The City of Wollongong held its Traffic Committee Meeting on 14 March 2018. Items 1 to 4 and items 12-16 have been adopted through Council through delegated authority.

Items 5 to 11 must be determined by Council and are recommended to Council for approval for the temporary Regulation of Traffic on public roads for works or events by independent parties.

**RECOMMENDATION**

In accordance with the powers delegated to Council the Minutes and recommendations of the City of Wollongong Traffic Committee Meeting held on 14 March 2018 in relation to the Regulation of Traffic be adopted.

**REPORT AUTHORISATIONS**

Report of: Mike Dowd, Manager Infrastructure Strategy and Planning
Authorised by: Greg Doyle, Director Infrastructure and Works - Connectivity Assets and Liveable City

**ATTACHMENTS**

1. Standard Conditions for Road Closures
2. Standard Conditions for Street Parties
3. Woonona-Bulli RSL Anzac Day Dawn Service
4. Orthodox and Easter Procession
5. Wollongong Anzac Day Dawn March
6. NAIDOC Street Party Road Closure
7. Corrimal Anzac Day Procession

**BACKGROUND**

5 **COLEDALE WARD 1**

Cater Street – Anzac Parade 25 April 2018

**Background**

The NSW Police have advised various churches and community groups, such as the RSL, that Police Officers will not be available to manage the traffic for street parades in future. Where community groups wish to hold a street parade, they will be required to engage the services of suitably qualified traffic control companies to manage the road closure during the parade.

In this case the Coledale RSL Sub Branch are proposing to hold a short parade on ANZAC Day on a one block section of Cater Street between Hyde Lane and Lawrence Hargrave Drive. The traffic controls are similar to those for a Street Party and accordingly additional traffic management plans are not required apart from the vehicle mitigation measures to ensure the parade is protected from out of control vehicles.

**Consultation**

Approval for the road closure involves the Coledale RSL Sub Branch advising property owners affected by the road closure.

**Proposal Supported Unanimously**

The proposed Road Closure on Cater Street Coledale be approved subject to the vehicle mitigation required by the NSW Police and Council’s Standard Conditions for Street Parties (Attachment 2).
6  WOONONA  WARD 2

Princes Highway – Anzac Parade 25 April 2018

Background
Council has received an application on behalf of Woonona Bulli RSL for a road closure of the Princes Highway and Nicholson Road. The closure will take effect from 5.30am to 6.30am on the day and will extend from Russell Street to the Cenotaph in Nicholson Road. The Traffic Management Plans include the vehicle mitigation required to protect the parade from out of control vehicles.

Consultation
Approval for the road closure involves the Woonona RSL advising property owners affected by the road closure.

Proposal Supported Unanimously
To approve the road closure on Princes Highway subject to Traffic Management Plans Attached (Attachment 3) and Council’s Standard Conditions of Road Closures (Attachment 1).

7  WOLLONGONG  WARD 2

Stewart, Harbour, Burelli and Corrimal Street – Orthodox and Easter processions
Easter Friday - 6 April 2018

Background
On behalf of both Orthodox Churches in Stewart Street, Wollongong, the Macedonian Church has requested permission for road closures of Stewart, Harbour, Burelli and Corrimal Street for the purpose of the traditional Orthodox Easter procession. The road closures will take effect from 8.00pm to 9.10pm on 6 April 2017. The traffic management plans show suitable vehicle mitigation to protect attendees from out of control vehicles.

Consultation
Consultation is required for this Agenda item.

Proposal Supported Unanimously
The proposed closure be approved on Friday 6 April 2018 from 8.00pm to 9.10pm subject to the submitted Traffic Management Plans (Attachment 4) and Council’s Standard Conditions for Road Closures (Attachment 1).

8  WOLLONGONG  WARD 2

Kembla, Burelli & Church Streets – Anzac Day Dawn Service & Parade 25 April 2018

Background
The Anzac Day Committee of the Wollongong RSL Sub Branch has arranged for traffic control plans in consultation with Wollongong City Council event’s staff for the 2018 Anzac Day Dawn Service and the main parade at 8.00am to midday.

The Dawn Service involves the closure of Burelli, Stewart and Church Streets to permit a short parade from the RSL building to the Cenotaph in MacCabe Park. The road closures will take effect from 4.30am until 6.00am. The main parade involves the closure of Kembla, Burelli, Stewart, Crown and Church Streets and Simpson Place to permit the parade to be marshalled in the Crown Street Mall and Simpson Place. The parade will proceed along Kembla Street, Burelli Street and Church Street to the Cenotaph, and participants will disburse from Church Street in the vicinity of Pioneer Hall.

Bus Services will only be affected by the main parade and will be diverted from approximately 9.00am until 11.00am. The bus diversions will be via Kiera, Swan and Corrimal Streets and via Crown Street to the bus terminus on Marine Drive.
Consultation
Consultation is required as a condition of approval for this Agenda item.

Proposal
The proposed road closure for both the Dawn Service and the Main Parade be approved subject to the attached Traffic Management Plan having suitable vehicle mitigation (Attachment 5) and Council’s Standard Conditions for Road Closures (Attachment 1).

9 WARRAWONG WARD 3
Greene Street – NAIDOC Street Party Road Closure 10 July 2018 from 9.00am – 2.00pm

Background
The NAIDOC event will be held on Tuesday 10 July 2018 from 9.00am to 2.00pm. There will be Marshalls at both ends of Greene Street where the closures will take place wearing high-vis vests. Vehicles (possibly fire trucks) will be placed at both ends of the road closure as an added precaution. The Marshalls closest to the laneway will direct any traffic to either turn around or travel down the lane, pending on direction of permitted travel.

Consultation
Consultation is required for this Agenda item.

Proposal
To approve the road closure on Tuesday 10 July 2018 from 9.00am to 2.00pm subject to the submitted Traffic Management Plan (Attachment 6) and Council’s Standard Conditions for Street Parties (Attachment 2).

10 PORT KEMBLA WARD 3
Allan Street – Anzac Day Parade – 25 April 2018

Background
The Port Kembla RSL Sub Branch has requested a road closure of Allan Street between Wentworth Street and Military Road for the purposes of holding the Anzac Day Dawn Service at the War Memorial in Allan Street. The closure will take effect from 5.45am until 8am and can be treated in a similar way as street parties, because it is a simple one block closure. Although traffic management plans may not be required the event will need to have vehicle mitigation in place to protect attendees from out of control vehicles.

Consultation
Consultation is required for this Agenda item as part of the approval.

Proposal
The proposed road closure be approved subject to vehicle mitigation and Council’s Standard Conditions for Street Parties (Attachment 2).

11 CORRIMAL WARD 1
Anzac Service Procession – Sunday 22 April 2018 from 12pm to 4pm

Background
The Corrimal RSL Sub branch have submitted Traffic Management Plans for the Anzac Day Procession on 22 April 2018 from 12pm to 4pm which involves the closures of the Princes Highway between Collins Street and Railway Street, and Railway Street between the Princes Highway and Gilbert Street.
Consultation

Consultation is a condition of approval for this Agenda item.

Proposal

Road closures of Princes Highway between Collins & Railway Streets and Railway Street between Princes Highway and Gilbert Street be approved subject to the submitted Traffic Management Plans (Attachment 7) from 12pm to 4pm on the day and Council’s Standard Conditions for Road Closures (Attachment 1)
Ordinary Meeting of Council
Item 16 - Attachment 1 - Standard Conditions for Road Closures

3 April 2018

Attachment 1 – WCC Standard Conditions

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form ‘Application to Open and Occupy or Underbore a Roadway or Footpath’** (Refer to Checklist below – relates to Section 138 of the Roads Act.)

2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.

3. **If the Road Closure is within 100m of any traffic control signals or on a ‘State Classified Road’** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).

4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.

5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.

6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.

7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.

8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.

9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.

10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than $20 million dollars to cover Wollongong City Council from any claims arising from the closure.

**Checklist:**

- Completed Council Form: ‘Application to Open and Occupy or Underbore a Roadway or Footpath’.

**Required information as shown below MUST be attached:**

- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) if required
- Written approval from NSW Police
- Public Liability Insurance
STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES

1. Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.

2. The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.

3. You are required to advertise the road closure in the local newspaper

   E.g.  Temporary Road Closure – Larkins Lane, Yallah
         Date: 18 December 2015
         Time: 2 pm – 7 pm
         Event: Street Party

4. Council will notify emergency services and the Police Service.

5. NSW Police Service directions are to be strictly adhered to.

6. Council will endeavour to make available to you the following equipment for the closure

<table>
<thead>
<tr>
<th>Regular Street Equipment Requirements</th>
<th>Cul - De - Sac Street Equipment Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 Barrier legs</td>
<td>3 Barrier legs</td>
</tr>
<tr>
<td>12 Road Barriers</td>
<td>6 Road Barriers</td>
</tr>
<tr>
<td>2 Road Closed Signs</td>
<td>1 Road Closed Signs</td>
</tr>
<tr>
<td>4 Flashing Lights</td>
<td>2 Flashing Lights</td>
</tr>
</tbody>
</table>

It should be noted that Council does not supply 9 volt batteries for flashing lights, however batteries can be made available for approximately $3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

It is your responsibility to collect this equipment from Council’s Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.
Attachment 2 – Standard Conditions for Street Parties – 2 of 2

TYPICAL ROAD CLOSURE SET UP FOR STREET PARTIES

TYPICAL BARRIER BOARD

TYPICAL BARRIER BOARD
WITH ‘ROAD CLOSED’ SIGN
AND LAMPS

TYPICAL BARRIER BOARD
WITH ‘ROAD CLOSED’ SIGN
AND LAMPS

TYPICAL BARRIER BOARD
TRAFFIC CONTROL PLAN FOR ANZAC DAY DAWN SERVICE - WOLLONGONG

Stage 2

This site specific TCP is based on TCAWS Manual 2010 and is to be setup and picked up by qualified traffic controllers with current introduction to Traffic Control at Roadworks (Yellow Card). Any modifications made to this site specific TCP should be made by qualified personnel with current Select and Modify (Red Card) or Design and Audit (Orange Card) and all modifications to be signed off on the TCP along with certification number.

Client: Wollongong Council
Location: Anzac Day March
Date Drawn: 14/03/2017
Time of Works: 04:30-06:30
Job No: [Blank]
Qualification No: [Blank]