

BACKGROUND

This policy has been developed in order to confirm Wollongong City Council's commitment to providing a safe working environment for all persons including Council workers, contractors, labour hire employees, volunteers, visitors and identified Persons Conducting a Business or Undertaken (PCBU's) by adopting principles defined in the WHS Policy.

OBJECTIVE

The main objectives of this policy are to –

- 1 Continually improve our safety culture and behaviour to ensure the provision of a safe working environment.
- 2 Develop, implement, monitor, review and continually improve the Work Health and Safety Management System to ensure it meets statutory and business needs.

POLICY STATEMENT

This policy aims to continually monitor and review our Work Health and Safety system, policies, procedures and practices to ensure ongoing improvement aimed at elimination of work related illness and injury. This includes ensuring that all levels of management and workers recognise the importance of developing and maintaining healthy and safe working conditions in all Council workplaces.


If at any time you have any WHS enquiries or concerns please raise them with your supervisor, manager, health and safety representative, safety committee representative or any member of the Human Resources Division.

Only through working together, with a commitment to preventing injury and illness, will we be able to create a safe and healthy working environment.

STATEMENT OF PROCEDURES

The Work Health and Safety Policy is developed in consultation with workers through Health Safety Committees and is Council's commitment to the establishment and maintenance of a safe workplace. This Policy is displayed in all workplaces, published on Council's Intranet and Internet and is provided to all workers, contractors, labour hire employees, volunteers and suppliers. Refer to Attachment 'A'.

ATTACHMENT A



The cover page features a blue background with abstract wave patterns. At the top left is the Wollongong City of Innovation logo. At the top right is the 'get smart stay safe' logo. The title 'WHS POLICY' is prominently displayed in the center. Below the title, an orange bar contains the text 'ADOPTION DATE 26 MAY 2015' and 'VERSION 6'. The main content area is divided into two columns of text.

wollongong
city of innovation

get smart
stay safe

WHS POLICY

ADOPTION DATE 26 MAY 2015 **VERSION 6**

Wollongong City Council is committed to continually improving our safety culture and behaviour to ensure the provision of a safe working environment for all persons including Council workers, contractors, labour hire employees, volunteers, visitors and identified Persons Conducting a Business or Undertaking (PCBU's) by adopting the following principles:

- Development and implementation of Council's risk management process to ensure consistency with the nature of workplace activities and scale of Work Health and Safety (WHS) risks in all areas
- Compliance with relevant safety legislation and Council's WHS Management System requirements
- Providing appropriate WHS training to all Council workers to ensure safety in workplace operations
- Establishing clear levels of responsibility, accountability and authority for the management of WHS within Council
- Establishing measurable objectives and targets for WHS within Council to ensure continuous improvement aimed at elimination of work related illness and injury

- Ensuring the consultation process is applied at all times to ensure Council workers, contractors, labour hire, visitors, volunteers and other identified PCBU's are included in the decision making process impacting on WHS
- Providing and disseminating appropriate WHS information
- Ensuring the implementation of Council's WHS Policy and System at all levels.

It is paramount that all levels of management and workers recognise the importance of developing and maintaining healthy and safe working conditions in all Council workplaces. To enable this to be achieved our WHS policies, procedures, practices and systems will be continually monitored and reviewed to ensure ongoing improvement.

If at any time you have any WHS enquiries or concerns please raise them with your supervisor, manager, health and safety representative, safety committee representative or any member of the Human Resources Division.

Only through working together, with a commitment to preventing injury and illness, will we be able to create a safe and healthy working environment.

This WHS Policy is authorised by:

David Farmer
General Manager
Wollongong City Council
26 May 2015

Kerry Ottens
Chair of Peak Safety
Wollongong City Council
26 May 2015

RECORDER 1.1

SUMMARY SHEET

Responsible Division	Human Resources
Date adopted by Executive Management Committee	26 May 2015
Date of previous adoptions	29 May 2012
Date of next review	26 May 2018
Prepared by	Work Health and Safety Manager
Authorised by	Manager Human Resources