

TERMS OF REFERENCE

PUBLIC ART ADVISORY PANEL

1 INTRODUCTION

The Public Art Advisory Panel (PAAP) has been established to provide strategic, independent, expert advice and insight into and make recommendations on the development and management of the Public Art collection, programs and all matters relating to best practice in public art. The PAAP comprises people interested in furthering these aims and is not a decision-making body.

2 AUTHORITY

The PAAP will provide advice and feedback to Council in implementing and monitoring policies and strategies which relate to Council's Public Art portfolio.

The PAAP does not have decision making authority, the power to bind the Council, nor the power to incur expenditure. Its members act in a voluntary capacity.

3 RESPONSIBILITIES AND FUNCTIONS

The responsibilities and functions of the PAAP is to provide advice and recommendations in relation to Council's:

- Public Art Policy
- Public Art Strategy Animating Wollongong 2023 - 2033
- Public Art commissioning, deaccessioning and maintenance.

4 PRIORITIES

Immediate priorities for the PAAP include:

- Review of the Public Art collection program development and management, including acquisitions and commissions
- Review of Public Art proposals by internal Council divisions
- Provision of advice and recommendations on the deaccession, decommission, relocation, removal or disposal of public artwork
- The appropriate selection of artists, curators and artworks within Council's procurement process for Council led Public Art projects.

Other priorities will be determined by the PAAP from time to time.

5 COMPOSITION OF THE ADVISORY PANEL

The PAAP is to be made up of individuals who are recognised in their profession and who meet some or all of the following criteria:

- Possess specialist art or cultural knowledge (ie an active, recognised and relevant professional arts education, arts, architecture or curatorial practice)
- A professional association in the arts and/or cultural sector
- Lived experience of and/or experience of working with Aboriginal Arts and Culture
- Lived experience of and/or experience of working with artists with disability, or gender diverse artists
- Business, communications or legal expertise within the arts sector

TERMS OF REFERENCE

PUBLIC ART ADVISORY PANEL

- Knowledge of architecture, community engagement and consultation, events, planning, urban design, engineering and/or environmental issues
- Demonstrated interest in and knowledge of public art matters and a history of working with artists in the public realm
- Have relevant skills and experience to provide strategic, independent expert advice, insights and recommendations.

The PAAP will consist of a minimum of three members and no more than seven members, plus representation from Council staff.

Consideration will be given when selecting members, to ensure diversity, inclusion, belonging and equity on the PAAP, with a view to encouraging multiple viewpoints and supporting the ongoing development of a diverse, innovative and relevant Public Art collection and program and equality of access to the collection.

The Chairperson will be Council's City and Culture Manager.

Vacancies that occur on the PAAP will be filled by Expression of Interest.

Council's Manager Community, Culture and Engagement will attend PAAP meetings on occasion as an ex-officio member and will provide professional advice to the PAAP. Other Council staff, government officers, advisors or individuals may be invited to attend meetings from time to time to provide expert advice, information or presentations in relation to the PAAP business. These individuals will act as ex-officio members.

6 TERM OF APPOINTMENT

Term of appointment is to be for two years.

7 OBLIGATIONS OF MEMBERS

Members of the PAAP, in performing their duties, shall:

- Act honestly and in good faith
- Participate in the work of the PAAP
- Perform their duties in a manner that ensures public trust in the integrity, objectivity and impartiality of the PAAP
- Exercise the care, diligence and skill that would be expected of a reasonable person
- Comply with the PAAP Terms of Reference
- Comply with Council's Code of Conduct.

8 MEETINGS

Meetings will be held three times per year, except where no business has been identified.

The Panel may be asked for voluntary submissions, submitted via email or letter, at any other time.

A quorum will consist of 50% of PAAP members.

Meetings will be chaired by the Council appointed chairperson. If the chairperson is absent from a meeting, another Council staff member will chair the meeting.

The PAAP has an advisory role to Council and will make recommendations by consensus. In the absence of consensus, advice from the PAAP may be presented with supporting and dissenting views of PAAP members.

Meeting agendas will be distributed at least one week prior to the meeting.

TERMS OF REFERENCE

PUBLIC ART ADVISORY PANEL

9 EVALUATION AND REVIEW

A review of the PAAP will be undertaken every 24 months to ensure the purpose, membership and operation of the PAAP is effective and to make appropriate changes.