

FORM

WOLLONGONG MEMORIAL GARDENS & CEMETERIES ASH INTERMENT & PLAQUE ORDER FORM



Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)
- The information that Council is collecting from you via this application may be personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are officers within Council. Any person may apply to inspect the application in accordance with the Government Information (Public Access) Act 2009. The supply of the information by you is voluntary and if you cannot, or do not wish to provide the information sought, Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with legislation. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

Wollongong Memorial Gardens & Cemeteries
176 Berkeley Road, Unanderra, NSW 2526
Post Locked Bag 8821 Wollongong DC NSW 2500
Phone 02 4227 7780 **Fax** 02 4271 7535
Email memorialgardens@wollongong.nsw.gov.au
Web www.memorialgardens.wollongong.nsw.gov.au
Office Hours: 8:30 am to 4:30 pm Mon - Fri

Memorial Gardens Ash Interment and Plaque Order		
MEMORIAL ARRANGEMENTS ARE BY APPOINTMENT ONLY – PHONE 02 42277780 TO ARRANGE YOUR APPOINTMENT		
<input type="checkbox"/> Licensee <input type="checkbox"/> Applicant Name:		
Address:		
Phone:	Email:	
Secondary Contact Details for Licensee/Applicant (Next of Kin)		
Name:	Address:	
Phone:	Email:	
Personal Details		
Name of Deceased:	Date of Birth:	Date of Death:
Memorial Site:		
Memorial Plaque Inscription		
Plaque Type		
War Service / other emblem (fee applies) <input type="checkbox"/>	Photo (fee applies) <input type="checkbox"/>	
1		
2		
3		
4		
5		
6		
7 (fee applies)		
8 (fee applies)		

FORM

WOLLONGONG MEMORIAL GARDENS & CEMETERIES ASH INTERMENT & PLAQUE ORDER FORM



Additional Instructions

Family present for placement of ashes **Note:** A fee will apply for this service ☐ Yes ☐ No

Small niche wall placement – instructions for 2nd urn ☐ To be collected by applicant or person authorised in writing by applicant

☐ To be **scattered** → Confirmation required prior to Scattering

Ashes coming from ☐ Crematorium ☐ Family to deliver to office ☐ Family bringing ashes on day of FP

Other Instructions -

Signature of Applicant 

Date

(PLEASE READ CONDITIONS AND SUMMARY OF FEES BEFORE SIGNING)

CONDITIONS

- 1 The interment of cremated remains will be in strict accordance with the regulations of the *Cemeteries and Crematoria Act 2013* and the policies and practices of Wollongong City Council for the time being.
- 2 Details of the conditions under which a memorial is placed within the Wollongong Memorial Gardens appear on the attached form and I have read and acknowledged them.
- 3 I authorise the instructions to be carried out and/or any plaque wording has been proof read by me and I authorise this order to proceed.

SUMMARY OF FEES (OFFICE USE ONLY)

Site Fee

Plaque Fee

Photo Option

Extra Lines

Vase

Emblem

Family Attend Placement

Pillar/Base

NSW government levy

Other Items

TOTAL

MEMORIAL ARRANGEMENTS ARE BY APPOINTMENT ONLY – PHONE 02 4227 7780 TO ARRANGE YOUR APPOINTMENT