

# Minutes

## SPORTS AND FACILITIES REFERENCE GROUP

HELD VIA SKYPE COMMENCED 5.08 PM ON TUESDAY 29 SEPTEMBER 2020

PRESENT	
Cr J Rimmer (Chair)	Cr John Dorahy
Cr C Walters	Mr Bruce Whalan (Football)
Mr Stuart Bridges (Cricket)	Mr Keith Wallace (Office of Sport)
Mr Dave Allen (Tennis)	Mr Garry Bull (Hockey)
IN ATTENDANCE	
Mr Mark Bond Recreation Services Manager, Wollongong City Council	Mr Steve Maidment Recreation & Open Space Project Officer Wollongong City Council

1. **WELCOME & ACKNOWLEDGEMENT OF COUNTRY** – Presented by Cr Rimmer

2. **APOLOGIES** – Apologies were received and accepted on behalf of Mrs Kerry Hunt (Director Community Services) Ms Lucielle Power Manager Property & Recreation, Ms Dianne Elvy (Netball), Mr Phil Frkovic (Athletics), Mr Ron Cooper (Baseball) Mr Matt Graham (AFL), Mr Rob Summers (Touch), Mr Peter Woods (Rugby Union) and Mr John Armstrong (Illawarra Academy Of Sport)

3. **DECLARATIONS OF INTEREST** –

Cr J Dorahy Director West Leagues Club

Cr C Waters, registered tennis player.

4. **ADOPTION OF MINUTES** – Endorsed by G Bull, seconded Cr C Waters.

5. **BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

6. **FEE WAIVER COVID-19**

Cr Rimmer provided an overview of the Fee waiver adopted by Council on the 31 August 2020 and thanked Crs Dorahy and Waters for their support on the floor of Council in adopting the resolution of the fee waiver. Mark Bond spoke to the item, highlighting the need to demonstrate the flow on benefit for the clubs. Below is the extract of the minutes for additional information and clarification.

## 429 ITEM 3 - ASSISTANCE FOR LICENSEES OF COUNCIL'S COMMUNITY FACILITIES AND SPORTING GROUNDS

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor Rimmer seconded Councillor Dorahy that Council recognises the impact of the Covid-19 pandemic on community licensees, sporting clubs and local associations, via the following provisions –

1

a Licensees of community facilities, allocated under Council's Allocation of Community Facilities to Community Groups Policy and 355 Committees of Council Ordinary Meeting of Council 31 August 2020 4 Minute No. be provided with the opportunity to apply for financial support for payment of essential outgoings, up to a maximum of \$5,000 per licence, for the 2020/2021 financial year b Provision of assistance to be subject to application and based on an analysis of each applicant's financial capacity.

2

a Local sports clubs and associations be provided with the opportunity to apply for a conditional 100% waiver of sportsground ground hire fees applicable throughout the impacted winter training and competition period from 25 May 2020 to 17 October 2020

b This waiver will be subject to the State and Local sports associations providing evidence that they are providing a minimum of a 20% reduction to registration/affiliation/capitation fees in addition to other forms of player subsidy to local clubs which may include costs of team nomination fees, insurance and/or referee costs. This waiver excludes costs associated with the provision of sportsfield lighting to fields.

**Recommendation:** Information be received.

### 7. UCI CYCLING 2022 – Mark Bond

Mark Bond provided an overview on the UCI 2022 World cycling event planned for Wollongong from Sunday 18 September to Sunday 25 September 2022 which will host elite men, women and juniors cyclists. Mark outlined that this event would draw a significant world and local spectator audience with increased tourism having a positive impact on our economy.

Questions were raised specifically in relation to notification of sporting groups, broader community dissemination via various media forums and the possibilities of relocating sports. It was confirmed that Council would establish clear communication lines, specifically with the Sports & Facilities Reference Group in relation to the impact on Sports. Mark spoke about the preference to rescheduling winter draws due to the large number of visitors to the area, increased traffic and the road closures associated with the event at this stage.

**Recommendation:** Information be received.

### 8. SPORTS GRANT PRESENTATION – S Maidment

This year the Sports Grant Program commenced on 23 June 2020 and ran for a period of 6 weeks, closing on 31 July 2020. The success of this process continues to grow in popularity with the local sporting clubs. This year Council received a record number of applications (23) to be assessed for the current financial year.

The combined projects have a net value of \$2,153,979, with the sporting clubs contributing \$320,274 and requesting financial assistance from Council to the value of \$1,833,705

The marking panel consisting of Dave Allen, Garry Bull, Rob Summers and Bruce Whalan, have met on a number of occasions via skype to review, discuss and rank the 23 applications. Below is a summary of the applications and the comments from the marking panel.

Sport Touch Football  
 Club Wollongong Touch  
 Location Thomas Dalton Park, Fairy Meadow  
 Project Name Improve the Lights  
 Ranking 1  
 Points 204  
 Total Project Costs \$17,194  
 Club Contributions \$10,000.00  
 Sports Grant Request \$6,542.48 = 42%  
 Risk Low, experienced and proven history of delivering projects.

**Project Description** Wollongong Touch installed and have maintained the lights at Thomas Dalton Park for over 20 years. The demand for the use of the lights has significantly increased over the past few years from other users of the site. Touch are at a critical stage where the existng lights need to be repaired and or replaced to continue its competition and support the 1,135 register touch players

**Panel's Recommendation** Necessary project to ensure that sport can continue for the 1135 players, well supported by panel. The panel endorses the project and the ranking allocated.

Sport Tennis  
 Club Unanderra Tennis  
 Location Unanderra Reserve, Unanderra.  
 Project Name Resurface Two Courts  
 Ranking 1  
 Points 204  
 Total Project Costs \$49,265  
 Club Contributions \$31,265  
 Sports Grant Request \$18,000.00 = 36.5%  
 Risk Low, experienced and proven history of delivering projects.

**Project Description** Remove damaged synthetic surface to 2 courts and apply a Laykold Advantage (hardcourt) to both courts. The existng synthetic surface has suffered constant attack by cockatoos that have severely damaged both surfaces, rendering the courts unplayable

**Panel's Recommendation** Good project, well supported. The panel endorses the project and the ranking allocated.

Sport Tennis  
 Club Meadows Tennis Club  
 Location Guest Park, Fairy Meadow  
 Project Name Light Upgrade  
 Ranking 3  
 Points 196  
 Total project costs \$58,190  
 Club contributions \$29,190  
 Sports Grant Request \$29,000 = 49.8%  
 Risk Low, experienced and proven history of delivering projects.

**Project Description** The lights at this location have been in place for more than 20 years. The lights are now of an age that finding parts is extremely difficult and, in some instances,

impossible. We plan to remove all the old fixtures and replace the existing lights with LED on 5 courts.

**Panel's Recommendation** Good project, well supported by panel. The panel endorses the project and the ranking allocated.

Sport Tennis  
 Club Windang Tennis Club  
 Location Edith Lacey Park, Windang  
 Project Name Light Upgrade  
 Ranking 4  
 Points 194  
 Total project costs \$25,410  
 Club contributions \$12,710  
 Sports Grant Request \$12,700 = 50%

Risk Low, experienced and proven history of delivering projects.

**Project Description** Remove and replace the existing court lighting on both courts and replace with LED luminaries. A majority of the lights have failed due to the age of the fixtures and we can no longer purchase replacement parts making them redundant and the courts unplayable for evening competition.

**Panel's Recommendation** - Good project. The panel endorses the project and the ranking allocated.

Sport Football  
 Club Figtree Football club  
 Location Harry Graham Park, Figtree.  
 Project Name Gender Equitable Amenity Refurbishment  
 Ranking 5  
 Points 184  
 Total project costs \$25,000  
 Club contributions \$12,500  
 Sports Grant Request \$ 12,500 = 50%

Risk Low, however we need to ensure compliance to football standards.

**Project Description** Refurbishment of amenities for gender equity, existing changerooms will be updated with shower and toilet cubicles for increased privacy.

**Panel's Recommendation** Good application, club prepared to invest their own funds, the panel see the benefit for all players. The panel endorses the project and the ranking allocated.

Sport Football  
 Club Helensburgh Thistles Football Club  
 Location Rex Jackson Park, Helensburgh  
 Project Name Outdoor Sports Centre  
 Ranking 6  
 Points 181  
 Total project costs \$93,000  
 Club contributions \$23,250  
 Sports Grant Request \$69,750 = 75.5%

Risk Low /medium, heritage wall and approvals may require additional investigations resulting in time delays

**Project Description** Create an outdoor all-weather outdoor sports space for use by not only the 500+ members of the soccer club but for the whole community. The project will take an unused area of land adjacent to our existing soccer club and turn it into an artificial playing surface for a number of different sporting groups to use all year round.

**Panel's Recommendation** – Excellent application. The project will have a positive benefit for sport in the Helensburgh area with a multipurpose facility, good project planning. The panel endorses the project and the ranking allocated.

Sport	Swimming
Club	Corrimal Swimming Club
Location	Corrimal Heated Pool, Corrimal
Project Name	Safer Flooring
Ranking	7
Points	165
Total project costs	\$15,111
Club contributions	\$6,100
Sports Grant Request	\$9,011 = 59.5%
Risk	Low

**Project Description** Refurbishment and replacement of the existing clubhouse flooring, which consists of 20+ year old carpet squares. The floor will be waterproof, hygienic and safe, creating a multipurpose surface that can be used for dynamic purposes.

**Panel's Recommendation** Excellent application, will be a great benefit to the centre and the swim club. The panel endorses the project and the ranking allocated.

Sport	Football
Club	Football South Coast
Location	Ian McLennan Park, Kembla Grange
Project Name	Front Gate
Ranking	8
Points	156
Total project costs	\$68,764
Club contributions	\$16,500
Sports Grant Request	\$52,264 = 76%
Risk	Low/medium, experienced and proven history, concerns with the longevity of the gate at this location.

**Project Description** The intended purpose of this project is to improve security, reduce vandalism and illegal dumping. The project will include the installation of a front automation gate, access control board and CCTV monitoring.

**Panel's Recommendation** Good application, Regional facility, well used but not sure if the project is covered by the Sportsfield Strategy. The panel endorses the project and the ranking allocated.

Sport	Rugby Union
Club	Vikings Rugby Club
Location	Vikings Ground, JJ Kelly Park Wollongong
Project Name	Sports Score Board
Ranking	9
Points	155
Total project costs	\$72,380
Club contributions	\$39,380
Sports Grant Request	\$33,000 = 45.5%
Risk	Low, experienced and proven history of delivering projects.

**Project Description** We are the central, premier rugby facility in the Illawarra District. We are receiving an increased number of enquiries from representative teams for trial matches, our local schools' networks to host gala days and the Illawarra District to be the site for matches such

as finals. Our current scoreboard is becoming an increasing risk, especially in windy conditions, dislodging the metal numbers and sending them across the ground. We propose to install a new electronic board that will assist us in securing top-quality rugby union experiences for grassroots players of all ages, as well as acting as a training resource.

**Panel's Recommendation** – Excellent application, panel impressed by proposal, creates a second-tier facility. The panel endorses the project and the ranking allocated

Sport	Football
Club	Port Kembla Football Club
Location	Wetherall Park, Primbee
Project Name	Roof for Grandstand
Ranking	10
Points	147
Total project costs	\$91, 861
Club contributions	\$69,861
Sports Grant Request	\$22,000 = 24%
Risk	Low, experienced and proven history of delivering projects.
<b>Project Description</b>	Purchase and installation of roof sheeting to newly constructed grandstand at Wetherall Park.

**Panel's Recommendation** Reasonable application, club have demonstrated their capacity to fund the majority of the build. The panel endorses the project and the ranking allocated.

Sport	AFL
Club	Northern Tigers Hollymount
Location	Hollymount Park, Woonona
Project Name	Hollymount Park Female Amenities Refurbishment
Ranking	11
Points	146
Total project costs	\$63,800
Club contributions	\$0
Sports Grant Request	\$63,800 = 100%
Risk	Medium, only one quote, need to ensure that the works comply with relevant standards.

**Project Description** All amenities used by females to be refurbished and brought up to Council standard and codes for female use.

**Panel's Recommendation** Good project, needs a better scope, well supported. The panel endorses the project and the ranking allocated.

Sport	Football
Club	Coniston Football Club
Location	Neville McKinnon Park, Coniston
Project Name	McKinnon Park Surface Improvements
Ranking	12
Points	144
Total project costs	\$13,750
Club contributions	\$4,000
Sports Grant Request	\$9,750 = 71%
Risk	Low, experienced and proven history of delivering projects
<b>Project Description</b>	Aeration of the playing surface. The soil at Neville McKinnon Park is heavily compacted by foot traffic and a deep aeration is required to alleviate compacted nature of

the topsoil layer. This will be followed by a fertilisation program, top dressing and goal mouth repairs to the 6-yard area with new turf

**Panel's Recommendation** Reasonable application. The panel endorses the project and the rankings allocated.

Sport	Football
Club	Thirroul Junior Football Club
Location	Thomas Gibson Park, Thirroul
Project Name	LED Light Fittings
Ranking	13
Points	138
Total project costs	\$132,000
Club contributions	\$22,000
Sports Grant Request	\$110,000 = 83.3%
Risk	High, investigations have indicated that replacing the existing luminaries with LED will not resolve the network supply. Wollongong City Council have conducted investigations and have provided the results to the club, demonstrating the levels that can be safely operated to negate compromising the circuits. Council have moved funds forward to design a solution to address the network supply.

**Project Description** Renewal of sports light fittings, this project is necessary in order to stop the current sports field lighting at the football (soccer) field regularly failing.

**Panel's Recommendation** given the unresolved issues on network supply, the panel is not supportive of the project progressing at this stage and recommend that the club resubmit when the network supply issues are resolved, however endorses the score and rankings allocated.

Sport	Football
Club	Unanderra Hearts Soccer Club
Location	Unanderra Park, Unanderra
Project Name	Field 2 and 3 Surface Improvements
Ranking	14
Points	129
Total project costs	\$33,880
Club contributions	\$1,694
Sports Grant Request	\$32,186 = 95%
Risk	Low.

**Project Description** It has been nearly 20 years since any maintenance work has been conducted on the outside fields. The club will have a new drainage system installed in October, alleviating significant water from fields 2 and 3. The club has also been awarded a Government grant for installation of a post and rail fence, providing further protection and enhancements to fields 2 and 3. The final stage with the surface improvements will improve the training and playing functionality of the ground with the improved surface, the club will be able to attract new players, have better surfaces for increased skill levels of players.

**Panel's Recommendation** - Average application, requesting a majority of funds for the works, however will have good outcomes. The panel endorses the project and the ranking allocated.

Sport	Rugby League
Club	Berkeley Eagles Rugby League Football Club
Location	Berkeley Park, Berkeley
Project Name	Upgrade Current Facilities
Ranking	15



Points	126
Total project costs	\$35,012.61
Club contributions	\$0
Sports Grant Request	\$35,012.61 = 100%
Risk	Medium, one quote, there are concerns with compliance and ability to deliver what is required for the price quoted.

**Project Description** Update our bathroom and dressing rooms. Our bathrooms are concrete shells that I'm sure do not meet any standards. Toilets flood bathrooms when flushed. Doors hanging off no privacy

**Panel's Recommendation** Good project, will need to ensure that it complies to gender equitable standards. The panel endorses the project and the ranking allocated.

Sport	Football
Club	Tarrawanna Blueys Football Club
Location	Tarrawanna Park, Tarrawanna
Project Name	Canteen Refurbishment
Ranking	16
Points	125
Total project costs	\$19,030
Club contributions	\$4,300
Sports Grant Request	\$13,000 = 68.3%
Risk	Medium, confusing quotes with escalated volunteer labour cost.

**Project Description** The renovation is a key project for the club to improve the functionality and safety of the canteen. It will involve the removal of a non-load bearing wall, re-laying of the floor and replacement of the kitchen cabinets and the re-tiling of the area. The canteen provides a major revenue stream for the club, it allows it to support football and the local community.

**Panel's Recommendation** Poor application, questions as to how a canteen refurbishment will value add to the sports, appears to be more about improving revenue stream than sport. The panel questions the project, however endorses the ranking allocated.

Sport	Football
Club	Coledale Wave Junior Football Club
Location	St James Park, Coledale
Project Name	Irrigation for St James Park Rehabilitation
Ranking	17
Points	121
Total project costs	\$110,000
Club contributions	\$0
Sports Grant Request	\$110,000 = 100%
Risk	High, no quotes, the club have relied on past conversation to provide a budget estimate.

**Project Description** Coledale Wave Football Club has one of the biggest junior football programs in the South Coast. The senior ranks women (over 35) growing 160% in the last two years. The club is limited in growth by a single football pitch, which is over used. There are many injuries each weekend.

**Panel's Recommendation** They were awarded 100k last year and are seeking an additional 100k without quotes. The panel questioned if this should be a Wollongong City Council capital project and not assessed via this process. The panel is not supportive of project proceeding through this process, however supports the ranking and score.



Sport Rugby League  
 Club Corrimal Rugby League Football Club  
 Location Robert Ziems Park, Corrimal  
 Project Name Robert Ziems Park Sports Lighting Upgrade  
 Ranking 18  
 Points 196  
 Total project costs \$93,000  
 Club contributions \$11,000  
 Sports Grant Request \$82,500 = 88.3%  
 Risk High, need to determine pole structural integrity, \$ may double.  
**Project Description** The upgrade of the existing lights will enable additional opportunities to conduct specific training and night-time competition.  
**Panel's Recommendation** Poorly constructed application, appears to be a cut and paste with references to another project. The panel is not supportive of project proceeding through this process, however supports the ranking and score allocated.

Sport Rugby League  
 Club Thirroul Rugby League Football Club  
 Location Thomas Gibson, Thirroul  
 Project Name Thirroul RLFC Grandstand and Amenity Upgrade  
 Ranking 19  
 Points 114  
 Total project costs \$34,925  
 Club contributions \$15,125  
 Sports Grant Request \$19,800 = 56.7 %  
 Risk High, an external designer will have the propensity to design what the club desire and not necessarily what is in the best interest of Council or the hierarchy of the site.  
**Project Description** The club are endeavouring to upgrade the existing grandstand/sheds/amenities and storage facilities. The club are looking at developing a master plan to relocate the toilets within the sportsground and install a roof/shade over the grandstand. This application is to assist in developing the documentation required for a Development Application.  
**Panel's Recommendation** The facility does require upgrading, however very little information provided in the application. The panel believes that this could result in significant financial burden on future reserves and recommends that Wollongong City Council officers engage with the club to work out a way forward or alternatively Council undertake the design to ensure compliance to Wollongong City Council standards. The panel is not supportive of project proceeding through this process, however supports the ranking and score allocated.

Sport Indoor Sports Stadium  
 Club Illawarra Sports Stadium  
 Location Fred Finch Park, Berkeley  
 Project Name Installation of Motorised Dampers for Eight Existing Ceiling Vents  
 Ranking 20  
 Points 98  
 Total project costs \$8,438.98  
 Club contributions \$1,438.98  
 Sports Grant Request \$7,000 = 83%  
 Risk Low, experienced and proven history of delivering projects.

**Project Description** The project involves the installation of motorised dampers on the existing rotary ceiling vents throughout the stadium. Currently the vents present permanent and unregulated exposure to outdoor (rooftop) weather conditions. Sports events at the stadium have been interrupted and or cancelled due to unsuitable indoor air quality and hazardous wet floor areas on court resulting from rain entering through open ceiling vents.

**Panel's Recommendation** Good project, support if financially possible. The panel supports the ranking and score associated with this application.

Sport	Football
Club	Lakeside Lions Junior Football Club
Location	Webb Park, Kanahooka
Project Name	Solar Car Park Lighting
Ranking	21
Points	94
Total project costs	\$22,825.30
Club contributions	\$3,000
Sports Grant Request	\$19,825.30 = 87%
Risk	High, outside of Sportsground Strategy, potential approvals required, compliance to new standards for car park lighting.

**Project Description** The scope of this project is to install two solar lights to light up the car park. These lights will have different timers and dimmers so in the off season they can be turned off or out on sensor for when cars enter.

**Panel's Recommendation** Average application, not sure that it is within the scope of the Sportsground Strategy, lacked in detail. The panel is not supportive of project proceeding through this process, however supports the ranking and score allocated.

Sport	Rugby League
Club	Port Kembla Junior Rugby League Football Club
Location	Noel Mulligan Oval, Port Kembla
Project Name	New Toilet and Change Room Facilities
Ranking	22
Points	73
Total project costs	\$1m
Club contributions	\$0
Sports Grant Request	\$ Fully funded \$1 million
Risk	High, no scope or quotes, project maturity extremely low.

**Project Description** The toilets at Noel Mulligan Oval do not have a disabled facility. The club would like to receive a grant for new amenities so that all the patrons to the ground have access especially those with a disability. The change rooms at Noel Mulligan do not have showers.

**Panel's Recommendation** Poor application, financial or budget estimates not provided. The panel's recommendation is for Council officers to commence conversations with the club, review the Condition Assessment Report and work with the club to determine a way forward. The panel is not supportive of project proceeding through this process, however supports the ranking and score allocated.

Sport	Mountain Biking
Club	Helensburgh Off Road Cycling Club
Location	Rex Jackson Park, Helensburgh
Project Name	HORCC MTB Park Recreation and Storage Area
Ranking	23

Points	46
Total project costs	\$93,500
Club contributions	\$0
Sports Grant Request	\$93,500 = 100%
Risk	High, project maturity extremely low, no evidence of quotes or project estimates.

**Project Description** With the added increase in traffic and popularity we wish to construct and engage a professional installer of outdoor covered areas/recreation area. The installation of a specifically designed bike wash station and slabbed area incorporating minor club equipment storage and grounds maintenance tools. We also wish to amend a section of the existing track to improve rider safety and entertainment. We wish to engage a professional engineer and designer/builder to incorporate the local surrounding area vision and roots of the town into the design. HORCC Club signage display with well-advertised assistance of Wollongong City Council's support and the promotion of healthy and active lifestyles. We have the evidence, we have the experience to see how well this project is going in the Northern Illawarra and we wish to continue momentum with its progression. We would love some support of the local council in doing so, we have got this far with chasing grants and self-funding. This site would benefit from council assistance.

**Panel's Recommendation** The panel is not supportive of project proceeding through this process. The panel recommends that WCC officers commence conversations and work with the club to determine a way forward however the panel supports the ranking and score allocated.

Following the presentation Cr Rimmer, supported by CRs Dorahy & Waters, expressed their appreciation to the marking panel, noting the time and effort involved in reviewing all of the 23 submissions and producing a thorough and concise report for the Reference group to consideration. Cr Rimmers suggested that Council officers prepare a briefing note for Councils information and ensure that conversation are initiated with the unsuccessful applicants to improve their opportunities in the future.

General conversation followed on the potential improvements to the process, with Steve to have further dialog with the marking panels, collating their comments to share with the rest of the reference group in an endeavour to improve the process.

**Recommendation:** Information be received and noted that the S&FRG support priorities 1-11,13-14 & 19 for funding as listed below.

- Wollongong touch lights
- Tennis Unanderra
- Tennis Meadows
- Tennis Windang
- Harry Graham Amenities
- Thistles outdoor sports
- Corrimal Swim club floor
- South Coast Football gate
- Vikings scoreboard
- Wetherall Park grandstand roof
- Northern tigers AFL amenities
- Coniston ground refurbishment
- Unanderra ground refurbishment
- Berkeley amenities

### General Business

- Cr Rimmer confirmed that all Crs Rimmer, Cr Walters and Cr Dorahy had been re-elected to the S&FRG and thanked them for their support both on the floor of Council as well as their active participation on the Reference Group. Crs Dorahy and Waters expressed their appreciation in being a part the S&FRG and noted the great work and positive outcomes achieved by the Reference group.
- Gary Bull talked about the additional work required implementing COVID-19 plans at a multi sports indoor facility along with the QR codes for data collection.
- Mark Bond suggested that it was timely given the upcoming finals series, to remind all parties that the Health Order still nominated no more than 500 at any venue.

**Recommendation:** Information be received, and all parties thanked for their participation.

### Actions coming from the meeting.

The meeting concluded at 6.16 pm.

Tuesday 19<sup>th</sup> October 2020 5.15pm  
Tuesday 15<sup>th</sup> December 2020 5.15pm