

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 10 AUGUST 2016

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

MINUTES REVIEWED BY

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Traffic Engineer		
Ted Collins	Traffic Unit Manager		
Peter Nunn	Transport and Stormwater Services – Manager		
Mike Dowd	Infrastructure Strategy and Planning – Manager		
Mike Hyde	Director – Infrastructure and Works		

MINUTES ENDORSED BY

Name	Title	Signature	Date
David Farmer	General Manager		

Wollongong City Council

Infrastructure, Strategy and Planning Division

Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 The Traffic Committee recommendation be adopted.**
- 2 The Traffic Committee recommendation not be adopted.**
- 3 The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 10 AUGUST 2016

PRESENT	
Lindsay Dunstan - Chairman	Wollongong City Council
Debra Nicholls - Administration Officer	Wollongong City Council
Kaitlin Christlo - Engineering Cadet	Wollongong City Council
Naomi Reid - Road Safety Officer	Wollongong City Council
David Cratchley	Premier Illawarra
Les Dion	Dion's Bus Service
Rego Jago	Representing Noreen Hay MP
Neil McCormack	Representing Lee Evans MP
Kristian Pinochet	NSW Roads & Maritime Services
Vicki Temelkovski	NSW Roads & Maritime Services

CONFIRMATION OF MINUTES OF MEETING HELD ON 29 JUNE 2016.

BUSINESS ARISING – None.

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	BULLI	Molloy Street	Line Marking and Give Way Sign
2	TOWRADGI	Pioneer Road	'No Stopping' restrictions north of Towradgi Road
3	FAIRY MEADOW	Daisy Street	2 Hour Parking to become 15 Minute Parking
4	FAIRY MEADOW	Carters Lane	Transverse Strips across Cycle Lanes
5	WOLLONGONG	Endeavour Drive	Adjust Mobility Parking Spaces
6	WOLLONGONG	Crown Lane	No Stopping
7	UNANDERRA	Nolan Street	Install Bus Zone and 'No Stopping' Restrictions
8	PRIMBEE	Korrungulla Crescent	Install 'No Parking' and "No Stopping" Zones

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
9	THIRROUL	Station Street	St Michael's Catholic School Annual Fete – Saturday 22 nd October 2016
10	WOLLONGONG	Endeavour Drive	'Thunder Run' Motorbike Event Sunday 30 th October 2016

DESIGN MATTERS

	Suburb	Street(s)	Issue
11	BERKELEY	Hooka Creek Road	Installation of Shared Path Narrow Points - Fred Finch Park
12	NORTH WOLLONGONG	Cliff Road	Off Street Car Park

**INFORMAL ITEMS
(TRAFFIC ENGINEERING ADVICE ONLY)**

The meeting concluded at 12.00pm.

GENERAL BUSINESS

1 BULLI

Molloy Street – Line Marking and Give Way Sign

Background:

The Dion's Bus Services representative has requested that Council consider installing centreline markings in Molloy Street and a 'Stop' or 'Give Way' sign in Rixon Avenue. In addition, some parking restrictions on the south west corner of the T Junction may also be necessary.

PROPOSAL SUPPORTED UNANIMOUSLY

Install

- a) Double barrier centre lines in Molloy Street either side of the T junction for a distance of 15 metres and in Rixon Avenue for a distance of 10 metres.
- b) 'Give Way' sign and hold line in Rixon Avenue at the intersection of Molloy Street.
- c) 'No Stopping' restrictions by way of continuous yellow lines at the south east and south west corners for a distance of 10 metres on each street frontage.

2 TOWRADGI

Pioneer Road – 'No Stopping' restrictions north of Towradgi Road

Background:

Some years ago Council installed a 'Right Turn Only' Lane in Pioneer Road for south bound traffic approaching Towradgi Road which created a need for 'No Stopping' restrictions on the kerb side lane for through traffic. Recent building work on an adjoining property has highlighted the need for better signage at this location.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping' restrictions on the south bound kerb side lane of Pioneer Road between Murranar and Towradgi Roads by way of signs and continuous yellow lines.

3 FAIRY MEADOW

Daisy Street – 2 Hour Parking to become 15 Minute Parking

Background:

The owner of a property on the northern side of Daisy Street, Fairy Meadow (No 9) has requested that the two car parking spaces on the Daisy Street frontage be changed from 2 Hour Parking to 15 Minute Parking. It is understood that the area will be useful to delivery vehicles and customers who make short visits to the business. The adjoining supermarket car park provides ample parking for longer visits to the shopping centre.

PROPOSAL SUPPORTED UNANIMOUSLY

Change the existing 2 hour parking to 15 minute parking, outside the frontage to 9 Daisy Street, Fairy Meadow.

4 FAIRY MEADOW

Carters Lane – Transverse Strips across Cycle Lanes

Background:

Council's risk managers have asked that consideration be given to installing transverse strips across the cycle lane in Carters Lane on each approach to the kerb lane islands at the zebra crossing which leads to Thomas Dalton Park. Cyclists who use the road may not expect to be required to travel more slowly as the cycle lane narrows between the kerb and the islands and then crosses the edges of the zebra crossing. The strips will give an audible cue to riders to take care.

PROPOSAL SUPPORTED UNANIMOUSLY

Install transverse strips across the cycle lane in Carters Lane on each approach to the kerb lane islands at the zebra crossing which leads to Thomas Dalton Park.

5 WOLLONGONG

Endeavour Drive – Adjust Mobility Parking Spaces

Background:

A review of the mobility parking spaces in Endeavour Drive, adjacent to the hospitality businesses in the Wollongong Harbour building show that the existing single mobility space can be extended to accommodate 2 vehicles.

PROPOSAL SUPPORTED UNANIMOUSLY

Adjust the 'No Stopping' restrictions north of the mobility parking space to provide a second mobility parking space on Endeavour Drive, adjacent to the Wollongong Harbour building.

6 WOLLONGONG

Crown Lane - Install 'No Stopping' Restrictions by way of continuous yellow lines.

Background:

Following recent construction work on the West Keira development, a number of 'No Stopping' signs in Crown Lane have been removed. As the properties adjacent to the lane are generally constructed to the property boundary it is considered appropriate that the 'No Stopping' restrictions be reinstated by way of continuous yellow lines on each side of the lane.

PROPOSAL SUPPORTED UNANIMOUSLY

Install continuous yellow lines on each side of the lane to reinstate the 'No Stopping' restrictions in Crown Lane.

7 UNANDERRA

Nolan Street – Install Bus Zone and 'No Stopping' restrictions.

Background:

There is a bus stop located immediately to the west of Council's Works Depot in Nolan Street, Unanderra where there have been recent instances of illegal parking. It is considered appropriate that a bus zone be installed together with 'No Stopping' restrictions between the depot driveway and Investigator Drive on the northern side of Nolan Street.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping' restrictions and a 30 metre bus zone between the depot driveway and Investigator Drive on the northern side of Nolan Street.

8 PRIMBEE

Korrungulla Crescent – Install 'No Parking' and 'No Stopping' zones.

Background:

The Principal of Primbee Public School has approached Council to request a 'No Parking' zone at the Korrungulla Crescent entrance to the school. It will also be helpful to include 'No Stopping' restrictions leading from Whiteheath Lane to the west of the school and around the corner to Korrungulla Crescent.

PROPOSAL SUPPORTED UNANIMOUSLY

Install

- a) 'No Stopping' restrictions in Whiteheath Lane and in Korrungulla Crescent for a distance of 10 metres
- b) Install 'No Parking' restrictions from the end of the 'No Stopping' in Korrungulla Crescent to a point 12 metres past the school driveway on the northern side of the street.

REGULATION OF TRAFFIC

9 THIRROUL

Station Street – St Michael's Catholic School Annual Fete - Saturday 22nd October 2016

Background:

As in previous years, the St Michael's Catholic School Community is proposing to close a one way section of Station Street, Thirroul in order to hold their Annual Fete. Providing signs and barriers are provided in Lawrence Hargrave Drive on the approaches to the intersection with Station Street, the proposed closure will be workable.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted traffic management plans (Attachment 2) the provision of signs and barriers within Lawrence Hargrave Drive and Council's Standard Conditions for Road Closures. (Attachment 1)

10 WOLLONGONG

Endeavour Drive – 'Thunder Run' Motorbike Event – Sunday 30th October 2016

Background:

Council has been contacted by The Sound Campaign who are organising the 2016 Harley Owners Group event in Wollongong. There will be a number of separate events organised for owners and the general public over the weekend of 28th – 30th October 2016.

The only part which involves traffic controls and road closures is the 'Thunder Run' to be held on Sunday 30th October. It is proposed to start the event at Flagstaff Hill with a procession of motor bikes – up to 2000 participants – which will end at Stuart Park, North Wollongong. The procession part of the event requires approval from NSW Police and NSW Roads and Maritime Services as it is a moving vehicle event. The plans included traffic controls at the Bus Terminus on Marine Drive however the Meeting agreed that the route services could be relocated to Burelli Street, immediately west of Harbour Street for the day on 30 October 2016. The Cruise Ship event organisers would then be free to manage coach services in the Marine Drive Terminus.

The Council component involves traffic controls at the end of Cliff Road to manage the entry of the motor bikes into Stuart Park at the end of the event and the closure of Endeavour Drive at the start of the 'Thunder Run'. The road closure for Endeavour Drive takes effect from 6am to 1pm on Sunday 30th October 2016.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closure of Endeavour Drive be approved subject to:

- the submitted traffic management plans (Attachment 3) where the traffic controls are to be deleted for the Marine Drive Bus Terminus
- Council's Standard Conditions for Road Closures (Attachment 1),
- A proviso that the organisers obtain permission from NSW Police and NSW Roads and Maritime Services for the Thunder Run between Flagstaff Hill Wollongong to Shellharbour and return to Stuart Park North Wollongong on Sunday 30 October 2016
- Temporary signs be installed in Burelli Street, immediately west of Harbour Street to provide for a route service bus terminus on Sunday 30 October 2016.

DESIGN MATTERS

11 BERKELEY

Hooka Creek Road - Fred Finch Park – Installation of Shared Path Narrow Points

Background:

Council has prepared plans to replace the existing U rails on the Shared Path which traverses Fred Finch Park with rails parallel to the path which provide a narrow point to prevent vehicular access.

PROPOSAL SUPPORTED UNANIMOUSLY

Plans 5569_SK01 to SK04 be approved. (Attachment 4)

LATE ITEM

12 NORTH WOLLONGONG

Cliff Road – Off Street Carpark

Background:

Subsequent to the discussion at this Traffic Committee meeting the review of parking restrictions 'No Parking 10pm - 5am' in the off street car park opposite the North Beach Surf Club in Cliff Road, has been progressed with a number of stakeholders, including the NSW Police.

It is now proposed to relax the time limit in this car park only to apply from 1am – 5am as a trial to be reviewed with the police at least every three months. Further it is proposed that should the police need assistance in management of anti-social behaviour, that Council would agree to restore the 'No Parking 10pm - 5am' restrictions within 1 week should events make this necessary and on request from the NSW Police.

It is noted that the Manager of the nearby Novotel has agreed to undertake a liquor licence review with the Police, as the Novotel and other North Wollongong businesses support the relaxation of these restrictions. Council agreed to consult with the Police and the nearby businesses to carry out a security audit of the car park, and that additional street lighting may be possible. CCTV surveillance was also discussed as a security outcome, but if installed the system would likely be funded externally, and not from Council resources.

PROPOSAL SUPPORTED UNANIMOUSLY

The existing restrictions 'No Parking 10pm - 5am' in the off street car park opposite the North Beach Surf Club in Cliff Road be altered to 'No Parking 1am - 5am', subject to:

- a. that should events require it and on a request from the NSW Police, the original 'No Parking 10pm - 5am' restrictions will be reinstated within 1 week,
- b. A security audit being undertaken where additional street lighting and CCTV surveillance will be considered,

Minutes to be confirmed at the next meeting to be held at 9.15am on 14 September 2016.

2016 Traffic Committee Meetings

Wednesday 14 September	Administration Building, Level 9 Function Room	9.15am – 2.00pm
Wednesday 5 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 26 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 16 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

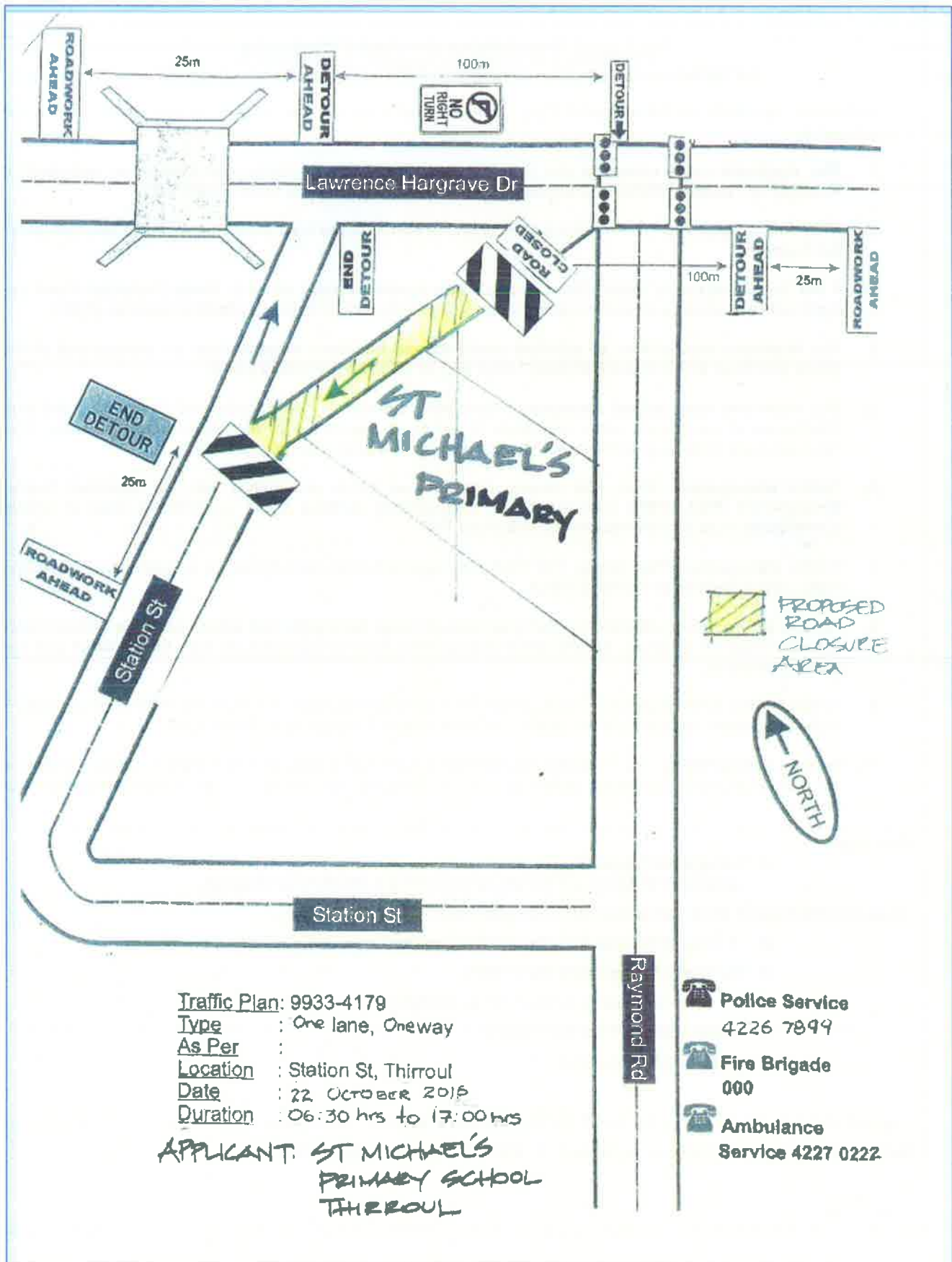
Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

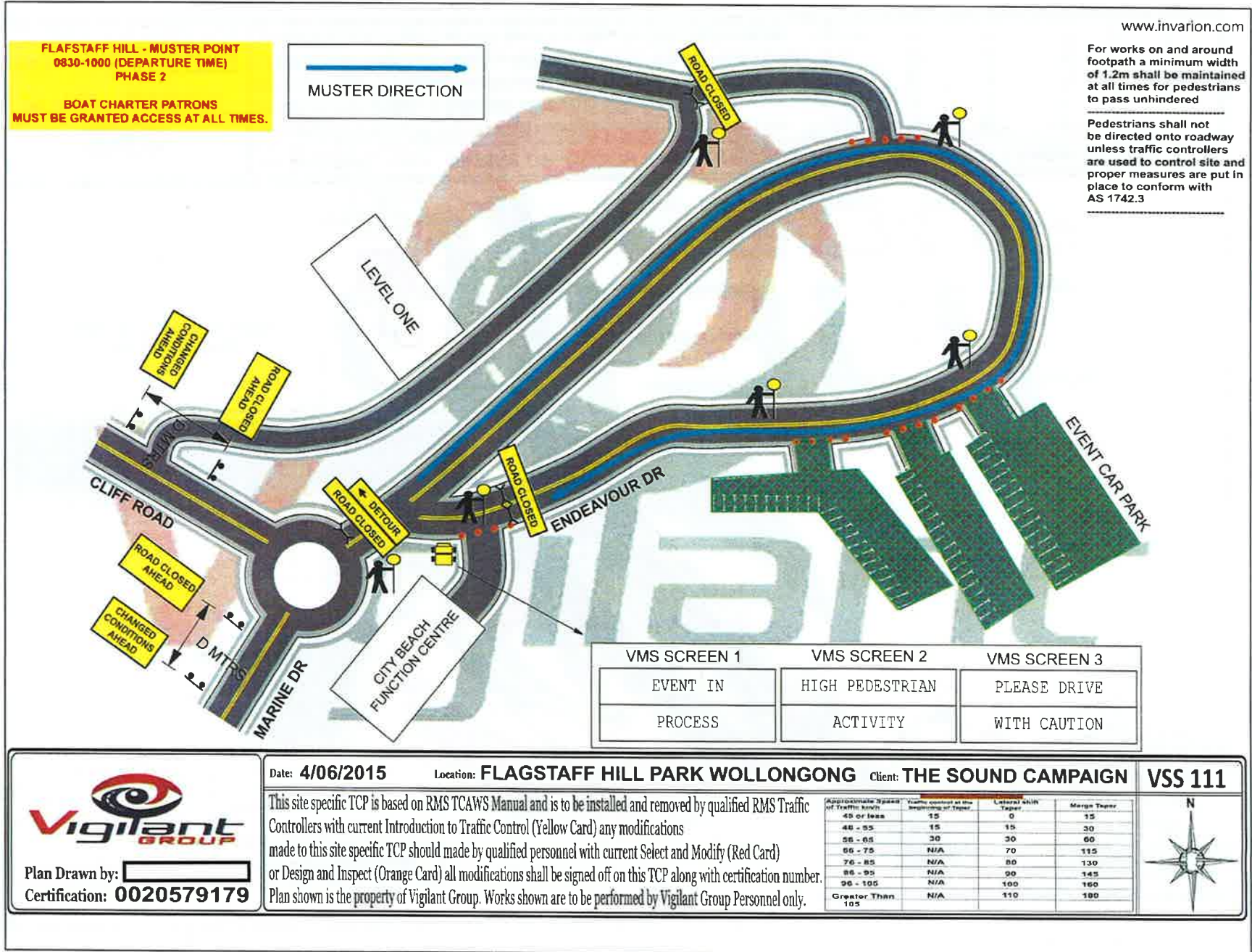
Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Z16/135267

Attachment 2 –Station Street, Thirroul - St Michaels Annual School Fete



Attachment 3 - 'Thunder Run' Motorbike Event - Sunday 30th October 2016 - 1 of 4



Attachment 3 - 'Thunder Run' Motorbike Event - Sunday 30th October 2016 - 2 of 4

