

# AGENDA

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 18 JANUARY 2017 IN  
COUNCIL ADMINISTRATION BUILDING, LEVEL 10 ROOMS 2 & 3

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD 16 November 2016			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS			Chair
10	NEXT MEETING			Chair
11	CLOSE			

## ACKNOWLEDGEMENT OF COUNTRY

*"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."*

## APOLOGIES

## CONFIRMATION OF MINUTES OF MEETING HELD ON 16 November 2016.

## BUSINESS ARISING FROM PREVIOUS MEETING -

## ITEMS FOR CONSIDERATION

## GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	AUSTINMER	Balfour Road	Request for 'No Stopping' restrictions
2	AUSTINMER	Wigram Road and Park Avenue	Request to reinstate 'No Stopping' signs
3	THIRROUL	Lawrence Hargrave Drive	Request for Parking Restrictions
4	THIRROUL	Surfers Parade, Cliff Parade, Tasman Parade and Craig Street	Request for 'No Stopping' restrictions
5	THIRROUL	Cnr Church Street and Lawrence Hargrave Drive	Request for Pedestrian Safety Measures
6	BULLI	Horse Paddock off Beacon Avenue	Request for removal of 'No Parking' signage
7	WOLLONGONG	Harbour Street	Extension of times for bus zones near St Mary's Star of the Sea College
8	FIGTREE	Morinda Close	Request for 'No Through Road' signage
9	UNANDERRA	Tannery Street	Request for Changes to Timed Parking
10	CRINGILA	Lake Avenue	Request for Changes to Parking
11	WARRAWONG	Intersection of Flagstaff and Blaxland Avenue	Request for 'No Stopping' restrictions
12	WINDANG	Oaklands Avenue	Request to Upgrade Children's Crossing

## REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
13	AVONDALE	Cleveland Road, Avondale Road, Huntley Road, Marshall Mount Road	Illawarra Cycle Club Race Events for 2017

## DESIGN ITEMS

14	HELENSBURGH	Princes Highway	Design for Upgrade works
15	BULLI	Point Street	Design for Shared Pathway
16	WOLLONGONG	Cliff Road	Additional Mobility Parking Space
17	WOLLONGONG	Cliff Road	Temporary Road Safety Measures

## INFORMAL ITEMS

DRAFT

GENERAL BUSINESS

- 1 AUSTINMER - WARD 1  
Balfour Road – Request for ‘No Stopping’ Signage

**Background**

Residents of Balfour Road have contacted Council following an incident on 1 December 2016 where a vehicle flipped onto its roof in the vicinity of No 36 Balfour Road. The residents report it is a dangerous corner due to recent development in the area increasing the number of parked cars and have requested Council consider the installation of ‘No Stopping’ signage in this area.

**Proposal**

To be determined following Traffic Committee Inspections.

- 2 AUSTINMER - WARD 1  
Wigram Road and Park Avenue – Request to reinstate No Stopping Signs

**Background**

Council has been contacted by a resident of Wigram Road, requesting that ‘No Stopping’ signs be reinstated at the junction of Wigram Road and Park Avenue, outside No 2 Wigram road. Apparently the original sign was removed by vandals several years ago and never replaced. A ‘No Stopping’ sign on the opposite side of the road was removed by builders working on the site of the old Austinmer Bowling Club. The junction is reported to be narrow with a blind corner. Police have advised the customer that the existing ‘No Stopping’ signs on either side of this customers’ driveway are inadequate for them to enforce as the signs need to be in a prominent position.

**Proposal**

To be determined following Traffic Committee Inspections.

- 3 THIRROUL - WARD 1  
Lawrence Hargrave Drive – Request for Parking Restrictions

**Background**

During construction of the Centro Apartments at 346 – 350 Lawrence Hargrave Drive, a work zone was in place. Since completion of the apartments, the work zone was returned to unrestricted parking. Residents have requested the installation of 2 hour timed parking in this location, to allow visitors to the nearby shops and café the option of short term parking, as currently these spaces appear to be taken up by commuters.

**Proposal**

To be determined following Traffic Committee Inspections.

- 4 THIRROUL - WARD 1  
Surfers Parade, Cliff Parade, Tasman Parade and Craig Street – Request for ‘No Stopping’ signs

**Background**

A resident of Surfers Parade, Thirroul reports an urgent need for ‘No Stopping’ signs to be installed on the corners of Surfers Parade and Cliff Parade in both directions, as well as the corners of Tasman Parade and Craig Street in both directions; as these areas form part of the cycle way from Thirroul to Sandon Point and numerous cars are parking on the bends. As a result motorists are negotiating the corners on the incorrect side of the road and many near misses have been witnessed.

**Proposal**

To be determined following Traffic Committee Inspections.

- 5 THIRROUL - WARD 1  
Cnr Church Street and Lawrence Hargrave Drive – Request for Pedestrian Safety Measures

**Background**

Council has received letters from several residents of Redman Avenue, Thirroul in relation to pedestrian safety concerns at this intersection. There are several elderly residents in the area who have reported near misses with drivers speeding with no regard for pedestrians.

**Proposal**

- 6 BULLI - WARD 1  
Horse Paddock off Beacon Avenue – Request for removal of ‘No Parking’ Signage

**Background**

Council's has been contacted by a customer with a request for ‘No Parking’ signage to be removed from outside the entry to a paddock located off Beacon Avenue, Bulli.

**Proposal**

To be determined following Traffic Committee Inspections.

- 7 WOLLONGONG - WARD 2  
Harbour Street – Bus Zones near St Mary's Star of the Sea College

**Background**

Council has been contacted by St Mary's Star of the Sea College in relation to traffic congestion in the streets surrounding the College, particularly around school bus service times. In an effort to alleviate pressures on neighbours, the school has suggested that extended times apply to the south bound Bus Zone on the eastern side of Harbour Street. To avoid confusion for drivers, the proposal for extended hours of 1pm to 4pm for School Days rather than Friday's only.

**Proposal**

To be determined following Traffic Committee Inspections.

- 8 FIGTREE - WARD 2  
Morinda Close – Request for ‘No Through Road’ signage

**Background**

A resident of Morinda Close, Figtree has contacted Council with a request that a ‘No Through Road’ sign be placed at the entrance to Morinda Close as cars are continually entering and then having to turn around at the end of the street.

**Proposal**

To be determined following Traffic Committee Inspections.

- 9 UNANDERRA - WARD 3  
Tannery Street – Request to Change Timed Parking

**Background**

Council has been approached by business owners in Tannery Street, Unanderra with a request to alter the timed parking in Tannery Street from 2 hours to 15 minutes to increase turnover.

**Proposal**

To be determined following Traffic Committee Inspections.

- 10 CRINGILA - WARD 3  
Lake Avenue – Changes to Parking

**Background**

Council has been approached by the George Cross Falcon Community Centre in Lake Avenue Cringila, with a request for parking signage to read 'No Parking – Buses Excepted' similar to signage at the nearby Council Community Centre. This would ensure safe drop off and collection of passengers from the Community Bus. It is suggested that this signage be timed 9am to 3pm Monday to Friday. When not in use by the community bus it would be available to members of the public as a drop off/pick up area.

**Proposal**

To be determined following Traffic Committee Inspections.

- 11 WARRAWONG - WARD 3  
Intersection of Flagstaff Road and Blaxland Avenue – Request for No Stopping restrictions

**Background**

Council has been contacted by a resident of Blaxland Avenue with a request for No Stopping restrictions to be installed at the intersection of Flagstaff Road and Blaxland Avenue. When large volumes of visitors attend the local church for funerals, vehicles park very close to the intersection of Blaxland Avenue, restricting sight distance for vehicles entering Flagstaff Road.

**Proposal**

To be determined following Traffic Committee Inspections.

- 12 WINDANG - WARD 3  
Oaklands Avenue – Request to upgrade children's crossing

**Background**

Council Rangers have requested an upgrade the Children's Crossing in Oaklands Avenue.

**Proposal**

To be determined following Traffic Committee Inspections.

## REGULATION OF TRAFFIC

- 13 AVONDALE - WARD 3  
Cleveland Road, Avondale Road, Huntley Road, Marshall Mount Road (and Calderwood Road)

### **Background**

The Illawarra Cycle Club has submitted their program of race events for 2017.

### **Proposal**

Program and plans to be tabled and discussed at Traffic Committee Meeting.

## DESIGN ITEMS

- 14 HELENSBURGH - WARD 1  
Princes Highway – Upgrade Works

### **Background**

Council's Design Team has prepared plans for upgrade works along the Princes Highway, Helensburgh.

### **Proposal**

Plan No 5973\_C01\_1 be approved (Attachment 2)

- 15 BULLI - WARD 1  
Point Street – Shared Pathway to Bulli

### **Background**

Council's Design Team have prepared plans for the Shared Pathway which runs the full distance of Point Street out to the Princes Highway, Bulli.

### **Proposal**

Plans No 5950\_C01\_A and 5950\_C03\_A be approved (Attachment 3)

- 16 WOLLONGONG - WARD 2  
Cliff Road – Additional Mobility Parking Space

### **Background**

Council's Design Team have prepared an additional mobility parking space and ramp to be installed out the front of Levendi on Cliff Road, Belmore Basin, Wollongong.

### **Proposal**

Plan No 6022\_C02\_1 be approved (Attachment 4)

- 17 WOLLONGONG - WARD 2  
Cliff Road – Temporary Road Safety Measures

### **Background**

Council's Design Team have prepared plans for temporary road safety measure to be carried out while the tramway is under construction. The painted bicycle marking, additional speed cushions and vehicle signage has already be submitted and approved at a previous Traffic Committee Meeting. The works zone down the southern end of the job is the part of this plan which requires approval.

### **Proposal**

Plan No 6022\_C01\_1 be approved (Attachment 5)

## INFORMAL ITEMS

### **Fitness Five Fun Run and Kerryn McCann 10 Event – Sunday 2<sup>nd</sup> April 2017.**

This item was listed in the Meeting held 16 November 2016. Following discussion, the Committee requested that new plans would need to be submitted as author's qualification had expired. New traffic management plans are currently being reviewed by Kembla Joggers and as such; this item may be held over until the 15 February 2017 Meeting.

## LATE ITEMS

DRAFT



## Attachment 1 – Standard Conditions for Road Closures

### **Standard Conditions for Road Closures**

#### **For Special Events and Work Related activities Within Council Road Reserves.**

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

#### **Checklist:**

- ☒ **Completed Council Form:**

*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

#### **Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

**Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.**













