



Friends of the Wollongong City Library Local History Prize 2020

COMPETITION TERMS AND CONDITIONS

- 1 The following terms and conditions ("Terms and Conditions") apply for the Friends of Wollongong Library ("FoWCL") Local History Prize 2020 competition ("Competition"). By submitting an entry to Wollongong City Council ("Council"), you agree to be bound by the Terms and Conditions.
- 2 In the event of any dispute regarding the Terms and Conditions and all matters relating to the Competition, the decision of Council will be final.
- 3 The aim of the competition is to encourage original research into the history of the City of Wollongong, to deepen and broaden our knowledge of the history of the City and to ensure that the results of such research are archived and made available for future researchers from Wollongong City Libraries' catalogue.

Entrants

- 4 Employees (or members of the families or households of employees) of Council are not eligible to enter the Competition.
- 5 The Competition is open to any person aged 18 years and over.
- 6 Only individuals, not organisations or societies, may enter however, entries with joint authors are permitted.
- 7 Council reserves the right to disqualify any entrant where it has grounds to believe the entrant has breached the Terms and Conditions.

Entries

- 8 You may enter the Competition as many times as you like. You will need to submit a separate entry form for each entry.
- 9 It is expected that an entry will be an original piece of work that makes a genuine contribution to our knowledge of the history of Wollongong or that offers a new interpretation of existing historical knowledge. There is a minimum word limit of 5,000 words and a maximum of 10,000 words; photographs can be included. Entries need to be presented in A4 portrait format using Arial 12pt with 1.5pt spacing.
- 10 Entries may be submitted and received on or before 31 July 2020. Two copies need to be submitted – one with the author's name printed on it and one without the author's name which will be used for judging. Entries must be submitted as a soft copy by either
 - email to: localhistory@wollongong.nsw.gov.au in Microsoft Word or PDF format, or
 - post USB to: Local Studies Coordinator, Locked Bag 8821, Wollongong DC, NSW 2500
- 11 All entries become the property of Council and will not be returned to you.
- 12 Entrants must complete and sign an official entry form and lodge it together with their entry. If the entry is emailed, a signed entry form must either be scanned and emailed with the entry or mailed to the Local Studies Coordinator using the contact details provided above. A word count must appear on the entry form.
- 13 It is the responsibility of the entrant to ensure that their entry is properly submitted and received.
- 14 Entries must be submitted in the English language.
- 15 Hard copies may be catalogued and placed in the Local Studies Collection of Wollongong City Libraries where they will be available for people to read.
- 16 Copies (hard or soft) may also be made available from Wollongong City Libraries' catalogue
- 17 Council does not accept any responsibility for any lost, damaged or delayed entries from any cause.
- 18 Entries must adhere to the competition conditions of entry as specified in these Terms and Conditions.

Judging

- 19 Entries will be judged on individual merit. The judging panel reserves the right to award no prize if they deem there are no entries of sufficiently high quality or adequate number of entries. The judging panel's decision is final and no correspondence will be entered into.
- 20 The judging panel shall have the discretion to divide the prize equally between entrants they consider of equal merit.
- 21 The judging panel will consist of a Local History expert from our local community, representatives of FoWCL's Executive, Manager - Library & Community Services, Council's Heritage Officer and the Local Studies Librarian. The authors' names will be withheld from the judging panel.

Criteria by which entries will be judged

- 22 How closely the work relates to the history of the City of Wollongong. Research may be submitted on any topic that substantially relates to the City of Wollongong: the relevance of the work to the Wollongong LGA will be one of the main judging criteria.
- 23 How much original historical research and consultation of primary and secondary sources the work involves. Entrants must submit an original piece of research that has not previously been published.
- 24 How well the sources used are documented in footnotes and in a bibliography and photographs authenticated.
- 25 Whether or not the work includes new information, or is on a topic that has not been written about in-depth before.
- 26 Whether or not the work has a consistent theme or a cohesive argument.
- 27 The professional quality and the style of the work and the writing itself (spelling, grammar, layout, etc.).

Prizes

- 28 The winner(s) will be determined by a judging panel. The winner(s) must be available without charge to accept the prize. The winner(s) may also be requested by Council to become involved in further publicity related to the Competition.
- 29 The winner of the Competition will receive \$5000.00
- 30 All winner(s) will be notified at the presentation ceremony or by telephone and/or email.

Intellectual property rights and use of entries

- 31 Copyright in the work will remain with the author. By submitting an entry, you grant Council an irrevocable, universal, non-exclusive, royalty free and non-transferable licence to reproduce your entry and retain a copy in the Wollongong City Libraries Local Studies collection.
- 32 You consent to the publication of your name in connection with the Competition and your entry.
- 33 You warrant that your entry is your original work and that it is not in breach of any third party intellectual property rights, privacy or any other rights of any third party. You agree to indemnify Council for any loss resulting from a breach of this warranty and release Council from any liability for any damage or loss arising as a result of you entering the Competition or accepting any prize.

Privacy

- 34 Personal information is managed in accordance with the Privacy and Personal Information Protection Act 1998 (NSW) and may be accessed by the entrant, on request to Council.
- 35 Personal information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors, in accordance with Council's Privacy Management Plan Policy.

Further information

- 36 For further information or enquiries, please contact Mark Norman, Council's Central Library Manager, on 02 4227 7299, or email mnorman@wollongong.nsw.gov.au