

ITEM 13

QUOTATIONS VP197651 AND E5573 – HELENSBURGH TODDLERS' POOL – NEW FILTRATION SYSTEM

Council has identified the need to separate the operation of the toddlers' pool from the existing 25m main pool so that both pools operate independently from each other and satisfy the current NSW Department of Health Guidelines regarding separation of pools.

Council considered a tender report on 20 July 2020 where it was resolved that tenders not be invited for these works due to extenuating circumstances and determined that a formal quotation process be undertaken in accordance with Council's procurement policies and procedures.

This report provides Council with the outcome of that process for this project.

### RECOMMENDATION

Council note the engagement of SPK Plumbing and Civil Pty Ltd to complete the proposed new filtration system to the Helensburgh Toddlers' Pool for the total sum of \$223,309.00 (Ex GST).

### REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Andrew Carfield, Director Infrastructure + Works - Connectivity Assets + Liveable City

### ATTACHMENTS

- 1 Location Plan

### BACKGROUND

The Helensburgh Aquatic Centre is located off Walker Street, Helensburgh. Currently the toddlers' pool does not meet the current NSW Department of Health Guidelines and therefore cannot function as a public swimming pool in relation to water circulation. If an incident occurs, currently both pools are required to be shut down for extended periods. Should the operation of the pools be separated, the impact of any shutdown will be considerably reduced.

A scope of works was developed by an aquatic consultant which encompassed the following:

- Installation of a new cartridge filter, pumps and associated plant and equipment servicing the toddlers' pool
- Installation of new pipework, fittings and fixtures from the new filter to the toddlers' pool
- Installation of a new automated chemical controller and chlorinator
- Installation of a separate 5,000 litre balance tank and associated fittings
- Installation of a solar heating controller with controls and sensors.

The successful implementation of the proposed works is expected to ensure the serviceability of the Helensburgh Aquatic Centre in providing ongoing support to the local community throughout the summer months.

Council on 20 July 2020 considered a tender report regarding the Helensburgh Toddlers' Pool New Filtration System and resolved the following – Minute No. 410:

- In accordance with clause 178(1)(b) of the Local Government (General) Regulation 2005, Council decline to accept any of the tenders received for T20/08 - Supply and Installation of a new filtration system and associated works to Helensburgh Toddlers' Pool.*

- b In accordance with clause 178(4) of the Local Government (General) Regulation 2005, the reason for Council hereby resolving to decline all of the tenderers is that none of the tenders received were within the allocated budget for this project.*
- 2 Pursuant to section 55(3)i of the Local Government Act 1993, a new tender not be invited for the contract for the Supply and Installation of a new filtration system and associated works to Helensburgh Toddlers' Pool due to extenuating circumstances, being the time frame required for tendering for this contract would involve the construction works extending significantly into the summer swimming season, with consequential adverse impact on the community.*
  - 3 Council delegate to the General Manager the authority to undertake and finalise a formal quotation process, in accordance with Council's procurement policies and procedures with contractors with demonstrated experience and ability to undertake the works with a view to entering into a contract for the works.*
  - 4 Council delegate to the General Manager authority to enter into a contract with the contractor selected following the formal quotation process outlined above.*
  - 5 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.*
  - 6 A report describing the outcome of the procurement process be submitted to the next available meeting following the successful engagement of the contractor.*

This report addresses Item 6 of that resolution and provides Council with the outcomes of the formal quotation and engagement process.

The works were separated into two separate packages (Stage 1A and Stage 1B). The purpose of this staging was to quickly implement the plumbing under the concourse and reinstatement of the concrete paving prior to the commencement of the summer swimming season which commenced on 24 September 2020. This allowed the final redesign and selection of filter equipment to be refined with little impact on the users of the main pool.

The separation of Stage 1 Works and the proposed procurement process were as follows:

- Stage 1A – Pipeline works under concourse (VP197651)
- Stage 1B – Installation of Cartridge Filter for the Toddlers' Pool (E5573)

### **Stage 1A Quotation (VP197651)**

Two (2) quotations were received by the close of quotations for Stage 1A works and all quotations were scrutinised and assessed by a Quotation Assessment Panel (QAP) constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, Property and Recreation and Governance and Customer Service Divisions.

The QAP assessed the Stage 1A quotations in accordance with the following assessment criteria and weightings as set out in the formal quotation documents:

#### **Mandatory Criteria**

- 1 Satisfactory references from referees for previous projects of similar size and scope

#### **Assessable Criteria**

- 1 Cost to Council – 60%
- 2 Demonstrated experience and satisfactory performance in undertaking projects of similar size, scope and risk profile – 20%

3 Project schedule – 20%

**Stage 1B Quotation (E5573)**

In the lead up to the completion of Stage 1A works, Stage 1B works was issued out for quotation. Four (4) aquatic specialists were invited by selective quotation method which closed on 29 September 2020.

One (1) submission was received by close of quotations and has since been scrutinised and assessed by the QAP and Council’s internal Quantity Surveyor.

The QAP assessed the Stage 1B quotation in accordance with the following assessment criteria and weightings as set out in the formal quotation documents:

**Mandatory Criteria**

- 1 Satisfactory references from referees for previous projects of similar size and scope

**Assessable Criteria**

- 1 Cost to Council – 45%
- 2 Demonstrated experience and satisfactory performance in undertaking projects of similar size, scope and risk profile – 15%
- 4 Proposed sub-contractors – 5%
- 5 Project schedule – 15%
- 6 Workplace Health and Safety Management System – 5%
- 7 Environmental Management Policies and Procedures – 5%
- 8 Demonstrated strengthening of local economic capacity – 10%

The mandatory assessment criteria was met by the recommended respondent.

The QAP utilised a weighted scoring method for the assessment of quotations which allocates a numerical score out of 5 in relation to the level of compliance offered by the quotations to each of the assessment criteria as specified in the quotation documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each quotation. The quotation with the highest total score is considered to be the quotation that best meets the requirements of the quotation documentation in providing best value to Council. Tables 1 and 2 below summarise the results of the quotation assessment and the ranking for each of the quotations:

TABLE 1 – STAGE 1A SUMMARY OF VENDOR PANEL ASSESSMENT

Name of Respondent	Ranking
SPK Plumbing and Civil Pty Ltd	1
M & A Lukin	2

TABLE 2 – STAGE 1B SUMMARY OF QUOTATION ASSESSMENT

Name of Respondent	Ranking
SPK Plumbing and Civil Pty Ltd	1

**PROPOSAL**

SPK Plumbing and Civil Pty Ltd has been engaged to carry out both the Stage 1A and subsequently Stage 1B proposed Helensburgh Toddlers’ Pool New Filtration System works in accordance with the scope of works and technical specifications developed for the project.

The recommended respondent satisfied the QAP that it is capable of undertaking the works to Council's standards and in accordance with the technical specifications.

Referees nominated by the recommended respondent have been contacted by the QAP and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

Stage 1A works were successfully completed on 24 September 2020, prior to the main pool's opening for the summer swimming season.

Stage 1B works are scheduled for commencement on 29 October 2020.

## CONSULTATION AND COMMUNICATION

- 1 Members of the Quotation Assessment Panel
- 2 Nominated Referees

## PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 5 "We are a healthy community in a liveable city".

It specifically delivers on core business activities as detailed in the Infrastructure Planning & Support and Aquatic Services Service Plans 2020-21.

## RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the quotation process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

## FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Annual Plan –

2020/21 Capital Budget

## CONCLUSION

SPK Plumbing and Civil Pty Ltd has submitted acceptable quotations for this project and has been engaged to complete the work in accordance with Council's requirements.

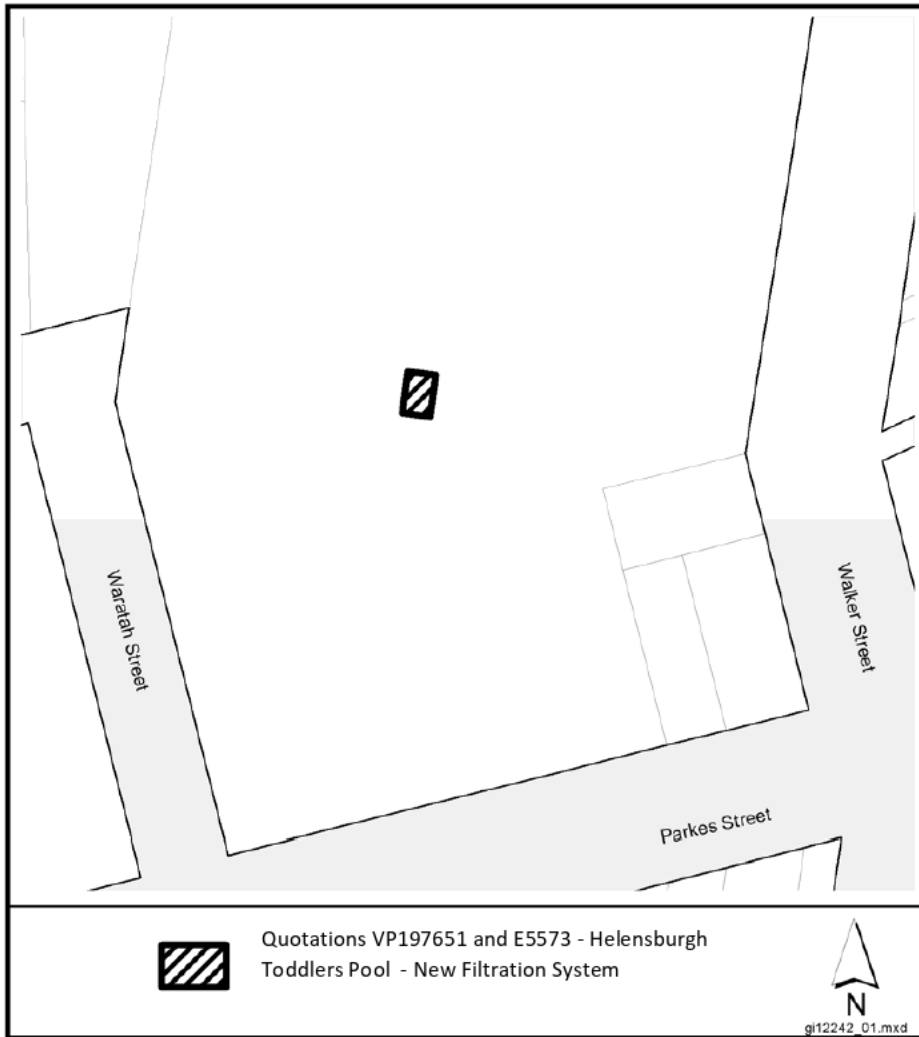


Quotations VP197651 and E5573 - Helensburgh  
Toddlers Pool - New Filtration System



gi12242\_01.mxd

While every effort has been made to ensure the highest possible quality of data, no liability will be accepted for any inaccuracy of the information shown.  
Copyright © Wollongong City Council, Mapping Services Section. This map may not be reproduced in any form without the express written permission of Wollongong City Council.



While every effort has been made to ensure the highest possible quality of data, no liability will be accepted for any inaccuracy of the information shown.  
Copyright © Wollongong City Council, Mapping Services Section. This map may not be reproduced in any form without the express written permission of Wollongong City Council.