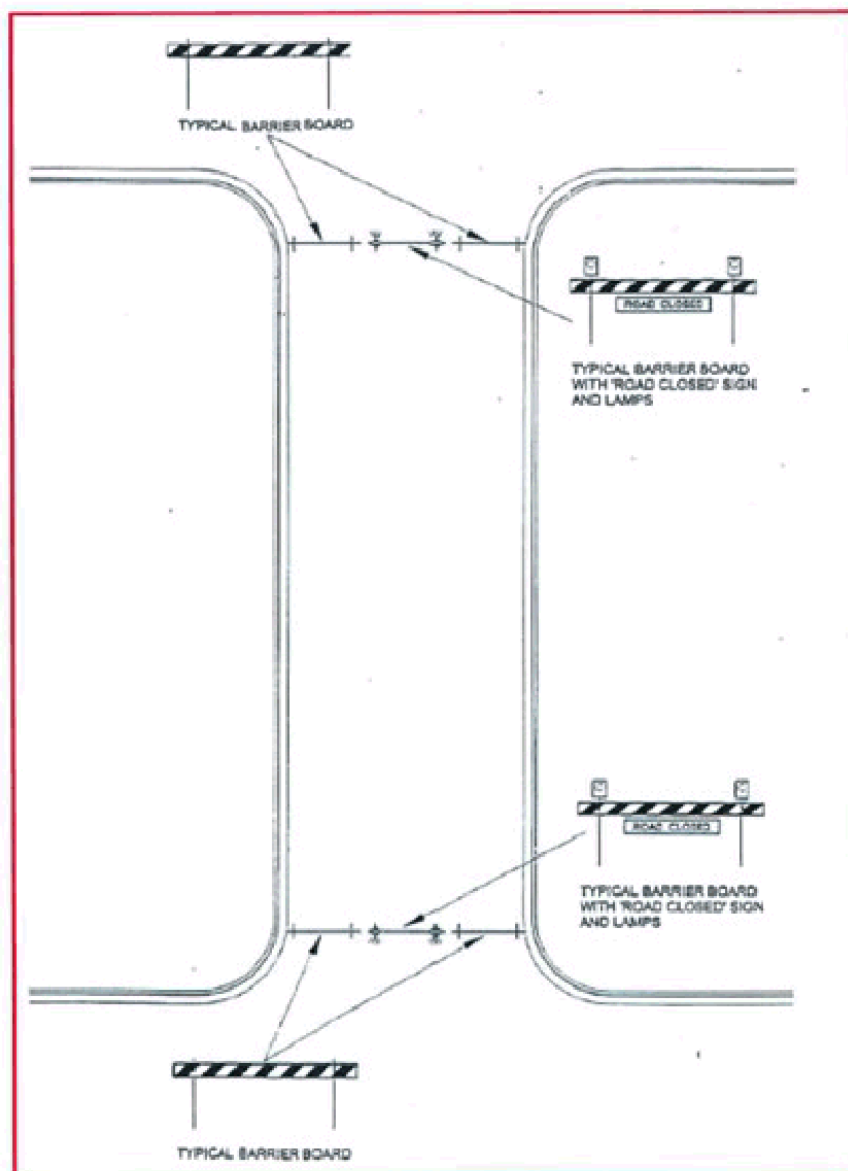
Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

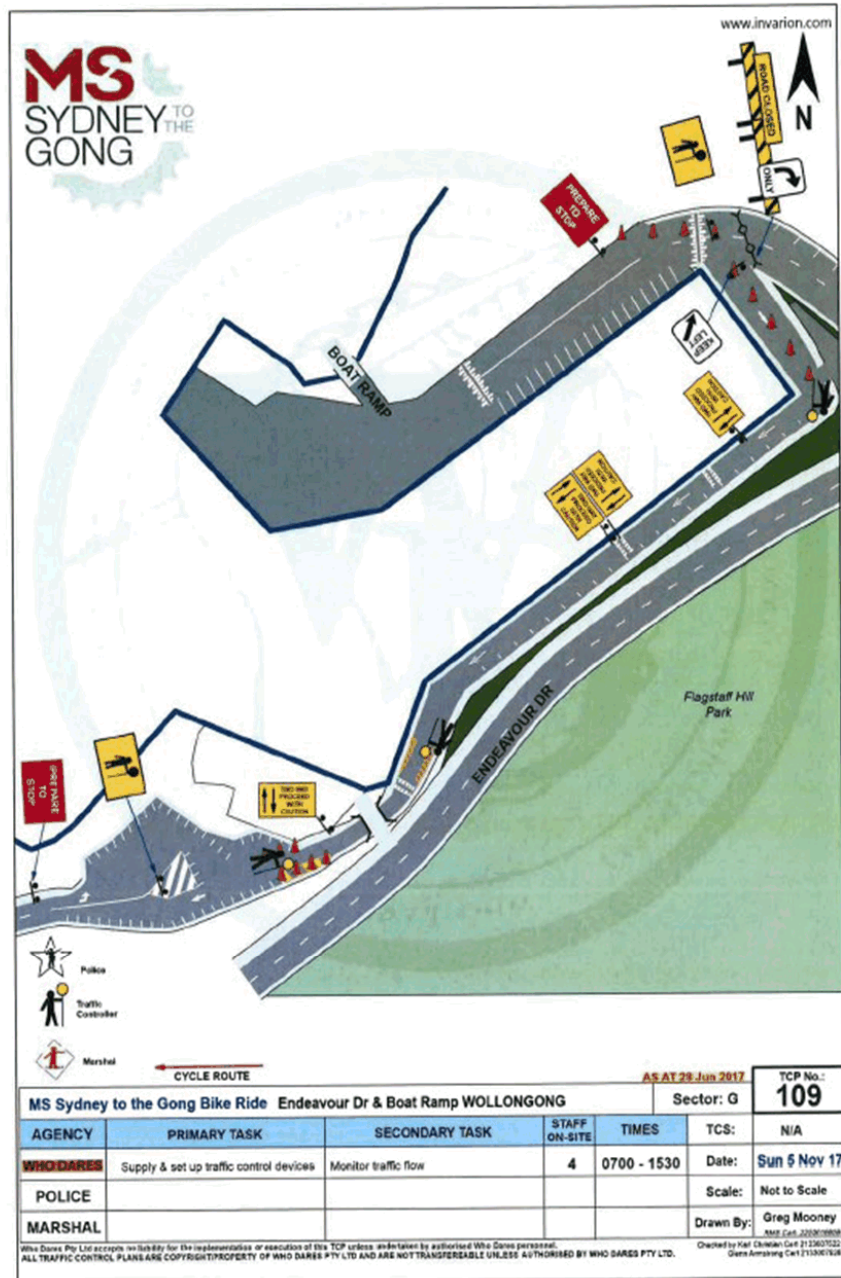
A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

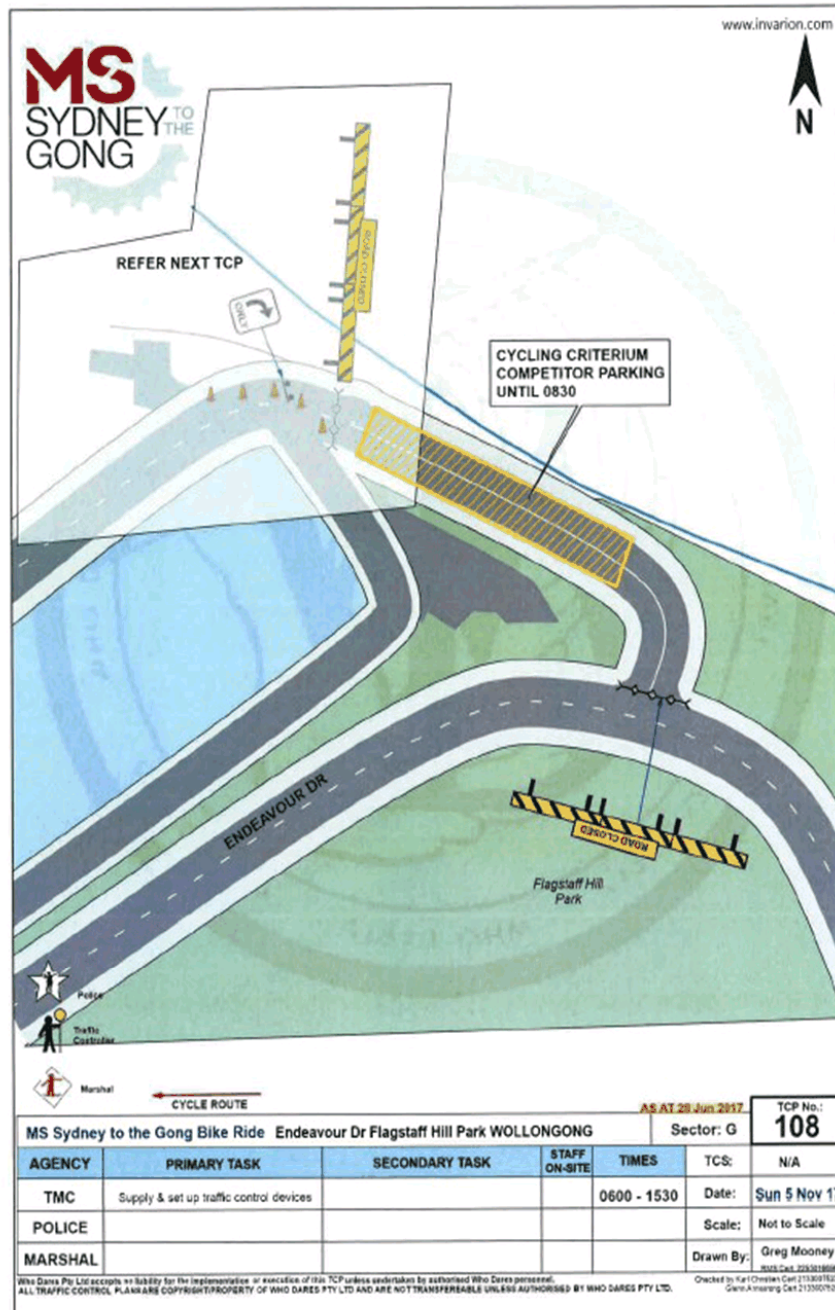
- 7 You are requested to email Council's Events and Functions Coordinator events@wollongong.nsw.gov.au **two weeks prior to pick-up** to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm), at your expense.

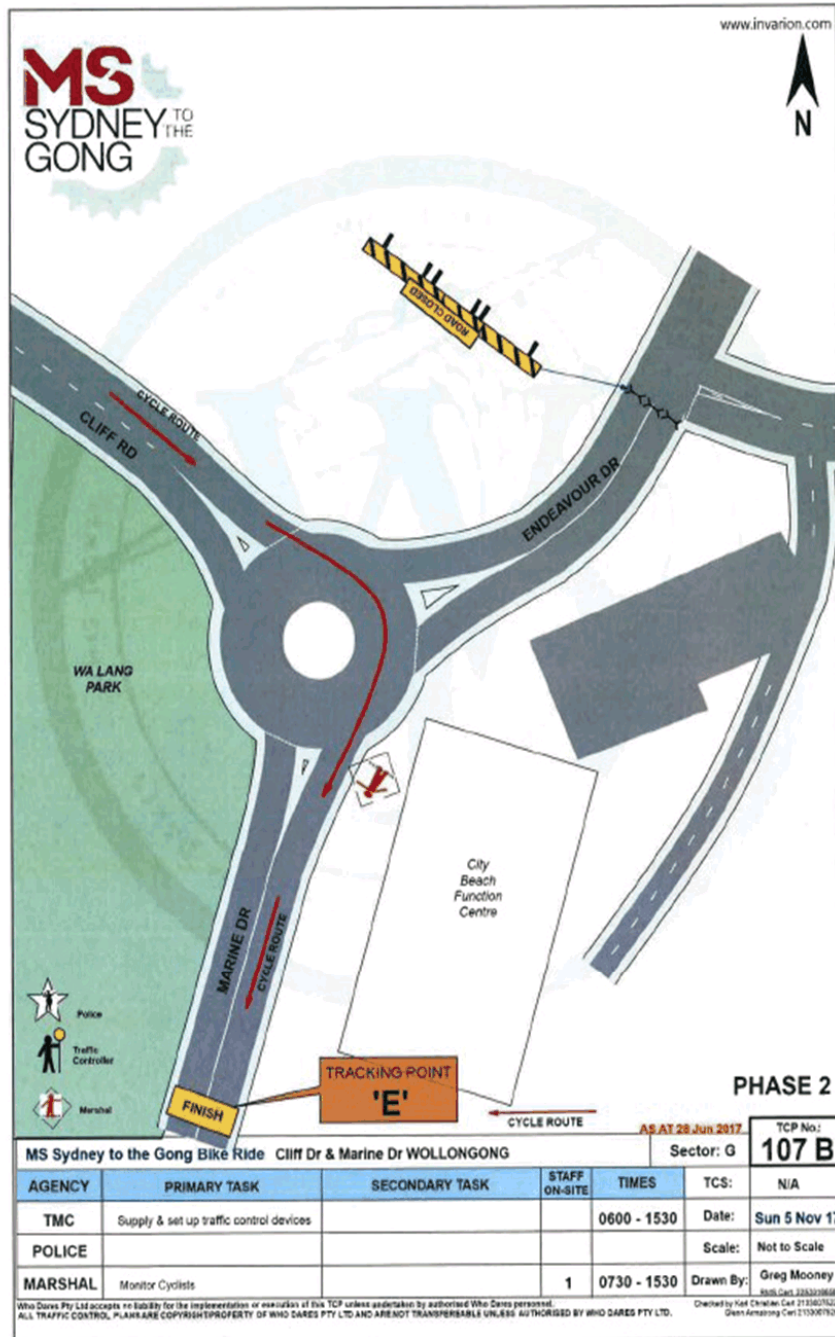
Attachment 2 – Standard Conditions for Street Parties – 2 of 2

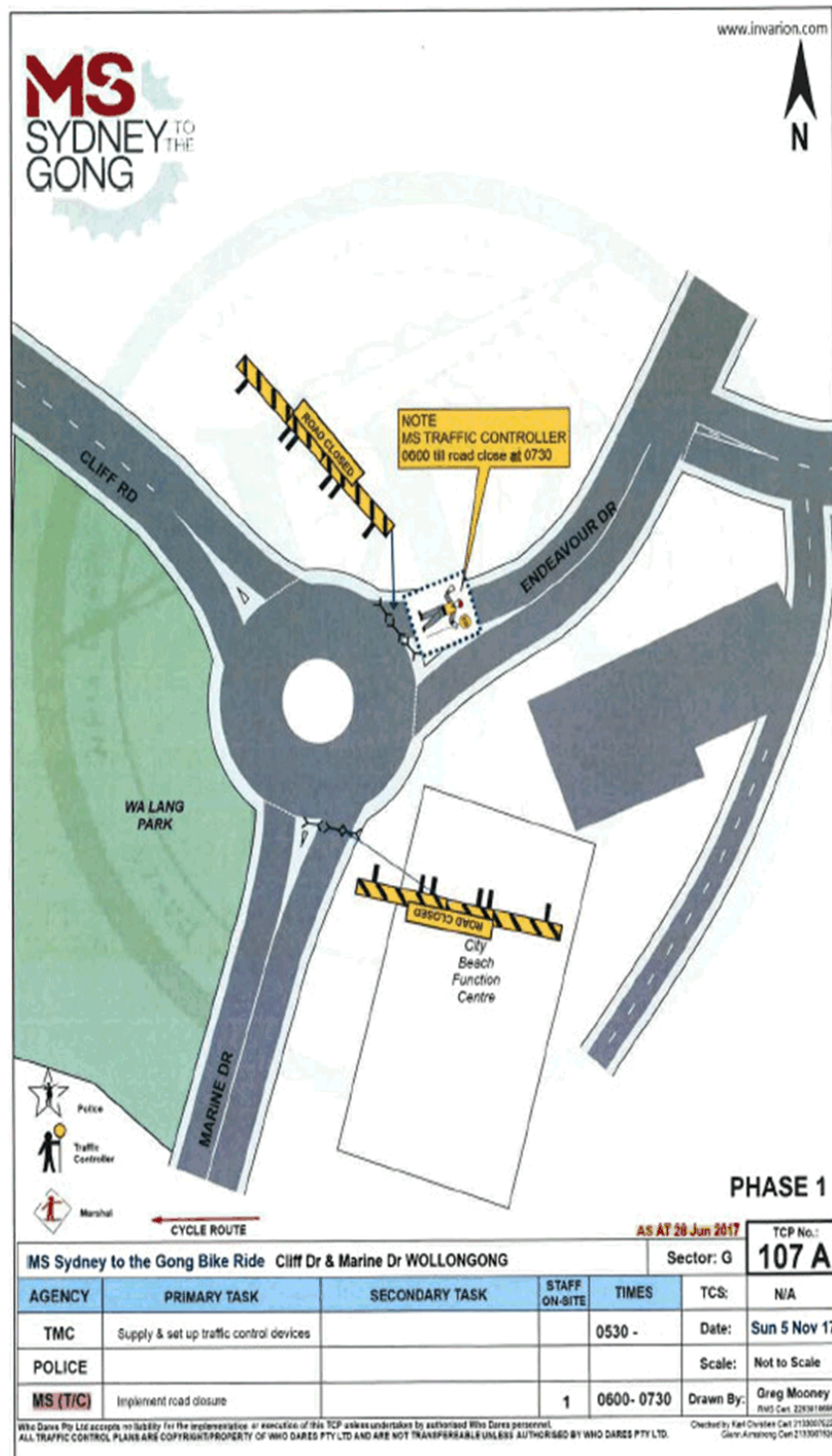
TYPICAL ROAD CLOSURE SET UP FOR STREET PARTIES

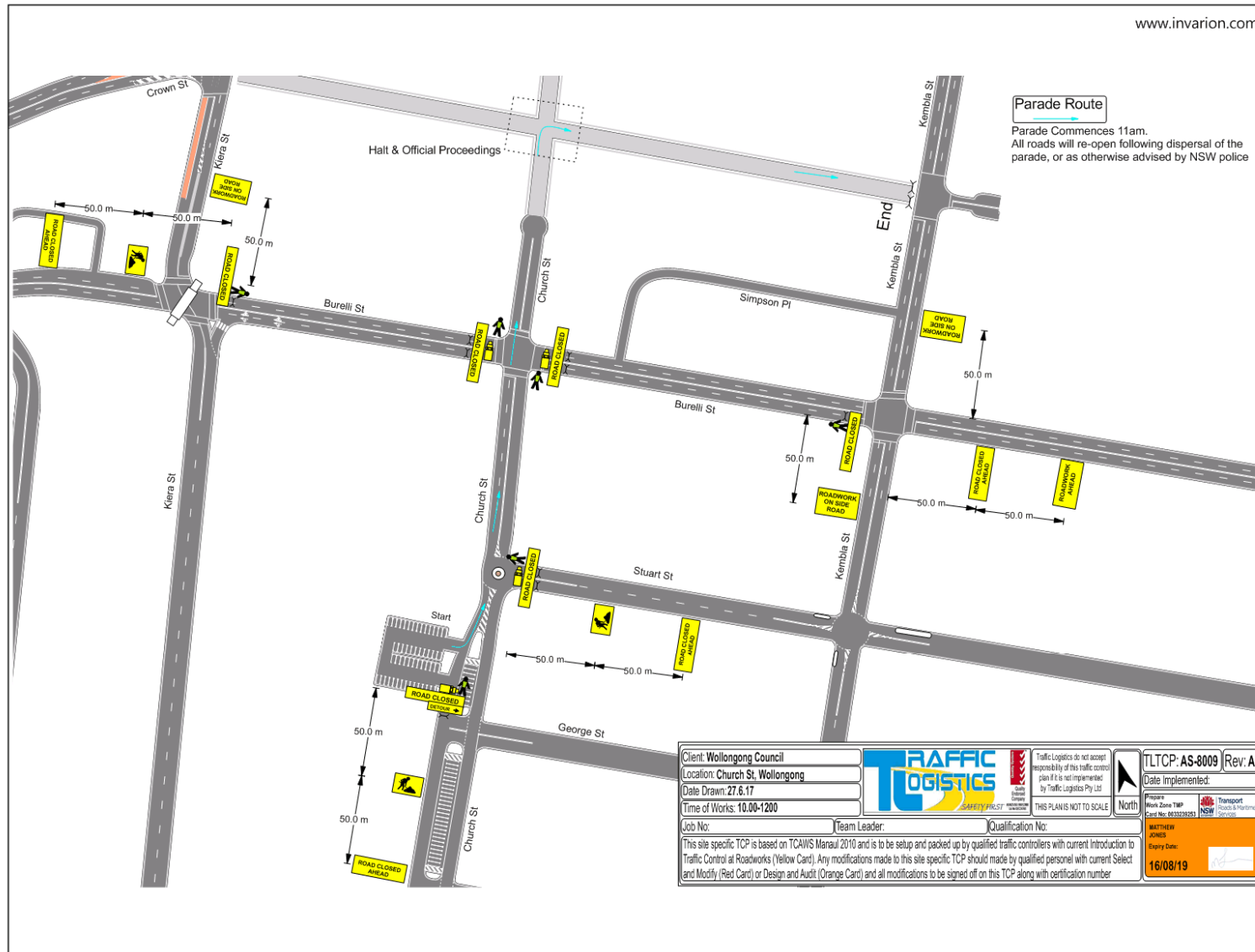


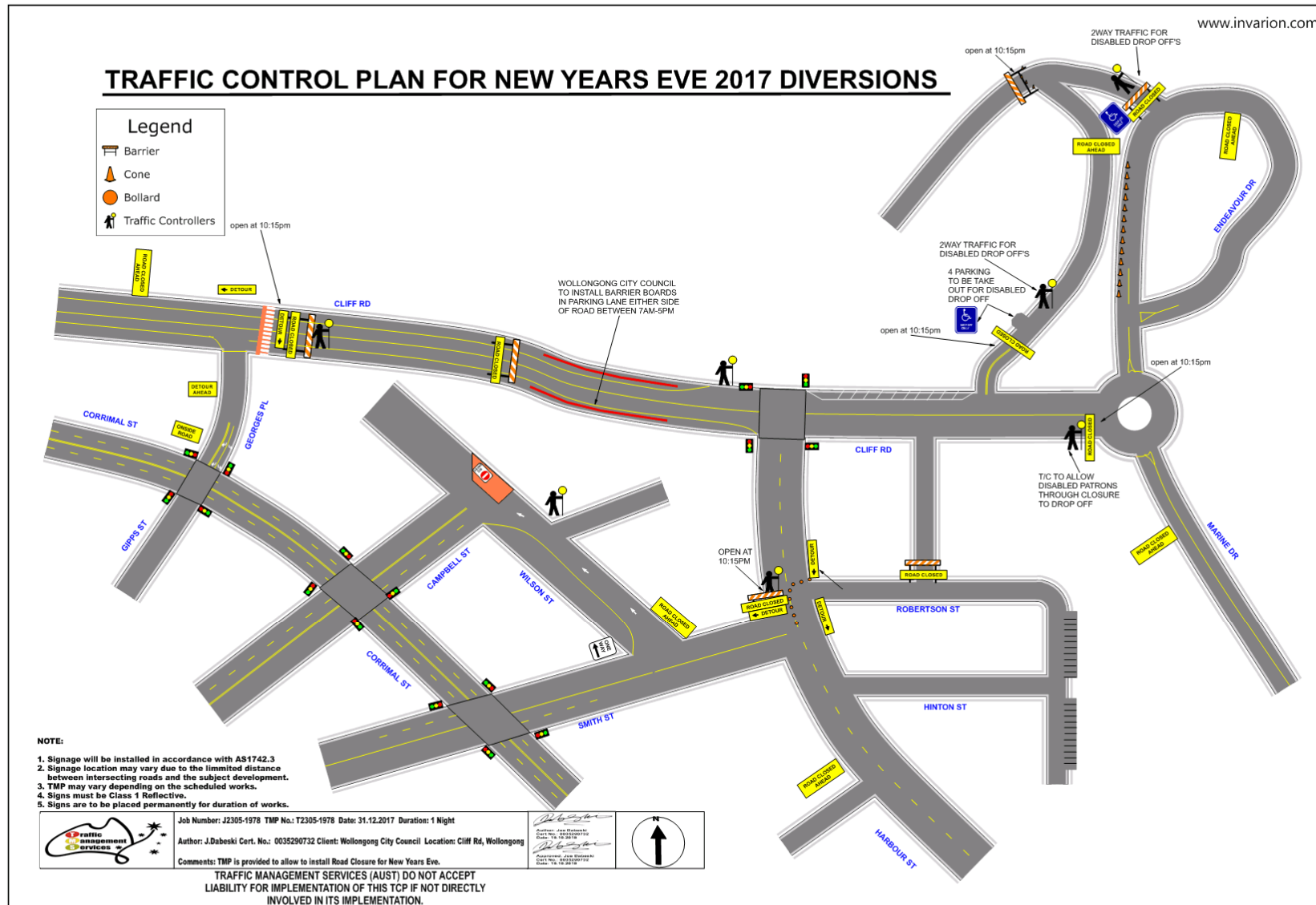


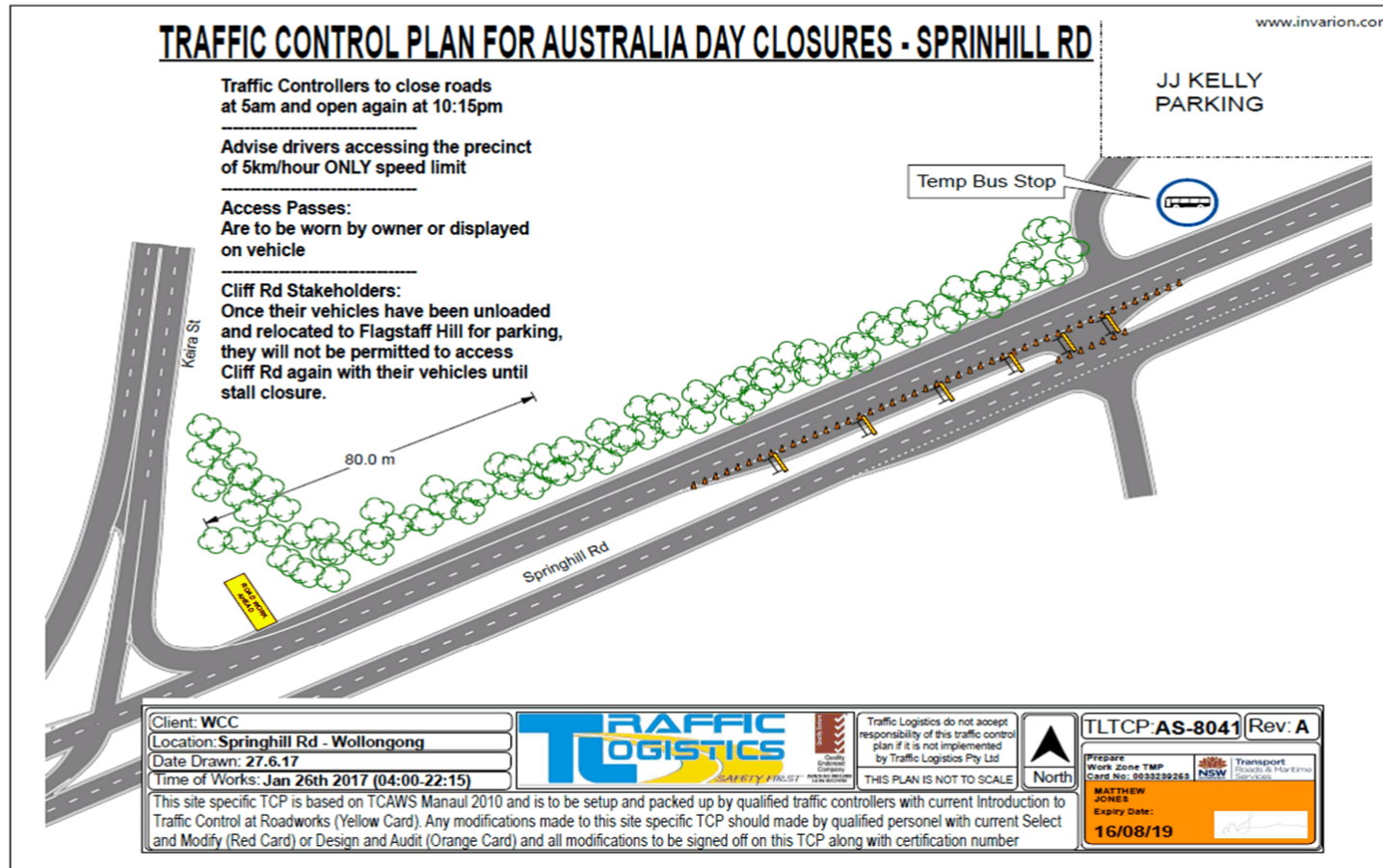


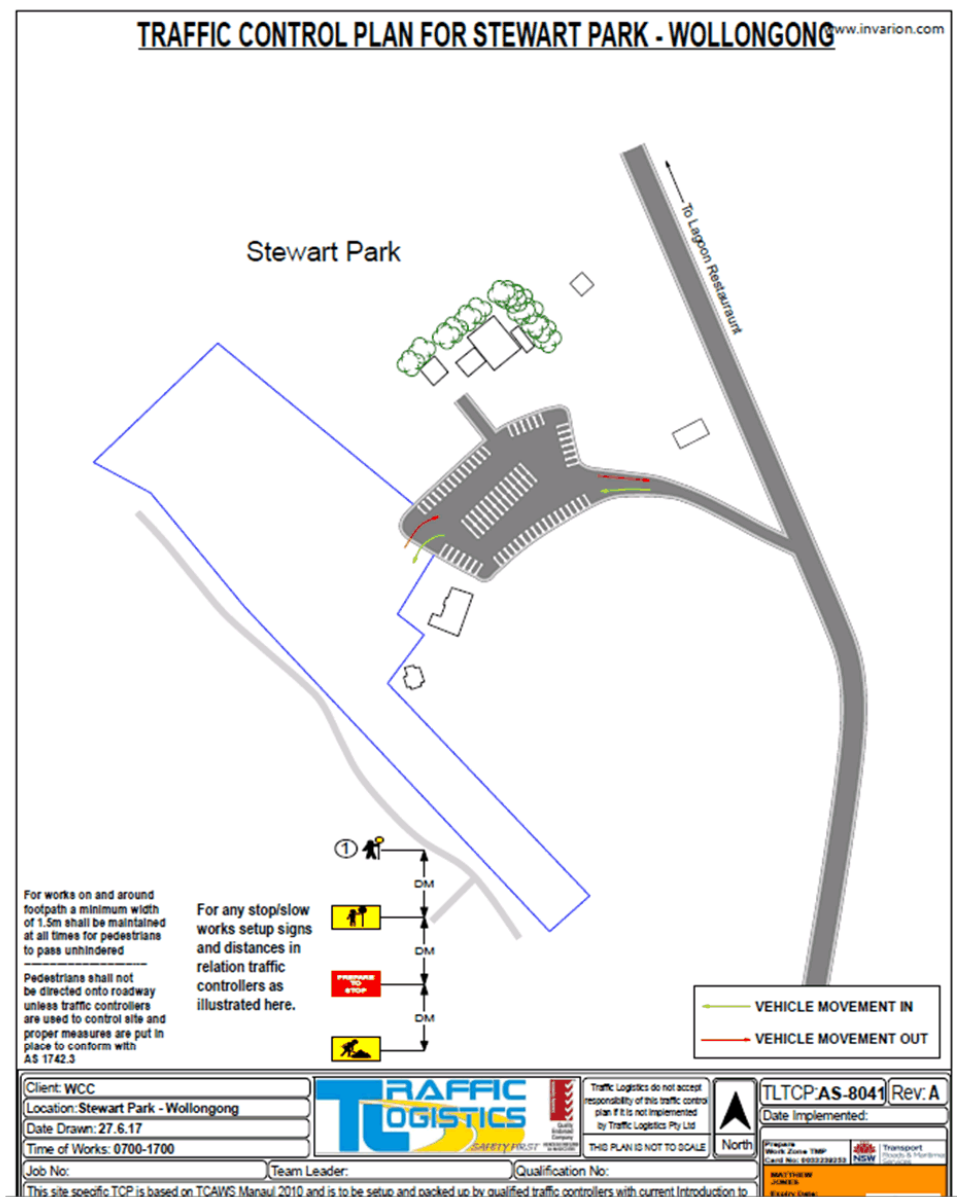


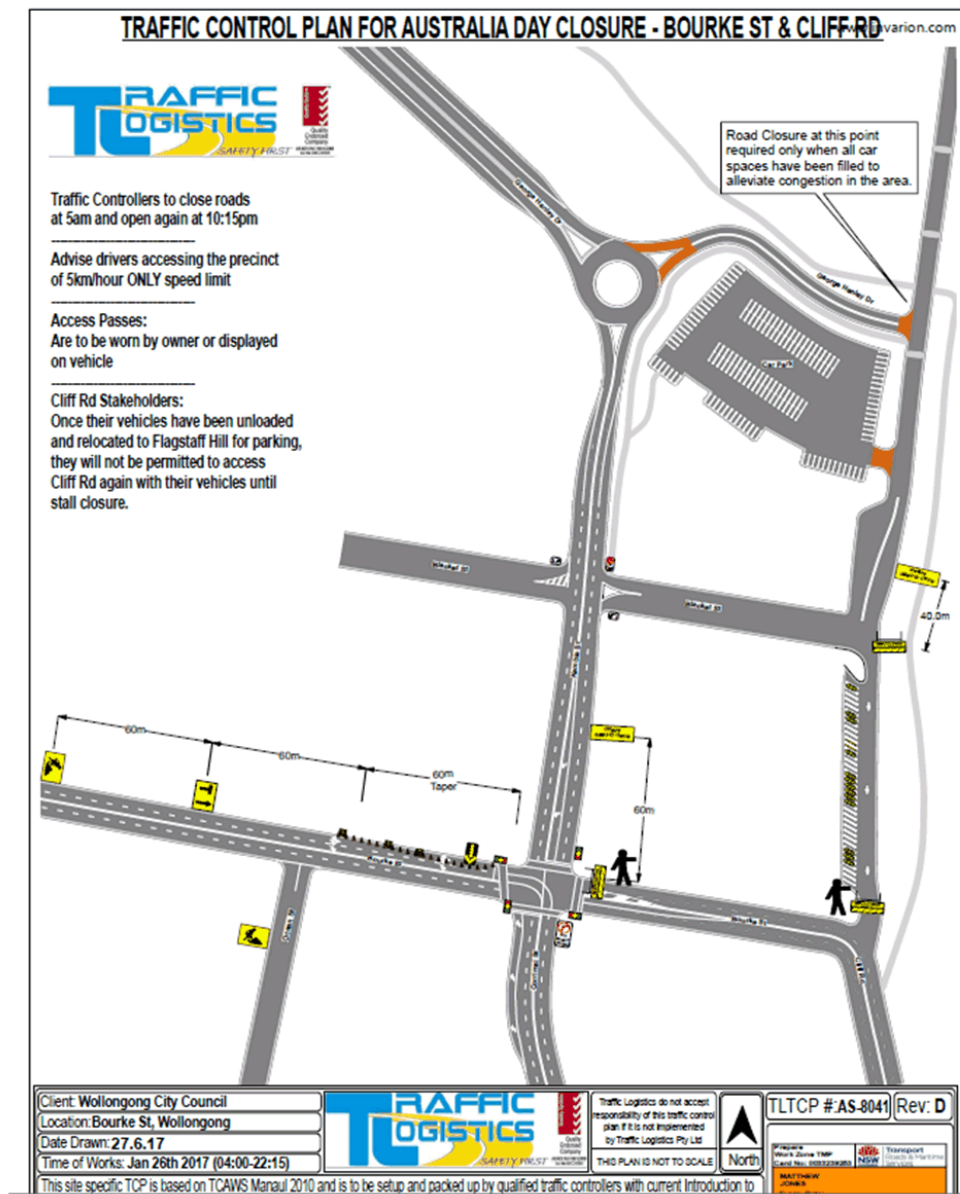


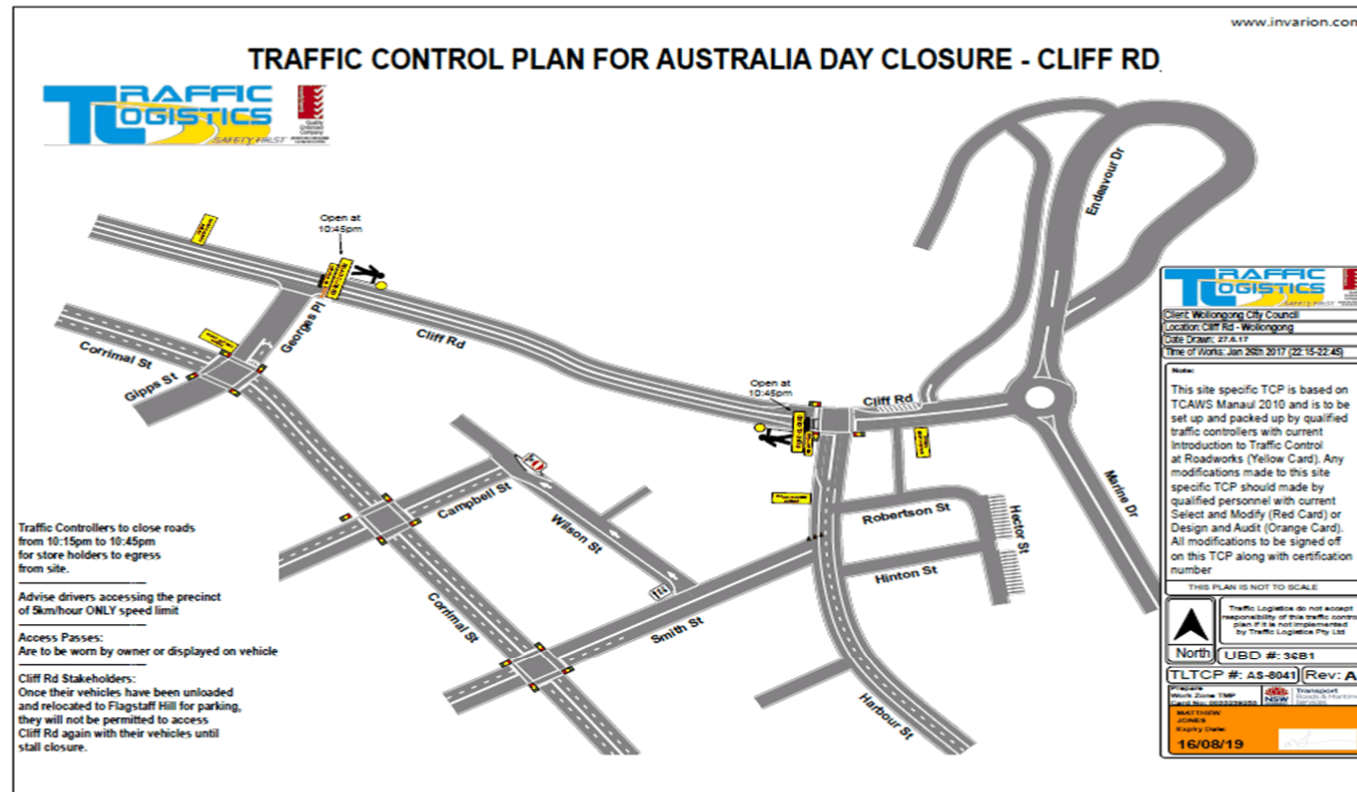


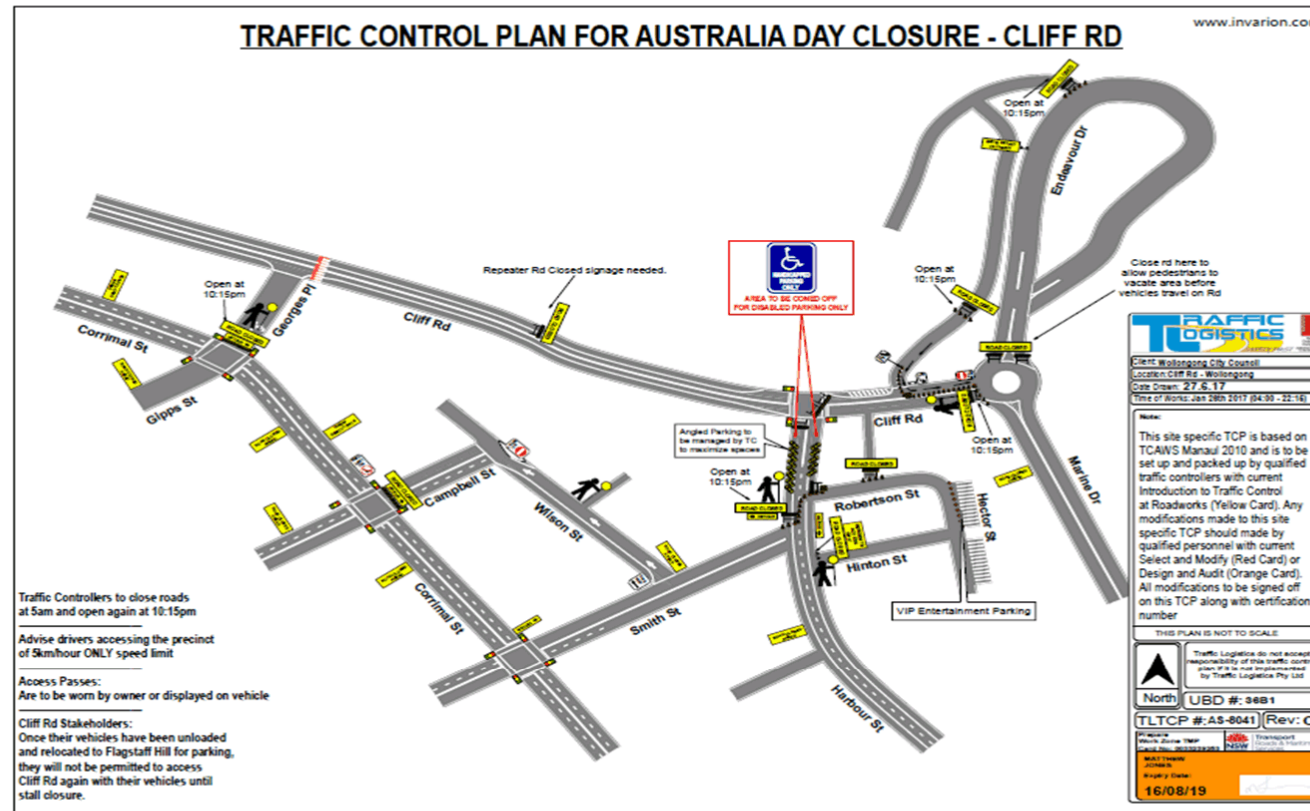


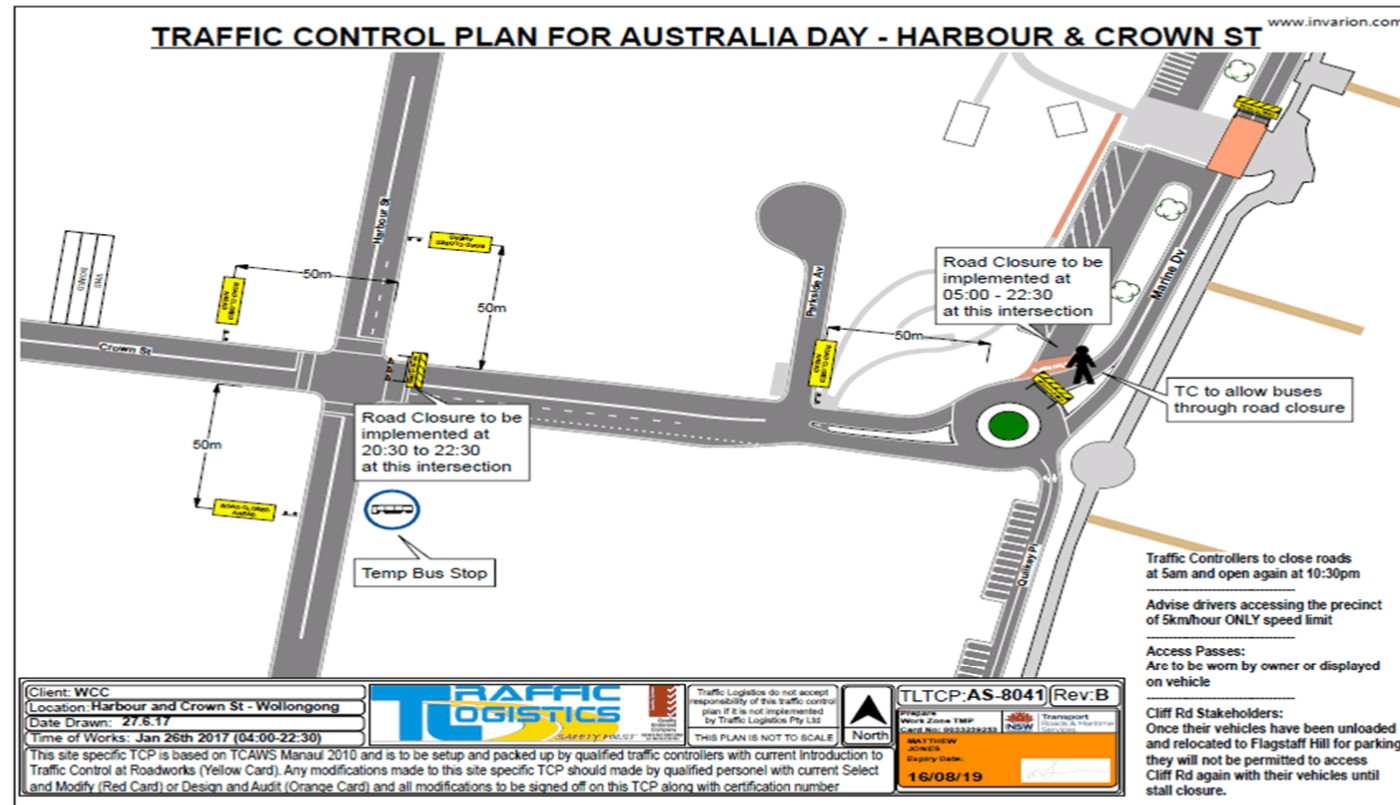


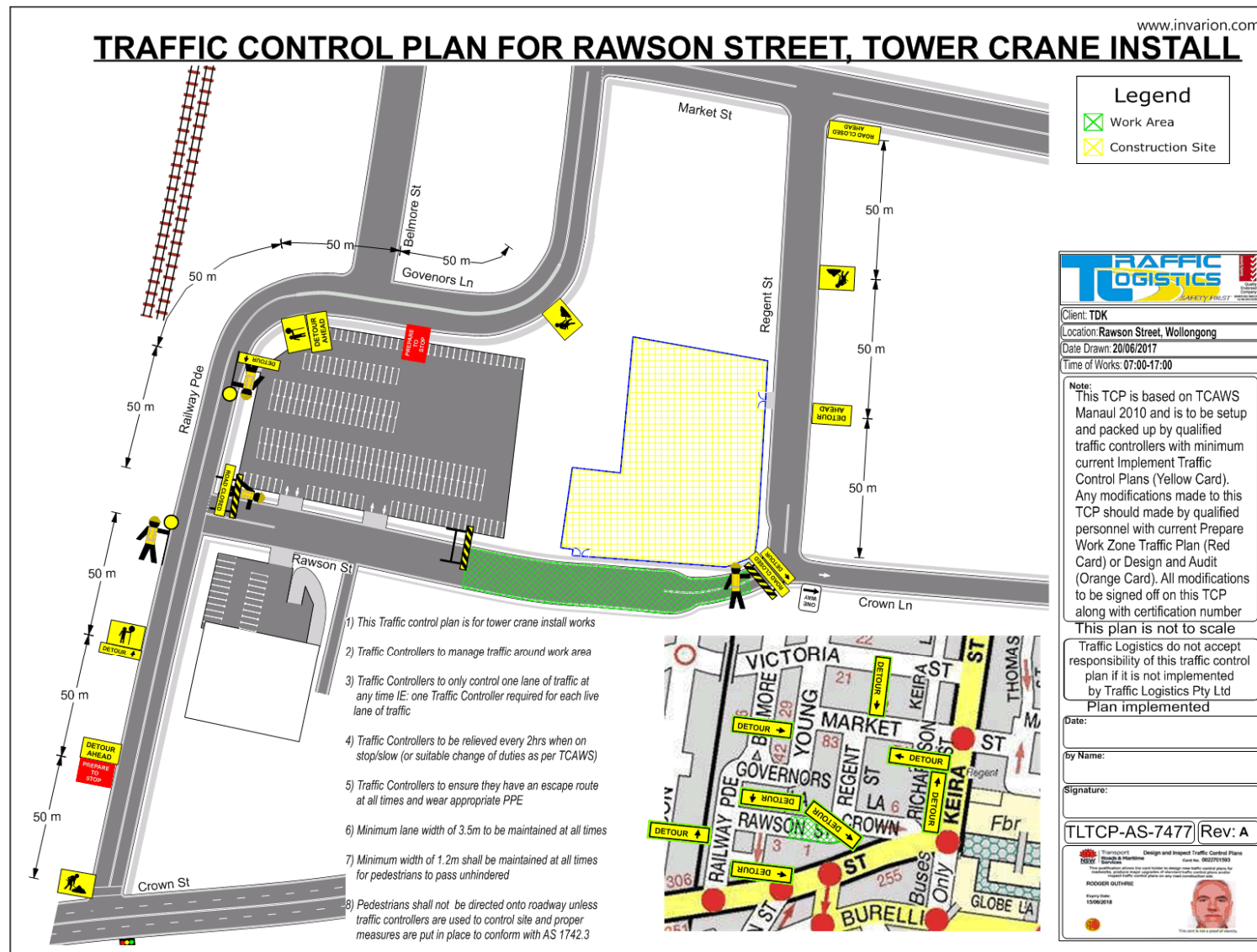






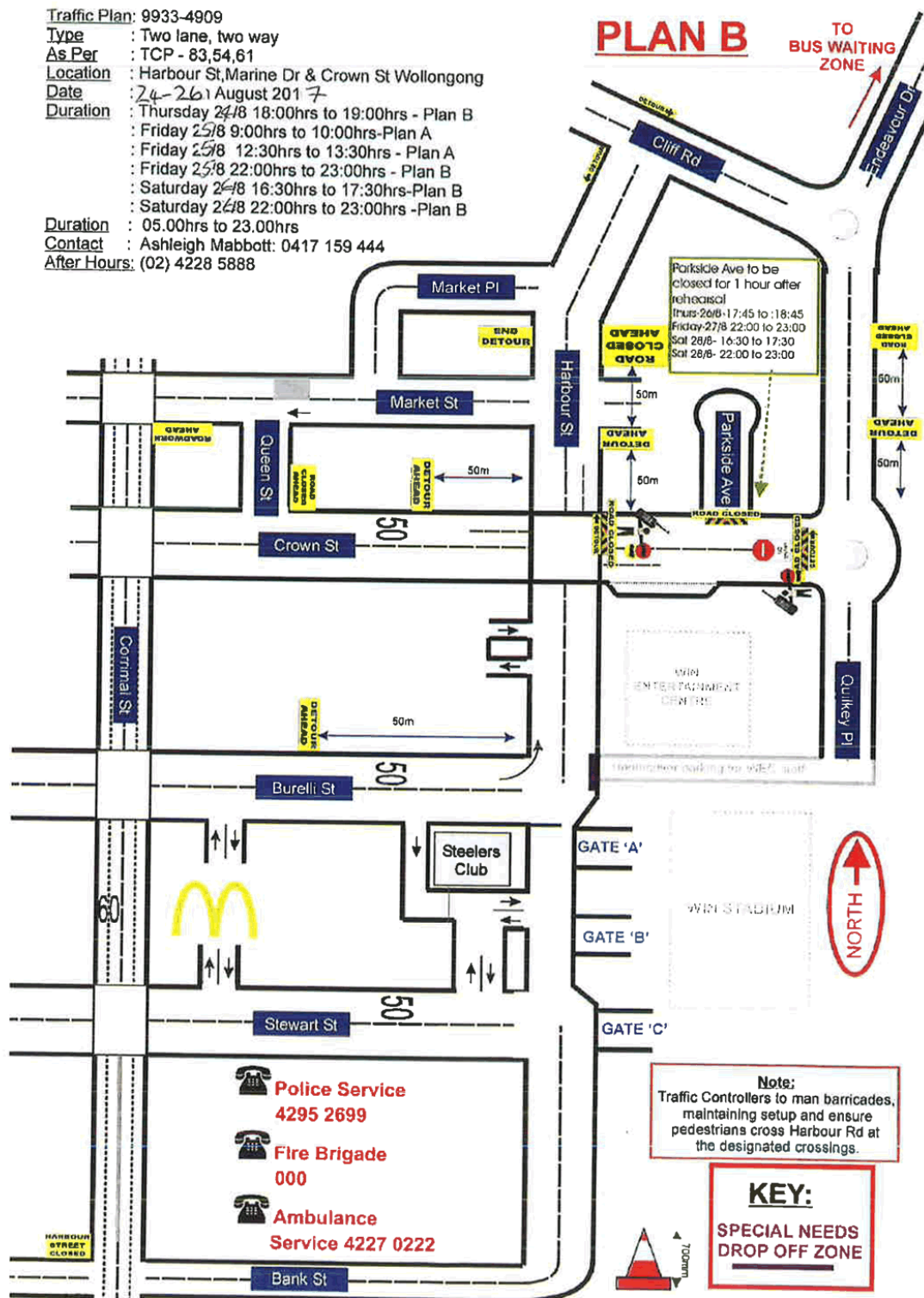




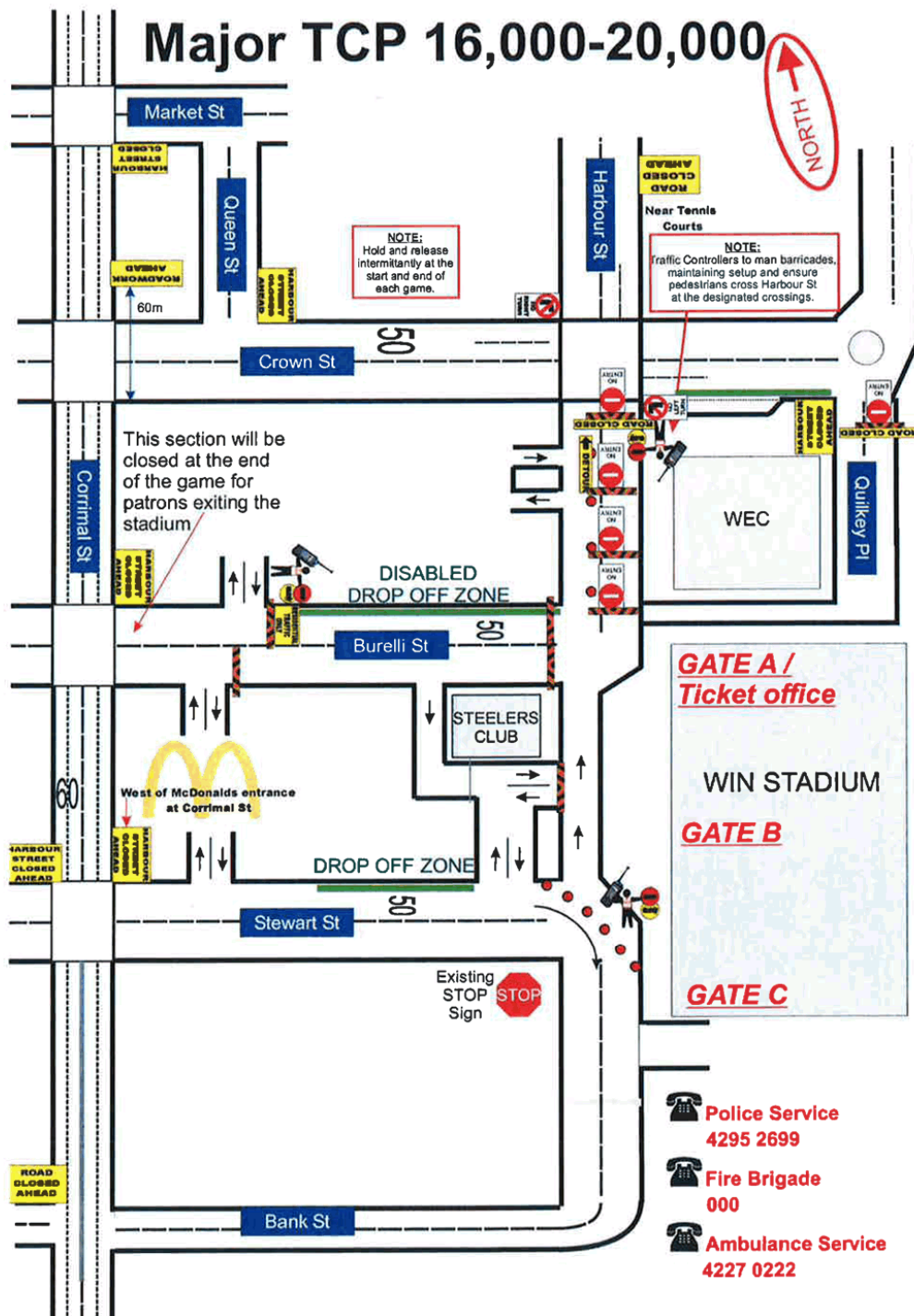


5

Traffic Plan: 9933-4909
Type : Two lane, two way
As Per : TCP - 83,54,61
Location : Harbour St, Marine Dr & Crown St Wollongong
Date : 24-26 August 2017
Duration : Thursday 24/8 18:00hrs to 19:00hrs - Plan B
 Friday 25/8 9:00hrs to 10:00hrs-Plan A
 Friday 25/8 12:30hrs to 13:30hrs - Plan A
 Friday 25/8 22:00hrs to 23:00hrs - Plan B
 Saturday 26/8 16:30hrs to 17:30hrs-Plan B
 Saturday 26/8 22:00hrs to 23:00hrs -Plan B
Duration : 05.00hrs to 23.00hrs
Contact : Ashleigh Mabbott: 0417 159 444
After Hours: (02) 4228 5888



ELTON John



Bus Detours

