

ITEM 16

CITY OF WOLLONGONG TRAFFIC COMMITTEE - MINUTES OF MEETING HELD ON 13 MARCH 2019

The City of Wollongong Traffic Committee meeting was held on 13 March 2019. Items listed in 2, 4 and 5.2 to 5.5 are to be adopted by Council through delegated authority. Items 3.1 to 3.7 and Item 5.1 must be determined by Council and are recommended to Council for approval for temporary Regulation of Traffic on public roads for works or events by independent parties.

RECOMMENDATION

In accordance with the powers delegated to Council, the Minutes and Recommendations of the City of Wollongong Traffic Committee held on 13 March 2019 in relation to Regulation of Traffic be adopted.

REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure Strategy + Planning
Authorised by: Andrew Carfield, Director Infrastructure + Works (Acting)

ATTACHMENTS

- 1 Standard Conditions for Road Closures
- 2 Standard Conditions for Street Parties
- 3 Anzac March - Woonona/Bulli RSL
- 4 Anzac Parade, Corrimal
- 5 Anzac March - Wollongong
- 6 NAIDOC Green Street Road Closure
- 7 Tri the Gong Triathlon Event
- 8 Orthodox Easter Procession

BACKGROUND

- 1 **COLEDALE – WARD 1 (Item 3.1 of WCC Minutes)**
Cater Street – Anzac Parade 25 April 2019

Background:

The Coledale RSL Club has applied for a road closure of the eastern end of Cater Street, Coledale to permit a march and dawn service on Anzac Day 25 April 2019. The road closure covers one block of Cater Street and will have minimal impact on the road network. The closure will take effect from 5.30am until 7.00am on the day.

It is appropriate in these circumstances to recommend a road closure along the lines of a street party where a separate traffic management plan will not be required as the Standard Conditions for Street Parties cover the necessary traffic arrangements.

Consultation:

It is a condition of approval that the applicant consults with residents and businesses who may be affected by the road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed closure of Cater Street, Coledale between Hyde Lane and Lawrence Hargrave Drive be approved subject to Council's Standard Conditions for Street Parties.

2 WOONONA/BULLI – WARD 1 (Item 3.2 of WCC Minutes)

Princes Highway and Nicholson Road – Anzac Parade 25 April 2019

Background:

The Woonona Bulli RSL has applied for a closure of the Princes Highway and Nicholson Road, Woonona in order to hold the dawn march and service on Anzac Day from 5.30am until 7.00am on 25 April 2019. The closure will take extend from Russell Street to Nicholson Road and then to the Cenotaph. The Traffic Management Plans include the vehicle mitigation required to protect the parade from out of control vehicles.

Consultation:

It is a condition of approval that the applicant consults with residents and businesses who may be affected by the road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed Road Closure on Princes Highway and Nicholson Road, Woonona be approved subject to Traffic Management Plans including suitable vehicle mitigation and Council's Standard Conditions of Road Closures.

3 CORRIMAL – WARD 1 (Item 3.3 of WCC Minutes)

Princes Highway & Railway Streets- Anzac Parade 14 April 2019 and 25 April 2019

Background:

The Corrimal RSL Club has applied for a closure of the Princes Highway and Railway Street on both Sunday 14 April 2019 from 12.00pm to 3.00pm and on Anzac Day from 5.00am until 8.00am. The Traffic Management Plan submitted shows the same arrangements as in 2018, including suitable vehicle mitigation measures.

The meeting was fully supportive of the Anzac Day March because of the early morning time and as it is a gazetted public holiday with little other business activity permitted until midday.

There were some concerns about the impact on the road network and the lengthy detour required for the No. 4 bus service caused by a three hour road closure on the afternoon of Sunday 14 April 2019. The equipment required for the road closure will make it difficult to remove and then reinstall between the march to the memorial and the return march after the completion of the service. For this reason the three hour road closure of the Highway and Railway Street together with the detour via Underwood Street is appropriate.

Council and RMS have agreed to assess the impact on the road network for the event in 2019. Council also agreed to promote all the Anzac related road closures on its website.

Consultation:

It is a condition of approval that the applicant consults with residents and businesses who may be affected by the road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure of the Princes Highway and Railway Street on the afternoon of Sunday 14 April and the morning of 25 April 2019 be approved subject to the submitted traffic management plans and Council's Standard Conditions for Road Closures.

4 WOLLONGONG – WARD 2 (Item 3.4 of WCC Minutes)

Kembla, Burelli, Church Streets and Simpson Place – Anzac March 25 April 2019

Background:

Wollongong RSL have proposed road closures for Church Street and Burelli Street for a short march for the dawn service which will leave the club building in Church Street and proceed across Burelli Street to the Cenotaph in McCabe Park. The closure will take place between 5.30am and 6.30am.

The main Wollongong march will involve road closures of Kembla, Burelli and Church Streets and Simpson Place from 9.00am until 11.00am on Anzac Day. The parade will assemble within the Wollongong Mall with the motor vehicles assembling in Simpson Place. Once the vehicles have cleared Kembla Street the main parade will proceed along Kembla Street from the Mall to Burelli and Church Streets where the parade will proceed past the intersection with Stewart Street and disburse through the car park at McCabe Park. Detailed Traffic Management Plans were submitted subsequent to the meeting and are similar to the march in 2018.

Consultation:

It is a condition of approval that the applicant consults with residents and businesses who may be affected by the road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures be approved subject to the submitted traffic management plans and Council's Standard Conditions for Road Closures for:

- 1 The dawn service for Church and Burelli Streets; and
- 2 The main parade on Kembla, Burelli, Church Streets and Simpson Place.

5 PORT KEMBLA – WARD 3 (Item 3.5 of WCC Minutes)

Allan Street – Anzac Service 25 April 2019

Background:

The Port Kembla Dapto RSL has applied for a road closure of the eastern end of Allan Street, Port Kembla to permit a march and dawn service on Anzac Day 25 April 2019. The road closure covers one block of Allan Street and will have minimal impact on the road network. The closure will take affect from 5.30am until 7.00am on the day.

It is appropriate in these circumstances to recommend a road closure along the lines of a street party where a separate traffic management plan will not be required as the Standard Conditions for Street Parties cover the necessary traffic arrangements.

Consultation:

It is a condition of approval that the applicant consults with residents and businesses who may be affected by the road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed closure from 5.30am to 7.00am on 25 April 2019 on Allan Street, Port Kembla between Military Road and Wentworth Street be approved subject to Council's Standard Conditions for Street Parties.

6 WARRAWONG – WARD 3 (Item 3.6 of WCC Minutes)

NAIDOC Week – Greene Street – 9 July 2019 8.00am to 2.00pm

Background:

Council is coordinating an event during NAIDOC week which involves a closure of Greene Street, Warrawong on Tuesday 9 July 2019 between 8.00am and 2.00pm. The event involves activities and stalls on the roadway between the one-way lane leading to Cowper and Bent Streets. As the closure is less than one block long it is being treated as a street party for the purposes of processing the closure application, where a separate traffic management plan is not required.

Consultation:

It is a condition of approval that the applicant consults with residents and businesses who may be affected by the road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed closure from 8.00am to 2.00pm on 9 July 2019 on Greene Street between the one-way lane leading to Cowper and Bent Streets be approved subject to Council's Standard Conditions for Street Parties.

7 WOLLONGONG – WARD 2 (Item 3.7 of WCC Minutes)

Tri The Gong Event – Cliff Road, Bourke Street, Kembla Street, George Hanley Drive, Squires Way, Blackett Street, Elliotts Road (eastern end) and Pioneer Road (to Towradgi Road), Wollongong

Background:

Elite Energy is organising the annual Tri the Gong Event for 2019 where the cycling parts of each event require significant road closures for Cliff Road, Bourke Street, Kembla Street, Blackett Street, George Hanley Drive, Squires Way, Elliotts Road (eastern end) and Pioneer Road (to Towradgi Road) as set out in the Traffic Management Plan. The road closures take effect from 5am until 12 noon for the streets between Elliotts Road and Crown Street and for Carters Lane and Pioneer Road between Elliotts and Towradgi Roads from 5am until 11am.

The submitted Traffic Management Plans include an assessment under the Crowded Place Guidelines which is simpler for 2019 in that the event does not extend beyond Towradgi Road. Previously Pioneer Road has been closed as far as Rothery Street and the current proposal is a significant improvement in terms of the impact on the community. The event also avoids the intersection of Bourke and Corrimal Streets by using Blackett Street.

The Gong Shuttle will need to be diverted via Corrimal Street, as will the 887 Campbelltown Bus Service which operates during the main road closures. The amended plans include traffic controls in the streets to the west of Kembla Street and north of Bourke Street such as Pleasant Avenue, Blackett and Virginia Streets. As there have been issues of traffic congestion in this area in the past the organisers are required to include traffic controls in this area.

The applicant resubmitted amended plans after receiving comments from the Traffic Committee Meeting. The amended plans have not addressed all the deficiencies raised at the meeting and the applicant has been requested to make further amendments relating to the separation between participants and residents on Cliff Road and Pioneer Drive and the conditions under which residents may use the kerb lane on these streets during the races.

Consultation:

A comprehensive consultation plan with residents and business operators in the areas affected by the road closures has been prepared by the applicant as this level of community consultation is a condition of approval for the event.

PROPOSAL SUPPORTED UNANIMOUSLY

The amended plans submitted for the proposed road closures on Saturday 13 April 2019 be approved subject to Council's Standard Conditions for Road Closures and a plan with the following amendments:

- 1 The comment included on plans 2, 3, 5, 7 & 8 that vehicle movement ends under the control of traffic controllers when participants are not on that section of the course;
- 2 A solid barrier to be used in Bourke Street immediately west of Cliff Road; and
- 3 Barriers to be indicated to separate competitors and resident traffic on plan 3.

8 WOLLONGONG – WARD 1 (Item 5.1 of WCC Minutes)

Allan Street - Orthodox Easter Procession 26 April 2019

Background:

On behalf of both Orthodox Churches in Stewart Street, Wollongong, the Macedonian Church has requested permission for road closures of Stewart, Harbour and Burelli Streets for the purpose of the traditional orthodox Easter procession. The road closures will take effect from 8.00pm to 9.10pm on 6 April 2019. The traffic management plans show suitable vehicle mitigation to protect attendees from out of control vehicles.

The procession will proceed around the full block from the Church where participants will march on the roadway in Stewart, Harbour and Burelli Streets and return to the Church via the wide footpath on Corrimal Street, which is adequate to accommodate the procession.

Consultation:

Consultation with affected residents and business operators is a condition of approval for this event.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed closure be approved on Friday 26 April 2019 from 8.00pm to 9.10pm subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal "We have affordable and accessible transport".

It specifically delivers on core business activities as detailed in the Draft Service Plan 2018-19.

Attachment 1 - Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form** 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) *if required*
- Written approval from NSW Police
- Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 - Standard Conditions for Street Parties

Standard Conditions for Street Parties

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbecues, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper
(eg) Temporary Road Closure – Owen Street, Bulli
Date: 6 December 2014
Time: 2 pm – 7 pm
Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 **See attached typical road closure set up for a street party – note that vehicles will be required to be parked across the roadway at each closure point.**

Council will endeavour to make available to you the following equipment

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, but these can be obtained at a modest cost from hardware stores. The flashing lights must be fixed to the barriers and operating prior to sunset.

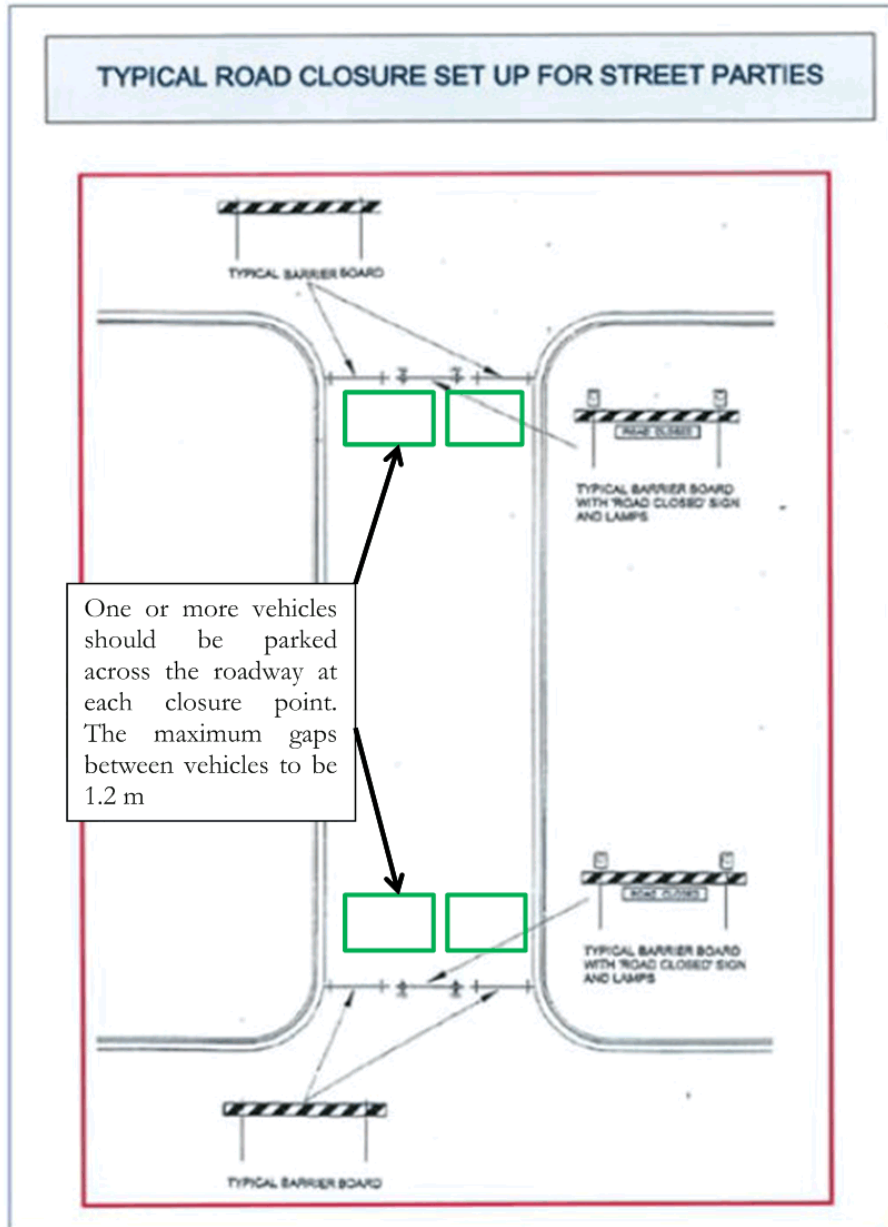
It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

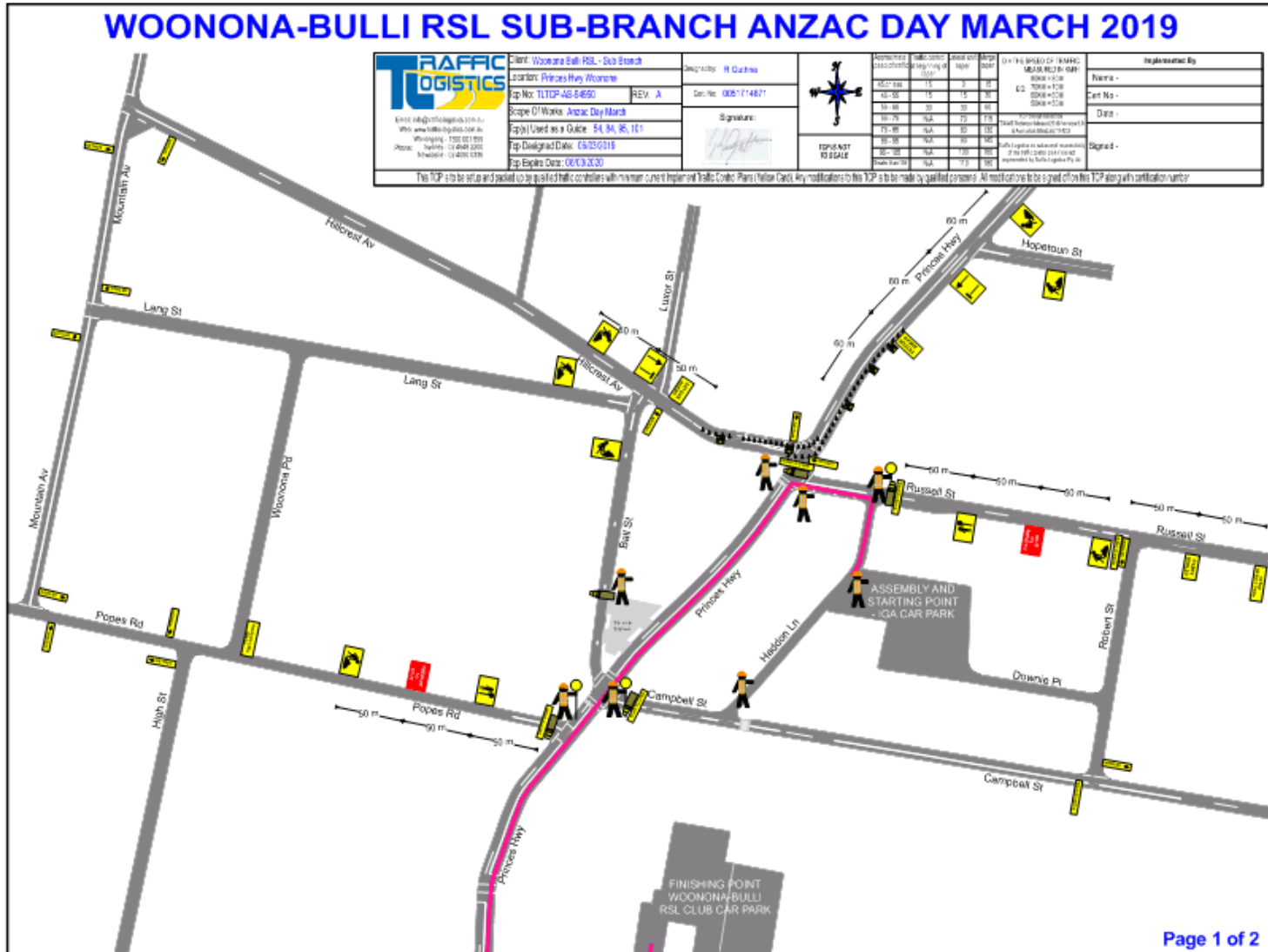
- 7 You are requested to contact Lee Cramer, Council's Events and Functions Coordinator on 42 277104 two weeks prior to pick-up to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm) at your expense.

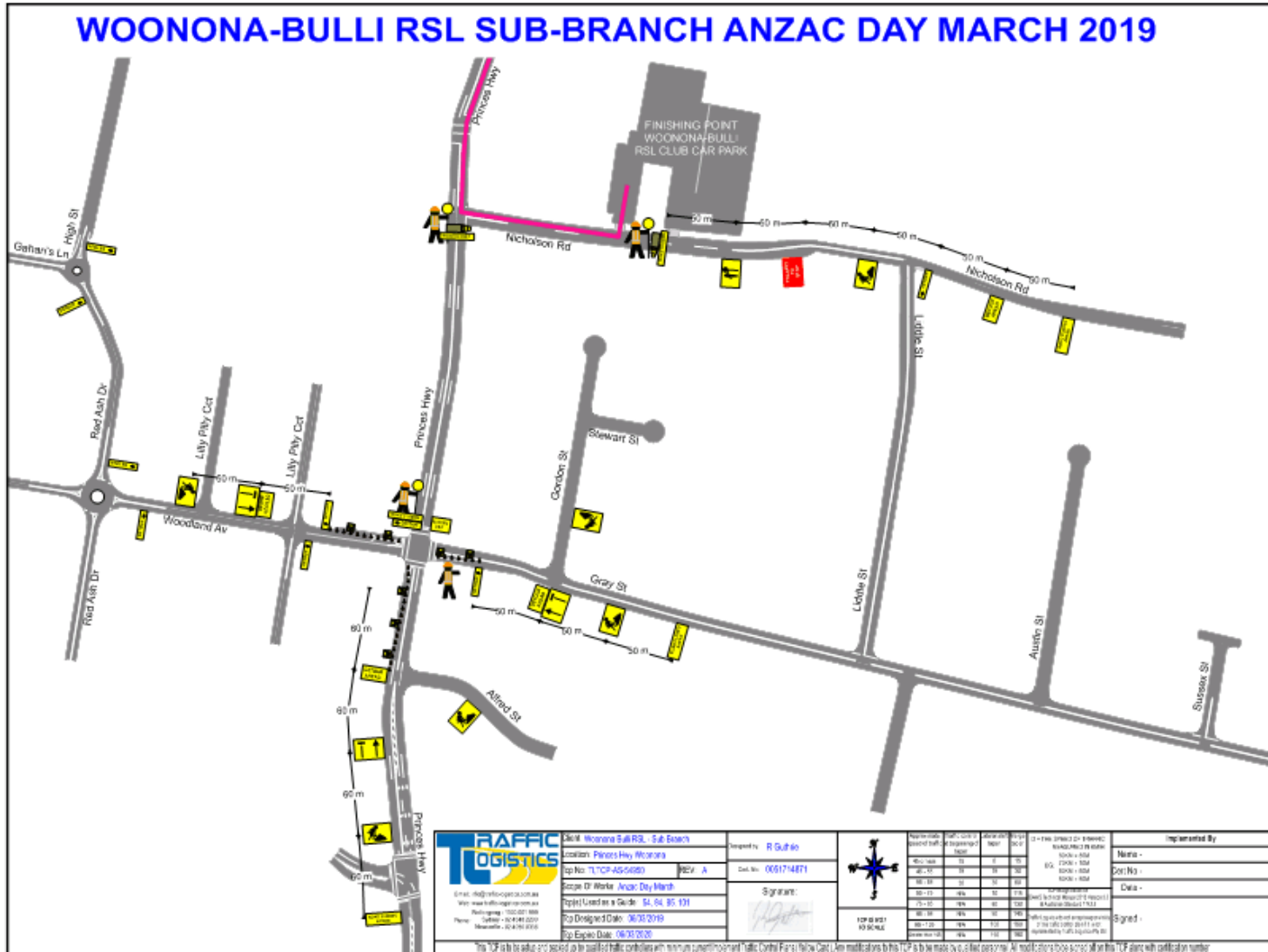
Attachment 2 – Standard Conditions for Street Parties



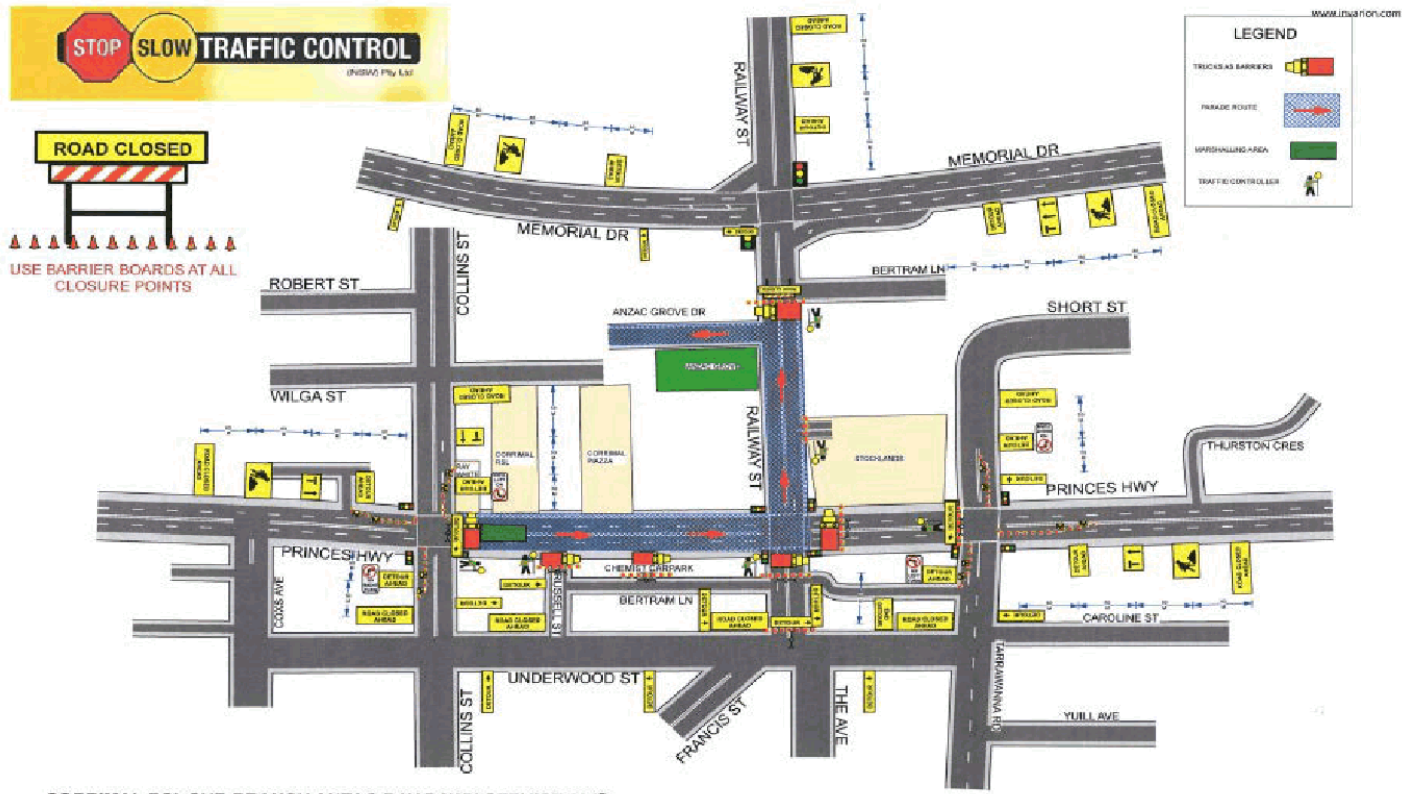
Amended to include vehicle mitigation November 2018

Attachment 3 - Anzac Day March Woonona-Bulli





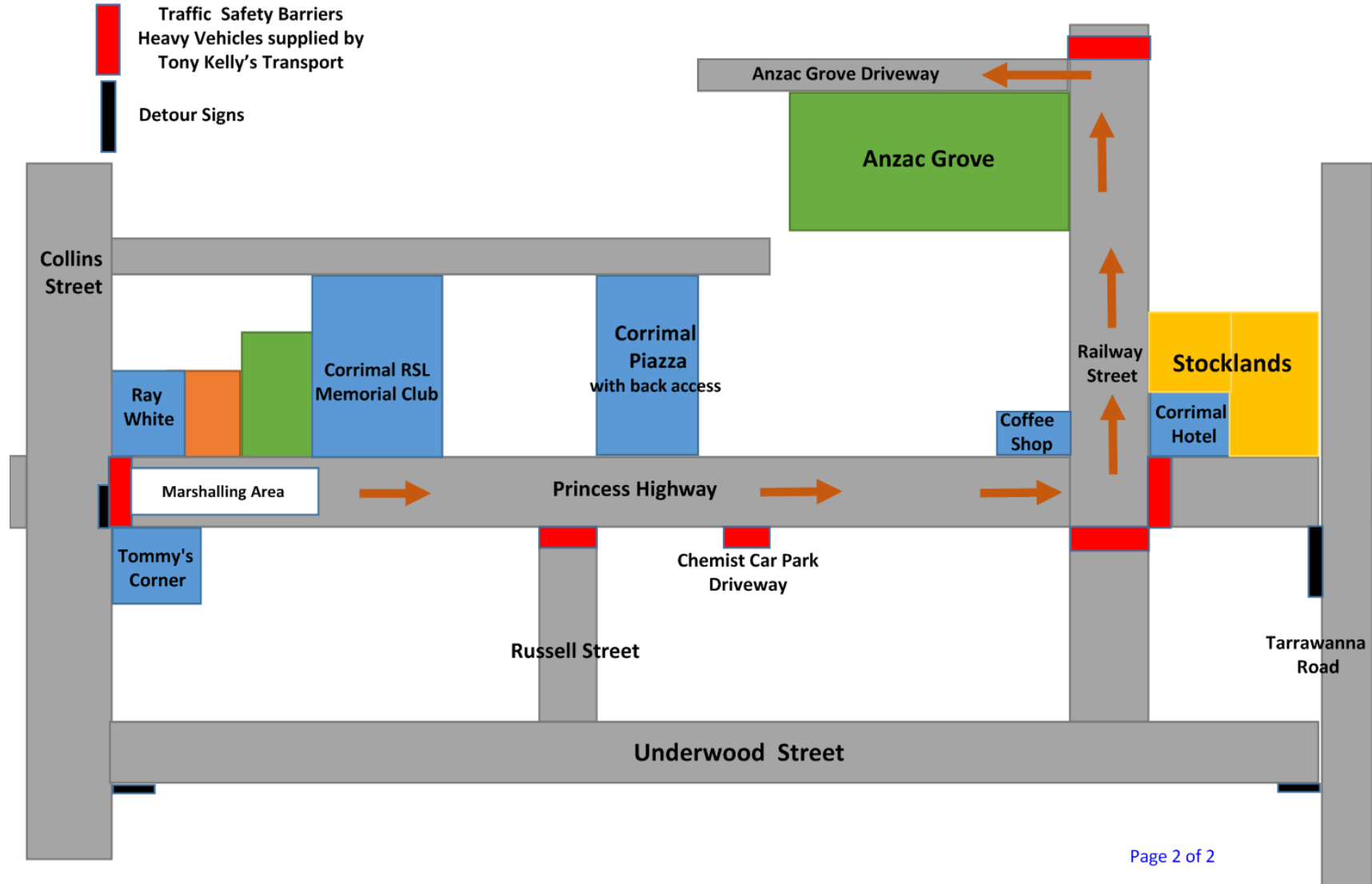
Attachment 4 - Anzac Parade - Corrimal



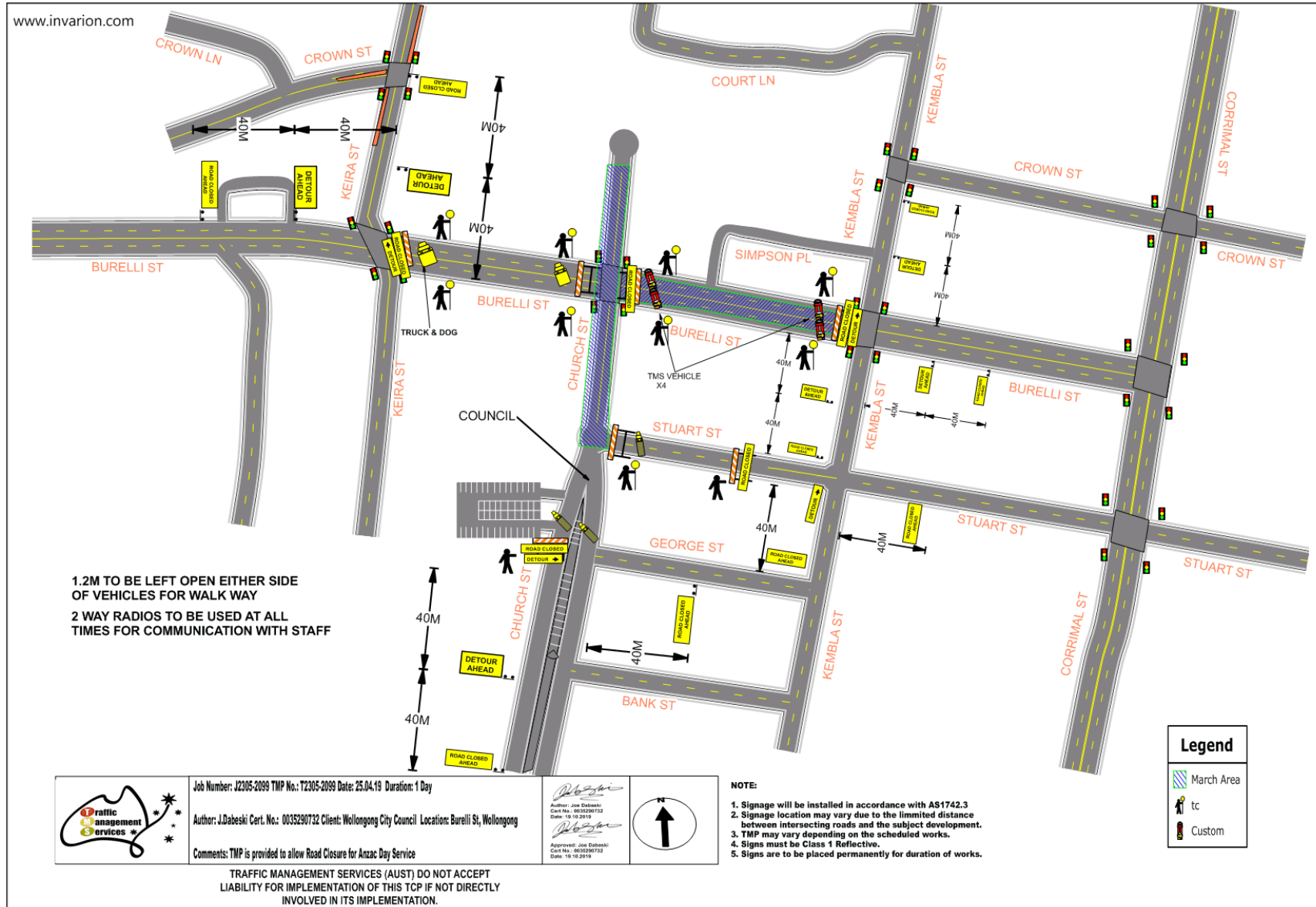
CORRIMAL RSL SUB BRANCH ANZAC DAY DAWN SERVICE 2019

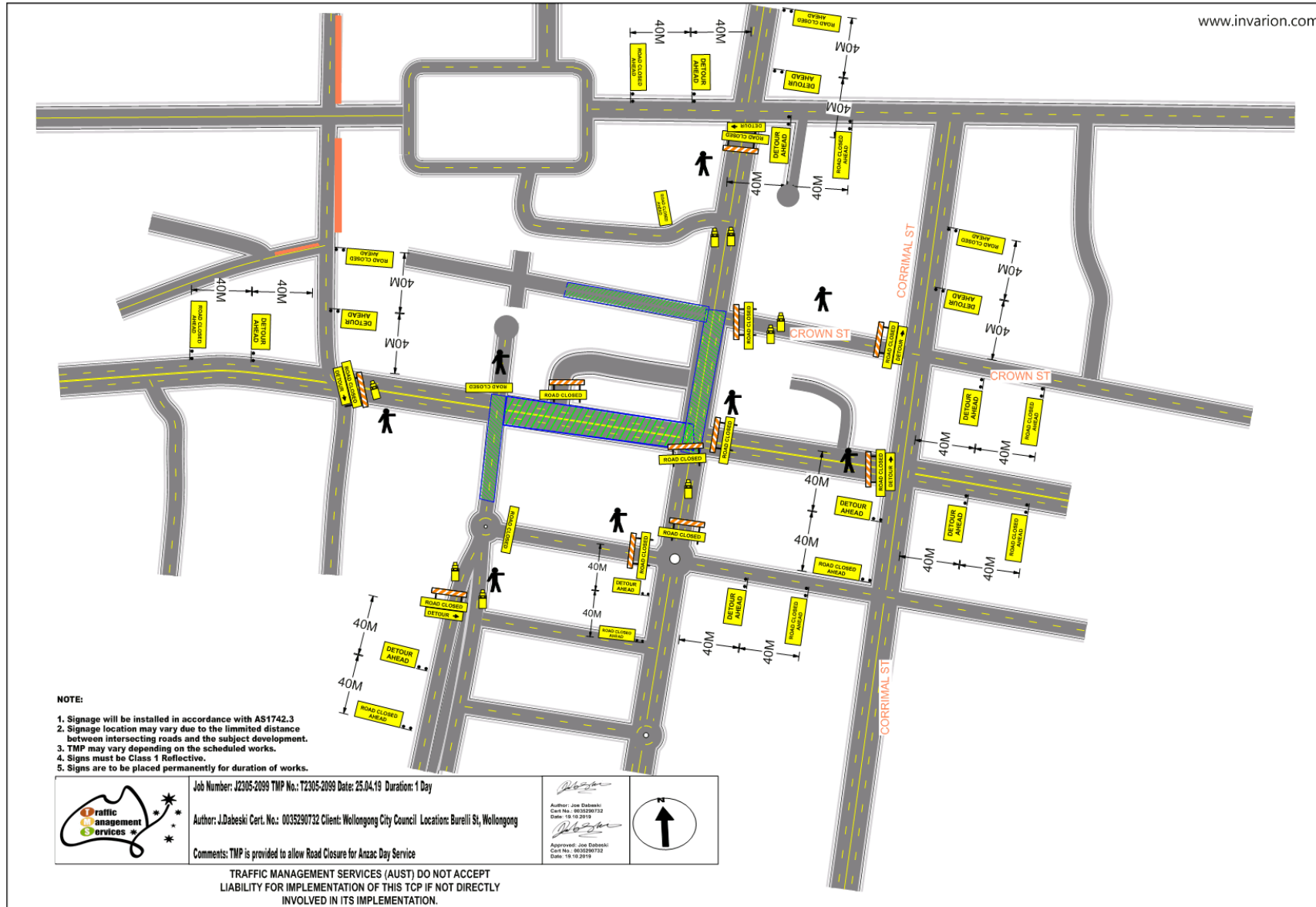
	Client:	CORRIMAL RSL ANZAC DAY	Description of the works: ANZAC DAY MARCH 2019 5:00AM TO 7:30AM (2.5HRS)	Date:	00	Initial Design	Drawn By:	Tray Roberts
	Plant Name:	PRINCES HWY & RAILWAY ST		01		Checked By:	Daniel Muller	
	Suburb:	CORRIMAL NSW		02				
	JOB Ref:			03				

Corrimal RSL Sub Branch Anzac Sunday & Anzac Dawn Services 2019

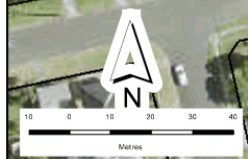


Attachment 5 - Anzac March Wollongong






Attachment 6 - NAIDOC WEEK



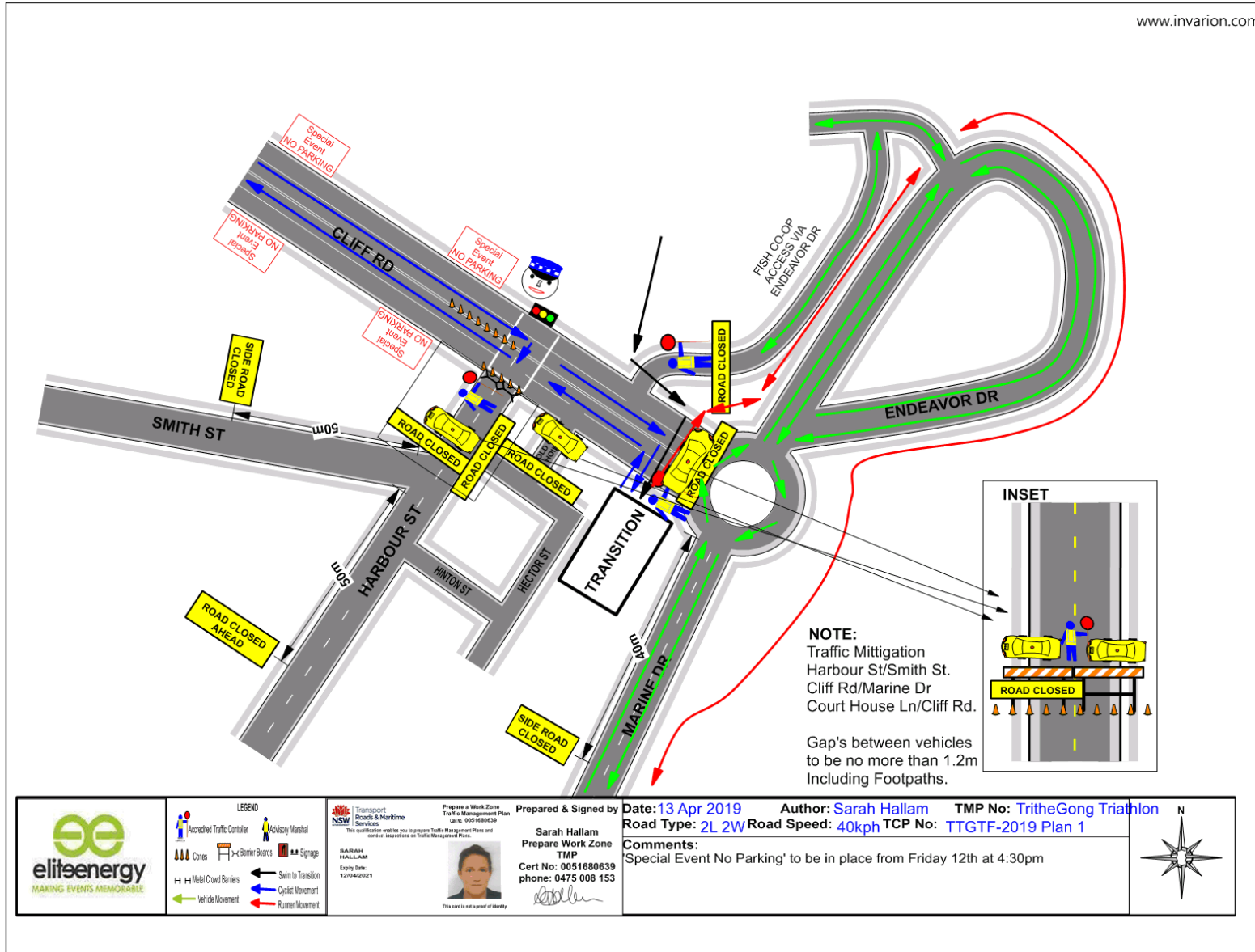
NAIDOC road closure 8am-2pm 9 July 2019

INTERNAL USE ONLY	
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Printed By:	
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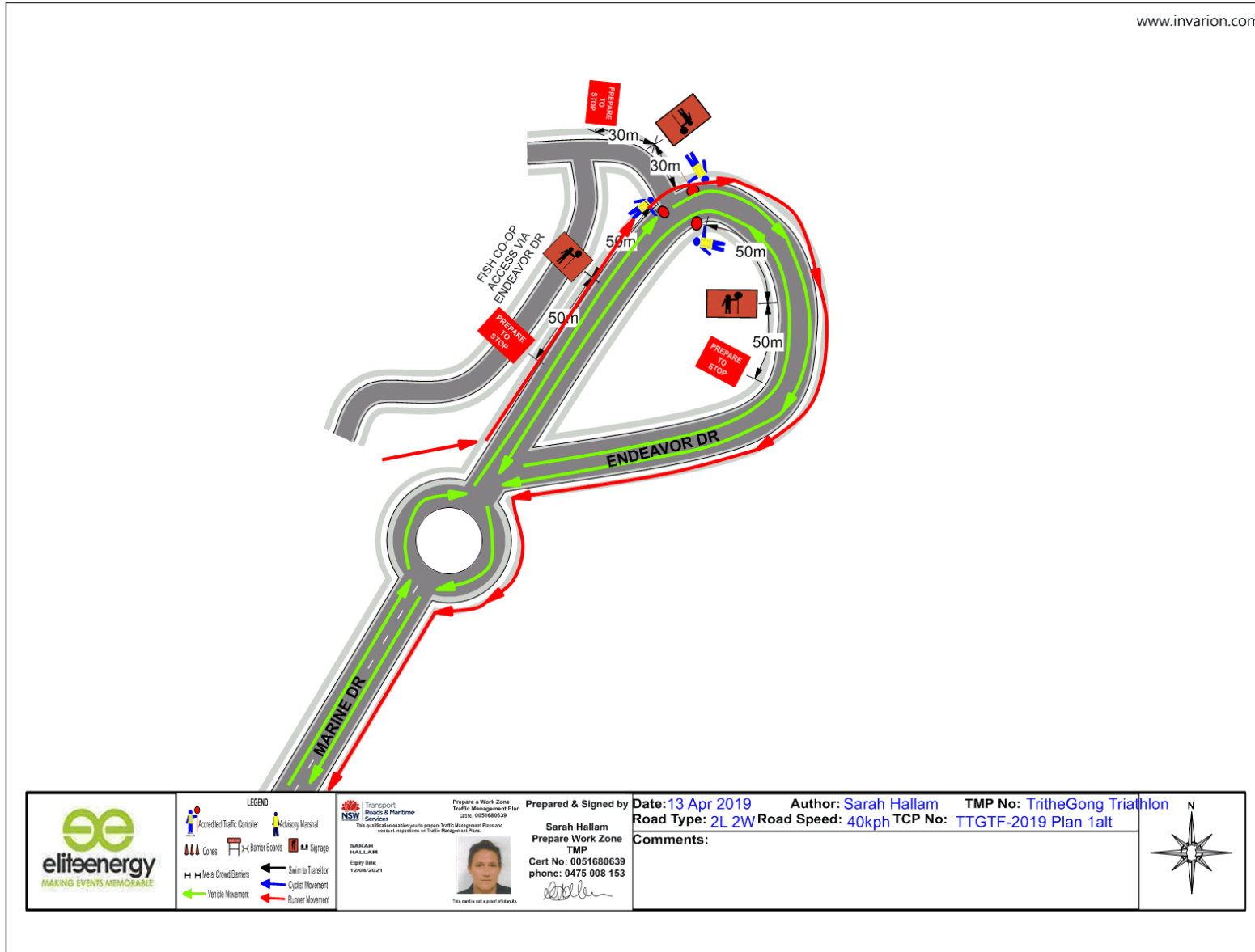
Attachment 7 - Tri the Gong - Plan 1 of 11

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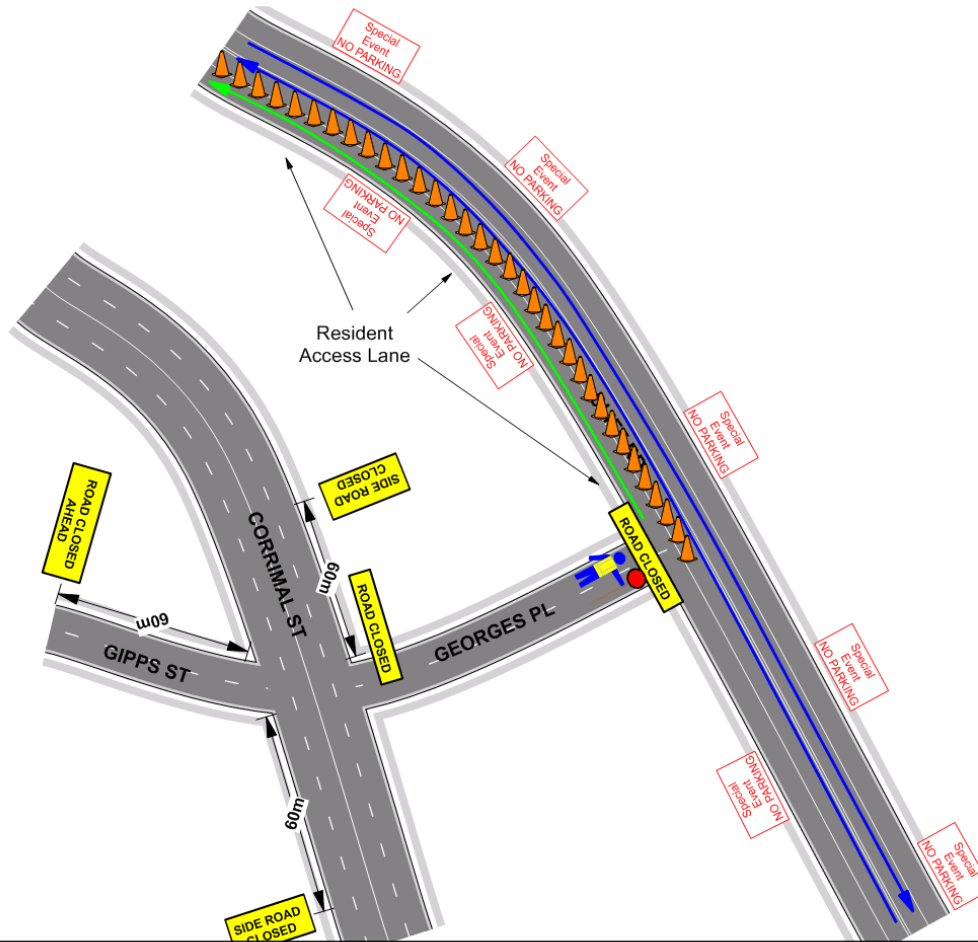
Tri the Gong - Plan 2 of 11

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Tri the Gong - Plan 3 of 11

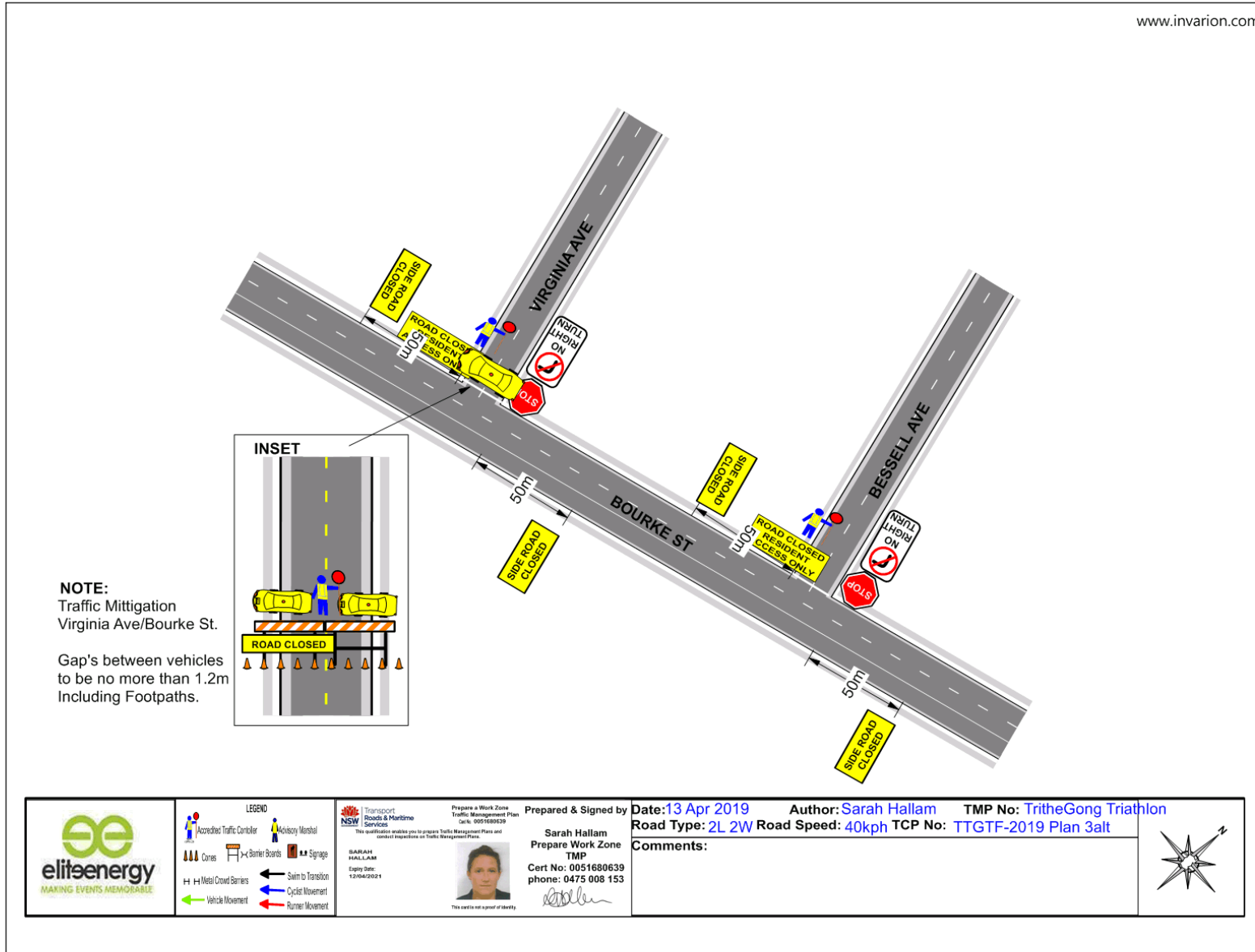
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<p>elitsenergy MAKING EVENTS MEMORABLE</p>	<p>LEGEND</p> <ul style="list-style-type: none"> Accredited Traffic Controller Advisory Marshal Cones Barrier Boards Metal Crowd Barriers Vehicle Movement Signage Switch to Transition Cyclist Movement Turner Movement 	<p>NSW Transport Roads & Maritime Services Prepare a Work Zone Traffic Management Plan Cert No: 0051680639</p> <p>SARAH HALLAM Egny Date: 13/04/2019</p> <p>The carrier on a point of identity.</p>	<p>Prepared & Signed by Sarah Hallam Prepare Work Zone TMP Cert No: 0051680639 phone: 0475 008 153</p>	<p>Date: 13 Apr 2019 Author: Sarah Hallam TMP No: Tri the Gong Triathlon Road Type: 2L 2W Road Speed: 40kph TCP No: TTGTF-2019 Plan 2</p> <p>Comments: Special Event No Parking to in place from Friday the 12th at 4:30pm Vehicles are not permitted unless roads are clear of cyclists Resident access lane opened to residents 9:15am to 9:45am Road opened 11:30am</p>	
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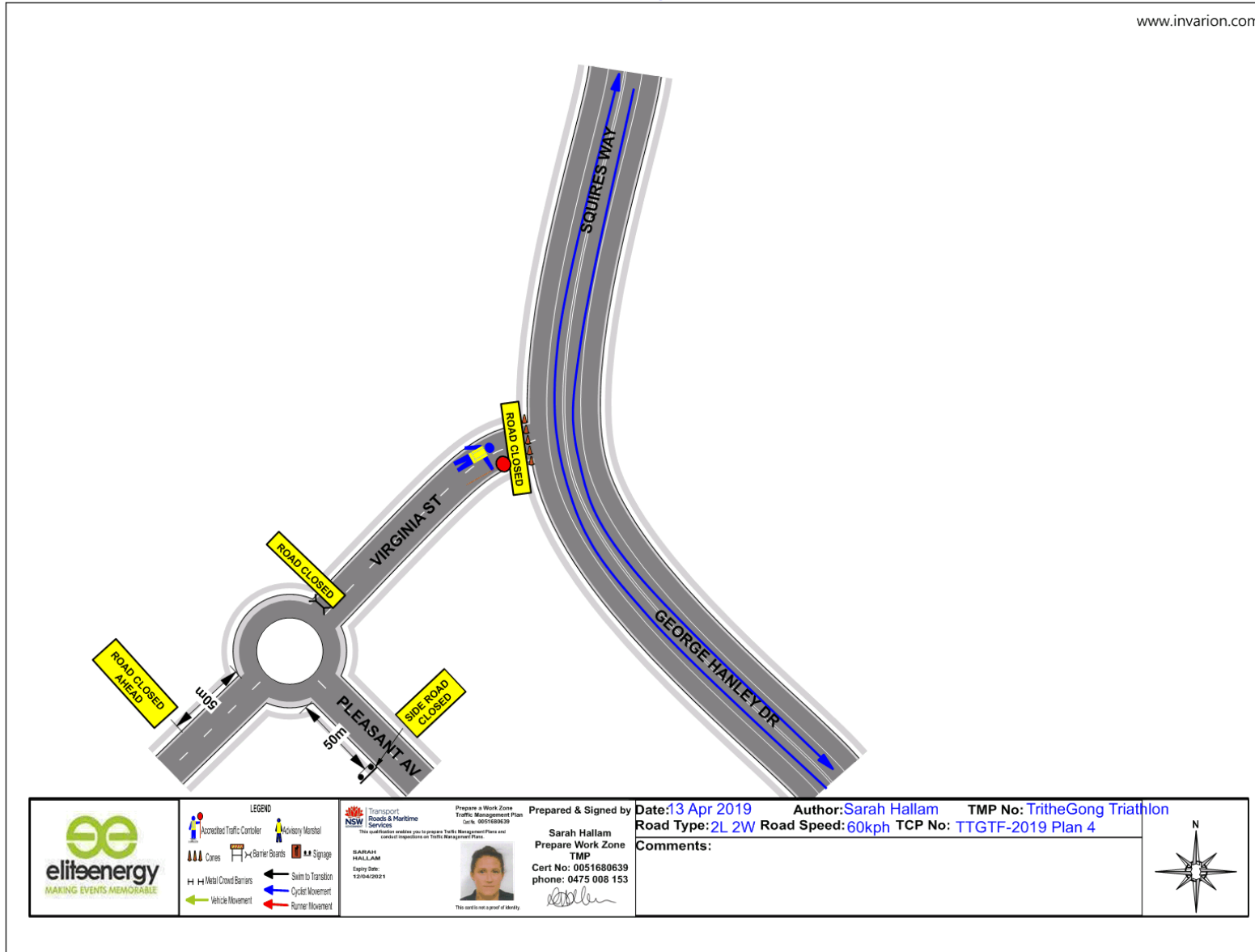
Tri the Gong - Plan 5 of 11

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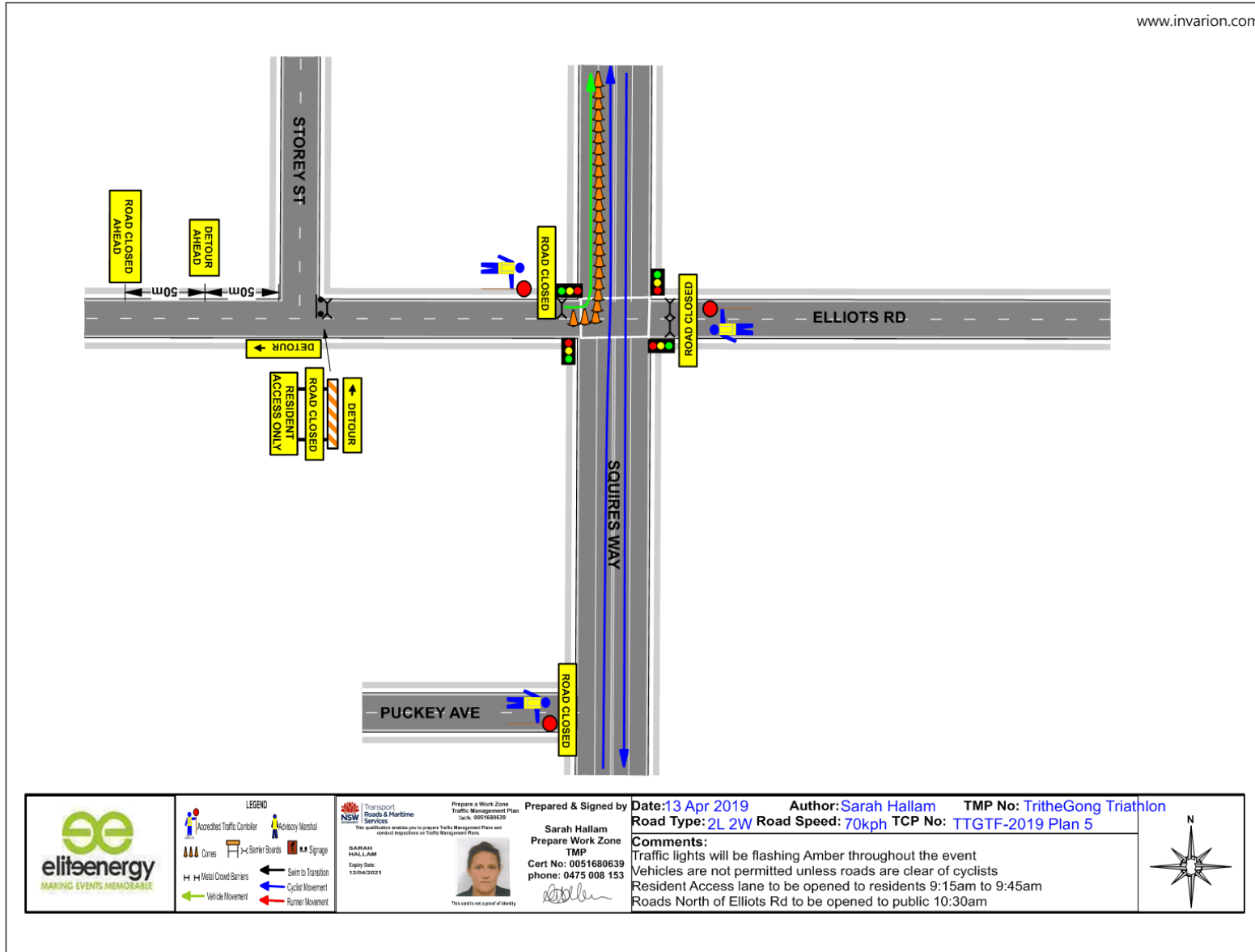


Tri the Gong - Plan 6 of 11

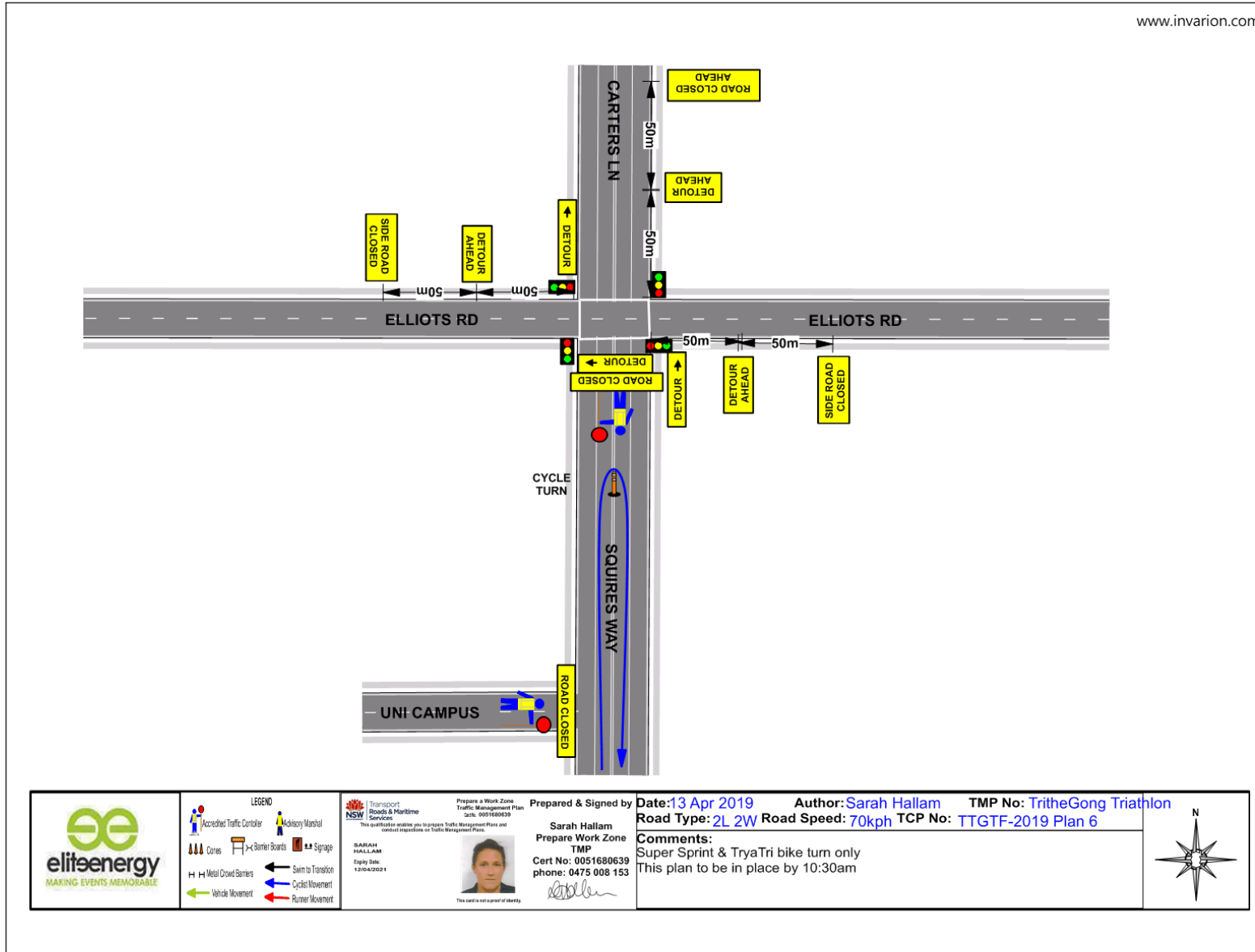
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Tri the Gong - Plan 7 of 11



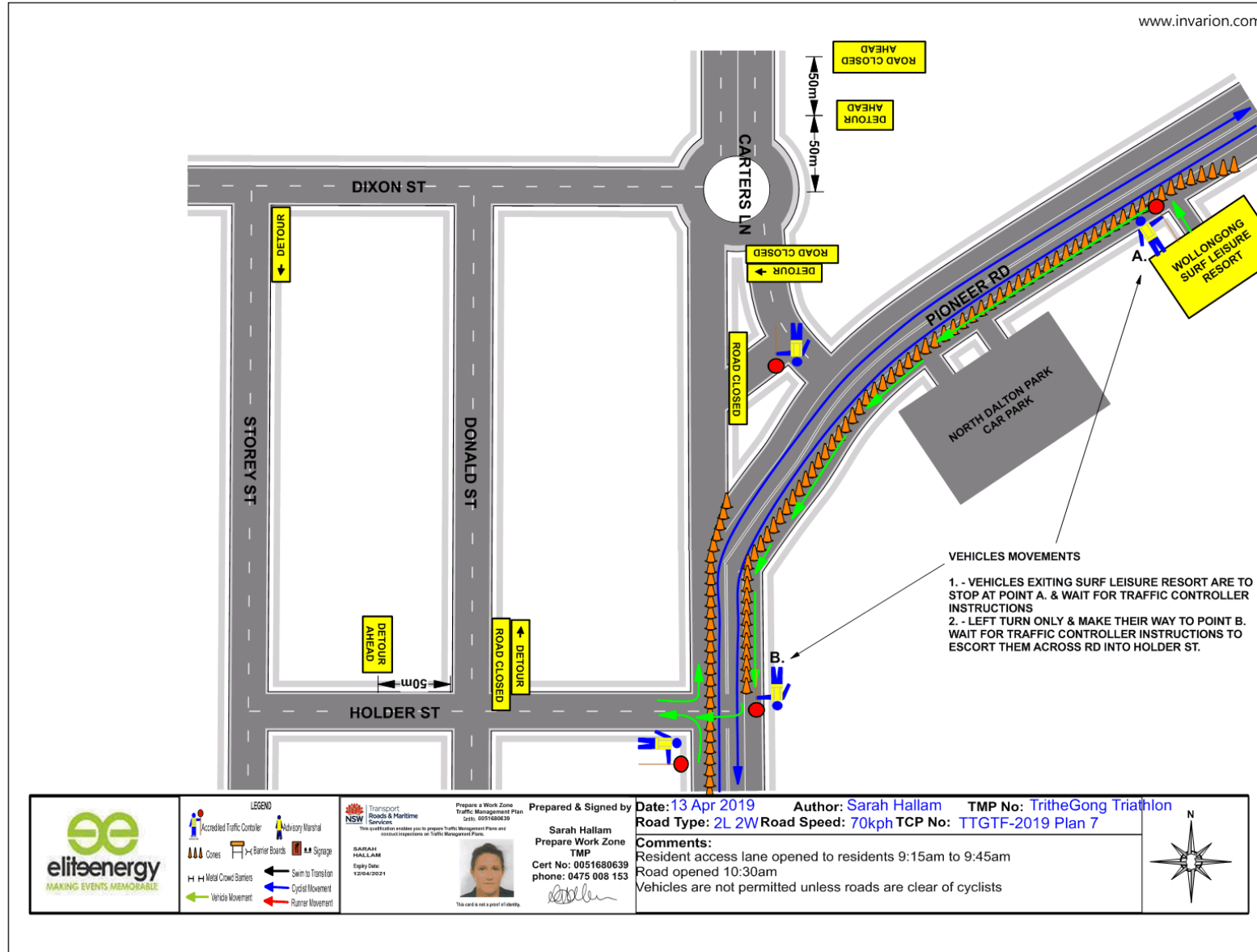
Tri the Gong - Plan 8 of 11



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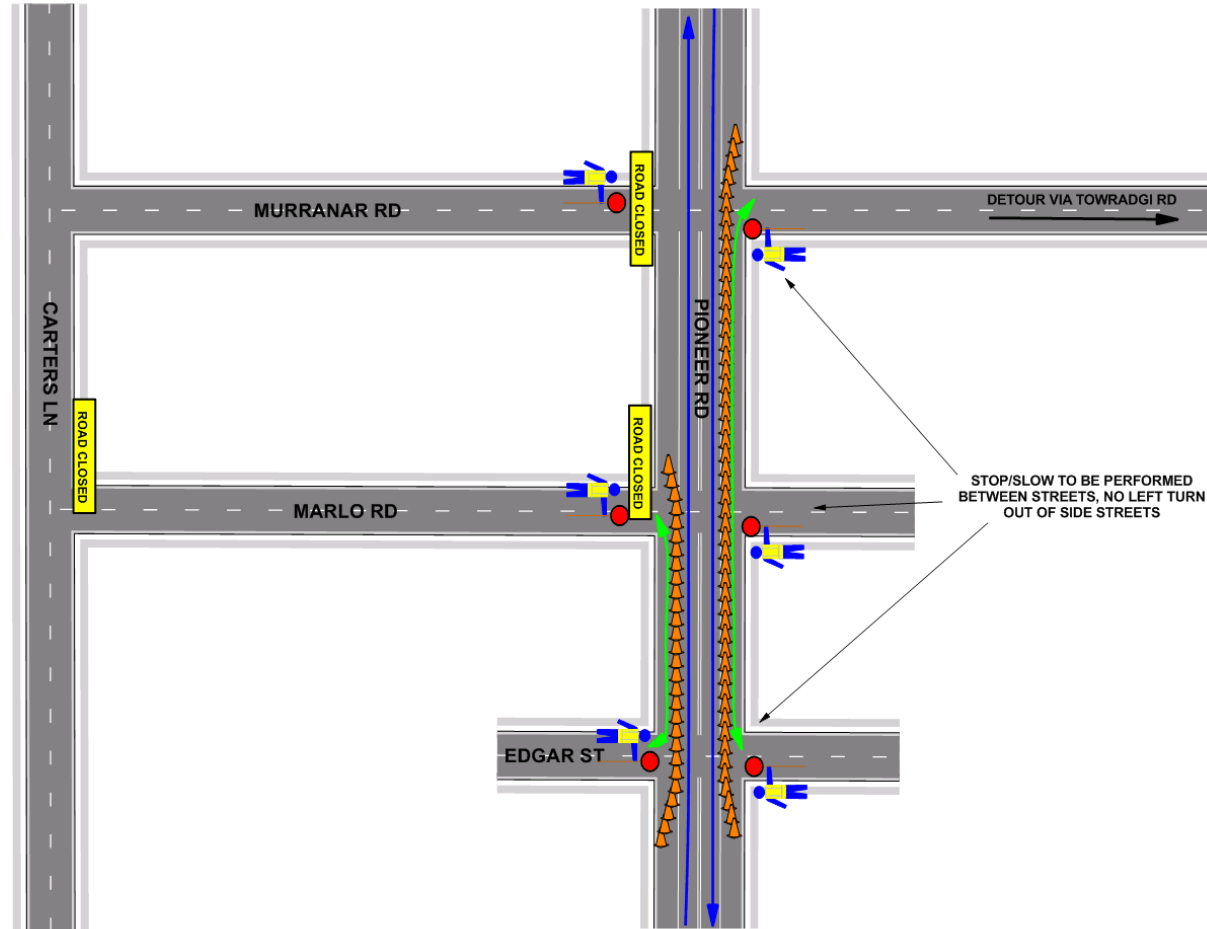
<p>eliteenergy MAKING EVENTS MEMORABLE</p>	<p>LEGEND</p> <ul style="list-style-type: none"> Accessed Traffic Controller Wickiway Marshal Cones Barrier Boards Metal Crowd Barriers Signage Vehicle Movement Swim to Transition Cyclist Movement Runner Movement 	<p>NSW Transport Roads & Maritime Services</p> <p>Prepare a Work Zone Traffic Management Plan Snr. 0051680639</p> <p>This qualification enables you to prepare Traffic Management Plans and control operations on Traffic Management Plans.</p> <p>SARAH HALLAM Expiry Date: 12/04/2021</p> <p>This cert is not a portrait of identity.</p>	<p>Prepared & Signed by</p> <p>Sarah Hallam Prepare Work Zone TMP Cert No: 0051680639 phone: 0475 008 153</p>	<p>Date: 13 Apr 2019 Author: Sarah Hallam TMP No: TritheGong Triathlon Road Type: 2L 2W Road Speed: 70kph TCP No: TTGTF-2019 Plan 6</p>	<p>Comments: Super Sprint & TryaTri bike turn only This plan to be in place by 10:30am</p>	

Tri the Gong - Plan 9 of 11



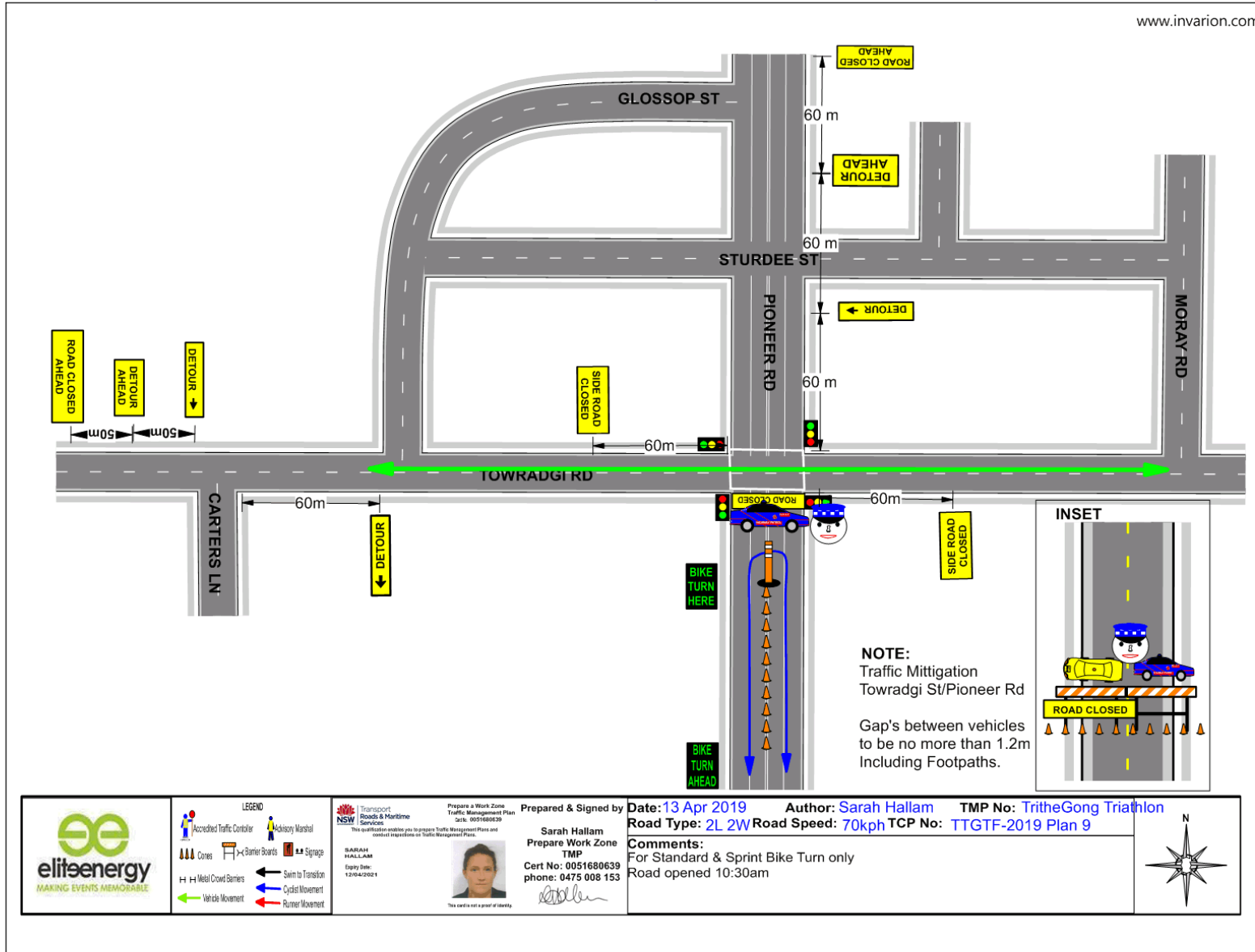
Tri the Gong - Plan 10 of 11

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<p>elitenergy MAKING EVENTS MEMORABLE</p>	<p>LEGEND</p> <ul style="list-style-type: none"> Accredited Traffic Controller Advisory Marshal Cones Barrier Boards Signage H4 Metal Crowd Barriers Swim to Transition Cyclist Movement Vehicle Movement Runner Movement 	<p>NSW Transport Roads & Maritime Services This consultancy enables you to prepare Traffic Management Plans and assist in their implementation on Traffic Management Plans.</p> <p>SARAH HALLAM Engly Date: 12/04/2019</p> <p>This card is not a proof of identity</p>	<p>Prepared & Signed by Sarah Hallam Prepare Work Zone TMP Cert No: 0051680639 phone: 0475 008 153</p>	<p>Date: 13 Apr 2019 Author: Sarah Hallam TMP No: Tri the Gong Triathlon Road Type: 2L 2WRoad Speed: 70kph TCP No: TTGTF-2019 Plan 8</p>	<p>Comments: Resident access lane opened to residents 9:15 am to 9:45am Road opened 10:30am Vehicles are not permitted unless roads are clear of cyclists</p>	

Tri the Gong - Plan 11 of 11



Attachment 8- Orthodox Easter Procession

