

# MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



MEETING HELD AT 9.15AM ON WEDNESDAY 26 APRIL 2017

### RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

Author's Name	Author's Title	Date
Lindsay Dunstan	Chairman and Traffic Unit Manager - Acting	10 May 2017
Ted Collins	Traffic Unit Manager	12 May 2017
Peter Nunn	Transport and Stormwater Services – Manager	8 June 2017
Mike Dowd	Infrastructure Strategy and Planning – Manager	8 June 2017
Greg Doyle	Director – Infrastructure and Works	9 June 2017

Name	Title	Date
David Farmer	General Manager	14 June 2017

## Wollongong City Council

Infrastructure, Strategy and Planning Division  
Transport and Stormwater

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

### IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting  
Wollongong City Council Administration Building  
Level 10 Committee Rooms 2 & 3  
Commencing at 9.15 am

# MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE

9.15AM ON WEDNESDAY 26 APRIL 2017



PRESENT	
Peter Nunn – Chairman	Wollongong City Council
Lindsay Dunstan – Senior Traffic Engineer	Wollongong City Council
Naomi Reid – Road Safety Officer	Wollongong City Council
Debra Nicholls – Administration Officer	Wollongong City Council
Kristian Pinochet	NSW Roads & Maritime Services
Snr Constable Andrew Cotton	NSW Police
David Cratchley	Premier Illawarra
John Megas	Wollongong Radio Cabs
Neil McCormack	Representing Lee Evans MP
Les McMahon	Representing Paul Scully MP, Anna Watson MP and Ryan Park MP
Councillor Jill Merrin	Representing Ward 1
Councillor Michelle Blicavs	Representing Ward 2

APOLOGIES	
Mike Dowd – Manager Infrastructure Strategy & Planning	Wollongong City Council
Les Dion	Dion's Bus Service
Merlinda Hyde and Stephen Burrige	Busabout
Councillor Vicki Curran	Representing Ward 3

CONFIRMATION OF MINUTES OF MEETING HELD ON 15 MARCH 2017.

BUSINESS ARISING: NONE.

## GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	FAIRY MEADOW	Chapman Street	Request for 'No Parking' zone
2	WOLLONGONG	Burelli, Kembla and Dean Streets	Visiting Cruise Ship Arrangements
3	CONISTON	Heaslip Street	Bus Zone Signage
4	DAPTO	Rink Road and Craig Crescent	Request to install double barrier lines

## REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
5	AVONDALE WOLLONGONG	Marshall Mount Road Endeavour Drive	NSW Junior Road 2 Day Tour

## DESIGN MATTERS

	Suburb	Street(s)	Issue
6	BULLI	Ursula Road and Trinity Row	New Crossing Facilities
7	WOLLONGONG	Corrimal Street	Temporary relocation of bus zone for Gong Shuttle
8	DAPTO	Baan Baan Street	Extension of road

## INFORMAL ITEMS

(TRAFFIC ENGINEERING ADVICE ONLY)

The meeting concluded at 11.20am.

## BUSINESS ARISING

## GENERAL BUSINESS

### 1 FAIRY MEADOW – WARD 2

Chapman Street – Request for 'No Parking' Zone

#### **Background:**

Council has been contacted by a local industrial firm in Chapman Street where semi-trailers are required to reverse when accessing the Chapman Street driveway. The driveway is narrow compared to normal standards however the current arrangements are limited by the width of the door of the building.

When vehicles park in the vicinity of the driveway it is often necessary to find the vehicle owner and have the vehicle moved. The problem can be resolved by installing parking restrictions 6m to the west of the driveway.

#### **Consultation:**

Consultation regarding this Agenda item was carried out with the applicant.

#### **PROPOSAL SUPPORTED UNANIMOUSLY**

Install additional 'No Parking' restrictions for a distance of 6m west of the driveway on Chapman Street on the side boundary of 6-10 Princes Highway, Fairy Meadow.

### 2 WOLLONGONG - WARD 2

Burelli, Kembla and Dean Streets – Visiting Cruise Ship Arrangements

#### **Background:**

Council staff has developed several plans to cater for bus & taxi operations during cruise ship visits. An overview of Plan A for normal traffic arrangements, and Plan B for times when the Arts Precinct is not available, are shown below:

#### **Plan A – Arts Precinct, Burelli Street (between Wollongong Art Gallery & Illawarra Performing Arts Centre)**

This is the preferred plan for all cruise ship visits and is the same as previous arrangements over the period of December 2016 to February 2017. The plan:

- Extend existing Bus Zone by approx. 28m to west, displacing existing 30-minute ticketed parking
- Provide an additional Bus Zone in Kembla Street to accommodate peak departure demands (i.e. bus storage), displacing a portion of Loading Zone
- Provides temporary Taxi Zone on south side of Burelli Street, displacing approx. 45m of 15-minute (non-ticketed) parking

#### **Plan B – Globe Lane, Burelli Street (opposite McCabe Park)**

This is a back-up plan only for when cruise ship visits coincide with periods where the Arts Precinct is not available (e.g. The Spiegeltent, or other event utilising existing open space at the Arts Precinct). The plan:

- does not require any amendments to existing Bus Zone in Burelli Street at the intersection of Globe Lane (Premier Illawarra advise that existing route bus services should not be significantly impacted)
- Provides an additional Bus Zone in Dean Street, near Wollongong Rail Station to accommodate peak departure demands (i.e. bus storage), displacing existing 3-hour ticketed parking – this location also temporarily changes to a Bus Zone during Sydney Trains rail shut-down periods to accommodate rail replacement buses
- Does not require any additional Taxi Zone arrangements, as major town rank is only 100m away in Church Street, and existing 'No Stopping, Taxis Excepted – 1 minute' zone adjacent to intersection with Keira Street allows for pick-up and set-down of mobility-impaired patrons

Council would prefer 7 days' notice for each cruise ship visit however 18 hours' notice as an absolute minimum is acceptable, in order to determine if Plan B should be implemented as well as arrange temporary signage changes.

Other parties that shall be notified of dates when either Plan A or B are being implemented should include:

- RMS Transport Management Centre (TMC), via RMS Network & Safety Services Wollongong office
- WCC Property Services to inform them of parking meter lost revenue when paid on-street parking is displaced by temporary arrangements
- WCC Ranger Services to notify them of temporary arrangements
- NSW Police, Wollongong Traffic & Highway Patrol Command to notify them of temporary arrangements

**Consultation:**

Extensive consultation has been carried out with all stakeholders.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The submitted Plans A & B to cater for bus and taxi operations for all cruise ship visits as required be approved (Attachment 2).

**3 CONISTON – WARD 2**

Heaslip Street – Bus Zone Signage

**Background:**

It has been brought to Council's attention that the existing 2 hour parking restrictions at the eastern end of Heaslip Street Coniston have been installed on the same pole as the route service bus stop sign. It is understood that the bus stop sign takes precedence and that parking infringements can be issued for parking in a bus stop.

The possible confusion between the signs can be resolved by installing a 20m long bus zone separate from the timed parking.

**Consultation:**

Residents are to be notified prior to the installation of the bus zone.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install a bus zone for a length of 20m in place of the existing bus stop at No 4 Heaslip Street, Coniston.

**4 DAPTO - WARD 3**

Rink Road and Craig Crescent – Request to install double barrier lines at the stop sign at this intersection

**Background:**

Residents in the Rink Road and Craig Crescent area have expressed concern at driver behaviour when travelling between Byamee Street and Fowlers Road. There are stop signs at both ends of Rink Road however no double barrier centre line are not required by current standards. The installation of double barrier lines at each stop sign in Rink Road may assist drivers to remain on the correct side of the road.

**Consultation:**

Residents are to be notified prior to the extension of the existing double barrier centrelines.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install double barrier centrelines for a distance of 15m at each of the stop signs in Rink Road, Dapto.

## REGULATION OF TRAFFIC

### 5 HUNTLEY AND WOLLONGONG – WARDS 3 AND 2

Illawarra Cycle Club – 2017 NSW Junior Road 2 Day Tour

Marshall Mount Road, Avondale: Saturday 24 June and Endeavour Drive, Wollongong: Sunday 25 June

#### **Background:**

The Illawarra Cycle Club has been offered the opportunity to host the Illawarra round of the NSW State Junior Road Cycling Events. This event is used for the selection of State Riders to represent at National Level.

The NSW Junior Road 2 Day Tour commences on Saturday 24 June with time trials on Marshall Mount Road. This would require a partial road closure for the day with traffic controllers permitting entry for residents from 8am through to 4pm on the day.

The second day of the NSW Junior Road 2 Day Tour is to be held on Sunday 25 June with the proposed location being Endeavour Drive around Flagstaff Hill. The proposed time frame for this Criterium event would be from 8am to midday.

#### **Consultation:**

Consultation with affected residents and business operators regarding this Agenda item is a condition of approval for road closures.

#### **PROPOSAL SUPPORTED UNANIMOUSLY**

The road closures be approved subject to:

- I. the submitted traffic management plans (Attachment 3) being amended to include a Traffic Controller on the harbour access road to manage two way traffic in and out of Wollongong Harbour.
- II. Council's Standard Conditions for Road Closures (Attachment 1).

## DESIGN ITEMS

### 6 BULLI – WARD 1

Ursula Road and Trinity Row – New Shared Path and Pedestrian Crossing Facilities

#### **Background:**

Council's Design Team has prepared plans for new crossing facilities to upgrade the existing crossing located at Ursula Road and Trinity Row, Bulli.

#### **Consultation:**

Consultation regarding this Agenda item has been carried out.

#### **PROPOSAL SUPPORTED UNANIMOUSLY**

Plan No: 6078\_SK02\_2 be approved (Attachment 4).

### 7 WOLLONGONG – WARD 2

Corrimal Street – Design for temporary relocation of bus zone for Gong Shuttle

#### **Background:**

Council's Design Team has prepared plans for the temporary relocation of the bus zone for the Gong Shuttle

#### **Consultation:**

Consultation regarding this Agenda item has been carried out.

#### **PROPOSAL SUPPORTED UNANIMOUSLY**

Conditions for approval of Plan No: 6066\_SK02\_1 (Attachment 5) include:

- Notification to bus companies of when the relocation works are likely to commence.
- Signage to be erected in the area to notify bus patrons.

## 8 DAPTO – WARD 3

Baan Baan Street – Extension of road

### Background:

Council's Design Team has prepared detailed plans for the extension of Baan Baan Street. This design forms part of the strategy for improving access and traffic flow to residents as part of the West Dapto Project.

During discussion at the meeting, it was noted that the commuter car park entrance on Station Street opens directly from the western side of the new roundabout at Baan Baan and Station Streets. The car park tends to fill in the early mornings and empties after the close of business in the Dapto CBD and accordingly there is no need for any adjustment to the driveway at the present time.

### Consultation:

Consultation regarding this Agenda item has been carried out.

### PROPOSAL SUPPORTED UNANIMOUSLY

Plans 5823\_C01 to C07 and C15 be approved (Attachment 7).

Minutes to be confirmed at the next meeting to be held at 9.15am on 31 May 2017.

2017 Traffic Committee Meetings		
<b>Wednesday 31 May</b>	<b>Administration Building, Level 10, Rooms 2 and 3</b>	<b>9.15am – 2.00pm</b>
Wednesday 21 June	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 12 July	Administration Building, <b>Level 9 Function Room</b>	9.15am – 2.00pm
Wednesday 16 August	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 13 September	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 5 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 18 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 15 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm



## Attachment 1 – Standard Conditions for Road Closures

### **Standard Conditions for Road Closures**

#### **For Special Events and Work Related activities Within Council Road Reserves.**

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

#### **Checklist:**

- ☒ **Completed Council Form:**

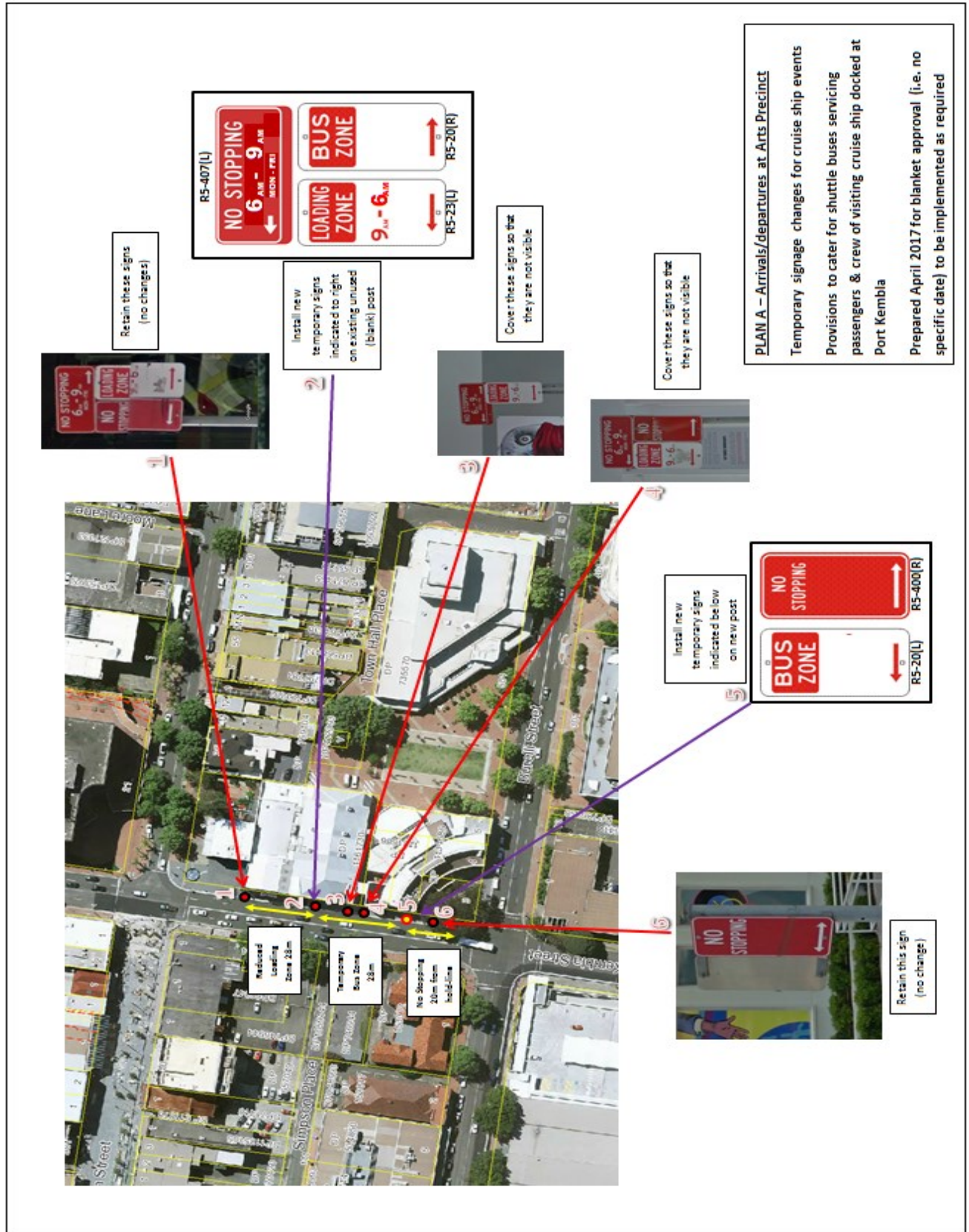
*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

#### **Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

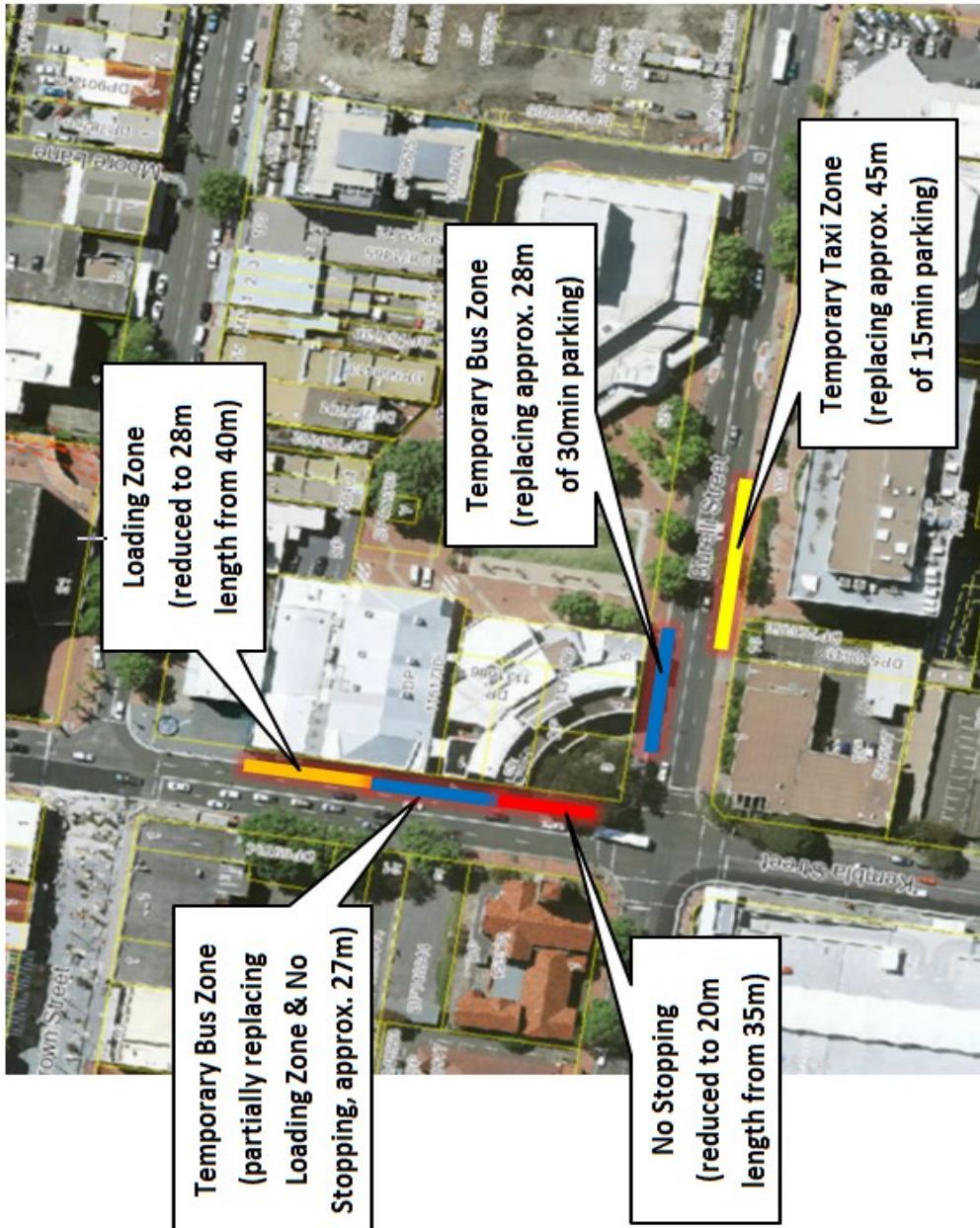
**Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.**

## Attachment 2 - Burelli, Kembla and Dean Streets – Visiting Cruise Ship Arrangements





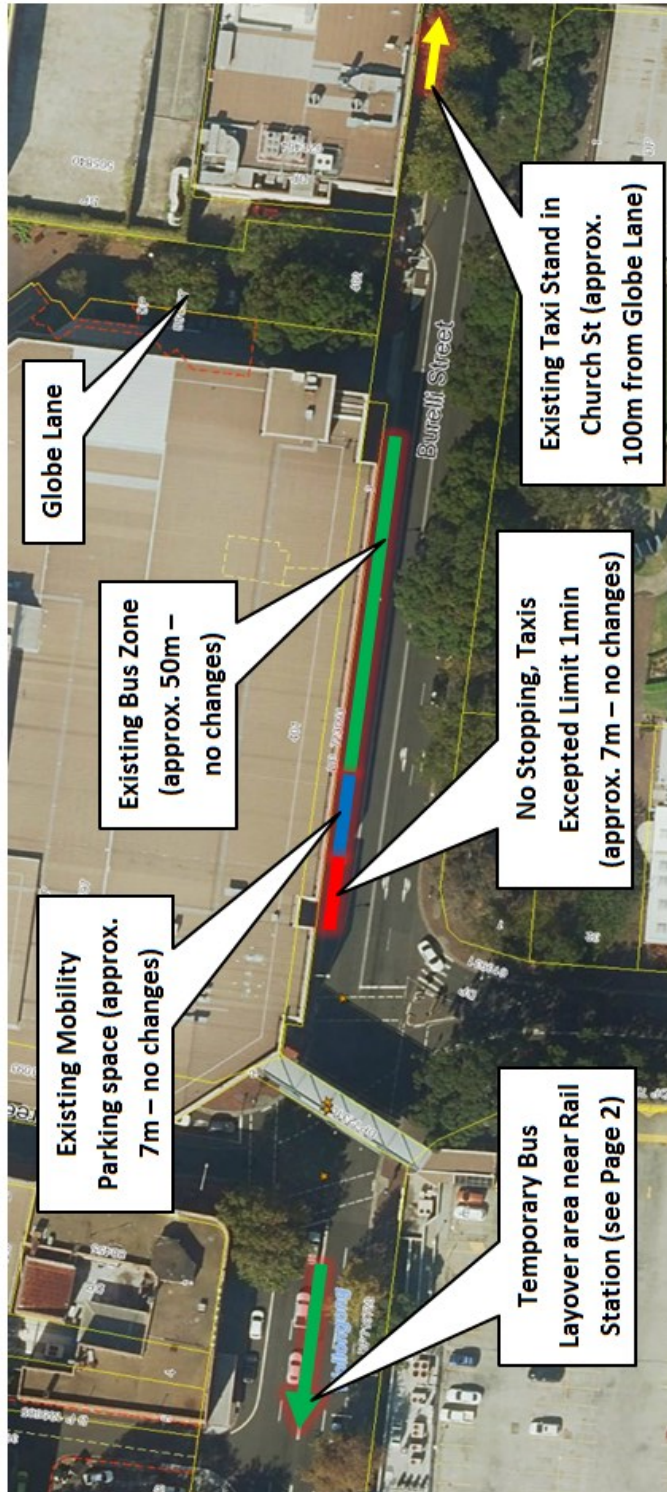
Attachment 2 - Burelli, Kembla and Dean Streets – Visiting Cruise Ship Arrangements



**PLAN A – Arrivals/Departures at Arts Precinct**

Temporary changes to on-street parking restrictions for cruise ship events  
Prepared April 2017 for blanket approval (i.e. no specific date) to be implemented as required

Attachment 2 - Burelli, Kembla and Dean Streets – Visiting Cruise Ship Arrangements



**PLAN B – Arrivals/Departures at Globe Lane**  
*(back-up arrangements if Arts Precinct is not available on day of cruise ship visit)*

Temporary changes to on-street parking restrictions for cruise ship events  
Prepared April 2017 for blanket approval (i.e. no specific date) to be implemented as required



Attachment 2 - Burelli, Kembla and Dean Streets – Visiting Cruise Ship Arrangements



**PLAN B – Arrivals/Departures at Globe Lane**

*(back-up arrangements if Arts Precinct is not available on day of cruise ship visit)*

Temporary bus layover area in Dean Street, near Wollongong Rail Station  
(same arrangements as implemented for Sydney Trains rail replacement bus services)

Attachment 3 – NSW Junior Road 2 Day Tour



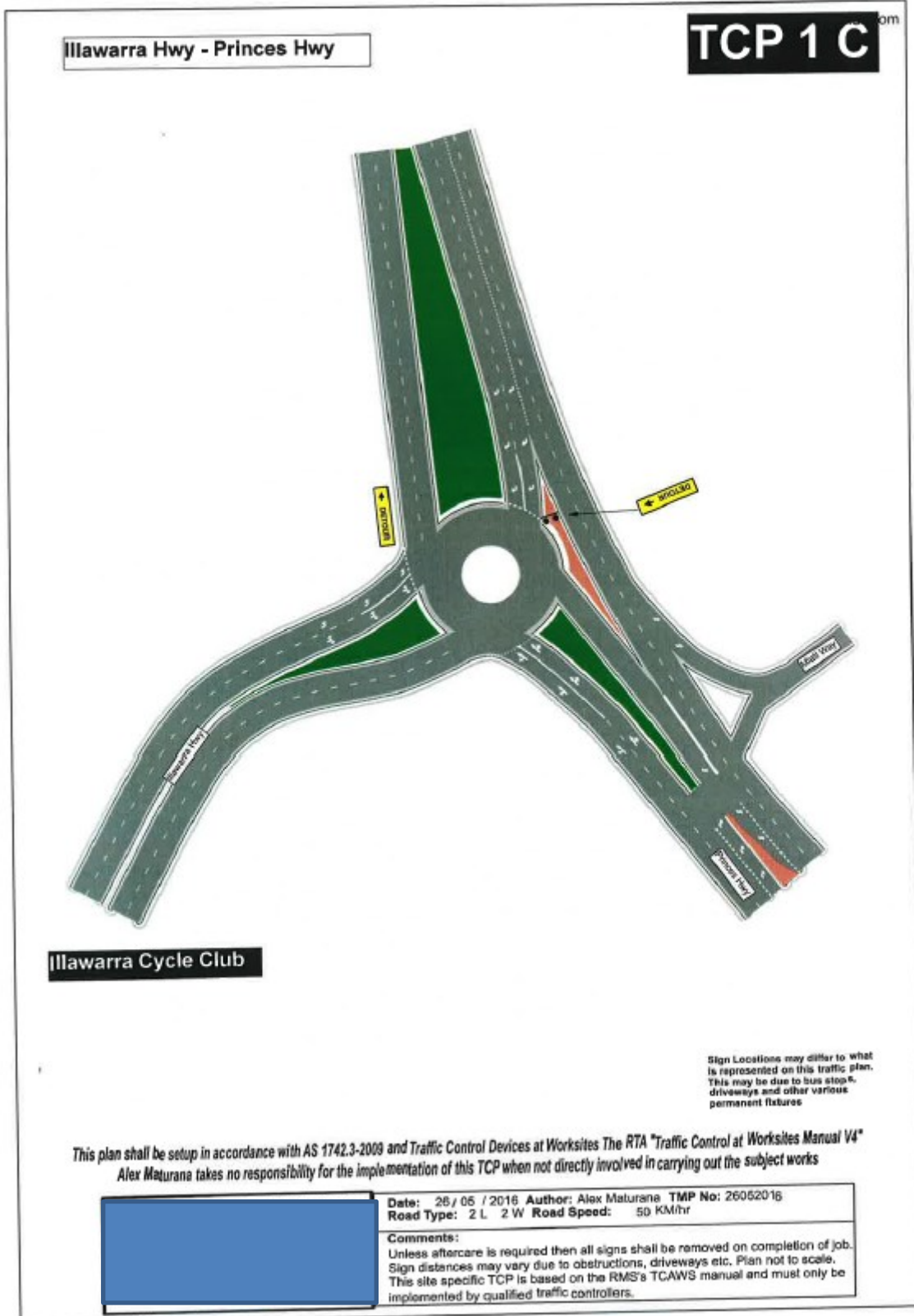








Attachment 3 – NSW Junior Road 2 Day Tour









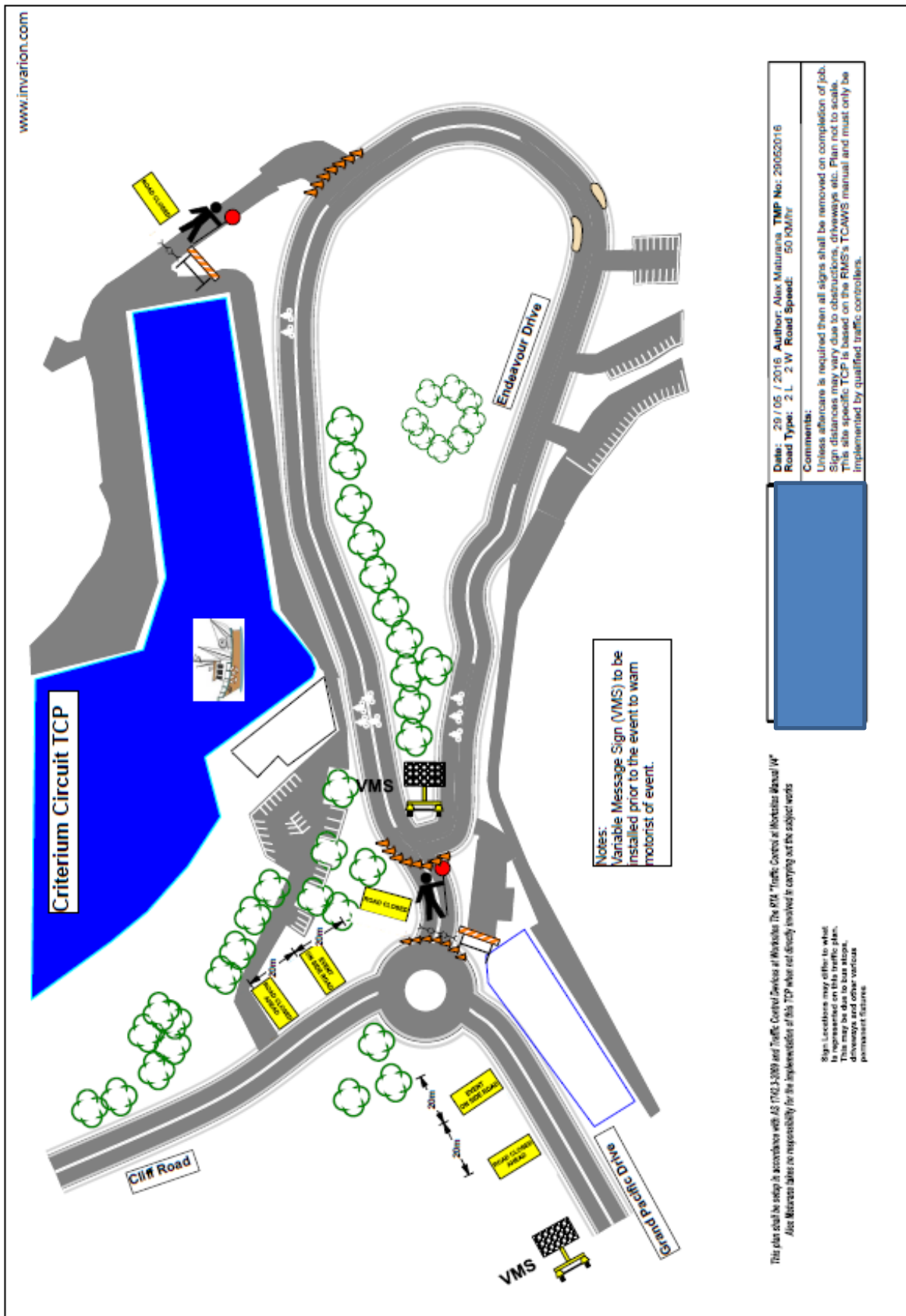






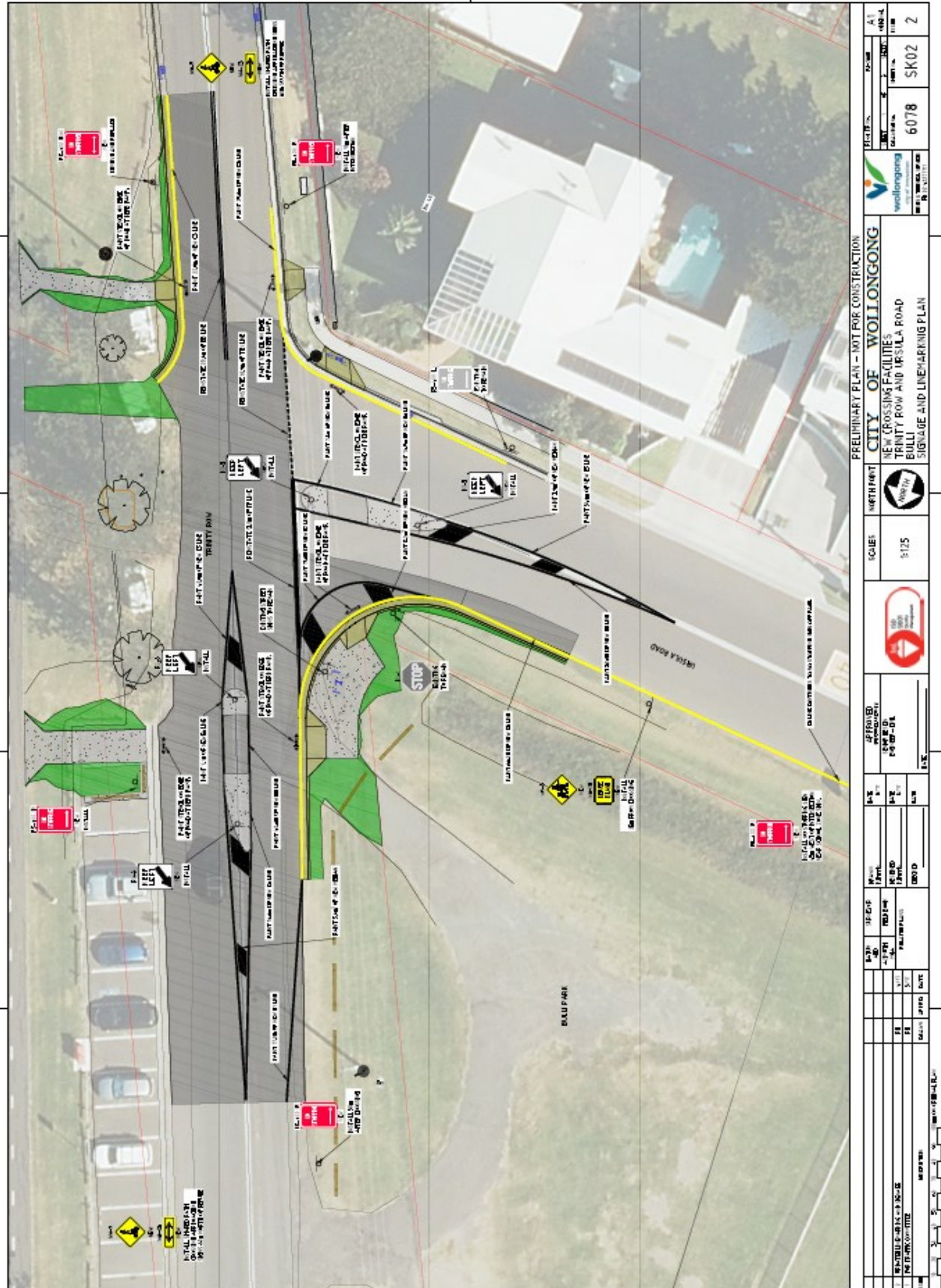


## Attachment 3 – NSW Junior Road 2 Day Tour





Attachment 4 - Design for Shared Path Crossing – Trinity Row and Ursula Road, Bulli













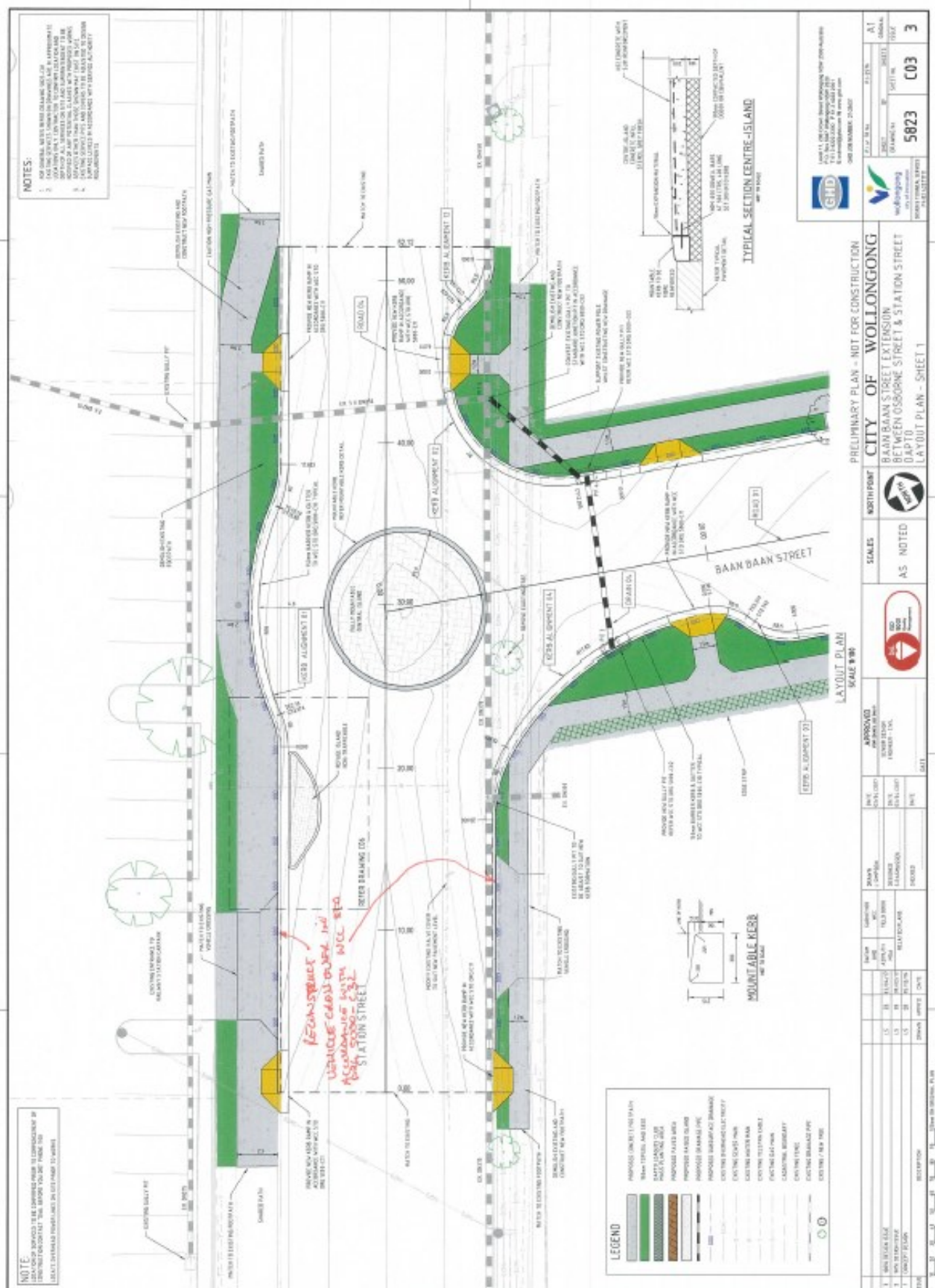


## Attachment 6 – Extension of Road, Baan Baan Street, Dapto

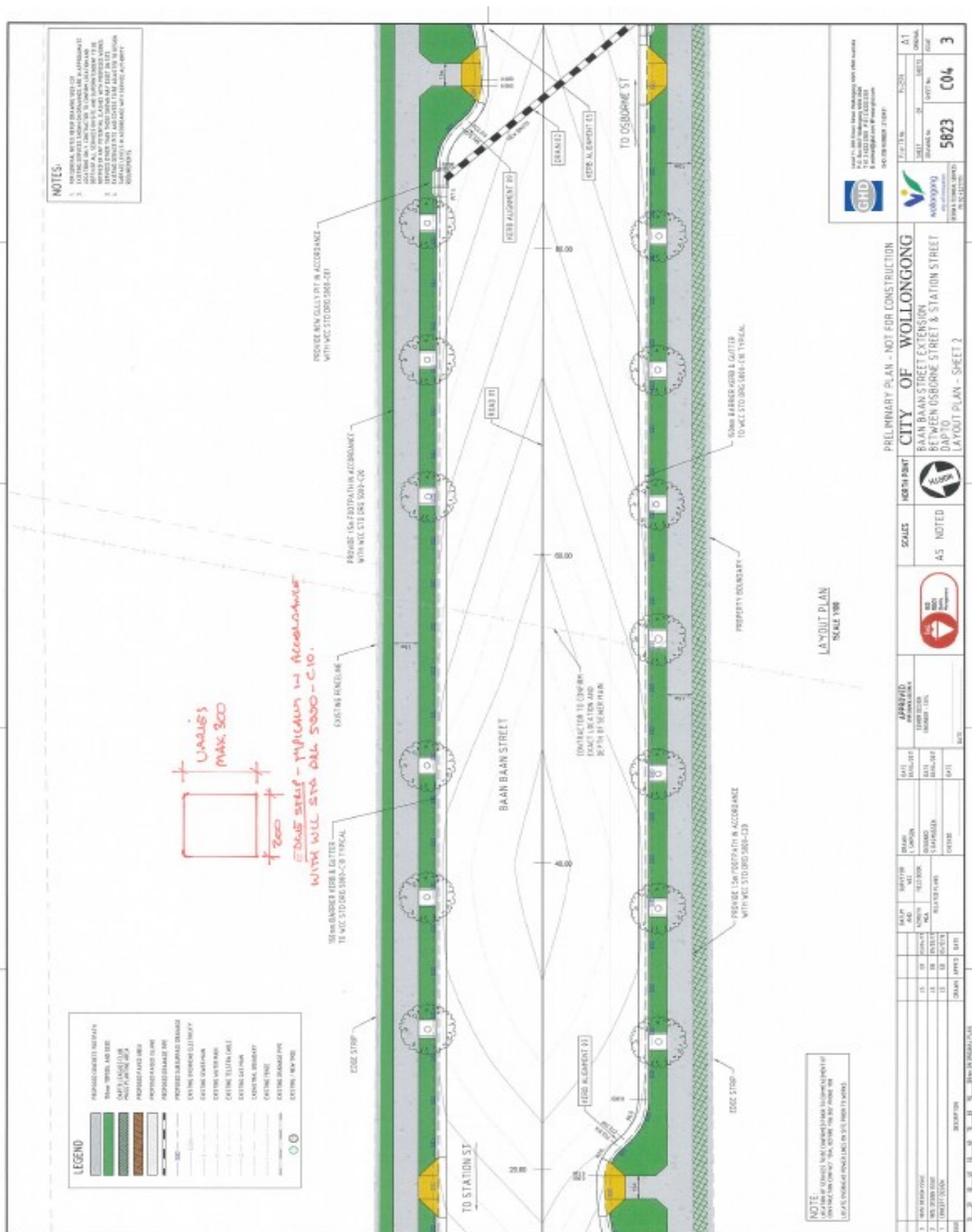




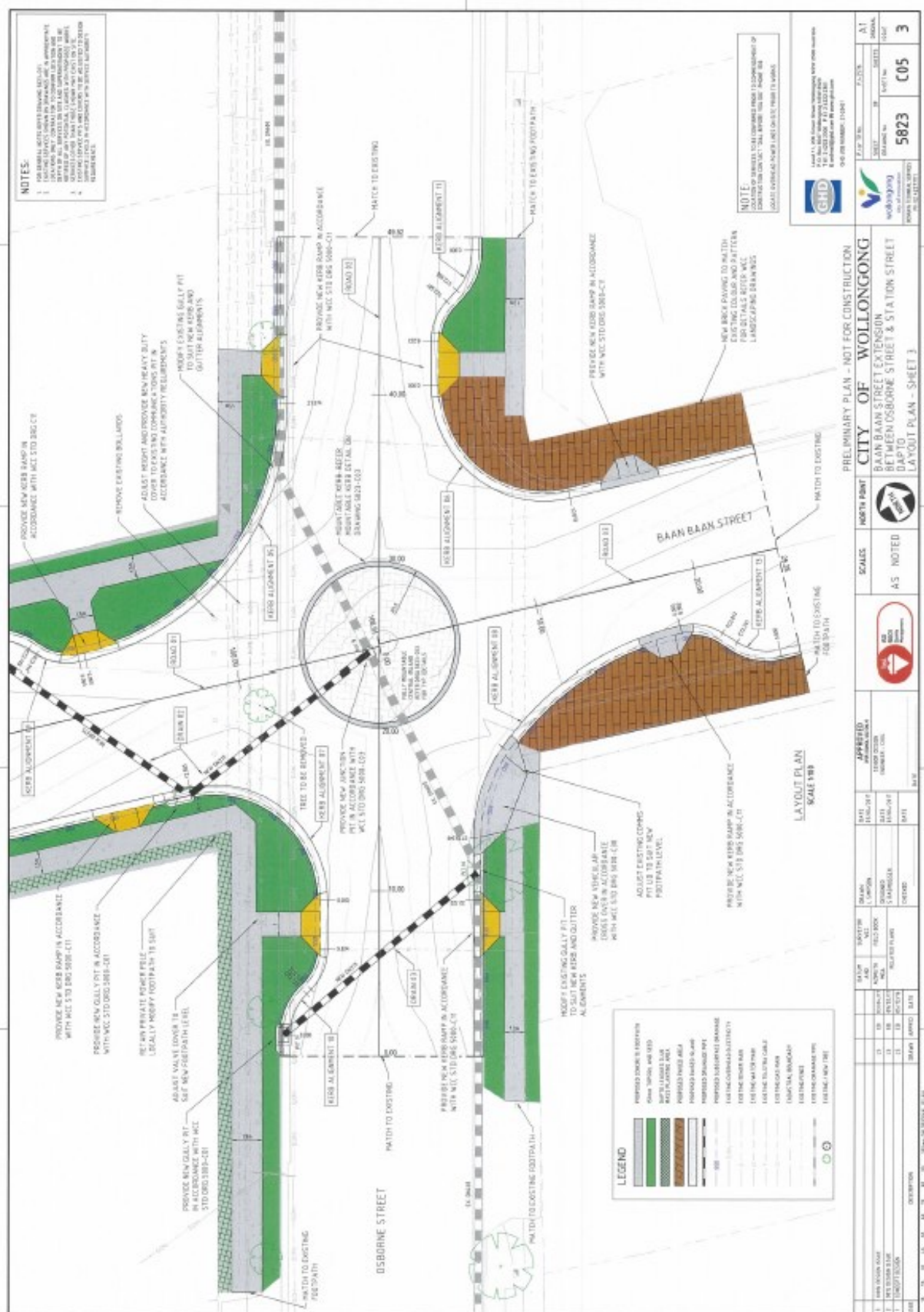
## Attachment 6 – Extension of Road, Baan Baan Street, Dapto



## Attachment 6 – Extension of Road, Baan Baan Street, Dapto



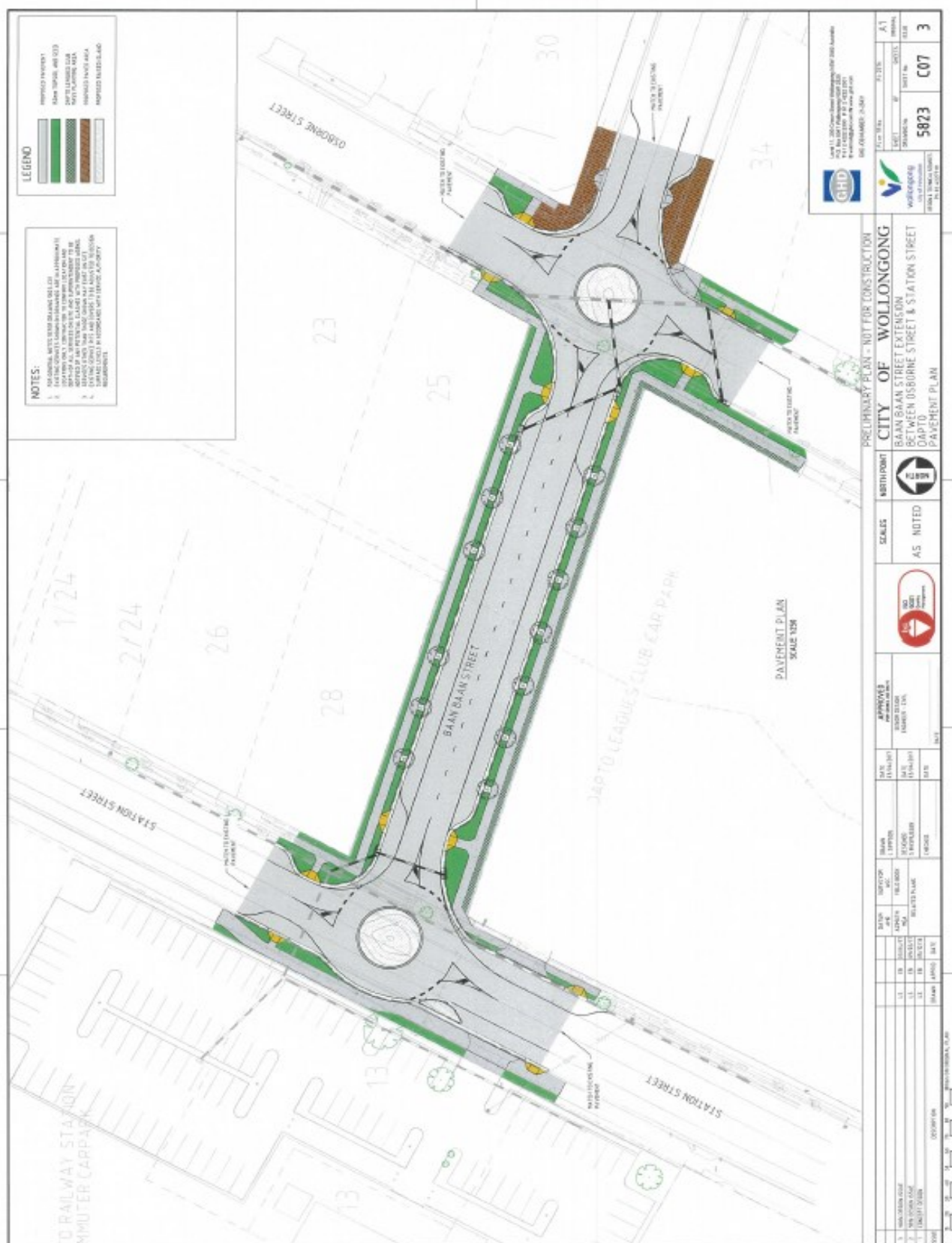
## Attachment 6 – Extension of Road, Baan Baan Street, Dapto







## Attachment 6 – Extension of Road, Baan Baan Street, Dapto



Attachment 6 – Extension of Road, Baan Baan Street, Dapto

